



APPLICATION

Official Use Only:

Receipt # _____

Date received _____

Initials _____

General Information

Applicant Name

Application Date

Mailing Address

Phone Number

Email

Owner Name

Phone Number

Email

Address of Property for Hearing

Zoning District

Brief Description of Requested Action

Action Requested and Required Fee Payable to the Town of Ridgway

Land Use Applications			
Administrative Adjustment	\$150.00	Minor Amendment to Conditional Use Permit	\$100.00
Appeal of Planning Decision	\$250.00	Site Plan Review	\$1000.00
Conditional Use Permit	\$250.00	Temporary Use Permit	\$150.00
PUD Zoning	\$1500.00 + \$25.00 per lot or unit	Variance	\$250.00
Major Amendment PUD	\$500.00	Zoning Map Amendment	\$250.00
Minor Amendment PUD	\$250		
Subdivisions			
Amended Plat	\$250.00	Resubmittal of Preliminary Plat	\$750.00 + \$25.00 per lot or unit
Boundary or Lot Line Adjustment	\$300.00	Final Plat	\$600.00
Building Footprint	\$150.00	Minor Subdivision	\$1500.00 + \$50.00 per lot or unit
Condominium	\$500.00	Resubdivision	\$600.00
Lot Consolidation	\$300.00	Right-of-Way Vacation	\$600.00
Sketch Plan	\$300.00 + \$10.00/lot or unit	Town House	\$500.00
Preliminary Plat	\$1500.00 + \$25.00 per lot or unit		
Signs			
Master Sign Plan	\$150.00	Master Sign Plan, Appeal	\$250
Master Sign Plan, Minor Change	\$50.00	Sign Permit	\$35.00 per sign
Master Sign Plan, Major Change	\$150.00		
Miscellaneous Applications			
Amendment to Zoning Regulations	\$200.00	Other Reviews	\$250.00
Annexation	\$1500.00	Outdoor Lighting Appeal	\$250.00
Construction Documents	\$1000.00	Outdoor Light Variance	\$250.00
Deviation from Residential, Commercial, or Industrial Design Standards	\$175.00	Site Specific Development Plan	\$50.00
Mobile Homes or Factory-built housing set up within a lawful mobile home park	\$200.00	Statutory Vested Rights	\$1500.00
Nonconforming Use, Changev	\$150.00	Zoning or Land Use Compliance Letters	\$100.00

In addition to the above fees, the applicant shall reimburse the Town for all out-of-pocket costs incurred during the review including legal fees, postage, notice and publishing costs, map costs, engineering fees, etc., together with wages and associated payroll costs for contract employees, plus ten percent to cover overhead and administration. The Town shall bill the applicant periodically as such costs are incurred. Payment is due within 30 days. Bills not paid by the due date shall accrue interest at the rate of one and one-half percent per month or part thereof. No plat shall be recorded, improvement accepted, lien released, building permit issues, tap approved or other final approval action taken until all fees then due are paid to the Town. Such fees may be certified to the County Treasurer for collection as delinquent charges against the property concerned.

The Town Council, in its sole discretion, may defer, reduce and/or waive certain land use fees for projects demonstrating significant public benefit such as perpetual, deed-restricted affordable or workforce housing projects.

Application Signatures

Please note that incomplete applications will be rejected.

Contact with a Planning Commission or Town Council member regarding your application constitutes ex parte communication and could disqualify that Commissioner or Councilor from participating in your hearing.

Please contact staff with any questions.

Applicant Signature

Date

Owner Signature

Date

Town of Ridgway, Colorado Acknowledgment of Fees and Costs

_____ (“Applicant”) and _____ (“Owner”) do hereby acknowledge that with the filing of an application, or seeking Town review under Chapter 7, Section 3 or Section 4 of the Town of Ridgway Municipal Code, that it is subject to the requisite fees and costs associated with such action, in accordance with 7-3-20 and 7-4-12, including out-of-pocket legal fees and/or engineering fees.

Applicant and Owner acknowledge that no plat shall be recorded, improvement accepted, lien released, building permit issued, tap approved or final approved action taken until all fees then due are paid to the Town.

Applicant and Owner acknowledge that the Town may suspend review of submittals, inspection of improvements, and processing of a subdivision, as it deems appropriate, unless all amounts are paid as due.

Applicant and Owner further acknowledge that unpaid fees may be certified to the Ouray County Treasurer for collection as delinquent charges against the property concerned.

Acknowledge this _____ day of _____, 20_____.

APPLICANT:

By: _____
(Signature)

_____, authorized signer
(Print Name)

PROPERTY OWNER:

By: _____
(Signature)

_____, authorized signer
(Print Name)