

Ridgway Town Council  
Regular Meeting Agenda  
Wednesday, April 14, 2021

Due to COVID-19, and pursuant to the Town's Electronic Participation Policy,  
the meeting will be conducted via a virtual meeting portal

Join Zoom Meeting

<https://us02web.zoom.us/j/84813124387?pwd=Zmlyd1ZQTDZqY09oeU41cHZabUtvdz09>

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## **OATH OF OFFICE**

The Town Clerk will administer the oath of office to newly elected Councilmembers Angela Ferrelli, Beth Lakin and Russ Meyer.

**5:30 p.m.**

**ROLL CALL** Councilors Angela Ferrelli, Kevin Grambley, Beth Lakin, Russ Meyer, Terry Schuyler and Mayor John Clark.

## **ADDITIONS & DELETIONS TO THE AGENDA**

**ADOPTION OF CONSENT CALENDAR** All matters listed under the consent calendar are considered to be routine by the Town Council and enacted by one motion. The Council has received and considered reports and recommendations prior to assigning consent calendar designations. Copies of the reports are on file in the Town Clerk's Office and are available to the public. There will be no separate discussion on these items. If discussion is requested, that item will be removed from the consent calendar and considered separately.

1. Minutes of the Regular Meeting of March 10, 2021.
2. Minutes of the Joint Workshop Meeting of April 1, 2021.
3. Register of Demands for April 2021.
4. Renewal of Tavern Liquor License for Steps.
5. Renewal of Tavern Liquor License for The Patio at Steps Tavern.
6. Proclamation Declaring May 2021 as Mental Health Awareness Month

## **ACKNOWLEDGEMENTS**

7. Proclamation honoring Eric Johnson for his years of service - Mayor Clark.

**PUBLIC COMMENTS** Established time for the public to address the Council regarding any item not otherwise listed on the agenda. Comments will be limited to 5 minutes per person.

**PUBLIC HEARINGS** Public comments will be limited to 5 minutes per person; hearings may be limited to 20 minutes.

8. Application for restaurant liquor license for Lazy Dog Saloon; Applicant: Lazy Dog LLC; to operate at 153 N. Highway 550, Unit 1 - Town Clerk.

**POLICY MATTERS** Public comments will be limited to 5 minutes per person; overall discussion of each item may be limited to 20 minutes.

9. Award of bid for the Heritage Park Improvements Project – Town Manager.
10. Discussion and direction on design for Amelia Street Project - Town Engineer.
11. Resolution No. 21-05 Amending the Hartwell Park Performing Arts Stage Fee Schedule - Town Manager.
12. Approval of purchase of a used 2012 Challenger/Ellgin Badger Street Sweeper - Town Clerk/Treasurer.
13. Review of letters of interest to fill vacancy on the Town Council and action to appoint - Town Clerk.
14. Discussion and direction regarding 2021 events season - Town Manager.
15. Consideration of cost of living and merit increase for Town Manager - Mayor Clark.
16. Resolution No. 21-06 Opposing the Trapping and Killing of Colorado's Bobcats and Lynx - Mayor Clark.
17. Review and ratification of letter regarding Ouray County Landmark designation for the structure located at 540 Clinton Street - Town Manager.
18. Annual appointment of Mayor Pro Tem and review of Council representation on boards, committees, and commissions - Town Clerk.

**WRITTEN REPORTS** Written reports may be provided for informational purposes prior to the meeting updating Council on various matters that may or may not warrant discussion and action.

19. Town Manager's Report.

**EXECUTIVE SESSION** The Council will enter into a closed session pursuant to Colorado Revised Statutes 24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators, concerning the Riverfront Village PUD.

**COUNCIL COMMITTEE REPORTS** Informational verbal reports from Councilors pertaining to the following committees, commissions and organizations:

Committees & Commissions:

Ridgway Planning Commission - Councilor Meyer and Mayor Clark  
Ridgway Parks, Trails & Open Space Committee - Mayor Pro Tem Johnson  
Ridgway Creative District Creative Advocacy Team - Councilor Grambley  
Ridgway Scholarship Committee - Mayor Pro Tem Johnson and Mayor Clark

Board Appointments:

Ouray County Weed Board - Councilor Lakin; alternate - Town Engineer  
Ouray County Joint Planning Board - Councilor Meyer, citizens Rod Fitzhugh & Tom McKenney;  
alternate - Mayor Pro Tem Johnson  
Sneffels Energy Board - Councilor Lakin and Town Manager; alternate - Mayor Pro Tem Johnson  
Region 10 Board - Mayor Clark  
WestCO Dispatch Board - Town Marshal; alternate - Town Manager  
Gunnison Valley Transportation Planning Region - Town Manager  
Ouray County Transit Committee - Public Works Services Administrator; alternate - Town Manager  
Ouray County Water Users Association - Councilor Meyer  
Water and Land Committee for the Uncompahgre Valley - Councilor Meyer; alternate - Town Manager

Liaisons:

Chamber of Commerce - Councilmember Lakin  
Communities That Care Coalition - Mayor Clark  
Ouray County Fairgrounds - Councilor Schuyler

**ADJOURNMENT**

Deadline for agenda items for next regular meeting, Wednesday, May 5, 2021 at 4:00 p.m., Town Clerk's Office, 201 N. Railroad Street, Ridgway, Colorado.

# Consent Agenda



RIDGWAY TOWN COUNCIL  
MINUTES OF REGULAR MEETING  
MARCH 10, 2021

CALL TO ORDER

The Town Council convened via Zoom Meeting, a virtual meeting platform, pursuant to the Town's Electronic Participation Policy, due to the COVID-19 pandemic.

The Mayor called the meeting to order at 5:30 p.m. via Zoom Meeting. The Council was present in its entirety with Councilors Ferrelli, Grambley, Lakin, Meyer, Schuyler, Mayor Pro Tem Johnson and Mayor Clark in attendance.

CONSENT AGENDA

1. Minutes of the Regular Meeting of February 10, 2021.
2. Minutes of the Joint Workshop Meeting of February 18, 2021.
3. Minutes of Joint Workshop Meeting of March 4, 2021.
4. Register of Demands for March 2021.

ACTION:

It was moved by Councilmember Meyer, seconded by Councilor Grambley and unanimously carried by a roll call vote to approve the consent calendar.

PUBLIC COMMENTS

Val Szwarc reported the Chamber of Commerce is working on placing a Ridgway Dark Skies section into the Chamber Website.

Diane Thompson representing the Ridgway Ouray Community Council Public Lands Committee, gave an update on the Save the Blue Lakes campaign. She explained the group is meeting with representatives from the Forest Service to "find out how we can help them", and noted the committee will be working on preparing educational materials for outdoor users.

Jim Corsin acknowledged Mayor Pro Tem Johnson's 18 years of service on the Council.

PUBLIC PRESENTATIONS

5. Introduction of consultants for Town planning services

The Town Manager introduced Community Planning Strategies, consultants hired to perform the Town's land use planning services, while the Town advertises to fill the Planner position. The Council welcomed the three members of the planning firm.

6. Presentation from the newly formed Water and Land Committee for the Uncompahgre Valley

Mike Berry with Tri-County Water Conservancy District presented the newly formed Water and Land Committee for the Uncompahgre Valley. He explained the committee was formed when Uncompahgre water users and Tri County water came together to discuss water users and water rights, as it has moved from "ag to municipal use". The mission statement of the

committee is to provide education and have a “positive effect on water and land use”. He explained he is approaching jurisdictions in the lower Uncompahgre Valley to inquire if “decision makers” would like to “join the conversation”.

Jennifer Nelson gave a PowerPoint presentation on “working with regional partners in neighboring communities to protect the Uncompahgre River Corridor”.

Councilmember Meyer volunteered to become a regular member to the committee, and the Town Manager will participate when it is possible.

7. Request the Town establish a mulch giveaway program

Jennifer Nelson asked the Town to consider establishing a mulching program and offer free mulch to property owners within the Town. She explained organic mulch adds nutrients to the soil and it also “can retain up to 70% more water in the soil”, which “reduces the time spent watering, prevents dust, and regulates the soil”. She noted the Town’s branch collection program is currently used to create mulch for Town use, and stored at the public work facility. She suggested the Town open the area once or twice a year for a “free mulch giveaway”; that a wood chipper be purchased for staff to use to chip branches; and staff be committed to work during the “giveaway” so “community members could pick up mulch”.

Manager Neill noted funds have been budgeted for rental of a wood chipper. After discussion the Council agreed staff will research and determine how to proceed with the suggestion.

8. Request for use of Town rights-of-ways and parks for Solstic/Fete de la Musique event

Trisha Moran, with Weehawken Creative Arts and the Sherbino Theater, requested use of sidewalk rights-of-ways, Hartwell Park and the stage, and Rollans Park for Solstic/Fete de la Musique event on June 20<sup>th</sup>. She explained the event will be “spread through out Town”, begin around 5:00 p.m. and go until dark. Acoustic musicians will play at various locations, and the Valley Symphony will play on the stage in Hartwell Park. She stated the organization has spoken to the Public Health Director regarding COVID regulations, and based on the “COVID dial at the time” the outdoor event can be held. She requested approval of conditional use of rights-of-ways, parks and the stage, including waiver of fees.

There was discussion by the Council and agreement to the concept of the event, and direction was given to staff to proceed with the application process.

PUBLIC HEARINGS

9. Adoption of Ordinance No. 03-2021 Amending the Official Zoning Map

Staff Report from the Town Manager dated 3-10-21 presenting for second reading and adoption an Ordinance Rezoning a portion of Tract 1 and Lot 2E, Lots 4D, 5D, 3E, and 4E of the Lena Street Commons Planned Unit Development from Historic Business to General Commercial.

The Town Manager noted the ordinance was introduced at the last meeting, and will amend a portion of the zoning and realign property lines, in the Lena Street Commons development.

ACTION:

Councilor Meyer moved to adopt the Ordinance Amending the Official Zoning Map by Rezoning a Portion of Tract 1 and Lot 2E, Lots 4D, 5D, 3E and 4E of the Lena Street Commons Planned

Unit Development from Historic Business to General Commercial based on meeting the criteria of the code for rezoning. Mayor Pro Tem Johnson seconded the motion which carried unanimously on a roll call vote.

## POLICY MATTERS

### 10. Owner's Recognition Agreement between the Town, Bridgewater Bank, and Artspace Ridgway Limited Partnership concerning the Ridgway Space to Create Project

Town Attorney Nerlin presented an Owners Recognition Agreement as follow up to adoption of related site leases at the last regular meeting. He noted the agreement is "recognition of terms of the 99 year ground lease with Artspace" for the bank which will be funding the project.

There were questions from the Council to the Town Attorney.

#### ACTION:

Moved by Councilor Meyer to approve the Owner's Recognition Agreement between Artspace Ridgway Limited Partnership, Bridgewater Bank and the Town of Ridgway. Councilor Lakin seconded the motion which carried unanimously on a roll call vote.

### 11. Community anchor build as part of Phase 2 of the DOLA Broadband Grant with Region 10

Staff Report dated 3-4-21 from the Town Manager presenting the proposed anchor build schedule and associated costs relative to the Department of Local Affairs (DOLA) broadband grant, being administered through the Region 10 broadband project.

Manager Neill explained in September the Council directed staff to move forward with broadband connection for four anchor builds in Town and pursue indefeasible rights of use (IRU's) at the Athletic Park, Town Hall, Elementary and High Schools; and obtain pricing for a 20 year term for ongoing operation and maintenance (OM) costs. He reported final costs from Region 10 and Clearnetworx were not received until the last days of 2020 and so were not included in the 2021 budget, and the proposed costs for identified anchors were higher than initially expected. With O&M costs at 30 year terms the total would be \$122,000, the Town responsible for half, or \$61,000.50. He noted if Town choses a 20 year IRU term, the share would be \$53,255.50, and reported the grant funding from DOLA is only available through May.

There was discussion by the Council and it was agreed it was more economical to go with the 30 year term. The Manager noted the current fiscal year line item contains \$55,000 and consensus of the Council was to use the budgeted funds and also allocate additional funds for the project.

### 12. Hartwell Park Performing Arts Stage fee schedule

Staff Report from the Town Manager dated 3-4-21 presenting a request to discuss established fees for use of the performing arts stage in Hartwell Park.

The Town Manager explained in 2014 the Council set fees for use of the stage in Hartwell Park. Staff has received numerous requests for waiver by non-profit organizations, and reduced fees for use.

There was discussion between the Council and staff. Consensus was to eliminate the fee for stage preparation and breakdown, to continue to require a damage deposit, fee for electrical usage and retain the \$50 permit fee, and authorize staff to determine if the fee should be reduced or waived for non-profit organizations. Staff was directed to prepare a resolution for adoption at the next regular meeting.

13. Resolution No. 21-03 Adopting the 2020 Ouray County COVID-19 Economic Resiliency Study

Town Manager staff report dated 3-5-21 presenting the Ouray County COVID-19 Economic Resiliency Study.

The Town Manager explained the Council has participated with the other three jurisdictions in the County to provide input to Economic Planning Systems Inc. for preparation of the study, which provides recommendations and resource information that can be used as a guide for residents and business owners.

There were comments and discussion by the Council.

ACTION:

Councilor Lakin moved to approve Resolution No. 21-03 Adopting the 2020 Ouray County COVID-19 Economic Resiliency Study, seconded by Councilor Meyer the motion carried unanimously on a roll call vote.

14. Resolution No. 21-02 Canceling the April 6, 2021 Regular Election

The Town Clerk reported the annual election in April was called to fill four council seats. Only three nomination petitions were received by the statutory filing deadline, and since there were not more candidates than offices to be filled at the election, she has cancelled the election and declared the candidates elected for two year terms. The persons elected are Angela Ferrelli, Beth Lakin and Russ Meyer. She requested the Council adopt a resolution ratifying the cancellation of the annual election.

ACTION:

It was moved by Mayor Pro Tem Johnson, seconded by Councilor Meyer and approved by a unanimous roll call vote to approve Resolution No. 21-02 Canceling the April 6, 2021 Regular Election.

15. Discussion regarding appointment of member to the Town Council

The Town Clerk noted the Council will have a vacant seat in April. She asked if the Council would like her to prepare a notice soliciting letters of interest to serve to fill the one year term. The Council agreed to noticing the opening, and letters of interest will be reviewed at the April meeting.

16. Purchase of a used hydro-vac excavator trailer and request to consider acquisition of a used street sweeper

Staff Report from the Town Clerk/Treasurer dated 3-4-21 presenting a recommendation to purchase a used Hydro-Vac Excavator Trailer.

The Town Clerk explained the fiscal year budget contains \$195,000 for purchase of a hydro-vac excavator vacuum vehicle. Staff has located a unit mounted on a trailer, which can be

stored during the winter months in the public works facility. The used piece of equipment is a demo model with 300 hours of use, and includes a jetter attachment, and would cost \$113,275. Additionally staff is requesting to research and request quotes on the purchase of a used street sweeping vehicle with the remaining funds in the line item. She explained the Town's procurement policy contains a provision which allows waiving a formal request process when quotes yield a better cost for the Town, and staff is requesting the Council approve the deviation from the procurement policy, and waive the formal request process for the acquisition.

**ACTION:**

Councilmember Meyer moved to approve the deviation from procurement procedures waive the formal request process for acquisition of equipment, and approve the purchase from Vermeer Colorado of a trailer mounted hydro-vac excavator vacuum in the amount of \$113,275 and authorize staff to enter into a purchase agreement. Councilor Grambley seconded the motion, and it carried unanimously on a roll call vote.

There was discussion by the Council and there was consensus to authorize staff to research and request quotes on the purchase of a used street sweeping vehicle.

**17. Resolution No. 21-04 Supporting President Biden's Temporary Pause on Oil and Gas Leasing on Federal Public Lands**

Mayor Clark reported the Mountain Pact organization is requesting Council support a temporary pause on oil and gas leasing on federal public lands, and presented a draft resolution.

There were comments and discussion by the Council.

**ACTION:**

Moved by Councilor Lakin to approve the Resolution Supporting President Biden's Temporary Pause on Oil and Gas Leasing on Federal Public Lands, seconded by Councilmember Ferrelli, and carried on a roll call vote with Councilor Meyer voting no.

Mayor Clark explained Mountain Pact has also requested a resolution supporting enforcement of banning specific types of traps used on fur bearing animals. There was discussion and it was agreed the Mayor will send the request to the Council.

**STAFF REPORTS**

The Town Manager presented a written monthly report and reviewed some of the items.

Councilor Schuyler reported on an earth day event at the schools, which will also include a ribbon cutting ceremony for electric car charging stations.

**EXECUTIVE SESSION**

The Town Attorney suggested the Town Council enter into an executive session pursuant to Colorado Revised Statutes 24-6-402(4)(b) for the purpose of receiving legal advice regarding enforcement of the Municipal Code and uses within the Residential Zone District and Colorado Revised Statutes 24-6-402(4)(f) for the discussion of a personnel matter concerning the Town Manager's annual performance evaluation.

**ACTION:**

It was moved by Councilor Meyer, seconded by Councilmember Schuyler and unanimously carried on a roll call vote to enter into closed session.

The Council entered into executive session at 9:00 p.m. with the Town Attorney and Town Manager.

The Council reconvened to open session at 9:30 p.m.

**ADJOURNMENT**

The meeting adjourned at 9:30 p.m.

Respectfully Submitted,

Pam Kraft, MMC  
Town Clerk

MINUTES OF JOINT WORKSHOP  
RIDGWAY TOWN COUNCIL,  
OURAY COUNTY BOARD OF COMMISSIONERS,  
OURAY CITY COUNCIL

APRIL 1, 2021

The Town Council convened at 6:00 p.m. for a Joint Workshop with the Ouray County Commissioners and Ouray City Council via Zoom Meeting, a virtual meeting platform, pursuant to the Town's Electronic Participation Policy, due to COVID-19. The only member of the Town Council in attendance was Councilor Meyer. Councilors Ferrelli, Grambley, Lakin, Schuyler, Mayor Pro Tem Johnson and Mayor Clark were absent.

Town Clerk's Notice of Joint Workshop dated March 30, 2021.

The purpose of the meeting was to allow the policymakers an opportunity to discuss and strategize about planning, recovery and economic impacts due to the COVID-19 pandemic.

ADJOURNMENT

The meeting adjourned at 7:00 p.m.

Respectfully Submitted,

Pam Kraft, MMC  
Town Clerk

**Town of Ridgway**  
**Register of Demands**  
April 2021

Name	Memo	Account	Paid Amount
<b>Mesa County HDR Laboratory</b>		<b>Alpine-Operating Account</b>	
TOTAL			0.00
<b>Department of Labor</b>		<b>Alpine-Operating Account</b>	
	boiler inspection	731PO1 · Maint & Repairs - comm cntr	-40.00
TOTAL			-40.00
<b>SGS Accutest Inc</b>		<b>Alpine-Operating Account</b>	
		990WOO · Testing - water	-102.56
TOTAL			-102.56
<b>Valvoline Instant Oil Change</b>		<b>Alpine-Operating Account</b>	
	oil - 2018 Explorer	860GO3 · Gas & Oil	-61.18
TOTAL			-61.18
<b>Western Paper Distributors</b>		<b>Alpine-Operating Account</b>	
		732PO1 · Supplies - community center	-40.05
		732POO · Supplies & Materials	-202.15
TOTAL			-242.20
<b>SGM</b>		<b>Alpine-Operating Account</b>	
	thru 3/13/21	552GOO · GIS Mapping - admin	-568.34
	thru 3/13/21	952WOO · GIS Mapping - water	-568.33
	thru 3/13/21	952SOO · GIS Mapping - sewer	-568.33
TOTAL			-1,705.00
<b>Air Compressor Service</b>		<b>Alpine-Operating Account</b>	
	air compressor parts	932WOO · Supplies & Materials	-282.11
	air compressor parts	932WOO · Supplies & Materials	-1,917.38
TOTAL			-2,199.49
<b>Colorado West Land Trust</b>		<b>Alpine-Operating Account</b>	
		5020GO1 · CO West Land Trust	-3,000.00
TOTAL			-3,000.00
<b>esri</b>		<b>Alpine-Operating Account</b>	
	annual ArcGIS	514GOO · Consulting Services	-800.00
TOTAL			-800.00



**Town of Ridgway**  
**Register of Demands**  
April 2021

Name	Memo	Account	Paid Amount
<b>True Value</b>			
		<b>Alpine-Operating Account</b>	
		632GO2 · Supplies & Materials	-47.33
		661GO2 · Vehicle & Equip Maint & Repair	-22.78
		732POO · Supplies & Materials	-364.17
		832GO3 · Equipment & Supplies	-13.49
		861GO3 · Vehicle Maintenance & Repair	-43.98
		932SOO · Supplies & Materials	-47.31
		932WOO · Supplies & Materials	-111.24
TOTAL			-650.30
<b>Ouray County Road &amp; Bridge</b>			
		<b>Alpine-Operating Account</b>	
	Mar 2021	560GOO · Gas & Oil	-65.21
	Mar 2021	660GO2 · Gas & Oil	-367.91
	Mar 2021	760POO · Gas & Oil	-54.49
	Mar 2021	960WOO · Gas & Oil	-258.62
	Mar 2021	960SOO · Gas & Oil	-495.74
	Mar 2021	860GO3 · Gas & Oil	-660.98
TOTAL			-1,902.95
<b>Hartman Brothers Inc</b>			
		<b>Alpine-Operating Account</b>	
		661GO2 · Vehicle & Equip Maint & Repair	-2.28
		961SOO · Vehicle & Equip Maint & Repair	-2.27
		961WOO · Vehicle & Equip Maint & Repair	-2.27
TOTAL			-6.82
<b>Pureline Treatment Systems</b>			
		<b>Alpine-Operating Account</b>	
	Apr 2021	989WOO · Plant Expenses - water	-1,650.00
	purecide for plant	932WOO · Supplies & Materials	-773.59
TOTAL			-2,423.59
<b>UNCC</b>			
		<b>Alpine-Operating Account</b>	
		915WOO · Dues & memberships	-40.92
		915SOO · Dues & Memberships	-40.92
TOTAL			-81.84
<b>Grand Junction Pipe &amp; Supply ...</b>			
		<b>Alpine-Operating Account</b>	
	meter lids	988WOO · Taps & Meters	-288.75
TOTAL			-288.75
<b>Caselle Inc</b>			
		<b>Alpine-Operating Account</b>	
	Apr 2021	914SOO · Consulting & Engineering Servs	-159.50
	Apr 2021	914WOO · Consulting & Engineering Ser...	-159.50
TOTAL			-319.00

# Town of Ridgway

## Register of Demands

### April 2021

Name	Memo	Account	Paid Amount
<b>Community Planning Strategie...</b>		<b>Alpine-Operating Account</b>	
	planner services - Mar 2021 - landscape...	513GOO · Planning Consulting	-1,256.25
	planner services - Mar 2021 - Marion	513GOO · Planning Consulting	-601.25
	planner services - Mar 2021 - general	513GOO · Planning Consulting	-957.50
	planner services - Mar 2021 - fence vari...	513GOO · Planning Consulting	-202.50
	planner services - Mar 2021 - North Sea...	513GOO · Planning Consulting	-585.00
	planner services - Mar 2021 - Triangle L...	513GOO · Planning Consulting	-1,957.50
	planner services - Mar 2021 - Courthouts	513GOO · Planning Consulting	-717.50
	planner services - Mar 2021 - Nerlin	513GOO · Planning Consulting	-753.75
TOTAL			-7,031.25
<b>Pro Velocity</b>		<b>Alpine-Operating Account</b>	
		556GOO · IT Services	-348.75
	May 2021 maintenance	556GOO · IT Services	-166.67
	May 2021 maintenance	615GO2 · IT Services	-166.66
	May 2021 maintenance	729POO · IT	-166.66
	May 2021 maintenance	820GO3 · IT Services	-166.67
	May 2021 maintenance	917WOO · IT Services	-166.67
	May 2021 maintenance	917SOO · IT Services	-166.67
TOTAL			-1,348.75
<b>BnD Batteries</b>		<b>Alpine-Operating Account</b>	
	plant gate battery	932WOO · Supplies & Materials	-99.95
TOTAL			-99.95
<b>Montrose Water Factory, LLC</b>		<b>Alpine-Operating Account</b>	
		632GO2 · Supplies & Materials	-7.25
		732POO · Supplies & Materials	-7.25
		932SOO · Supplies & Materials	-7.25
		932WOO · Supplies & Materials	-7.25
TOTAL			-29.00
<b>EcoAction Partners</b>		<b>Alpine-Operating Account</b>	
		5085GO1 · Eco Action Partners	-5,000.00
TOTAL			-5,000.00
<b>Home Depot Credit Services</b>		<b>Alpine-Operating Account</b>	
	pavilion plaque - H. Park	732POO · Supplies & Materials	-123.61
	blacktop patch	637GO2 · Paving & Maintenance	-147.33
TOTAL			-270.94
<b>NAPA</b>		<b>Alpine-Operating Account</b>	
	oil plug - 2006 dump	661GO2 · Vehicle & Equip Maint & Repair	-1.48
	oil plug - 2006 dump	961WOO · Vehicle & Equip Maint & Repair	-1.49
	oil plug - 2006 dump	961SOO · Vehicle & Equip Maint & Repair	-1.49
	wiper blades - F350	961SOO · Vehicle & Equip Maint & Repair	-19.58
	roller ball bearings	932WOO · Supplies & Materials	-18.98
TOTAL			-43.02

**Town of Ridgway**  
**Register of Demands**  
April 2021

Name	Memo	Account	Paid Amount
<b>Schoonover's Mobile Mechanic...</b>		<b>Alpine-Operating Account</b>	
	flat tire - Durango	861GO3 · Vehicle Maintenance & Repair	-35.00
TOTAL			-35.00
<b>Mountain Market</b>		<b>Alpine-Operating Account</b>	
		553GOO · Meetings & Community Events	-92.41
TOTAL			-92.41
<b>Alsco</b>		<b>Alpine-Operating Account</b>	
		932WOO · Supplies & Materials	-35.58
		932SOO · Supplies & Materials	-35.58
		732PO1 · Supplies - community center	-35.58
		632GO2 · Supplies & Materials	-35.58
TOTAL			-142.32
<b>Sani Serv LLC</b>		<b>Alpine-Operating Account</b>	
	portapotties - Weaver Park - Apr 2021	732POO · Supplies & Materials	-48.00
TOTAL			-48.00
<b>City of Grand Junction</b>		<b>Alpine-Operating Account</b>	
		918SOO · Testing & Permits - sewer	-440.00
TOTAL			-440.00
<b>Bruin Waste Management</b>		<b>Alpine-Operating Account</b>	
	animal resistant can	516GOO · Refuse Collection Franchise	-57.36
	Mar 2021	516GOO · Refuse Collection Franchise	-13,878.72
TOTAL			-13,936.08
<b>Mesa County HDR Laboratory</b>		<b>Alpine-Operating Account</b>	
		990WOO · Testing - water	-20.00
		990WOO · Testing - water	-20.00
TOTAL			-40.00
<b>Dahl of Montrose</b>		<b>Alpine-Operating Account</b>	
	Athletic Park bottle filling station	732POO · Supplies & Materials	-5,013.85
TOTAL			-5,013.85
<b>USABlueBook</b>		<b>Alpine-Operating Account</b>	
	chlorine	932WOO · Supplies & Materials	-460.64
TOTAL			-460.64

**Town of Ridgway**  
**Register of Demands**  
April 2021

Name	Memo	Account	Paid Amount
<b>Econo Signs</b>		<b>Alpine-Operating Account</b>	
	one way signs (4)	639GO2 · Street Signs	-397.02
TOTAL			-397.02
<b>Colorado Org for Victim Assist...</b>		<b>Alpine-Operating Account</b>	
	Victim Advocate training - VA Champlin	821GO3 · Workshops & Training	-475.00
TOTAL			-475.00
<b>Rocky Mountain Aggregate &amp; C...</b>		<b>Alpine-Operating Account</b>	
		635GO2 · Gravel & Sand	-480.45
		635GO2 · Gravel & Sand	-1,428.66
		635GO2 · Gravel & Sand	-1,951.75
TOTAL			-3,860.86
<b>Black Hills Energy-Lift Station</b>		<b>Alpine-Operating Account</b>	
		942SOO · Utilities	-23.63
TOTAL			-23.63
<b>Black Hills Energy-Town Hall</b>		<b>Alpine-Operating Account</b>	
		742PO1 · Utilities - community center	-55.89
		842GO3 · Utilities	-55.89
		542GOO · Utilities	-55.88
TOTAL			-167.66
<b>Black Hills Energy-PW Office</b>		<b>Alpine-Operating Account</b>	
		642GO2 · Utilities	-17.64
		942SOO · Utilities	-17.64
		942WOO · Utilities	-17.64
TOTAL			-52.92
<b>Black Hills Energy-Broadband</b>		<b>Alpine-Operating Account</b>	
	broadband building	5075GO1 · Region 10	-12.43
TOTAL			-12.43
<b>Black Hills Energy-PW Building</b>		<b>Alpine-Operating Account</b>	
		742POO · Utilities	-52.69
		642GO2 · Utilities	-52.70
		942SOO · Utilities	-52.70
		942WOO · Utilities	-52.70
TOTAL			-210.79

**Town of Ridgway**  
**Register of Demands**  
April 2021

Name	Memo	Account	Paid Amount
<b>Black Hills Energy-Hartwell Park</b>		<b>Alpine-Operating Account</b>	
		742POO · Utilities	-45.97
TOTAL			-45.97
<b>Evoqua Water Technologies LLC</b>		<b>Alpine-Operating Account</b>	
	treatment unit parts	931WOO · Maintenance & Repairs	-170.00
TOTAL			-170.00
<b>Verizon Wireless</b>		<b>Alpine-Operating Account</b>	
		741POO · Telephone	-40.65
		943SOO · Telephone	-65.24
		943WOO · Telephone	-112.78
		843GO3 · Telephone	-162.60
		543GOO · Telephone	-91.30
		643GO2 · Telephone	-40.65
		552GOO · GIS Mapping - admin	-10.01
		952SOO · GIS Mapping - sewer	-10.00
		952WOO · GIS Mapping - water	-50.02
		830GO3 · Computer	-160.04
TOTAL			-743.29
<b>San Miguel Power Assoc, Inc.</b>		<b>Alpine-Operating Account</b>	
	2/16/21-3/19/21	542GOO · Utilities	-81.83
	2/16/21-3/19/21	5075GO1 · Region 10	-116.40
	2/16/21-3/19/21	638GO2 · Street Lighting	-359.59
	2/16/21-3/19/21	642GO2 · Utilities	-259.82
	2/16/21-3/19/21	742POO · Utilities	-378.41
	2/16/21-3/19/21	742PO1 · Utilities - community center	-81.83
	2/16/21-3/19/21	842GO3 · Utilities	-81.84
	2/16/21-3/19/21	942SOO · Utilities	-3,725.26
	2/16/21-3/19/21	942WOO · Utilities	-555.90
TOTAL			-5,640.88



**OFFICIAL PROCLAMATION  
TOWN OF RIDGWAY, COLORADO**

**A Proclamation Declaring May 2021 as  
Mental Health Awareness Month**

**WHEREAS**, mental health is essential to everyone's overall health and well-being; and

**WHEREAS**, all Americans experience times of difficulty and stress in their lives; and

**WHEREAS**, prevention is an effective way to reduce the burden of mental health conditions; and

**WHEREAS**, there are practical tools that all people can use to improve their mental health and increase resiliency; and

**WHEREAS**, mental health conditions are real and prevalent in our nation; and

**WHEREAS**, with effective treatment, those individuals with mental health and other chronic health conditions can recover and lead full, productive lives; and

**WHEREAS**, each business, school, government agency, healthcare provider, organization and citizen share the burden of mental health problems and have a responsibility to promote mental wellness and support prevention efforts.

**THEREFORE**, we, the Ridgway Town Council, do hereby proclaim May 2021 as Mental Health Awareness Month.

**NOW THEREFORE**, as the Ridgway Town Council, we also call upon the citizens, government agencies, public and private institutions, businesses and schools in the Town of Ridgway to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

**PROCLAIMED THIS 14<sup>th</sup> day of May 2021**

**TOWN OF RIDGWAY**

**BY:**

**ATTEST:**

---

**John Clark, Mayor**

---

**Pam Kraft, Town Clerk**

## AGENDA ITEM #7



## **PROCLAMATION TOWN OF RIDGWAY, COLORADO**

### **A PROCLAMATION HONORING ERIC JOHNSON FOR HIS YEARS OF SERVICE TO THE TOWN OF RIDGWAY**

**WHEREAS**, Eric Johnson has served honorably for 18 years on the Ridgway Town Council, first elected by Ridgway voters in 2003; and

**WHEREAS**, Eric served as Mayor Pro Tem for many years of his term of office, and has provided exemplary governance, guidance and direction on the Town's vision and public work; and

**WHEREAS**, Eric brought a proven and applied understanding of local government policy development, the need for thorough, comprehensive and analytical information for good decision-making, and a commitment to performance assessment to fully measure the efficiency and effectiveness of Town resource allocation; and

**WHEREAS**, Eric has been a strong proponent of the Town's economic stability, fiscal responsibility, economic development, and has been a strong supporter of increasing communication and outreach to Town residents and visitors; and

**WHEREAS**, Eric has served as a strong leader in the Town of Ridgway's budgeting, capital improvement planning, and strategic planning efforts; and

**WHEREAS**, through Eric's resolve and resiliency the Town of Ridgway has been well led, with Eric tirelessly serving its business owners, guests, and citizens.

**NOW, THEREFORE BE IT PROCLAIMED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO, AS FOLLOWS:**

By virtue of Councilor Eric Johnson's community involvement, leadership, and dedication, we, the Ridgway Town Council, proclaim April 15, 2021, as "**ERIC JOHNSON DAY**", in the Town of Ridgway, Colorado, and urge all Ridgway citizens to congratulate and thank Eric for his public service.

**PROCLAIMED this 14<sup>th</sup> day of April 2021**

By: \_\_\_\_\_  
John Clark, Mayor

Attest: \_\_\_\_\_  
Pam Kraft, Town Clerk



## AGENDA ITEM #8

## **STAFF REPORT**

Subject: Restaurant Liquor License Application – Lazy Dog Saloon  
Initiated By: Pam Kraft, MMC, Town Clerk  
Date: March 16, 2021

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### **BACKGROUND:**

The Town has received an application for a Restaurant Liquor License from Buddy Young, partner of Lazy Dog Saloon LLC, to license the premise at 153 N. Highway 550, Unit 1, to operate an establishment called Lazy Dog Saloon in the building formally licensed as Full Tilt Saloon. The request before the Council is to license the facility, the existing patio to the south side of the building, and a new patio on the west side of the facility. The applicant is also requesting concurrent review of said license, which requires approval to operate the establishment prior to receipt of a state issued liquor license.

State law requires a public hearing before the local jurisdiction for application of a new liquor license. A notice of hearing before the Town Council has been posted and published, and the premises posted, in accordance with state statutes. All requirements of license application have been met, all fees paid, and all forms received.

---

### **ANALYSIS:**

Lazy Dog Saloon LLC is leasing the property at 153 N. Highway 550, Unit 1 from Sunrise Building LLC to operate a business which will be called Lazy Dog Saloon. The term of the lease expires on December 31, 2023.

#### **Options Analysis**

The application hearing is a quasi-judicial proceeding and the local licensing authority (Town Council) must allow any party in interest to present evidence and to cross-examine witnesses. A new license application generally cannot be received or acted upon for any type of liquor establishment within 500 feet of any public or parochial school or the principal campus of any college, university, or seminary unless the local licensing authority has waived this requirement. A license may not be issued to any sheriff or deputy, or police officer or a person under the age of 21 years of age. No license may be issued to or held by any person who is not of good moral character and any person employing, assisted by, or financed in whole or part by any other person who is not of good moral character and reputation satisfactory to the licensing authority.

Option 1. State statute requires that a decision of the local authority to approve or deny a license must be made within 30 days after the date of the public hearing; the local authority must determine that the building where the licensee will operate is ready for occupancy.

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ATTACHMENT 1. Notice of Public Hearing  
ATTACHMENT 2. Premises map

\*\*\*NOTE: All documents are on file in my office and are open to Council inspection\*\*\*

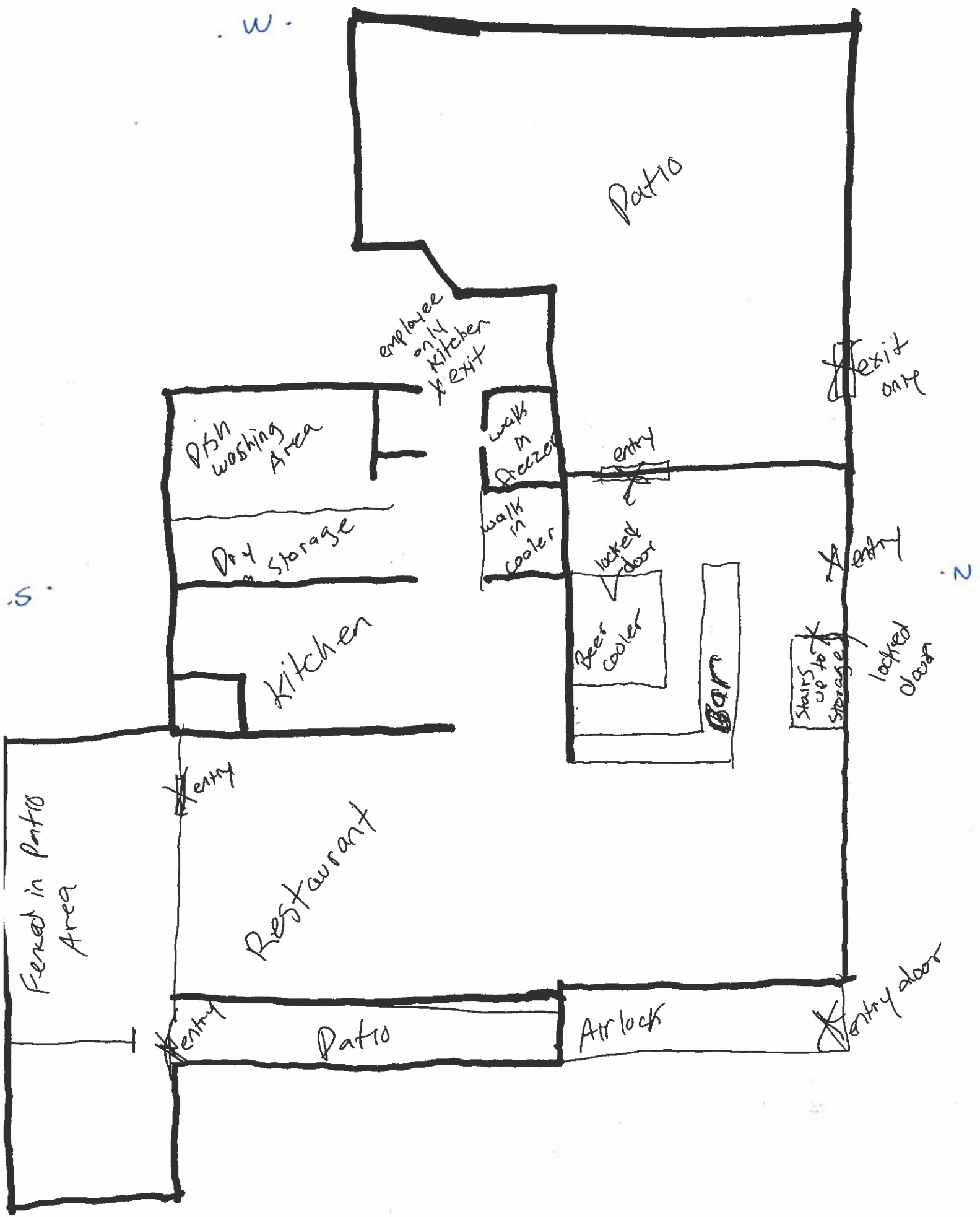
# NOTICE OF PUBLIC HEARING FOR LIQUOR LICENSE

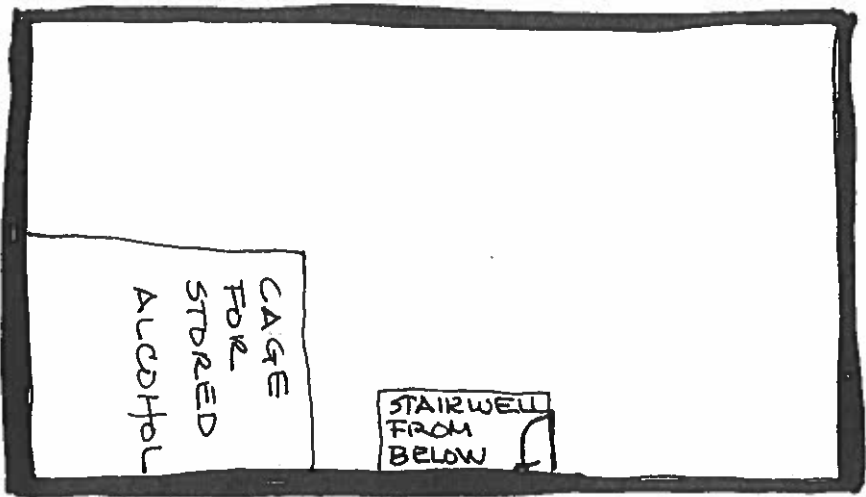
NOTICE IS HEREBY GIVEN that the Ridgway Town Council will hold a Public Hearing via Zoom virtual meeting portal, on Wednesday, April 14, 2021 at 5:30 p.m. to consider a **Restaurant Liquor License for Lazy Dog Saloon; Applicant: Lazy Dog LLC; Application filed on: March 16, 2021; to operate at 153 N. Highway 550, Unit 1.**

All persons interested in the aforementioned application may appear before the Council either in person or represented by counsel, and present testimony, or may submit written correspondence to the Town Clerk, Town of Ridgway, P.O. Box 10, Ridgway, CO 81432 or [pkraft@town.ridgway.co.us](mailto:pkraft@town.ridgway.co.us)

DATED: March 16, 2021

  
\_\_\_\_\_  
Pam Kraft, MMC, Town Clerk





UPSTAIRS

## AGENDA ITEM #9



To: Honorable Mayor Clark and Ridgway Town Council  
From: Preston Neill, Town Manager  
Date: April 9, 2021  
Agenda Topic: **Award of bid for the Heritage Park Improvements Project**

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#### SUMMARY:

The Town issued a Request for Bids (RFB) for the Heritage Park Improvements Project in early March. The full RFB and construction documents can be viewed by clicking [HERE](#). Bids were due by 10:00 a.m. on April 6<sup>th</sup>. The RFB sought qualified contractors to construct Phases 1 and 2 of the Heritage Park/Visitors Center landscape and irrigation improvements. Phases 1 and 2 of the Project have been designed by DHM Design. Phase 1 of the project generally consists of delivery, set-up and general construction for all labor, materials and services for Phase 1 irrigation and landscaping around the Ridgway Visitor Center, including installing irrigation system, soil improvements, planting shrubs, perennials, and ornamental grasses, and all other work necessary to complete Phase 1. Phase 2 generally consists of delivery, set-up and general construction for all labor, materials and services for installing hardscape, landscape, and irrigation along Highway 62 at Ridgway Heritage Park, and all other work necessary to complete Phase 2.

The Town received the following three bids:

- Western States Reclamation, Inc. \$183,475.73
- Clarke & Co., Inc. \$88,707.80
- Rainmaker Inc. \$93,213.00

Town staff reviewed the bids carefully against the review criteria listed in the RFB. **Town staff is recommending that the Town award the Heritage Park Improvements Project to Clarke & Co., Inc.** This company is based out of Grand Junction, CO, and they offer full-service landscape, irrigation, reclamation, site work, and open space general contracting services throughout Colorado, Utah, and Wyoming. They came highly recommended by references, and staff feels that they are a good fit to complete the improvements on this important community project. If awarded, Clarke & Co., Inc. anticipates completing the project by early July.

#### FINANCIAL IMPLICATIONS:

Both phases were budgeted for in the Capital Project Fund of the FY2021 Budget at a total amount of \$75,000. That amount includes awarded grant funding in the amount of \$30,000 to support this project. As a Graduate Community in the Colorado Main Street Program, the Town receives \$10,000 annually in mini-grant funds. Last year, we entered into a five-year contract with the Department of Local Affairs for Main Street Mini-Grants, making the total amount of the grant \$50,000 for the five years. The Town is allowed to utilize up to \$30,000 of that amount in any given year, and staff is recommending the use of \$30,000 to support this project.

While Clarke & Co., Inc. was the lowest bid received, the bid amount falls nearly \$14,000 over the budgeted amount for the project. Staff feels that the General Fund can accommodate the increase and recommends moving forward with a Notice of Award on this project. It's worth noting that there is potential for reducing costs in some areas.



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TOWN HALL PO Box 10 | 201 N. Railroad Street | Ridgway, Colorado 81432 | 970.626.5308 | [www.town.ridgway.co.us](http://www.town.ridgway.co.us)

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**PROPOSED MOTION:**

"I move to issue Notice of Award for the Heritage Park Improvements Project to Clarke & Co., Inc., as presented."

**ATTACHMENT**

Notice of Award





**NOTICE OF AWARD**  
Town of Ridgway, Colorado

DATE: 4/14/2021

TO: Clarke & Co., Inc.

ADDRESS: 3017 Hwy 50 Grand Junction, CO 81503

PROJECT NAME: Heritage Park Improvements Project

You are hereby notified that your Bid dated 4/6/2021 for the above referenced Project has been considered. You are the apparent successful bidder and have been awarded a contract for the Town of Ridgway Heritage Park Improvements Project. The Contract Price of your contract is eighty-eight thousand, seven hundred seven and 80/100 Dollars (\$88,707.80).

Within seven (7) calendar days of this Notice of Award, you are required to provide the following items to the Town:

1. Executed Agreement/Contract including required Contract Security (Performance Bond) as specified in the Agreement/Contract; and
2. Certificate of Insurance with the minimum insurance coverages listed in the Agreement/Contract and naming the Town of Ridgway as an additional insured; and
3. Completed W-9.

If you fail to return the above-described items by April 21, 2021, the Town of Ridgway will be entitled to consider all your rights arising out of the acceptance of your bid as abandoned. The Town of Ridgway will be entitled to such other rights as may be granted by law.

--- Signature page follows ---



TOWN HALL PO Box 10 | 201 N. Railroad Street | Ridgway, Colorado 81432 | 970.626.5308 | [www.town.ridgway.co.us](http://www.town.ridgway.co.us)

OWNER: Town of Ridgway

BY: \_\_\_\_\_  
John I. Clark

TITLE: \_\_\_\_\_  
Mayor

#### ACCEPTANCE OF NOTICE OF AWARD

Receipt of the above Notice of Award is hereby acknowledged by:

BY: \_\_\_\_\_  
Michael R. Clarke

TITLE: \_\_\_\_\_  
Owner

DATE: \_\_\_\_\_

Upon completion, please return this form to:

*Preston Neill*  
*Town Manager*  
*Town of Ridgway*  
*PO Box 10*  
*Ridgway, CO 81432*  
[pneill@town.ridgway.co.us](mailto:pneill@town.ridgway.co.us)

## AGENDA ITEM #10



To: Honorable Mayor Clark and Ridgway Town Council  
From: Preston Neill, Town Manager  
Date: April 8, 2021  
Agenda Topic: Discussion and direction on design for Amelia Street Project

---

**SUMMARY:**

In the FY2021 Budget, the Town budgeted for a design of Amelia Street from the County Road 5 turn off on the south to the north end of Yates subdivision. The scope for the design includes as much curb, gutter, sidewalk, parking, and roadway as practical.

Joanne Fagan, Town Engineer, has prepared the attached PowerPoint to present to Council on Wednesday evening with the goal of obtaining collective input to inform next steps on the design process.

**ATTACHMENTS:**

Amelia Street Project Design Presentation

# Project Scope

- From CR 5 turn off on the south
- To the north end of Yates Subdivision
- Design for as much curb, gutter, sidewalk, parking, and roadway as practical

# Work Completed to Date

- Topographic Survey
- Ownership mapping
- Preliminary Model of Existing Conditions
- Identification of Encroachments

# Major Challenges

- Right of Way Varies – Theoretically 70 Ft
- Encroachments into the Right of Way
  - Private Improvements
  - CDOT and School Encroachment
- Cross slope Generally West to East
- Existing Road is mostly constructed like a County Rd where runoff goes to private property rather than like a City street where the sidewalks slopes to the road.
- ADA Ramp Design Constraints
- Reusing as Much of Existing Sidewalk and Drainage Improvements

# Limited Right of Way

- Most of the Amelia right of way is 70 Ft
- Widths of roadway features:
  - Driving Lanes – 10 – 12 Ft
  - Curb and Gutter 2 -2.5 Ft
  - Parallel Parking – 8 ft wide (20-22 Ft long)
  - Diagonal Parking – +/- 19 Ft, depends on the angle
  - Sidewalk – 5 - 8 Ft.
- Two drive lanes at 12 Ft, C&G ea side at 2 Ft, parallel parking both sides and 5 Ft sidewalk each side = 54 Ft



# Encroachments – School & CDOT





# Encroachments – Private





# Cottonwood Creek Encroachment





# Cross Slope





# East Side Drainage Problems





# East Side Lower Than Street





# Existing Roadway Elevation





# West side ROW Encroachments near CR 5





# ADA Ramp Constraints





# Approximate W Right of Way



# Suggested Road Template

Based on the existing conditions we tested a template with:

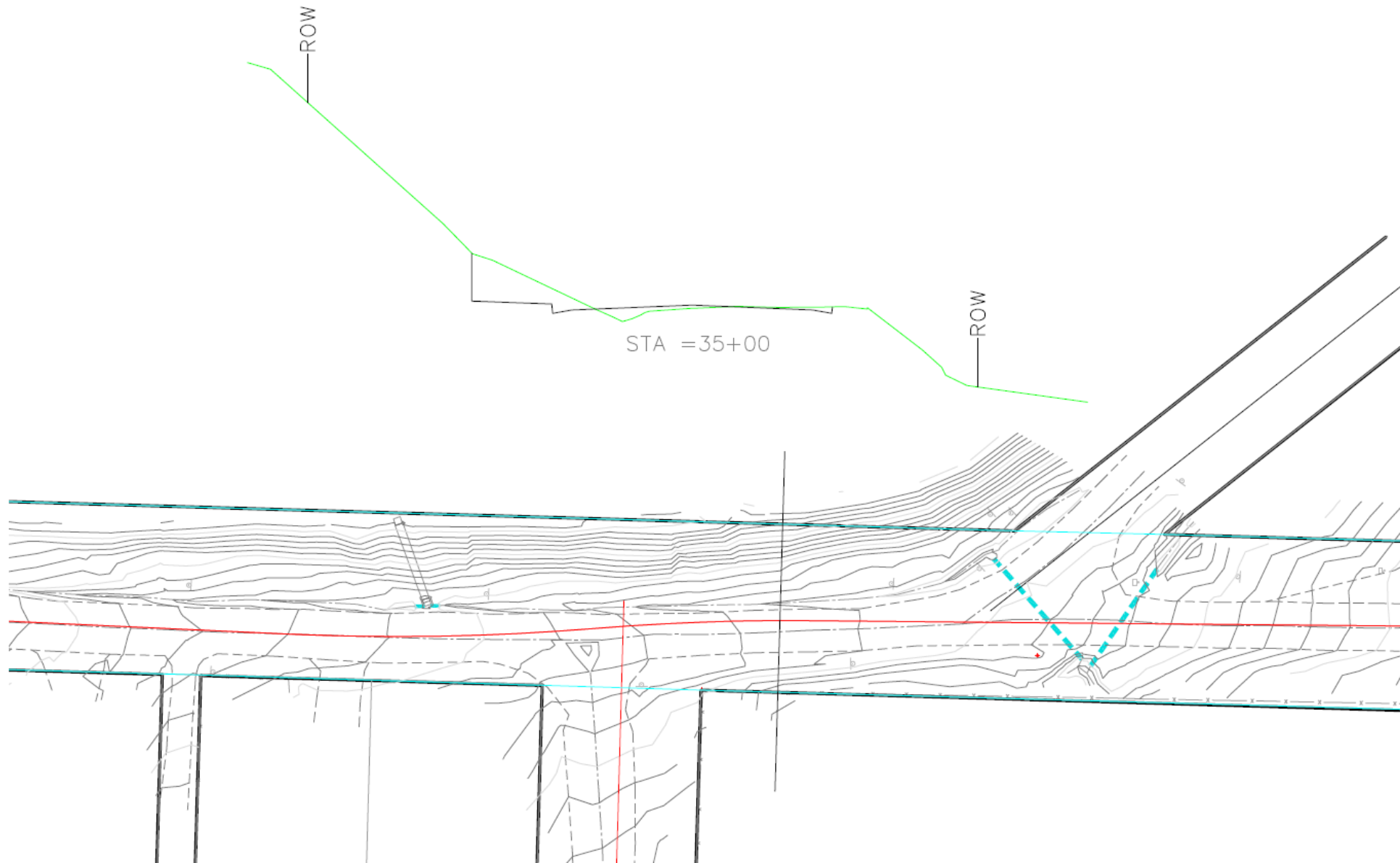
- Two 12 foot Drive Lanes
- Two foot curb and gutter (except where valley pan exists) each side
- Adding 5' Sidewalk on the West Side North of SH 62

What is missing:

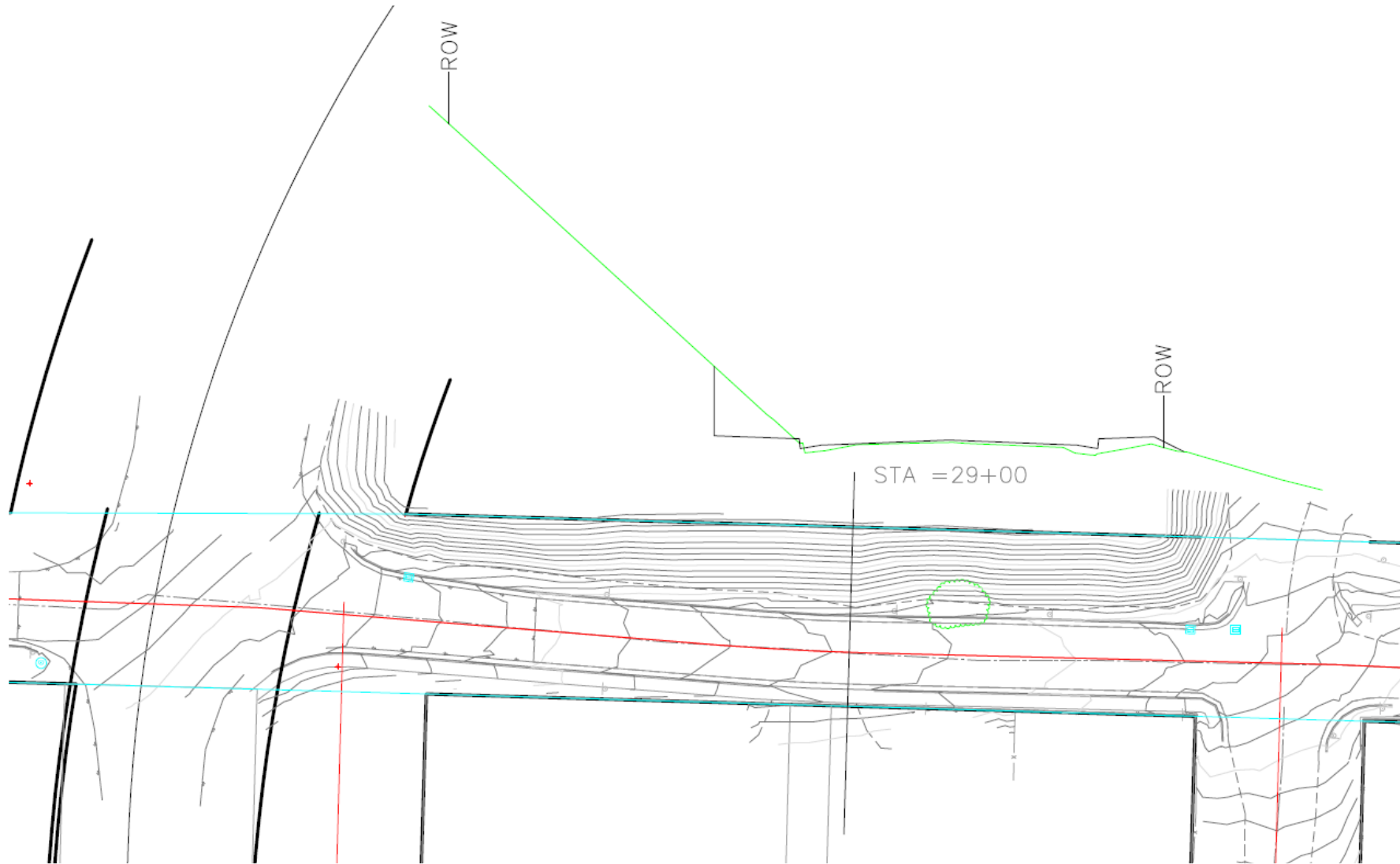
- Not addressing drainage problems for properties being lower than road
- Sidewalk on the West Side North of SH 62
- Sidewalk on the West Side between SH 62 and Hyde
- Sidewalk on the East South of Hyde
- No Sidewalk south of Moffat or north of Clinton either side
- Any defined on street parking



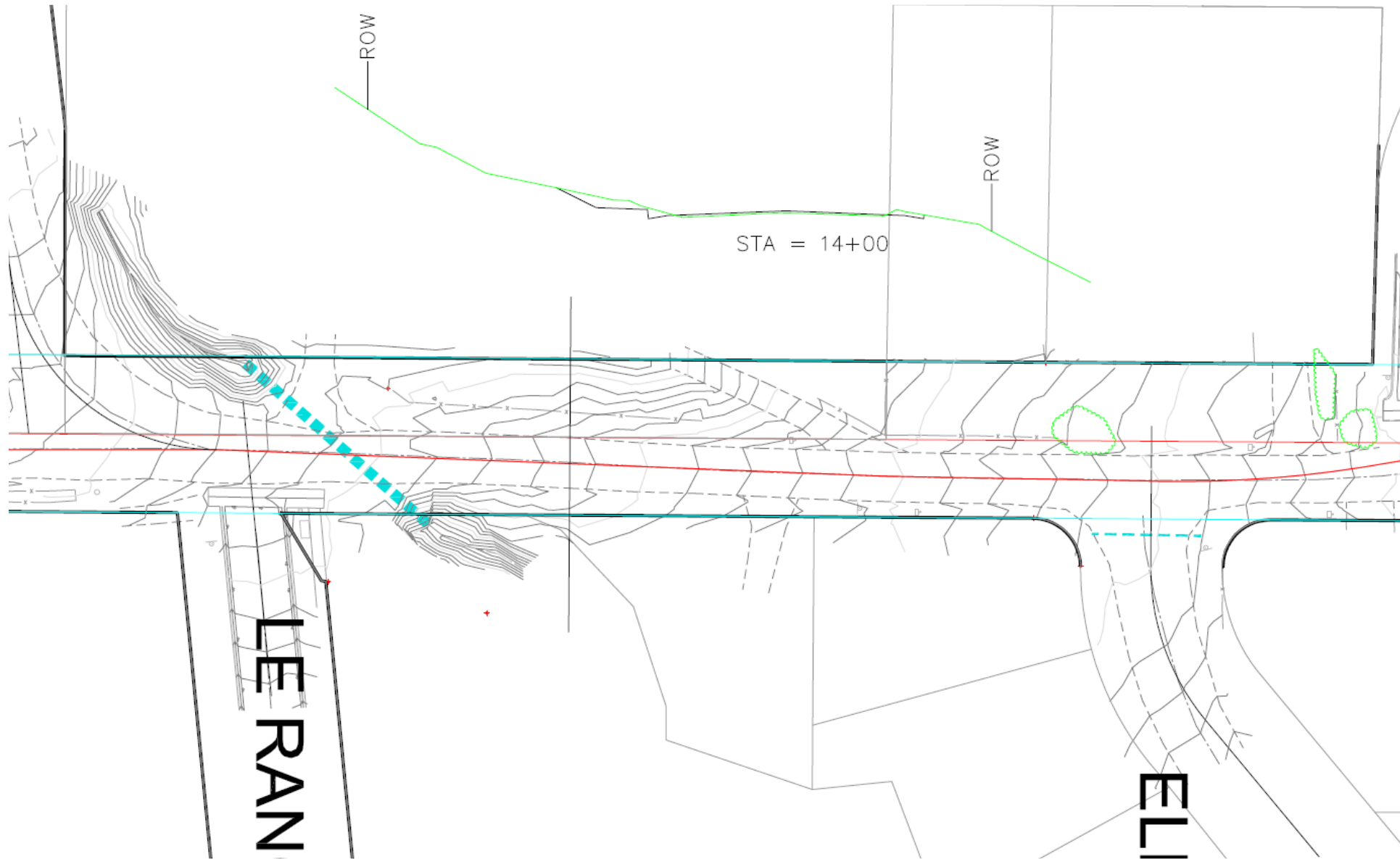
# Typical Section by School



# Typical Section by CDOT



# Typical Section N of CR 5



# Of What is Missing, What is Important to Add Back?

## Options:

- Just pave between existing curb & gutter and/or valley pan and 24' wide asphalt where there is no concrete
- Add curb and gutter/valley pans as continuation of existing alignment and pave
- Add sidewalk, curb & gutter/valley pan, and asphalt. With this option would need to address ADA.
- Totally rebuild the road at a lower elevation to address some drainage
- Add defined on street parking.

We need your input. Questions, Comments, Next Steps

## AGENDA ITEM #11





To: Honorable Mayor Clark and Ridgway Town Council  
From: Preston Neill, Town Manager  
Date: April 8, 2021  
Agenda Topic: **Resolution No. 21-05 Amending the Hartwell Park Performing Arts Stage Fee Schedule**

---

**SUMMARY:**

In 2014, Council adopted Resolution No. 14-05, which established a fee schedule for private use of public property, including permitted uses of Town Parks, Facilities and Rights-of-Way. The Hartwell Park Performing Arts Stage Fee Schedule was set as follows:

- Permit Fee \$50.00
- Stage Prep and Breakdown \$250.00
- Damage Deposit \$500.00
- Electricity Use Fee \$15.00/day

Recently, staff has received some pushback from various community members and organizations around the fee structure for the Hartwell Park Performing Arts Stage and was encouraged to revisit the fee structure with Council. Last month, Council discussed the fee structure and provided the direction below:

- Eliminate the Stage Prep and Breakdown Fee of \$250.00
- Allow staff the discretion to reduce the permit fee for non-profit organizations

**PROPOSED MOTION:**

"I move to approve Resolution No. 21-05 Amending the Hartwell Park Performing Arts Stage Fee Schedule."

**ATTACHMENT:**

Resolution No. 21-05

**RESOLUTION NO. 21-05**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF RIDGWAY,  
COLORADO, AMENDING THE HARTWELL PARK PERFORMING ARTS  
STAGE FEE SCHEDULE**

**WHEREAS**, the Town of Ridgway, Colorado (the “Town”) is a home rule municipality and political subdivision of the State of Colorado organized and existing under a home rule charter pursuant to Article XX of the Constitution of the State; and

**WHEREAS**, the Ridgway Town Council has reviewed the Hartwell Park Performing Arts Stage Fee Schedule, established by Resolution No.14-05, and desires to amend it; and

**WHEREAS**, the Ridgway Town Council has the authority to approve and establish, by resolution, a fee schedule for fees required to be paid for private use of public property, including permitted uses of Town parks, facilities, and rights-of-way; and

**WHEREAS**, the Ridgway Town Council finds that an amended Hartwell Park Performing Arts Stage Fee Schedule will promote the health, safety and general welfare of the Ridgway community.

**NOW THEREFORE BE IT RESOLVED** that the Ridgway Town Council hereby approves the following fee schedule:

*Hartwell Park Performing Arts Stage Fee Schedule*

<i>Permit Fee:</i>	<i>\$50.00</i>
<i>Damage Deposit:</i>	<i>\$500.00</i>
<i>Electricity Use Fee</i>	<i>\$15.00/day</i>

**ADOPTED AND APPROVED** this \_\_\_\_\_ day of April 2021.

\_\_\_\_\_  
John Clark, Mayor

ATTEST:

\_\_\_\_\_  
Pam Kraft, Town Clerk

## AGENDA ITEM #12

**STAFF REPORT**

Subject: Purchase of Used Street Sweeper  
Initiated By: Pam Kraft, MMC, Town Clerk  
Date: March 15, 2021

---

**BACKGROUND:**

At the March regular meeting Council authorized staff to research and receive quotes on the purchase of a used street sweeping vehicle, for remaining funds of \$95,000 in the equipment line items of the fiscal year budget .

Mike Jenkin's research found street sweepers are in the range of \$145,000; and he was able to find the same model sweeper the Town rented last year, for \$94,000. The vehicle is a reconditioned 2012 Challenger/Elgin Badger Sweeper which has been rebuilt down to the frame, which is a 2010 Isuzu Chassis, and has new side and rear sweepers. The offer includes delivery from Texas, a 90 day warranty and 30 day money back guarantee.

The Town's Procurement Policy contains a provision which allows the Town Manager to waive the formal request process for purchases in excess of \$25,000 when a request for quotes yields a better value and cost for the Town, and/or a formal bid process will not result in a competitive bidding process. The policy further identifies examples of deviation includes situations where the solicitation of competitive bids is impractical and unlikely to result in competitive purchasing, involves specialized equipment purchases, or only one vendor exists that can successfully furnish the equipment.

**STAFF RECOMMENDATION:**

Staff is recommending Council approve the deviation from procurement procedures and waive the formal request process for acquisition of equipment, and approve the purchase of a 2012 Challenger/Elgin Badger Sweeper #162-03-12 mounted on a 2010 Isuzu chassis in the amount of \$94,000 and authorize staff to enter into a purchase agreement for said equipment.

**Proposed Motion:**

"Approve the deviation from procurement procedures, and waive the formal request process for acquisition of equipment, and purchase a 2012 Challenger/Elgin Badger Sweeper from Sinclair Equipment Finance, LLC, in the amount of \$94,000 and authorize staff to enter into the purchase agreement."

## AGENDA ITEM #13



To: Honorable Mayor Clark and Ridgway Town Council  
From: Preston Neill, Town Manager  
Date: April 8, 2021  
Agenda Topic: Review of letters of interest to fill vacancy on the Town Council and action to appoint

---

**SUMMARY:**

The purpose of this memorandum is to outline the process for the appointment of a qualified resident of the Town to fill the vacancy on the Town Council.

According to Section 2-5 of the Ridgway Town Charter (Charter), "Vacancies on the Town Council shall be filled by the vote of a majority of the remaining members of the Council. A person appointed to the vacancy shall serve until the next regular election at which time, if another year remains to the original term, a Councilor shall be elected for a one-year term..." Section 2-2 of the Charter states that the qualifications of Councilors and the Mayor are as follows: "Qualified electors of the State of Colorado who are residents of the Town of Ridgway and have resided within the Town for one year immediately preceding their election or appointment to office are eligible for nomination and service as a Councilor or Mayor."

Shortly after the March 10<sup>th</sup> Council meeting and as directed by Council, a "Notice of Vacancy on the Ridgway Town Council" was publicly posted and published through all of the Town's communication channels. That notice is appended to this memo as Attachment 1. In all, the Town received four letters of interest and all four applicants are qualified to fill the vacancy. All submitted letters of interest are attached as Attachment 2 and are organized in alphabetical order by last name. The applicants are Adam Beck, Rodney Fitzhugh, Michelle Montague and Jay Tunnickliff.

Staff is recommending the following approach for evaluating the candidates and appointing someone to fill the open Council seat:

1. Each candidate will be afforded an opportunity to speak about their interest in filling the seat and answer questions from members of Council.
2. Members of the audience will be given the opportunity to comment.
3. Council members can discuss the merits of each applicant and/or a motion can be made.
4. Once a motion is made, normal meeting conduct would apply, requiring a second and a vote.

**PROPOSED MOTION:**

"I move to appoint       (Name)       to fill the vacancy on the Town Council until the next regular election."

**ATTACHMENTS:**

Attachment 1 – Notice of Vacancy on the Ridgway Town Council  
Attachment 2 – Letters of Interest

## **NOTICE OF VACANCY ON THE RIDGWAY TOWN COUNCIL**

Notice is hereby given that a vacancy exists on the Ridgway Town Council.

Any resident of the Town of Ridgway interested in serving a one year term, until April 5, 2022, may apply in writing.

Qualifications for serving on the Council are: a qualified elector of the State of Colorado; have resided within the Town limits for at least twelve consecutive months immediately proceeding the date of appointment; a United States Citizen; on or before this date shall be 18 years of age or older.

Please send letters of interest to the Town Clerk at [pkraft@town.ridgway.co.us](mailto:pkraft@town.ridgway.co.us) or mail to Post Office Box 10, Ridgway, CO 81432 or deliver to the Town Administrative Office at 201 N. Railroad Street.

Deadline for receipt is Wednesday, April 7, 2021 at 4:00 p.m.

Appointments will be considered by the Town Council at the regular meeting on April 14, 2021.

Any questions should be directed to the Town Clerk at 626-5308, Ext. 211.

## ATTACHMENT 2

To the Council Members of Ridgway, Colorado,

It is my understanding that there is an open seat for the Town Council of Ridgway, Colorado. This is a letter regarding my interest in joining the council for the 2021 open seat. As a resident and homeowner in Ridgway since 2016, I've enjoyed being a member of the community and have watched and appreciated the improvements that the town has made. I frequent community events, and I participated in Master Plan community outreach events in 2019. And as the last several years have passed, I've realized the importance of being an engaged citizen, especially considering the increased pressures on our community and the resources shared throughout the region and state.

Having been born and raised in Eagle County, I've witnessed many changes, some good and some not. When life allowed, my wife and I were able to make a long-desired professional and geographic change, which brought us to Ridgway. The size, character, and location of the town captured our hearts. I don't plan on leaving this beautiful town or state and can't blame others for wanting to make it their home, too. However, seeing the massive amount of growth throughout Colorado has galvanized my belief that we've got to get it correct in regards to managing our growth and responsibly planning for our futures. I agree with the stated values of our master plan: a Healthy Natural Environment, Sense of Community and Inclusivity, Small Town Character and Identity, Vibrant and Balanced Economy, and Well-Managed Growth. As intended, these provide a great outline on how we need to move forward as a town. That said, I'd like to have a direct influence in how we follow and implement our Master Plan.

I believe that I'd be a good addition to the council. I also believe that my voice would be that of moderate political views and not overly skewed in either direction. There are many that do know me in the community and many more that I'd like to meet and serve. I also realize that it is difficult to convey my person and my views in this letter of intent, so please let me know if you would like references or to interview me yourselves. I hope to be more directly involved in the community and our future. So, again, I kindly request that you strongly consider me for the open seat within town council.

Sincerely,

Adam Beck

[Apolishbeck@gmail.com](mailto:Apolishbeck@gmail.com)

(970) 306-1708



## ATTACHMENT 2

Rodney Fitzhugh  
525 Chipeta Dr.  
Ridgway, CO 81432  
(970)209-1007  
fitzearl1953@gmail.com

March 23, 2021

To: The Town of Ridgway Council and Staff

I write to express my interest in serving on Ridgway Town Council, and to share with you the perspective I would bring to the job.

I've lived at 525 Chipeta in Ridgway for the past 20 years. I served two prior terms on Town Council from 2004-2008. During those years we annexed the River Sage Property, including what is now Dennis Weaver Memorial Park, and worked with the Weaver Family to develop that property, resulting in a big win for the Town and the landowners. We also began developing plans for design, financing and construction of the major infrastructure improvements to Historic Downtown that finally came to fruition in 2016 and 2017. We also saw a few projects go sour in ways that we did not anticipate. I have served as the Town's representative on the Ouray County/Ridgway Joint Planning Commission continuously since 2009.

I remain active in Ridgway Area Trails, which is the local chapter of Colorado Plateau Mountain Bike Trail Association. I served as Chairman of the RAT Steering Committee from RAT's inception in 2011 until 2018. In that capacity and before, starting in 2008, I spearheaded community and RAT efforts to create the trail system located 2.5 miles north of Ridgway, working with BLM, Ridgway State Park, Town and County staff to develop the system from a concept through BLM and State Park approval processes, funding, design and construction. I retired as RAT Steering Committee chair after all construction was completed on the existing trail system but remain active in various RAT projects.

Through these experiences I've learned to look at our community with a long view, and to think critically about how we got here and how we might make our Town even sweeter than it already is through proactive, community-wide planning and policy making. I will approach my work on Town Council with a firm belief that policy and planning processes must serve the entire community and, to the fullest extent reasonably possible, faithfully reflect the vision expressed in our Master Plan, while remaining flexible enough to address contingencies not contemplated by the Plan.

In addition to my civic involvement with the Town, I also have a law office here in town where I run a solo, general practice, focused on civil matters. I enjoy bicycles, guitars, music, writing, dancing and spending time with my family.

Thanks for taking the time to consider this brief introduction.

A handwritten signature in black ink, appearing to read "Rod Fitzhugh", with a long horizontal line extending to the right.

## ATTACHMENT 2

Michelle Montague  
PO Box 163  
380 N Cora  
Ridgway CO 81432  
970-708-9401  
[Michellemontague@hotmail.com](mailto:Michellemontague@hotmail.com)

March 31, 2021

Pam Kraft  
Ridgway Town Clerk

I am applying to fill the current vacancy on the Ridgway Town Council. I have resided in the region since 1986 and have been a full-time resident of Ridgway since 2018. I am the Financial Officer of the dZi Foundation, a locally based international non-profit, and have been employed there for the past 6 years. I built a home in Ridgway that was completed in December of 2019.

I come to this position with experience with town government, boards, and commissions. I was a member of the Telluride Housing Authority from 1992-1996 and the chairperson in 1995. During my tenure, the Developer Mitigation Plan was created, the Shandoka Family Building rental employee housing was designed and built, and the Wilkin Court for sale employee housing project was designed and presented to Town Council.

I also served in the Telluride Town Clerks Office where I was the secretary to the Historical and Architectural Review Commission and the Planning and Zoning Commission. I maintained board and commission records, posted meeting and open seat notices, and took minutes. During this time, the Idarado Mine proposed annexation to the Town of Telluride was presented. I also coordinated, compiled, and distributed the meeting packets for the Telluride Town Council and took minutes when the Town Clerk was unavailable.

I have a deep interest and love for Ridgway. I feel that I can listen to varying points of view and look beyond the immediate future. I have observed many changes in Ridgway as well as a resistance to change. I feel that I can approach this position with an equanimity of preserving the past while looking ahead to the future. I did not seek a seat in the recent election because I was reluctant to commit to a two-year position without additional knowledge of the time commitment. With the number of applicants for the vacancy last fall, for which I applied, I assumed there would be plenty of eligible candidates. As this has not been the case, I am willing to commit to a one-year position on town council.

Sincerely,

Michelle Montague

ATTACHMENT 2

**Jay R. Tunnichliff**  
300 Escalante Cir  
Ridgway, Co 81432  
(256)476-8212  
Jay.tunnichliff@charter.net

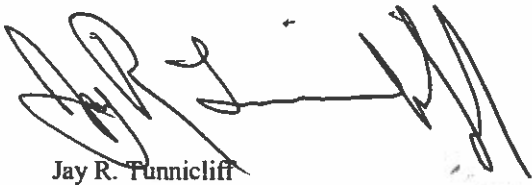
Dear Sir,

I have been a full-time resident of Ridgway for about 2.5 years. I have vacationed here for the last 7 years; and my wife and I love this little community. I am applying for the current opening on the city council because I would like to contribute to this community. I am currently a member of the Ridgway Volunteer Fire Department.

I am a 40-year veteran of the US Army and the California and Alabama National Guard. I feel I have a lot to contribute to my community; during my time in the service I traveled around the world and held a variety of position within the service. Because I was both Enlisted and Officer I was a platoon Sargent up to a Company Commander and most position in between.

While I was in the National Guard I was a computer technician on the civilian side. This included but not limited to customer service, network administrator, and system analyst. I am currently working part-time at Ridgway Hardware. I enjoy this position very much because it gives me an opportunity to meet and assist members of our community.

Thank you for your consideration of me for this position.



Jay R. Tunnichliff

## AGENDA ITEM #14

## AGENDA ITEM #15

## AGENDA ITEM #16

## **RESOLUTION NO. 21-06**

### **A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO, OPPOSING THE TRAPPING AND KILLING OF COLORADO'S BOBCATS AND LYNX**

**WHEREAS**, in 1996, the majority of Colorado voters passed into law a ballot initiative called “Amendment 14” (now Colorado Constitution, Article 18 § 12(b) and C.R.S. § 33-6-206 et seq.), which prohibits the recreational and commercial trapping and poisoning of wildlife on public lands, but exempts the use of body-gripping traps for livestock-protection purposes on private lands; and

**WHEREAS**, since 2006 the Colorado Wildlife and Parks (CPW) Commission has disregarded the intent and language of Amendment 14, and in an end run around voters permitted trappers to kill about 12,000 bobcats and countless numbers of additional animals, such as badgers, beavers, coyotes, gray foxes, red foxes, swift foxes, pine martens and mink, for “commercial” (for fur sales) or for “recreational” (for leisure or amusement) purposes using box or cage traps; and

**WHEREAS**, citizen groups have petitioned the CPW to stop trapping but have been denied each time (e.g., March 2009, February 2011, March 2012, and January 2019); and

**WHEREAS**, traps are indiscriminate, and any animal whose feet touch the ground, including federally protected wildlife such as Canada lynx and eagles, or companion animals, may suffer severe injuries when trying to escape, or death from exposure, and if they have dependent young, they may be left to die from dehydration, starvation, exposure, or predation; and

**WHEREAS**, bobcats, pine martens, swift foxes and all other Colorado wildlife, including those that CPW permits for trapping on public land, face significant jeopardy because of a myriad of human causes including habitat destruction, fires exacerbated by climate change, predator control, regulated hunting and trapping, vehicle collisions and disease transmission; and

**NOW THEREFORE BE IT RESOLVED** that we, the Town Council of the Town of Ridgway, strongly oppose the trapping of wildlife for profit or for recreation and urge the State of Colorado to stop allowing the use of “box” or “cage” traps to capture and kill wildlife in an end run around Amendment 14’s explicit exemptions allowed only for box trapping that only include bona fide scientific research, falconry, animal relocation and medical treatment of an animal.

**ADOPTED AND APPROVED** this \_\_\_\_ day of April 2021.

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John Clark, Mayor

ATTEST:

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Pam Kraft, Town Clerk

## AGENDA ITEM #17





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TOWN HALL PO Box 10 | 201 N. Railroad Street | Ridgway, Colorado 81432 | 970.626.5308 | [www.town.ridgway.co.us](http://www.town.ridgway.co.us)

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March 24, 2021

Connie Hunt  
Ouray County Administration  
541 4<sup>th</sup> Street  
Ouray, CO 81427

Ms. Hunt,

The Town of Ridgway has received a request from the Ouray County Historical Society (OCHS) to send you a letter indicating that the Town supports the structure located at 540 Clinton St. in Ridgway being given Ouray County Landmark designation. We appreciate that the Board of County Commissioners, in their evaluation of OCHS's request, expressed interest in receiving the Town's input prior to making a decision.

In short, we heartily endorse this request. This property is an important part of the history of Ridgway, and we were saddened when, back in December, a fire gutted the interior of the building. We are thrilled to hear that the owner of the property is interested in submitting an application to the State Historic Fund for restoration of the building. With Ouray County Landmark designation being a condition of application, the Town supports this structure being added to the list of Ouray County Landmarks.

Respectfully,

John I. Clark  
Mayor

On behalf of the Ridgway Town Council

## AGENDA ITEM #18

Agenda Item \_\_\_\_\_

File No. \_\_\_\_\_

## STAFF REPORT

Subject: Appointment of Mayor Pro Tem and review of Council representation on commissions, committees and boards

Initiated By: Pam Kraft, Town Clerk

Date: April 9, 2021

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In conjunction with the annual election of members, the Town Council is required to address appointment of the Mayor Pro Tem; and may wish to review representation on boards, committees and commissions.

**Mayor Pro Tem** - every year after the regular election the Council appoints one of its members to serve as Mayor Pro Tem to cover for the Mayor during absences, etc.

**Representation on boards, committees and commissioners** - current appointments are as follows:

Committees & Commissions:

Ridgway Planning Commission - Councilor Meyer and Mayor Clark

Ridgway Parks, Trails & Open Space Committee - Mayor Pro Tem Johnson

Ridgway Creative District Creative Advocacy Team - Councilor Grambley

Ridgway Scholarship Committee - Mayor Pro Tem Johnson and Mayor Clark

Board Appointments:

Ouray County Weed Board - Councilor Lakin; alternate - Town Engineer

Ouray County Joint Planning Board - Councilor Meyer, citizens Rod Fitzhugh & Tom McKenney;  
alternate - Mayor Pro Tem Johnson

Sneffels Energy Board - Councilor Lakin and Town Manager; alternate - Mayor Pro Tem Johnson  
Region 10 Board - Mayor Clark

WestCO Dispatch Board - Town Marshal; alternate - Town Manager

Gunnison Valley Transportation Planning Region - Town Manager

Ouray County Transit Committee - Public Works Services Administrator; alternate - Town Manager

Ouray County Water Users Association - Councilor Meyer

Water and Land Committee for the Uncompahgre Valley - Councilor Meyer; alternate - Town Manager

Liaisons:

Chamber of Commerce - Councilmember Lakin

Communities That Care Coalition - Mayor Clark

Ouray County Fairgrounds - Councilor Schuyler

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## AGENDA ITEM #19