



## WRITTEN REPORT

**To:** Honorable Mayor Clark and Ridgway Town Council  
**From:** Preston Neill, Town Manager  
**Date:** February 8, 2022  
**RE:** **Town Manager's Report**

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### **INTRODUCTION**

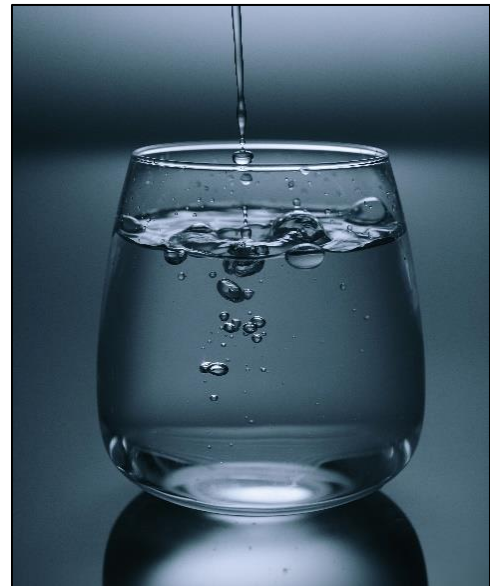
This monthly report serves as an update to Council on key projects, activities, and community issues.

### **WATER SUPPLY ASSESSMENT TO BE PRESENTED TO TOWN COUNCIL ON FEBRUARY 28<sup>TH</sup>**

LRE Water, Inc. was retained by the Town of Ridgway last summer to complete an investigative study of the Town's water supply system. The objective of this investigation was first to quantify the Town's existing and future water demands, then to evaluate the adequacy of the Town's existing water supply system to meet those demands, and finally to identify any deficiencies in either available physical or legal supply.

LRE Water is nearing completion of the Water Supply Assessment, which is the culmination of the investigative study. Once the Assessment is finalized it will be made available to the public on the Town's website at <https://townofridgway.colorado.gov/>.

LRE Water staff will present the findings of the study and recommended strategies to assist the Town in securing and maintaining a long term, reliable water supply at a Town Council Workshop scheduled for Monday, February 28, 2022 at 6:00 p.m. Pursuant to the Town's Electronic Participation Policy, the meeting will be conducted virtually via Zoom. The Zoom meeting information is provided below. There is potential for an in-person component to the Workshop. In the coming weeks, Town officials intend to exercise prudence and will continue monitoring COVID-19 case counts in Ouray County before making a final decision.



For more information, please contact Preston Neill, Town Manager, at (970)626-5308 x212 or [pneill@town.ridgway.co.us](mailto:pneill@town.ridgway.co.us).



***Town Council Workshop - Water Supply Assessment***

***February 28, 2022 06:00 PM MST***

***Join Zoom Meeting***

***<https://us02web.zoom.us/j/86072117881?pwd=WXd2ZS9PYXJLVnJkcW5WZXIxM2NYQT09>***

***Meeting ID: 860 7211 7881***

***Passcode: 806335***

**WATER REVENUE UPDATE**

Staff is working to complete an analysis of Total Water Fund Revenues for FY2021 in an effort to see if the service revenue goal was met in the second full fiscal year since the current water rate structure was implemented. You may recall that the Town exceeded the service revenue goal in FY2020 by an estimated \$2,788 or 0.39%. The analysis will be provided in next month's Town Manager's Report.

**1271 AFFORDABLE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM – FIRST ROUND INVITATION TO APPLY**

After venturing through a robust pre-application process (October thru January), the Town of Ridgway has officially been invited by DOLA's Community Development Office to apply for the Catalyst Round of the HB21-1271 DOLA Innovative Housing Strategies: Incentives Grant Program. The application is due in early March and, if awarded, the funding would go toward the Telluride Foundation's proposed Rural Homes development.

HB21-1271 created three new programs to offer grant money and other forms of state assistance to local governments to promote innovative solutions to the development of affordable housing across the state. The Affordable Housing Development Incentives Grant Program provides grants to local governments to develop one or more affordable housing developments in their community that are livable, vibrant, and driven by community benefits. These incentive grants can help cover tap fees, infrastructure, parks/playgrounds and other needs and amenities that support the affordable housing project. Local governments are encouraged to pick one or two shovel-ready projects that can spend all of the funds by June 2024 and provide gap funding. Projects must provide community benefits (e.g., covering tap fees or infrastructure costs for an affordable housing project and/or with a childcare center, for example). A small portion can be used for needs and amenities in the neighborhood where the affordable housing development is located. To qualify, local governments must adopt at least three strategies from the menu of policy and regulatory options listed in the program guidelines.

**YOUTH ADVISORY COUNCIL WEBSITE**

Youth Advisory Council (YAC) members have created their own website! Check it out at <https://sites.google.com/view/ridgway-yac/home>. There you can learn more about each member and why they serve on the YAC. You can also read meeting summaries or even watch the video recording of each meeting!



**REQUEST FOR BIDS – LENA STREET IMPROVEMENTS PROJECT**

The Town is looking to move forward with making improvements to Lena Street between Charles St. and Otto St. The work will consist of the excavation, reconstruction and paving of the street, and the installation of sidewalk, curb, gutter, parking, drainage, landscaping and other related facilities and improvements on both sides of the street. On Thursday, February 10<sup>th</sup> the Town will issue the advertisement below:

**REQUEST FOR BIDS  
TOWN OF RIDGWAY  
LENA STREET IMPROVEMENT PROJECT**

Notice is given that the Town of Ridgway, Colorado will receive sealed bids from qualified contractors until 3:00 pm Thursday March 3, 2022 at the Ridgway Town Hall, 201 N Railroad, PO Box 10, Ridgway, CO 81432, to furnish all labor, equipment, and materials, and incidentals for the Lena St Improvement Project in accordance with the Contract Documents. The zoom link to the bid opening is:

<https://us02web.zoom.us/j/84809818844?pwd=NHB3YmlhRWWhYdGh5Y3gvTHdUYzNQdz09>.

Plans and specifications may be obtained by contacting [jfagan@town.ridgway.co.us](mailto:jfagan@town.ridgway.co.us).

A virtual pre-bid meeting will be held via zoom on Wednesday February 23, 2022 at 2:00 pm for interested bidders. The zoom link is:

<https://us02web.zoom.us/j/81788951508?pwd=bGl1ZmF1VlhYkhuU0lxdDR3WEFqQT09>.

Bidders are strongly urged to make an independent site visit in advance of the pre-bid meeting. Questions regarding the contract documents should be submitted by noon on Thursday, February 24, 2022.

The Town reserves the right to reject any and all bids, to waive any and all informalities in bidding and to negotiate contract terms with the successful bidder, or to make award in such a manner as it may deem right for the best interest of the Town.

By: Pam Kraft Town Clerk

**RIDGWAY BANK BUILDING – HERITAGE ENERGY PILOT PROJECT UPDATE**

The Bank Building, which was named a Heritage Energy Pilot Project by the Colorado Main Street program, is receiving the benefits of a Main Street: Open for Business program grant award of \$250,000. The Town, through its Creative Main Street initiative, was awarded and is



administering the grant. The grant funds are intended to support façade improvements and energy efficiency projects. Below is a progress update from the building owner:

*Work began on the first floor southeast front retail windows on January 31<sup>st</sup>. Work will remove the existing single pane windows along with all wooden framing. This will allow the window subcontractor to reconstruct the framing to properly size and order the new double, Low E rated glass. In addition, the window subcontractor has ordered a total of 8 new window inserts for the south side upstairs bedroom windows. These windows have failed and are not original to the building. Although these inserts have been ordered, we've been informed that they may take longer than 20 weeks to arrive based on supply chain issues as cargo ships are not being unloaded fast enough so deliveries are not being made on time. All other window rehabilitation will be addressed on the original windows by replacing warped, cracked, failed wooden moldings and trim then will either be painted or stained. We have assurances from the window subcontractor that other than the 8 inserts mentioned above, all other work being planned will be performed on time.*

*Maven Construction who is the acting General Contractor supervising the grant work, discovered original transom window framing behind the current siding over the entrance to this location. The team will reconstruct what was originally there when the building was built in 1911. A total of 9 individual panes of double pane Low E glass will be installed along with the new framing to hold it.*

*The masonry work to re-point, tuck and replace failed masonry will begin toward the end of February and is scheduled to last approximately 8 weeks or be completed by May 1<sup>st</sup>. The work will include a total of three elevations and not the originally planned two. At this point in time, Maven Construction is not projecting any delays to accomplish this.*

#### **RIDGWAY HERITAGE PARK SITE PLAN UPDATE**

Town staff worked with Colorado Main Street to utilize technical assistance support to hire a contractor to update the Heritage Park site plan to depict the latest recommendations of the *Long-Term Implementation Plan and Strategy*, which was approved by Council in June 2021. A Request for Proposals (RFP) was developed and issued, which sought a contractor to:

- Update the preferred site plan for Ridgway's Heritage Park to align with current conditions and an updated vision for the site (e.g., existing Visitor Center to be removed).
- Update cost estimates for park structures to inform the site plan update with consideration for available funding and financial feasibility.

As a result of the RFP and interview processes, DOLA has now executed a "Task Order" with DHM Design, allowing work to begin on the Heritage Park Site Plan Update.



On February 8<sup>th</sup>, staff met with Walker Christensen and Cammie Willis of DHM Design for a Kick-Off Call to discuss the purpose of the project, any changes in existing conditions in the past few years, the project schedule, and the desired outcome. The Kick-Off Call was very productive, and DHM Design will take the information garnered during the Kick-Off Call to begin updating the Site Plan and preliminary cost estimates. A revised Site Plan draft will be shared with Council and other stakeholders for review and comment in the coming months. A Final Site Plan will be presented to Council at a formal meeting in June (subject to change).

### **RIDGWAY BUSINESS PARK PUD, PHASE III UPDATE**

The Ridgway Business Park PUD, Phase III Development Team has reached out to staff about moving forward with the conditions assigned with their Preliminary Plat approval, including the buildout of Laura St. The Development Team has consistently requested and been approved for two-year extensions dating back to 2010. Their Preliminary Plat expires on July 8, 2022.

Staff met with the Development Team in late January to discuss the process for moving forward, including the required coordination with the Telluride Foundation as they are looking to develop on the western half of Block 30 adjacent to Laura St. Staff communicated that the engineering plans, which were developed in 2008, would need to be updated to reflect compliance with the Town's updated specifications and standards.

Staff will continue working with Ridgway Business Park PUD, Phase III Development Team on getting their engineering plans where they need to be to move forward to pre-construction. Staff will keep Council and the public apprised of progress and ultimately a schedule for the improvements to take place.

### **PARKING ISSUES ON S. CORA ST.**

Public Works and the Marshal's Office are working to address the ongoing parking issues on S. Cora St. near the intersection with Sherman St. There are times that motorists treat S. Cora St. as a one-way street by parking diagonally, in the wrong direction, on the east side of the street. This can cause congestion and confusion. Public Works will be deploying additional signage to make it clear that only parallel parking is allowed on the east side of the street. Deputies will be conducting directed patrols in the area to educate, warn or cite motorists for infractions.

### **UPDATE ON ATHLETIC PARK PAVILION LIGHTS**

Thanks to Steven Schroeder, the outdoor lights at the Athletic Park Pavilion are now on a timer that allows the lights to be on during evening hours only.

### **TRI-AGENCY DINNER**

The City of Ouray is working to resurrect a regular event called the "Tri-Agency Dinner", where elected officials and department heads of the three local governments in Ouray County get



together in an unofficial setting. The City of Ouray is planning to host the event the evening of March 24<sup>th</sup>. Stay tuned for more details.

## **TOWN OF RIDGWAY JOB OPPORTUNITIES**

### **Deputy Marshal**

The Town of Ridgway is seeking to fill a full-time **Deputy Marshal** position. Applicants must be 21 years of age, possess an exemplary driving record and be certified through a P.O.S.T. approved training academy or course of study. In addition, applicants must be willing to work shift work, including nights, weekends, and holidays, and applicants must be able to pass a background investigation, including a psychological exam and medical physical.

This is a full-time position with benefits. A starting salary of \$54,537 to \$58,421 is offered, depending upon qualifications and experience. Full-time police officers must live within 25 minutes of Ridgway town limits.

Interested candidates are encouraged to submit an application and resume to the Ridgway Town Clerk's Office, located at 201 N. Railroad St., Ridgway, CO 81432. The materials may also be emailed to Karen Christian, Deputy Clerk, at [kchristian@town.ridgway.co.us](mailto:kchristian@town.ridgway.co.us).

The position will remain OPEN UNTIL FILLED.

### **Senior Planner**

The Town of Ridgway is seeking to fill the position of **Senior Planner**. This is a full-time, exempt position with an excellent benefit package. Current benefits include health insurance, including dental and vision, and retirement benefits. The position is available to an individual to perform advanced professional level work in the field of current and long-range planning as well as development review. The successful candidate is expected to be self-motivated, dedicated, driven, experienced and knowledgeable in all topics related to land use planning for a local government. The successful candidate is also expected to have the ability to perform independently at a high level and work exceptionally well in a team and community-focused environment.

Details for the position, including salary and benefits, can be found on the Town of Ridgway's website at <https://townofridgway.colorado.gov/>.

Interested candidates must submit a completed application, letter of interest, resume, and list of three references to the Ridgway Town Clerk's Office, located at 201 N. Railroad St., Ridgway, CO 81432. The materials may also be emailed to [kchristian@town.ridgway.co.us](mailto:kchristian@town.ridgway.co.us).

The position is OPEN UNTIL FILLED.





### **MONTHLY SPACE TO CREATE PROJECT UPDATE WITH STRYKER & COMPANY**

Each month, the Town hosts a virtual project update meeting on the Ridgway Space to Create Project. The next meeting will take place on January 26<sup>th</sup> at 5:30 p.m. Reps from Stryker & Company, the contractor for the project, attend each meeting to provide the updates and answer questions. The recurring Zoom meeting information can be found below. For more background information on this project, visit <https://townofridgway.colorado.gov/i-want-to/space-to-create-ridgway>.

<https://us02web.zoom.us/j/81166252778?pwd=VElvVWZOYllwSXY5ajRBZzhralY2UT09>

Meeting ID: 811 6625 2778

Passcode: 778450

Dial by your location

+1 346 248 7799 US

+1 312 626 6799 US

### **MARSHAL'S OFFICE UPDATE**

From Shane Schmalz, Town Marshal:

#### **Vehicle Speeds on Amelia St. and CR5**

As a part of addressing concerns about vehicle speeds on S. Amelia St. and County Road 5 to Hess Blvd., the Marshal's Office conducted data collection from 12-26-2021 to 01-23-2022 at varied times of the day and evening. We monitored 119 vehicles, with visual observation and in-car radar confirmations. As a result, 95.79% of the vehicles observed were at or below the posted 15 MPH speed limit. Of the vehicles over the posted limit, the high was 27 MPH. That driver received a citation and the other drivers over the limit received either written or verbal warnings.

#### **Supervisory Training**

During the week of 01-03-2022, Senior Deputy Ryan Hanson attended a week-long Front Line Supervisor Training in Del Norte, CO.

#### **Victim Services Program Update**

After last month's Town Council meeting and the discussion regarding the Victim Services Program, I met with Sheriff Justin Perry, and Ouray Police Chief Jeff Wood to discuss the program. We discussed the program goals, current staffing levels, and where the program should be housed. It was agreed upon that the program should remain administered by the Ridgway Marshal's Office this year as we are applying for the 2023–2024 VOCA Grant, and we'd like to keep consistency with the lengthy and arduous process. Elaine and I worked through the first grant and have completed part of this new application. We plan to finish the application for submittal later this month. Regarding outreach, Elaine and I are planning to talk with Ridgway Youth Advisory Council in March to explain the roles of the Victim Services Program and the Marshal's Office in the criminal justice process. We hope to get feedback from the Youth Advisory



Council and then hope to work more closely with the schools in getting the program more visible among youth. We would also like to plan community meetings to provide people with an overview of the Victim Services Program and how it interfaces with law enforcement.

#### **UPCOMING MEETINGS AND EVENTS**

- **Town Council Regular Meeting** – February 9, 2022 at 5:30 p.m. on Zoom
- **Ridgway Creative Main Street Group Meeting** – February 15, 2022 at 5:30 p.m. on Zoom
- **Planning Commission Regular Meeting** – February 22, 2022 at 5:30 p.m. on Zoom
- **Monthly Space to Create Project Update Meetings with Stryker & Company** – Last Wednesday of every month at 5:30 p.m. on Zoom. The next meeting will be on Wednesday, February 23<sup>rd</sup>.
- **Town Council Workshop – Water Supply Assessment** – February 28, 2022 at 6:00 p.m. (Location TBD)
- **COVID-19 Multi-Agency Coordination Group Meeting** – March 2, 2022 at 2:00 p.m. via Zoom
- **Town Council Regular Meeting** – March 9, 2022 at 5:30 p.m. at Ridgway Town Hall and on Zoom

#### **JOKE OF THE DAY**

A pair of jumper cables walks into a bar...

The bartender says, “You can stay, but don’t start anything”.