

Ridgway Sustainability Advisory Board Meeting Agenda



Tuesday, December 12, 2023

Pursuant to the Town's Electronic Participation Policy, the meeting will be conducted both in person and via a virtual meeting portal. Members of the public may attend in person at the Community Center, located at 201 N. Railroad Street, Ridgway, Colorado 81432, or virtually using the meeting information below.

Join Zoom Meeting

<https://us02web.zoom.us/j/81658915600?pwd=K1RKeEhtVzk4UDA3VmYrMnp0NXFHUT09>

Meeting ID: 816 5891 5600

Passcode: 458478

Dial by your location

+1 346 248 7799 US

+1 253 215 8782 US

+1 312 626 6799 US

5:00 p.m.

CALL TO ORDER & ROLL CALL Angela Hawse, Joyce Huang, Dana Ivers, Dave Jones, Ken Mihelich, JT Thomas

ADDITIONS TO THE AGENDA

NEW BUSINESS

Item 1 – Review of Authority & Procedures and the purpose of the Board

Item 2 – Discussion regarding terms of office and selection of officers

Item 3 – Presentation regarding Fall 2023 Colorado Growing Water Smart Workshop

Item 4 – Update regarding Green Street Sustainability Park

Item 5 – Approval of minutes from the November 1, 2023 meeting

Item 6 – Approval of minutes from the November 14, 2023 work session

ADJOURNMENT

AGENDA ITEM #1

RESOLUTION NO. 22-06

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
RIDGWAY, COLORADO, ESTABLISHING THE TOWN OF
RIDGWAY SUSTAINABILITY ADVISORY BOARD**

WHEREAS, the Town of Ridgway, Colorado (“Town”) is a home rule municipality and political subdivision of the State of Colorado (“State”) organized and existing under a home rule charter (“Charter”) pursuant to Article XX of the Constitution of the State; and

WHEREAS, the Town Council has determined that it is appropriate to formally establish the Town of Ridgway Sustainability Advisory Board and set forth its duties, which shall include consideration of environmental issues and making recommendations with respect to such issues to the Town Council; and

WHEREAS, the establishment of a Sustainability Advisory Board would help the Town meet GOAL ENV-4 of the Town of Ridgway Master Plan that states, “Advocate for the efficient use of resources and sustainable practices that work to eliminate harmful impacts to the health of the community and natural environment.”

WHEREAS, the Town Council recognizes that establishing a Sustainability Advisory Board to serve as an advisory body to the Town Council, will help to effectuate improvements to the Ridgway Municipal Code, Town operations and Town facilities on matters regarding sustainable practices, resource conservation, renewable energy and waste reduction, and will help advance and encourage environmentally sustainable practices and ideas within the Town.

WHEREAS, Section 5-3 of the Ridgway Charter states that the Town Council may create any commissions and boards as it deems appropriate and specify their duties, terms and responsibilities; and

WHEREAS, the Town Council finds that the establishment of a Sustainability Advisory Board will promote the health, safety and general welfare of the Ridgway community.

NOW THEREFORE, the Ridgway Town Council hereby **RESOLVES** to establish the Town of Ridgway Sustainability Advisory Board as set forth in **Exhibit A: Town of Ridgway Sustainability Advisory Board Authority and Procedures**, attached hereto.

ADOPTED AND APPROVED this ____ day of May 2022.

ATTEST:

John Clark, Mayor

Pam Kraft, Town Clerk

EXHIBIT A

TOWN OF RIDGWAY SUSTAINABILITY ADVISORY BOARD AUTHORITY AND PROCEDURES

1. **Establishment, Purpose and Duties.** There is hereby established the Town of Ridgway Sustainability Advisory Board (Sustainability Advisory Board). The purposes and duties of the Sustainability Advisory Board are as follows:
 - a. To advance and encourage environmentally sustainable practices and ideas within the Town;
 - b. To advise the Town Council in an effort to effectuate improvements to the Ridgway Municipal Code, Town operations and Town facilities on matters regarding sustainable practices, resource conservation, renewable energy and waste reduction;
 - c. To collaborate with Town staff to continue implementing the goals and objectives in the *Ouray County & San Miguel County Regional Climate Action Plan*;
 - d. To make recommendations to the Town Council concerning the establishment of Town-wide greenhouse gas emissions reduction targets and other goals;
 - e. To work in cooperation with other Town boards and committees to promote sustainability policies and programs;
 - f. To promote sustainability awareness and practices at Town events and assist interested individuals or groups in promoting their own sustainability practices;
 - g. Makes recommendations to provide opportunities for young people to broaden their understanding of sustainability practices and the effects they have.
 - h. Performs other tasks related to environmental sustainability as the Town Council may direct.
2. **Membership and Term.** The Sustainability Advisory Board shall be composed of not less than three (3) members, not more than seven (7) members. One (1) member shall be an Ex-Officio Town Council member appointed by the Town Council. The Ridgway Town Council shall appoint members after candidates complete an application and interview with the Town Council.

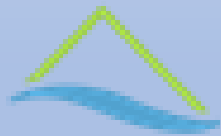
All Sustainability Advisory Board appointees shall be appointed to terms of three (3) years. In the event a vacancy should occur during the term of any member, their successor shall be appointed in the same manner for the unexpired portion of the vacated term.

3. **Qualification of Members.** Ouray County residents shall be eligible for appointment to the Sustainability Advisory Board.
4. **Removal from Office.** Any member of the Sustainability Advisory Board may be removed for just cause at the pleasure of the Ridgway Town Council by a majority vote of the entire Council in office at the time the vote is taken. Just cause shall include misconduct, conduct unbecoming of a Town official, or more than two (2) unexcused absences within a twelve-month period. Prior to removal, the Ridgway Town Council shall conduct a hearing and shall provide written notice to the Sustainability Advisory Board member stating the grounds for removal at least three (3) days prior to the hearing.
5. **Officers.** The Sustainability Advisory Board shall select its own Chairperson and Vice-Chairperson. The Chair, or, in the absence of the Chair, the Vice-Chair, shall be the presiding officer of its meetings. In the absence of both the Chair and the Vice-Chair from a meeting, the members present shall appoint a member to serve as Acting Chair at the meeting.
6. **Meetings.** Sustainability Advisory Board members shall attend regular meetings held once a month at Ridgway Town Hall, or as designated by the Sustainability Advisory Board. Sustainability Advisory Board members may be required to attend other meetings during their terms, including Ridgway Town Council meetings or presentations to local groups or organizations. Meetings of the Sustainability Advisory Board shall be duly noticed and open to the public.
7. **Appropriation Authority.** The Sustainability Advisory Board shall not have authority to appropriate or spend Town of Ridgway funds. The Sustainability Advisory Board may provide recommendations to the Town Manager and/or Ridgway Town Council with regard to any annual budget.
8. **Council Amendments.** The Ridgway Town Council reserves the right to amend, increase, reduce or change any or all of the powers, duties and procedures of the Sustainability Advisory Board.

AGENDA ITEM #3

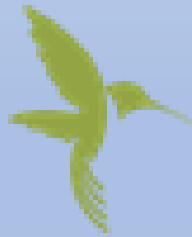
Growing Water Smart: Integrated Water and Land Use Planning Workshop

The Town of Ridgway was fortunate enough to be accepted to attend the Fall 2023 Colorado Growing Water Smart Workshop in Grand Junction, CO. The program introduced participating communities to the full range of communications, public engagement, planning, and policy implementation tools to realize their watershed health and community resiliency goals. We learned about the best approaches for integrating land use and water planning.



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GROWING WATER SMART

Integrating Water and Land Use Planning


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growingwatersmart.org

Growing Water Smart: Integrated Water and Land Use Planning Workshop

1. Setting a Team Intention
2. How Water Smart Are We Now?
3. How Water Smart Do We Want to Be?
4. What is Our Water Smart Message?
5. Action Plan!

Ridgway Water Smart Message

STORYTELLING APPROACH

_____ AND _____,

BUT _____,

THEREFORE _____.

Ridgway Water Smart Message

Ridgway is a vibrant, small town that values our healthy natural environment, and that makes our community desirable.

But we must recognize the realities of a dwindling water supply as a result of a hotter and drier climate.

Therefore, the town will reduce its water use on town property by improving irrigation efficiency and increasing drought tolerant landscaping, and we hope you'll join us.

If we work together, we can protect what we love about Ridgway into the next century.



GOAL	0-3 mo	3-6 mo	Summer '24 6-12 mo
REDUCE LANDSCAPE WATER USAGE	0-6	6-12	Find Partner (CSU) ^{staff}
MORE RELIABLE WATER SUPPLY			IDENTIFY & APPROACH LANDSCAPE ARCHITECTURE PROFESSIONAL
SUPPORTIVE & INFORMED RIDGWAY COMMUNITY	TEAM CONTACTS WAWERLY & MERYL (S. Vincent Inst.)	PILOT: WATER CAUSAL STAFF w/ UWSP [CRD part]	Identify demo areas in par
REDUCE RESIDENTIAL LANDSCAPE WATER USAGE		Staff research irrigation system upgrades	Community Garden plots
		IDENTIFY \$10K TECHNICAL ASSIST. PROJECT	Submit \$10K T.A. grant proposal
			Re-eval storm & LID regs
		Presentation to PC & TC & Community	TALK TO CWCB re land use model
		Campaign ASSETS ID'd	UPDATE STORM Regs.
		local artist/ Signage	outreach conducted @ events
		Campaign developed	Re-eval sewer rates
			ENGAGE LOCAL / STATE MEDIA
			Research existing programs

Action Plan

Goal: Reduce landscape water usage on municipal turf

Outcomes: Widespread municipal turf replacement

Yellow denotes item for FY 2024

	ACTION STEPS	DEADLINE
1	ID funding + build staff capacity	0-6 mo
2	ID \$10k GWS tech. assistance project	0-6 mo
3	Find partner (CSU / SMPA)	6-12 mo
4	Identify and approach landscape architecture professor	6-12 mo
5	Community garden plots	6-12 mo
6	ID demonstration areas in parks	12-18 mo
7	Launch a pilot project	12-18 mo
8	Grad studio design project	18-24 mo
9	Make progress on site design	18-24 mo
10	Municipal turf replacement installs (3 sites)	18-24 mo
11	Identify Phase 2 install sites	year 3
11		
11		
11		
11		

Action Plan

Goal: Reduce landscape water usage through municipal irrigation efficiencies

Outcomes: Widespread municipal irrigation upgrades

Yellow denotes item for FY 2024

	ACTION STEPS	DEADLINE
1	ID funding + build staff capacity	0-6 mo
2	ID \$10k GWS tech. assistance project	0-6 mo
3	Apply for Pilot project with WRA support	12-18 mo
4	Progress on identifying upgrades	18-24 mo
5	Municipal park irrigation upgrades (1 park)	18-24 mo
6	Identify Phase 2 install sites	year 3
7		
8		
9		
10		

Action Plan

Goal: More reliable water supply

Outcomes: Major system upgrades scoped + Town Code updated

Yellow denotes item for FY 2024

	ACTION STEPS	DEADLINE
1	Re-evaluate storm and LID regs	6-12 mo
2	Talk to CWCB re: land use model	6-12 mo
3	Re-evaluate sewer rates	6-12 mo
4	Update stormwater regs	6-12 mo
5	Map public lads for storm drainage management	12-18 mo
6	Develop LID standards	12-18 mo
7	re-look at water rates	12-18 mo
8	Stormwater utility implementation	Year 4
9		
10		

Action Plan

Goal: Supportive and informed Ridgway community

Outcomes: Media plan that supports WaterSmart Ridgway

Yellow denotes
item for FY 2024

	ACTION STEPS	DEADLINE
1	Presentation to Planning commission	0-3mo
2	Presentation to Town Council	0-3 mo
3	Campaign assets identified	0-3 mo
4	ID local artist and signage design	3-6 mo
5	Campaign workplan developed	3-6 mo
6	Outreach at town events	6-12 mo
7	Engage local/state media	12 mo
8	Media plan launch	12-18 mo
9		
10		

Action Plan

Goal: Reduce residential landscape water usage

Outcomes: Widespread adoption of WaterSmart Ridgway Residential Program

ACTION STEPS		DEADLINE
1	Research existing programs	12 mo
2	Identify revenue source	12-18 mo
3	Residential certification program design	18-24 mo
4	Residential certification program launch	24 mo
5	Residential certification program early enrollees	Year 3
6		
7		
8		
9		
10		

AGENDA ITEM #5



Ridgway Sustainability Advisory Board Meeting Minutes

Wednesday November 1, 2023

1. Call to Order and Roll Call

The meeting was called to order at 5:05 p.m., Ridgway Sustainability Advisory Board (SAB) members present were Angela Hawse, Dana Ivers, Dave Jones, Ken Mihelick and JT Thomas. Town Council member Terry Schuyler and Staff Representative Deb Overton were also present. Joyce Huang was absent.

2. Discussion re: Microgrid on Green St.

JT informed the board that the Town Council earmarked funds during the 2024 Budget Work Session for a microgrid on Green Street. Terry noted that SMPA is currently doing a soil feasibility study at the park that will provide information on what kind of solar array would be most effective at that location. There was discussion on how to provide the current stakeholders (The Community Garden and Apiary) with information on a possible Sustainability Park on Green Street that would include solar. Terry also suggested that the Town Council use all the funds the Town receives from the SMPA franchise fees for a Green Street Sustainability Park.

Dave made a motion that the Town Council use all funds from the SMPA franchise fees for a Green Street Sustainability Park. Dana seconded the motion and the motion passed unanimously by all members present.

The Board requested a work session on how best to approach the public and stakeholders on the benefits of having solar at Green Street Park, a date for the work session was set for November 14th at 5:00 pm.

3. Review Draft Net Zero Resolution for recommendation to Town Council.

The Board reviewed the Draft Resolution and requested that staff provide them with more information on what Net zero greenhouse gas emissions is and what Net Zero energy use is.

4. Discussion re: SAB terms of office.

The Board discussed the need to fill the open position on the Board. Ken made a motion that the Town solicit for one more board member. Angela seconded the motion and the motion passed unanimously by all members present. Discussion on terms of office will be placed on the agenda for the December meeting.

5. Discussion re: Youth Advisory Board's (YAB) participation in SAB meetings and events.

The Board agreed that they would like to invite members of YAB to SAB meetings and events. The Board is considering contacting the High School staff to see if they could talk with students about what the SAB does.

6. Other Items.

- Staff informed the Board that the December meeting would need to be moved. They agreed to move the meeting from December 6th to Tuesday December 12th.



Ridgway Sustainability Advisory Board Meeting Minutes

Wednesday November 1, 2023

- Dave made a motion that staff create a Resolution requiring the use of aluminum cups at all town events. Dana seconded the motion and the motion passed unanimously by all members present.

7. Approval of minutes from Oct 4, 2023 regular meeting.

Dave made a motion to approve the meeting minutes from the Oct 4, 2023 meeting. Dana seconded the motion and the motion passed unanimously by all members present.

8. Adjournment

There being no further business to come before the Board, the meeting was adjourned. The time was 7:05 p.m.

AGENDA ITEM #6



Ridgway Sustainability Advisory Board Work Session Meeting

Minutes

Tuesday November 14, 2023

1. Call to Order and Roll Call

The meeting was called to order at 5:05 p.m., Ridgway Sustainability Advisory Board (SAB) members present were Dana Ivers, Joyce Huang, Dave Jones, and JT Thomas. Town Council member Terry Schuyler and Staff Representative Deb Overton were also present. Angela Hawse and Ken Mihelick were absent.

2. Discussion re: Green Street Sustainability Park

There was discussion on how to provide stakeholders (The Community Garden and Apiary) with information on a possible Sustainability Park on Green Street that would include solar. Dave volunteered to prepare a letter to the Community Garden and Apiary proposing a Sustainability Park, and would be circulated the letter between all Board members for review before being sending out to the stakeholders. Dave also volunteered to meet with both groups to get their ideas and suggestions on what they would like to see in the Park. The Board requested that after Dave's meeting with both the Community Garden and the Apiary that they attend an SAB meeting to discuss ideas and concerns.

3. Adjournment

There being no further business to come before the Board, the meeting was adjourned. The time was 6:55 p.m.