



Ridgway Sustainability Advisory Board Meeting Minutes

November 11, 2024

1. Call to Order and Roll Call

The meeting was called to order at 5:05 p.m. Ridgway Sustainability Advisory Board (SAB) members present were Joyce Huang, Dana Ivers, Dave Jones, David Kehmeier and Terry Schuyler. Angela Hawse was absent. Town Manager Preston Neill, staff member Deb Overton and Ridgway resident Sheridan Ribbing were also present.

2. Review of Authority & Procedures and the purpose of the Sustainability Advisory Board.

Preston reviewed the Authority & Procedures with the Board, outlining their purpose and duties, and reminding them that they do not have authority to appropriate or spend Town funds, but can provide recommendations to the Town Council to appropriate funds for projects that are in line with the Towns work plan.

He explained that September is the ideal time for the SAB to meet as it is the most important time of the year for the Board to determine what goals they would like to accomplish in the upcoming fiscal year. He noted that in October and November Council and staff begin meeting to work on the Town's budget and determine what goals will be added to the Town's Strategic Plan (Work Plan). He reminded the Board that there is a section in the Work Plan specifically for the SAB to list their goals and he stressed the importance of the Board meeting several times to compile their list as early as possible. Council ultimately decides which of the items will be included in the Work Plan. He explained that some of the goals or items the SAB proposes may need funds to accomplish, if that is the case, the SAB can make a recommendation to Council to receive funds for those goals.

Preston also provided the Board with the steps they need to take if something comes up during the year that they would like to accomplish that is not on the Work Plan. He recommended the following steps be done in those cases. A Board Member makes a motion that a specific Board Member take the idea to the Town Council, specify the date that Member would be presenting the recommendation to Council, and what the project or incentive is, and why they would like Council to consider it. He recommended that the Board's designated representative make their recommendation at the Public Comment section of the Town Council meeting.

He noted that the Town Council will that recommendation and decide what to do with it. If the Council is in favor of the proposal, they can then direct staff to advance the idea and work on getting it done. He stated that there is always the possibility that proposals do not get accepted due to funding, limited staff and/or resources. It may also not fit into the Town's current Work Plan.

3. Discussion regarding meeting dates

Preston emphasized the importance of attendance by the Board members at the monthly meetings, especially during the budget process in the fall. He stated that he is open to changing the meeting dates to allow everyone to attend and is also open to doing a monthly pole to determine the SAB meeting date each month.



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4. Review of 2024 work plan items and discussion regarding projects/initiatives to recommend to Town Council for the 2025 work plan.

The Board agreed that the items that are on the 2024 Work Plan should stay with a few modifications and additions as stated below.

- Provide educational information on regional sustainability/climate action efforts
- Establish a Town Ordinance to reach net-zero GHG emissions.
- Develop a plan to assist the Town in achieving a net-zero GHG emissions by 2030 for Town municipal buildings and operations.
- Provide educational opportunities for builders and homeowners for the upcoming mandate for all new construction (commercial and residential) to be all-electric ready and solar ready.
- Support EcoAction Partners on the enactment of an energy code that achieves equivalent or better energy performance than the 2021 international energy conservation code and the model electric and solar ready code that has been developed by the energy code board
- Explore available options to accelerate the development of the Green Street Sustainability Park.
- Explore implementation goals for the electrification of Town operations, including vehicles and equipment.

They also discussed additional items to be consider in the Plan and agreed it would be beneficial for each Board member to compile a list of goals to be consider. Each Board member agreed to send their lists to Dave Jones and David Kehmeier to compile a master list. That list will then be emailed to Preston and Deb for discussion and finalization at the next SAB meeting in December.

The Board discussed going over each of the bullet points on the Work Plan throughout the year to get updates on progress.

5. Approval of minutes from the August 7, 2024, meeting

6. Approval of minutes from the September 10, 2024, meeting

7. Approval of minutes from the November 11, 2024, meeting

8. Adjournment

There being no further business to come before the Board, the meeting was adjourned. The time was 7:10 p.m.