

Ridgway Town Council
Regular Meeting Agenda
Wednesday, March 9, 2022

Due to COVID-19, and pursuant to the Town's Electronic Participation Policy, the meeting will be conducted both in person and via a virtual meeting portal. Members of the public may attend in person at the Community Center, located at 201 N. Railroad Street, Ridgway, Colorado 81432, or virtually using the meeting information below.

Join Zoom Meeting

<https://us02web.zoom.us/j/83583093730?pwd=aXZ0a0hEb2Z3eG8vQXhpc28zQ1M5dz09>

Meeting ID: 835 8309 3730

Passcode: 901548

Dial by your location

+1 346 248 7799 US

+1 253 215 8782 US

5:30 p.m.

ROLL CALL Councilors Adam Beck, Kevin Grambley, Beth Lakin, Terry Schuyler, Mayor Pro Tem Russ Meyer and Mayor John Clark

ADDITIONS & DELETIONS TO THE AGENDA

ADOPTION OF CONSENT CALENDAR All matters listed under the consent calendar are considered to be routine by the Town Council and enacted by one motion. The Council has received and considered reports and recommendations prior to assigning consent calendar designations. Copies of the reports are on file in the Town Clerk's Office and are available to the public. There will be no separate discussion on these items. If discussion is requested, that item will be removed from the consent calendar and considered separately.

1. Minutes of the Regular Meeting of February 9, 2022.
2. Register of Demands for March 2022.
3. Renew restaurant liquor license for the True Grit Cafe.

PUBLIC COMMENTS Established time for the public to address the Council regarding any item not otherwise listed on the agenda. Comments will be limited to 5 minutes per person.

PUBLIC REQUESTS AND PRESENTATIONS Public comments will be limited to 5 minutes per person; discussion of each item may be limited to 20 minutes.

4. Request for use of park and rights-of-ways for San Juan Barrel Fest and Ridgway 1k Rally thru the Alley hosted by Ridgway Chautauqua Society on October 1; and Fete-de-Musique on June 19 hosted by Weehawken Creative Arts - Trisha Oakland.
5. Request from Ridgway Fire Protection District for creation of a new water service rate, or ability to use service rate allocated to Ridgway public schools under Ridgway Municipal Code Section 9-1-17 (C) - Katy LaSala.

PUBLIC HEARINGS Public comments will be limited to 5 minutes per person; discussion of each item may be limited to 20 minutes.

6. Review and action on request for extension of River Park Ridgway Business Park Filing 3 Preliminary Plat - Town Manager.

POLICY MATTERS Public comments will be limited to 5 minutes per person; overall discussion of each item may be limited to 20 minutes.

7. Resolution No. 22-03 Amending the Police Procedures Manual to add *Section 27: Eyewitness Identification Policy* - Town Marshal.
8. Resolution No. 22-04 Appointment of Interim Municipal Court Judge
9. Review and direction on the establishment of a Town of Ridgway Sustainability Committee - Town Manager.
10. Review and action on contribution request from the Home Trust of Ouray County - Andrea Sokolowski, President of Home Trust of Ouray County.
11. Consideration of authorizing Mayor Clark to sign a letter to legislators expressing opposition to proposals mandating collective bargaining for all public employees - Mayor Clark.
12. Discussion and direction regarding the indoor masking requirement at Town facilities - Mayor Clark.

WRITTEN AND VERBAL REPORTS Written reports may be provided for informational purposes prior to the meeting updating Council on various matters that may or may not warrant discussion and action.

13. Town Manager's Report - Town Manager.

COUNCIL COMMITTEE REPORTS Informational verbal reports from Councilors pertaining to the following committees, commissions and organizations:

Committees & Commissions:

Ridgway Planning Commission - Councilor Meyer and Mayor Clark
Ridgway Parks, Trails & Open Space Committee - vacant
Ridgway Creative District Creative Advocacy Team - Councilor Grambley
Ridgway Scholarship Committee - Councilor Lakin and Mayor Clark

Board Appointments:

Ouray County Weed Board - Councilor Lakin; alternate - Town Engineer
Ouray County Joint Planning Board - Councilor Meyer, citizens Rod Fitzhugh & Tom McKenney; alternate - Councilor Beck
Sneffels Energy Board - Councilor Lakin and Town Manager; alternate - Mayor Clark
Region 10 Board - Mayor Clark
WestCO Dispatch Board - Town Marshal; alternate - Town Manager
Gunnison Valley Transportation Planning Region - Town Manager
Ouray County Transit Committee - Town Manager
Ouray County Water Users Association - Councilor Meyer

Water and Land Committee for the Uncompahgre Valley - Councilor Meyer; alternate - Town Manager

Colorado Communities for Climate Action - Councilor Lakin; alternate - Town Manager

Colorado Municipal League Policy Committee - Town Manager

Liaisons:

Chamber of Commerce - Councilmember Lakin

Communities That Care Coalition - Mayor Clark

Ouray County Fairgrounds - Councilor Schuyler

ADJOURNMENT

Deadline for agenda items for next regular meeting, Wednesday, April 13, 2022 at 4:00 p.m., Town Clerk's Office, 201 N. Railroad Street, Ridgway, Colorado.

Consent Agenda

RIDGWAY TOWN COUNCIL
MINUTES OF REGULAR MEETING
FEBUARY 9, 2022

CALL TO ORDER

Pursuant to the Town's Electronic Participation Policy, the Town Council met via Zoom Meeting, a virtual meeting platform.

The Mayor called the meeting to order at 5:30 p.m. The Council was present in its entirety with Councilors Beck, Grambley, Lakin, Schuyler, Mayor Pro Tem Meyer and Mayor Clark in attendance.

CONSENT AGENDA

1. Minutes of the Regular Meeting of January 12, 2022.
2. Minutes Joint Workshop Meeting of January 27, 2022.
3. Minutes Workshop Meeting of January 27, 2022.
4. Register of Demands for February 2022.
5. Renewal of brew pub liquor license for Colorado Boy Depot.
6. Request for water leak adjustment for Account 7320.1/Sagal.

ACTION:

It was moved by Mayor Pro Tem Meyer, seconded by Councilmember Grambley and unanimously carried by a roll call vote to approve the consent agenda.

PUBLIC COMMENTS

Tanya Ishikawa reported the Board of the Uncompahgre Watershed Partnership has presented the annual partnership award to the Town, and thanked the Council for participation and the river study conducted last year.

Vicki Hawse requested the Council consider allowing "more public input" on the use of "chemical herbicides" to discuss other options, and receive information on "short and long term effects on the eco-system". She noted if the Town implements new regulations it will "eliminate the ability" to apply for "Bee City USA" status. She suggested the Council "revise the vote" from the previous meeting and approve as an "emergency one time use" the application along the river, and "hire people to manually pull weeds instead of asking citizens to do the work".

There were comments by the Council.

Kuno Vollenweider reported a new street light was installed at the corner of Mary and Moffat which does not meet requirements under the Dark Sky ordinance. He expressed concerns with the amount of traffic on Moffat Street, noting it is being used as "bi-pass". He also reported ongoing trespassing across private property on Marion Overlook to access the secondary school.

There was discussion by the Council.

7. Introduction of new Community Initiatives Facilitator

The Town Manager introduced the new Community Initiatives Facilitator, Tera Couchman Wick, who began employment with the Town on January 18th. Ms. Wick presented a brief background of her employment history.

8. Presentation of idea for speed mitigation on Amelia Street

Lucy Boody explained as a resident on South Amelia Street she has witnessed vehicles speeding, and stated it is “dangerous” and creates dust. She proposed the use of “planter troughs in the middle of the road” to slow traffic. She explained the troughs can be moved with a fork lift and placed on a seasonal basis, noting “watering” and the “seasonal relocation” would be the only detriments to the idea.

There were comments and discussion by the Council. It was agreed to solicit input from the Public Works and Marshals Departments, and ask the Town Engineer to review the model traffic code, and discuss the request at another meeting.

POLICY MATTERS

9. First Amendment to Development Agreement with Lena Commons, LLC

Staff Report dated 2-5-22 from the Town Attorney presenting a proposed First Amendment to the Development Agreement with Lena Commons LLC dated 8-9-19.

Town Attorney Nerlin reported at the November Council Meeting Lena Commons requested amendments to the Development Agreement to change the units designated as deed restricted housing, and the Council agreed. He explained the amendment will alter the deed restricted units from Lots 1E, 4E and 1B to Lots 1E, 2E and 3E.

ACTION:

Councilor Lakin moved to approve the First Amendment to Development Agreement between Lena Commons LLC and the Town seconded by Mayor Pro Tem Meyer and on a roll call vote, the motion carried unanimously.

10. Development Agreement between Alpine Homes-Ridgway, LLC

Staff Report dated 2-5-22 from the Town Attorney presenting a proposed Development Agreement with Alpine Homes-Ridgway LLC.

Attorney Nerlin reported on 11-10-21 the Council approved the Preliminary Plat and Planned Unit Development for Riverfront Village, developer Alpine Homes-Ridgway LLC. Approval of the documents was subject to additional terms and conditions, and the proposed Development Agreement includes these terms and conditions. He explained under the Development Agreement Alpine Homes-Ridgway is required to provide four units of deed restricted housing; design and install an offsite sewer line to connect to development east of Highway 550; provide perpetual easements to the Town for a pedestrian trail and installation of a Town identification sign. The Town would provide installation of stormwater/drainage facilities which benefit Riverfront Village onto Town property; waivers and variances for townhouse dwellings in the General Commercial District; conditional use for buildings over

10,000 square feet, and up to 35 feet in height in the General Commercial District. He noted there is one outstanding issue in the proposed document, the qualifying amount for deed restricted units, and recommended the Area Median Income (AMI) be set between 100-125%.

Tom Kennedy, attorney for Alpine Homes-Ridgway LLC explained the development will include two one bedroom units, and two two bedroom units for affordable housing, which "we are proposing to put on the market at a responsible pricing structure". He stated with current construction costs "it's challenging to meet the 100% - 125% AMI the Town Attorney is proposing".

Glen Becker with the Riverfront Village development team, explained using proposed construction costs and "adding 3%" the AMI calculation "would be higher". He stated "our general contractor has seen a ten percent increase in construction costs since the fall" and "interest rates" are projected to be "up one percent by 2023". He presented a summary of estimated construction costs for the deed restricted 2 bedroom units at \$461,760 and 1 bedroom at \$504,126 and stated that would be 130% to 150% AMI, "well below the cost of a each unit".

There were questions from the Council and it was noted the Ouray County AMI by household was calculated in 2021 at \$77,700.

Developer Joel Cantor noted "we need to pass costs on" and "the term now used is what is obtainable". He suggested the Town "could allow local buyers to rent out" or short term "the units to off set their costs".

The Town Attorney suggested using 125% in the document, and after actual construction costs are received there could be further discussion.

Mr. Cantor offered to donate "\$50,000 to a Ridgway affordable housing trust".

There was discussion by the Council.

ACTION:

Moved by Mayor Pro Tem Meyer, seconded by Councilmember Schuyler and unanimously carried by a roll call vote to approve the Development Agreement between the Town of Ridgway and Alpine Homes-Ridgway LLC with the AMI at 125%, with the agreement to look at the AMI once costs are in, and look at use of an existing housing trust.

11. Presentation of financial status and marketing and promotion activities of the Ridgway Area Chamber of Commerce

Ashley Perkins and Adam Dubroff representing the Ridgway Area Chamber of Commerce, presented the 2021 Budget and Annual Report.

ACTION:

It was moved by Councilmember Schuyler and seconded by Councilor Grambley to accept the Chamber budget as presented. After a roll call vote the motion carried unanimously.

12. Lease Agreement with the Ridgway Community Garden

Staff Report from the Town Manager dated 2-3-22 presenting a draft lease agreement with the Ridgway Community Garden for use of a portion of Green Street Park.

Manager Neill explained the Community Garden is requesting a long term lease of the 1.1 acre parcel within the seven acre Green Street Park, noting the current six year lease agreement expires on 2-17-22.

Agnieszka Przeszlowska speaking on behalf of the Community Garden, explained the relocation to Green Street Park began in 2014, with the garden opening for use in 2019 “through the support of” grants, sponsors, fund raising events and rental fees of members. She reported the organization has received non-profit status, and last year the garden “served 78 adults and 52 children”. Currently the garden is fully fenced; contains 50 raised beds; has a wash station, shed, shade structure, compost area; leases an area to the Ridgway Apiary; partners with the schools and Voyager Youth Program and supports the local food pantry. The next phase of the garden includes developing garden build out into the remaining .48 acres; expanding the children’s area; installation of elevated beds; permaculture; flowering beds and art installations. She stated the organization is requesting a twenty year lease.

ACTION:

Councilor Schuyler moved to approve the lease agreement between the Town and Ridgway Community Garden for the use of a portion of the Green Street Park as a Community Garden with a term of twenty years. Councilor Grambley seconded the motion, which carried unanimously on a roll call vote.

13. Resolution No. 22-02 Establishing the Athletic Park Pavilion Concession Area Fee Schedule

Town Manager Staff Report dated 2-2-22 presenting a resolution establishing a fee for the Athletic Park Pavilion Concession Area.

Manager Neill reported staff is proposing creating fees for the concession area in the Athletic Park to be in line with fees for other facilities, with a daily use fee of \$50.

ACTION:

Moved by Mayor Pro Tem Meyer to approve Resolution No. 22-02 Establishing the Athletic Park Pavilion Concession Area Fee Schedule, seconded by Councilor Beck, the motion carried unanimously on a roll call vote.

Council took a recess at 7:40 p.m. and reconvened the meeting at 7:45 p.m.

14. Sponsorship request for San Juan Rural Philanthropy Days Conference

The Town Manager reported the Town will be hosting the San Juan Rural Philanthropy Days Conference June 7-9th and a request has been made for the Town to become a sponsor at the \$2500 level. Manager Neill noted funds are contained in the annual budget under Council Initiatives.

ACTION:

Moved by Mayor Pro Tem Meyer, seconded by Councilor Grambley and approved by a roll call vote to approve the donation of \$2500 to be a gold level sponsor for the San Juan Rural Philanthropy Days Conference.

15. Application for grant funds for Affordable Housing Development Incentives

Manager Neill explained staff has prepared and submitted the required documents for the pre-application process for House Bill 21-1271 affordable housing development incentive grant funds, and has just received an invitation to make application for grant funding. He noted the grant will be made on behalf of the Telluride Foundation, Rural Homes Project. The grant process requires Council authorization to submit an application.

ACTION:

Councilor Lakin moved to authorize staff to apply for the House Bill 21-1271 Affordable Housing Incentives Grant, seconded by Mayor Pro Tem Meyer, the motion carried on a roll call vote.

MISCELLANEOUS REPORTS

Manager Neill highlighted some of the items contained in the monthly managers report.

The Town Clerk presented a background on the Love Your Valley Festival.

EXECUTIVE SESSION

The Town Attorney asked the Council to enter into a closed session pursuant to Colorado Revised Statutes 24-6-402(4)(e) for a conference with the Town Attorney for the purpose of determining positions relative to matters that may be subject to negotiations regarding the installation of certain infrastructure and improvements and cost sharing of the same with Lena Street Commons, LLC.

ACTION:

Councilmember Lakin moved to enter into closed session, Mayor Pro Tem Meyer seconded, and the motion carried unanimously on a roll call vote.

The Council entered into the closed session with the Town Attorney and Town Manager at 8:10 p.m.

The Council reconvened to open session at 8:40 p.m.

ADJOURNMENT

The meeting adjourned at 8:40 p.m.

Respectfully Submitted,

Pam Kraft, MMC
Town Clerk

Town of Ridgway
Register of Demands
March 2022

| Name | Memo | Account | Paid Amount |
|-------------------------------------|--------------------------|------------------------------------|-------------|
| Community Resource Center | | Alpine-Operating Account | |
| | Rural Philanthropy Days | 5040GO1 · Other Contributions | -2,500.00 |
| TOTAL | | | -2,500.00 |
| WestCo | | Alpine-Operating Account | |
| | 1st qtr 2022 | 885GO3 · Dispatch Services | -14,124.55 |
| TOTAL | | | -14,124.55 |
| Mesa County HDR Laboratory | | Alpine-Operating Account | |
| | | 990WOO · Testing - water | -20.00 |
| TOTAL | | | -20.00 |
| BnD Batteries | | Alpine-Operating Account | |
| | batteries for dialers | 932WOO · Supplies & Materials | -53.85 |
| TOTAL | | | -53.85 |
| Alpenglow Publishers LLC | | Alpine-Operating Account | |
| | Plaindealer subscription | 541GOO · Office Supplies | -90.00 |
| TOTAL | | | -90.00 |
| Clear Networx, LLC | | Alpine-Operating Account | |
| | Mar 2022 | 543GOO · Telephone | -56.00 |
| | Mar 2022 | 643GO2 · Telephone | -56.00 |
| | Mar 2022 | 843GO3 · Telephone | -61.00 |
| | Mar 2022 | 943WOO · Telephone | -56.00 |
| | Mar 2022 | 943SOO · Telephone | -56.00 |
| | Mar 2022 | 530GOO · Computer | -50.00 |
| | Mar 2022 | 630GO2 · Computer | -50.00 |
| | Mar 2022 | 730POO · Computer | -50.00 |
| | Mar 2022 | 830GO3 · Computer | -50.00 |
| | Mar 2022 | 930WOO · Computer | -50.00 |
| | Mar 2022 | 930SOO · Computer | -50.00 |
| | Mar 2022 | 930WOO · Computer | -50.00 |
| | Mar 2022 | 930SOO · Computer | -25.00 |
| | Mar 2022 | 630GO2 · Computer | -25.00 |
| | Mar 2022 | 843GO3 · Telephone | -55.00 |
| TOTAL | | | -740.00 |
| Black Hills Energy-Town Hall | | Alpine-Operating Account | |
| | | 742PO1 · Utilities - c cntr/t hall | -105.79 |
| | | 842GO3 · Utilities | -105.79 |
| | | 542GOO · Utilities | -105.79 |
| TOTAL | | | -317.37 |

Town of Ridgway
Register of Demands
March 2022

| Name | Memo | Account | Paid Amount |
|---|-----------------------------|--|-------------|
| Black Hills Energy-PW Office | | Alpine-Operating Account | |
| | | 642GO2 · Utilities | -28.51 |
| | | 942SOO · Utilities | -28.52 |
| | | 942WOO · Utilities | -28.52 |
| TOTAL | | | -85.55 |
| Black Hills Energy-Hartwell Park | | Alpine-Operating Account | |
| | | 742POO · Utilities | -80.04 |
| TOTAL | | | -80.04 |
| Black Hills Energy-Lift Station | | Alpine-Operating Account | |
| | | 942SOO · Utilities | -25.96 |
| TOTAL | | | -25.96 |
| Black Hills Energy-Broadband | | Alpine-Operating Account | |
| | | 783PO1 · Broadband Station | -14.84 |
| TOTAL | | | -14.84 |
| Black Hills Energy-PW Building | | Alpine-Operating Account | |
| | | 742POO · Utilities | -120.18 |
| | | 642GO2 · Utilities | -120.19 |
| | | 942SOO · Utilities | -120.18 |
| | | 942WOO · Utilities | -120.19 |
| TOTAL | | | -480.74 |
| Wagner Equipment Co | | Alpine-Operating Account | |
| | belt - CAT backhoe | 661GO2 · Vehicle & Equip Maint & Repair | -28.31 |
| | belt - CAT backhoe | 961WOO · Vehicle & Equip Maint & Repair | -14.16 |
| | belt - CAT backhoe | 961SOO · Vehicle & Equip Maint & Repair | -14.15 |
| TOTAL | | | -56.62 |
| Kim's Housekeeping LLC | | Alpine-Operating Account | |
| | Feb 2022 | 779POO · Janitorial Service - parks | -934.50 |
| | Feb 2022 | 779PO1 · Janitorial Services - cntr/thal | -311.50 |
| | Feb 2022 | 545GOO · Janitorial Services | -311.50 |
| TOTAL | | | -1,557.50 |
| Air Compressor Service | | Alpine-Operating Account | |
| | valve - air compressor | 932WOO · Supplies & Materials | -78.00 |
| | valves (2) - air compressor | 932WOO · Supplies & Materials | -175.95 |
| TOTAL | | | -253.95 |

Town of Ridgway
Register of Demands
March 2022

| Name | Memo | Account | Paid Amount |
|--|---------------------------------------|--|-------------|
| Horizon Maintenance | | Alpine-Operating Account | |
| | backflow prevention annual inspection | 931WOO · Maintenance & Repairs | -155.00 |
| TOTAL | | | -155.00 |
| True Value | | Alpine-Operating Account | |
| | | 632GO2 · Supplies & Materials | -11.31 |
| | | 732POO · Supplies & Materials | -42.07 |
| | | 732PO1 · Supplies - c cntr/t hall | -42.14 |
| | | 932SOO · Supplies & Materials | -11.32 |
| | | 932WOO · Supplies & Materials | -65.63 |
| TOTAL | | | -172.47 |
| Hilltop Community Resources, ... | | Alpine-Operating Account | |
| | IPVAC training - victim advocate | 821GO3 · Workshops & Training | -150.00 |
| TOTAL | | | -150.00 |
| Ouray County Road & Bridge | | Alpine-Operating Account | |
| | 1/24/22-2/16/22 | 660GO2 · Gas & Oil | -359.03 |
| | 1/24/22-2/16/22 | 760POO · Gas & Oil | -105.42 |
| | 1/24/22-2/16/22 | 960WOO · Gas & Oil | -244.52 |
| | 1/24/22-2/16/22 | 960SOO · Gas & Oil | -443.48 |
| | 1/24/22-2/16/22 | 860GO3 · Gas & Oil | -647.30 |
| TOTAL | | | -1,799.75 |
| Superior Fire Protection | | Alpine-Operating Account | |
| | fire ext. annual inspections | 731PO1 · Maint & Repairs - c cntr/t hall | -55.00 |
| | fire ext. annual inspections | 931WOO · Maintenance & Repairs | -57.66 |
| | fire ext. annual inspections | 631GO2 · Maintenance & Repairs | -25.67 |
| | fire ext. annual inspections | 931SOO · Maintenance & Repairs | -25.67 |
| | fire ext. annual inspections | 832GO3 · Equipment & Supplies | -89.00 |
| TOTAL | | | -253.00 |
| City of Grand Junction | | Alpine-Operating Account | |
| | | 918SOO · Testing & Permits - sewer | -562.50 |
| TOTAL | | | -562.50 |
| AED Everywhere, Inc. | | Alpine-Operating Account | |
| | AED equipment | 832GO3 · Equipment & Supplies | -1,250.00 |
| TOTAL | | | -1,250.00 |
| Friends of Colorado Avalanche ... | | Alpine-Operating Account | |
| | | 5138GO1 · Friends CO Avalance Info | -2,500.00 |
| TOTAL | | | -2,500.00 |

Town of Ridgway
Register of Demands
March 2022

| Name | Memo | Account | Paid Amount |
|-----------------------------------|--------------------------------|---|-------------|
| Hartman Brothers Inc | | Alpine-Operating Account | |
| | cylinder lease renewal | 661GO2 · Vehicle & Equip Maint & Repair | -48.00 |
| | cylinder lease renewal | 961SOO · Vehicle & Equip Maint & Repair | -48.00 |
| | cylinder lease renewal | 961WOO · Vehicle & Equip Maint & Repair | -48.00 |
| TOTAL | | | -144.00 |
| Pureline Treatment Systems | | Alpine-Operating Account | |
| | Mar 2022 | 989WOO · Plant Expenses - water | -1,650.00 |
| TOTAL | | | -1,650.00 |
| Region 10 | | Alpine-Operating Account | |
| | annual dues | 5075GO1 · Region 10 | -1,328.00 |
| TOTAL | | | -1,328.00 |
| UNCC | | Alpine-Operating Account | |
| | | 915WOO · Dues & memberships | -14.30 |
| | | 915SOO · Dues & Memberships | -14.30 |
| TOTAL | | | -28.60 |
| NAPA | | Alpine-Operating Account | |
| | wiper blades- Chevy truck | 661GO2 · Vehicle & Equip Maint & Repair | -38.98 |
| | misc supplies | 632GO2 · Supplies & Materials | -15.49 |
| | misc supplies | 932WOO · Supplies & Materials | -15.49 |
| | misc supplies | 932SOO · Supplies & Materials | -15.49 |
| | valve cover gasket - 2010 F150 | 961WOO · Vehicle & Equip Maint & Repair | -23.27 |
| | valve cover gasket - 2010 F150 | 961SOO · Vehicle & Equip Maint & Repair | -23.27 |
| TOTAL | | | -131.99 |

AGENDA ITEM #4



Special Event Permit Application

Private Use of Public Property (RMC 14-3-3):

Parks, Facilities, Rights-of-Way, including the Hartwell Park Stage

| | | | |
|---------------------------|--|------------------|--|
| Application Date: | <u>Feb 3, 2022</u> | Event Name: | <u>Ridgway 1K Rally thru the Alley</u> |
| Applicant Name: | <u>Trisha Oakland</u> | Event Date: | <u>OCT 1, 2022</u> |
| Applicant Phone: | <u>970 318 0150</u> | Event Time: | <u>1pm - 2:30pm</u> |
| Applicant Email: | <u>trisha@weehawkenarts.org</u> | # Attendees: | <u>200 - 250</u> |
| Organization Name: | <u>Weehawken Creative Arts</u> | # Participants: | <u>200 - 250</u> |
| Mailing Address: | <u>PO Box 734, Ridgway</u> | Entry Fee(s): | <u>\$35 pp</u> |
| Contact Name (Event Day): | <u>Trisha Oakland or Ashley King</u> | # of Vendors: | <u>0</u> |
| Contact Mobile #: | <u>Trisha 970 209 4740 / Ashley 970 708 3855</u> | # of Spectators: | <u>n/a</u> |

IMPORTANT: Inaugural and second annual events, must receive the express approval of the Ridgway Town Council. Subsequent annual events will be permitted administratively and include all conditions of approval and other Town Council requirements.

All event sponsors are required to provide proof of insurance listing the Town of Ridgway, officers and employees as additional insured and indemnifying the Town of Ridgway and its officers and employees.

Specify park, facility and/or public right-of-way for the event (check all that apply):

| | | |
|---|---|--|
| <input checked="" type="checkbox"/> Hartwell Park | <input checked="" type="checkbox"/> Performing Arts Stage | <input type="checkbox"/> Athletic Park |
| <input type="checkbox"/> Cottonwood Park | <input type="checkbox"/> Dennis Weaver Memorial Park | <input type="checkbox"/> Rollans Park |
| <input type="checkbox"/> Green Street Park | <input type="checkbox"/> Ouray County Fairgrounds | <input checked="" type="checkbox"/> Right-of-Way (specify below) |
| <input type="checkbox"/> Other (specify): | | |

If use of Right-of-Way (streets, alleys, sidewalks) specify exact location(s):

We are doing a fun Run that starts at the elementary school and winds down the alleyways on the N. side of town, eventually landing at Hartwell park. Some streets will be used &/or crossed

Event Type (check all that apply): during the Brief "Run".

| | | |
|---|---|--|
| <input checked="" type="checkbox"/> Fundraising Event | <input type="checkbox"/> Outdoor Concert | <input type="checkbox"/> Filming/ Production |
| <input checked="" type="checkbox"/> Run/Walk Event | <input type="checkbox"/> Bicycling Event | <input type="checkbox"/> Art Show |
| <input type="checkbox"/> Outdoor Market | <input type="checkbox"/> Other (specify): | |



Describe in detail the proposed use and activity for the park, facility and/or right-of-way:

Race will Run from elementary school, down the alleys toward Hartwell Park - all on the N Side of Sherman/Town. The Race will end in Hartwell park, near the gazebo. The Gazebo will likely be used for the finish line & treats & prize storage. SJ Barrel Fest will lend the stage for award ceremony.
For assistance in completing the application please contact the Town of Ridgway 970-626-5308.

Applicant Signature: _____

Date: 2/3/22

TOWN STAFF WILL COMPLETE THE FEE SCHEDULE and REQUIREMENTS BELOW

| | | | |
|--|----------|------------------|----------------|
| Permit Application Fee (\$80): (Due at time of application) | \$ _____ | Date Paid: _____ | Check #: _____ |
| Large Event Fee (\$50 - if more than 100 people): | \$ _____ | Date Paid: _____ | |
| Filming/ Production Fee (\$250 per day): | \$ _____ | Date Paid: _____ | |
| Parks Department Assistance (\$25/hr) | \$ _____ | Date Paid: _____ | |
| Performing Arts Stage Use Fee (\$300 permitting, stage preparation and breakdown): | \$ _____ | Date Paid: _____ | |
| Electricity Use Fee: (\$15/day) | \$ _____ | Date Paid: _____ | |
| Law Enforcement Fee: (\$30/hr/officer) | \$ _____ | Date Paid: _____ | |
| Performance Security (Damage Deposit) up to 100 people: \$100 101-500 people: \$150 >500 people: \$200 Hartwell Park Stage Deposit: \$500 | \$ _____ | Date Paid: _____ | |
| Release of Deposit (Yes/No): | \$ _____ | Date Paid: _____ | |
| Local government & special districts: 50% fee waiver | | | |

ADDITIONAL REQUIREMENTS (check all that apply):

| | |
|--|---|
| <input type="checkbox"/> Town Council Approval (Date: _____) | <input type="checkbox"/> Insurance/ Indemnity |
| <input type="checkbox"/> Sign Permit | <input type="checkbox"/> Special Event Liquor License |
| <input type="checkbox"/> Special Event Vendor License | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Sales Tax License(s) | <input type="checkbox"/> Other: _____ |



Vicinity Map/Site Plan

Attach a vicinity map and site plan. List all parks, trails, open space, facilities, roadways, bridges and other Town property proposed for use with the event. The following questions include items which, if applicable, should also be included on the site plan.

Checklist for Vicinity Map/ Site Plan:

- ☐ Event site (park, trail, open space, facilities, roadway)
- ☐ Parking plan and traffic flow
- ☐ Locations of security personnel
- ☐ Locations of first aid and emergency services
- ☐ Routes for EMS and Fire Crew
- ☐ Water stations
- ☐ Location and number of sanitation facilities
- ☐ Food and merchandise vendor booths
- ☐ Temporary road closures
- ☐ Location of liquor sales and consumption (must match special event liquor license)
- ☐ Electrical and lighting sources
- ☐ Sound and amplification plan
- ☐ Trash Receptacles
- ☐ Signage type and location
- ☐ Proposed locations for staking or any penetration of the ground

Parking/Traffic Flow

Indicate the number of parking spaces, locations, traffic flow, personnel directing traffic, and traffic signage.

Board Members & select volunteers w/

Name(s) authorized personnel to direct traffic: Orientation + Safety Vests.

Are you planning event parking on-site?

☐ Yes ☒ No

Are you planning event parking off-site?

☒ Yes ☐ No

How will you be moving people to/from the event site?

permission from Ridgway Elementary for parking @ Start area.

Security/Law Enforcement

Some people may park in-town & walk up to the Race -

Describe the emergency communications plan [e.g.: radio channels, cell phones, etc.]:

Cell phones Trisha 970 209 4740

Ashley 970 708 3855

Will call in case of emergency & will have dispatch # as well.

Volunteers will also have dispatch & event coordinator phone #'s @ each volunteer station



Do you anticipate utilizing uniform deputy services for ground security or traffic direction?

If so, what are the event needs?

☒ Yes ☐ No

it could be useful to have someone at the intersection of Clinton & Laura

Will a private security company be used?

☐ Yes ☒ No

How will the security personnel be identified? _____

Will your event interrupt the normal traffic flow on any roadway?

☒ Yes ☐ No

Will your event need authorization to park vehicles on any roadway?

☐ Yes ☒ No

Does event need Ouray County Sheriff's Department or Ridgway Fire Department services?

If yes, please list and explain:

☐ Yes ☒ No

Emergency Medical Care

Describe Emergency Medical Services arrangements/plan:

call 911

Potable Water

Are participants/vendors providing their own drinking water?

☐ Yes ☒ No

If yes, describe water source, estimated amount and method of distribution:

Water is provided at each of the "Break" stations on the 1K Route.

Sanitation

Are you planning to use Town restroom facilities?

☒ Yes ☐ No

If yes, describe:

Restrooms near pavilion in park where stage is.

Will portable sanitation facilities be rented?

☐ Yes ☒ No



If yes, describe portable sanitation plan, including company name and phone number:

Sanitation Drop Off/ Pick Up Dates and Times:

Drop Off: / / est. time
mm / dd / yy

Pick Up: / / est. time
mm / dd / yy

Food Service & Merchandise Vendors

Will food service and/or merchandise vendors be present at the event?

☐ Yes ☒ No

If yes, an application for a Special Event Vendor License must be submitted to Clerks Office, including a detailed list of all vendors. The Clerk's Office will issue sales tax remittance forms to each vendor.

Describe plan to remove hot coals and grease generated by food vendors: _____

Alcohol Use

No alcoholic beverages may be possessed, consumed or provided on any public property unless the permit holder has been issued a Town of Ridgway Special Event Liquor License from the Town Clerk. All provisions of the Colorado Liquor Code and local law related to liquor apply to all public properties.

Electricity

Is electricity needed for the event?

☐ Yes ☒ No

Describe what electricity will be used for:

What type of service is needed:

Sound and Amplification

Will sound amplification be used for the event?

☐ Yes ☒ No

* Rolls into SJ Barrel Fest when @ Hartwell.



Describe sound/ amplification to be used:

Trash Collection/Removal

Will event use Town park trash receptacles?

☐ Yes ☒ No

Will event have dumpsters be rented?

☐ Yes ☒ No

If yes, describe trash collection plan, including company name and phone number:

Collection Container Drop Off/ Pick Up Dates and Times:

Drop Off: / / est. time
mm / dd / yy

Pick Up: / / est. time
mm / dd / yy

Road Closure

Are temporary road closures needed for the event?

☒ Yes ☒ No

Describe the road closure, signage and safety plan: There is a brief period where

Racers are on Laura as they pass from alley to alley where
we may need to hold traffic @ Clinton & Laura.

Signage

Indicate the date and time the temporary signage will be placed:
(contact Town Staff for applicable regulations)

Signage Up: 10 / 1 / 22
mm dd yy

Basic Directional & event signage
for Directing public & Racers.

Signage Down: 10 / 1 / 22
mm dd yy

Staking (ground penetration - eg: tents, signs, fencing, etc.)

Are any ground penetrations needed for the event?

☐ Yes ☒ No



Describe the staking plan: _____

Please list any other special requirements or potential impacts of the event:

*** Please Note:** *Town equipment and furnishings cannot be removed from Town Hall for use outside of Town Hall.*



= parking



= race route



= break/water/trash station



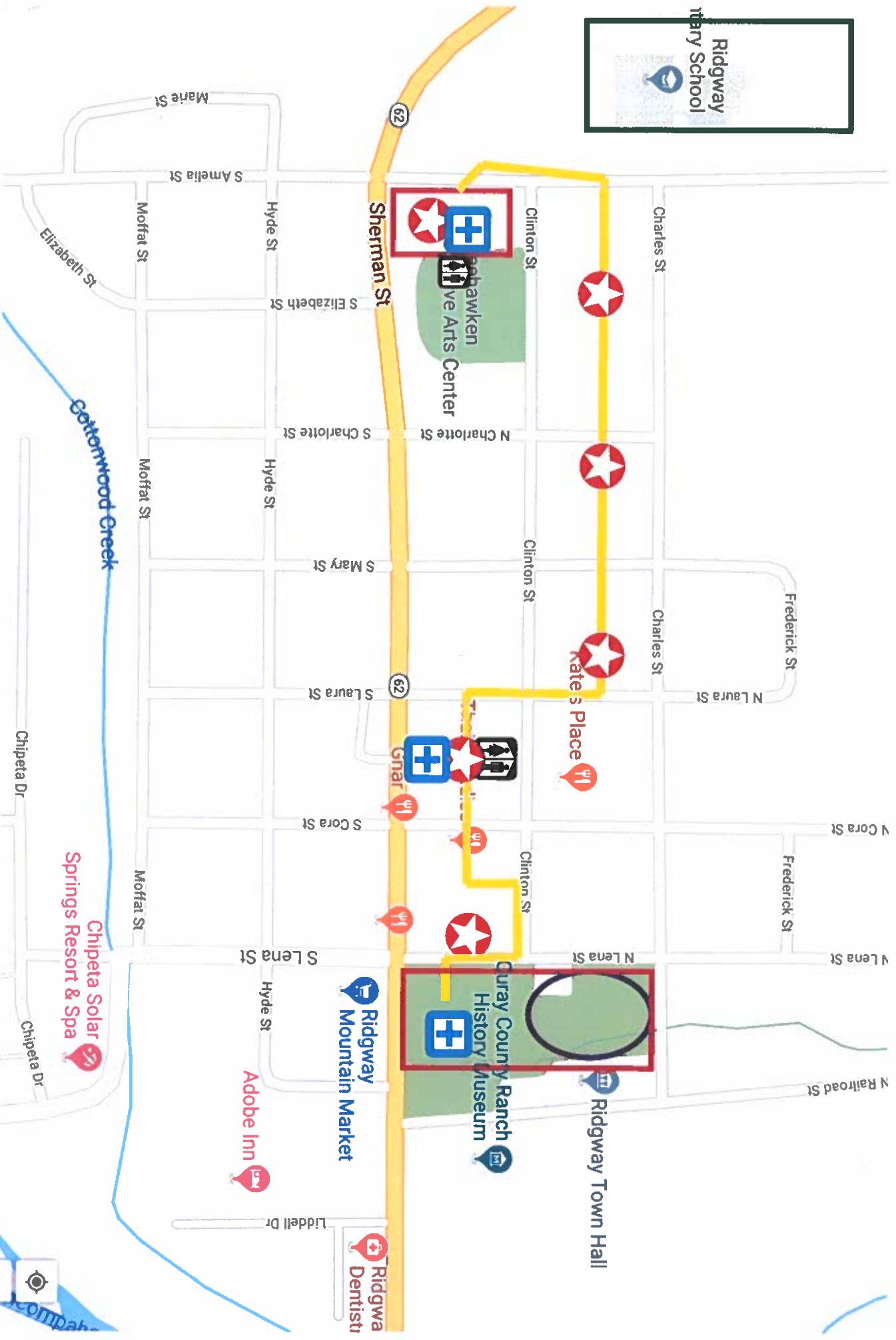
= first aid



= Award Ceremony and Music



= Liquor Boundary





Special Event Permit Application

Private Use of Public Property (RMC 14-3-3):

Parks, Facilities, Rights-of-Way, including the Hartwell Park Stage

| | | | |
|---------------------------|--------------------------------------|------------------|--|
| Application Date: | <u>3/4/22</u> | Event Name: | <u>Ridgway Fete de la Musique</u> |
| Applicant Name: | <u>Trisha Oakland</u> | Event Date: | <u>June 19, 2022</u> |
| Applicant Phone: | <u>970 319 0892</u> | Event Time: | <u>4-9 active / 3-10 setup/take down</u> |
| Applicant Email: | <u>trisha@cherbino.org</u> | # Attendees: | <u>1000</u> |
| Organization Name: | <u>The Sherbino with Weehawken</u> | # Participants: | <u>1000</u> |
| Mailing Address: | <u>PO Box 236, Ridgway</u> | Entry Fee(s): | <u>0</u> |
| Contact Name (Event Day): | <u>Trisha Oakland or Ashley King</u> | # of Vendors: | <u>4-5 food trucks</u> |
| Contact Mobile #: | <u>970 209 4740</u> | # of Spectators: | <u>1000</u> |

IMPORTANT: Inaugural and second annual events, must receive the express approval of the Ridgway Town Council. Subsequent annual events will be permitted administratively and include all conditions of approval and other Town Council requirements.

All event sponsors are required to provide proof of insurance listing the Town of Ridgway, officers and employees as additional insured and indemnifying the Town of Ridgway and its officers and employees.

Specify park, facility and/or public right-of-way for the event (check all that apply):

| | | |
|---|---|--|
| <input checked="" type="checkbox"/> Hartwell Park | <input checked="" type="checkbox"/> Performing Arts Stage | <input type="checkbox"/> Athletic Park |
| <input type="checkbox"/> Cottonwood Park | <input type="checkbox"/> Dennis Weaver Memorial Park | <input type="checkbox"/> Rollans Park |
| <input type="checkbox"/> Green Street Park | <input type="checkbox"/> Ouray County Fairgrounds | <input checked="" type="checkbox"/> Right-of-Way (specify below) |
| <input type="checkbox"/> Other (specify): | | |

If use of Right-of-Way (streets, alleys, sidewalks) specify exact location(s):

We are including two scenarios, knowing that there MAY be construction in front of Lena St. Commons. Scenario 1 assumes there IS construction in front of Lena St Commons

Event Type (check all that apply): Scenario 2 assumes no construction in front of Lena St. Commons.

| | | |
|---|---|--|
| <input checked="" type="checkbox"/> Fundraising Event | <input checked="" type="checkbox"/> Outdoor Concert | <input type="checkbox"/> Filming/ Production |
| <input type="checkbox"/> Run/Walk Event | <input type="checkbox"/> Bicycling Event | <input type="checkbox"/> Art Show |
| <input type="checkbox"/> Outdoor Market | | |
| <input type="checkbox"/> Other (specify): | | |



turn over page for specific street closures

Option 1 - Assumes Lena St. is not available due to Construction

- Close Cora at alley between Clinton & Sherman → Closure Runs to Frederick St.
- "Close" alley behind Sherbino to thru traffic, except emergency vehicles (will be used as pedestrian event-way)
- Close Clinton from Laura St. to just before Lena Street.
- Have crossing guards on Lena at crosswalks to cross pedestrians to Hartwell park.
- Close Frederick from Cora to just before Lena
- Close Charles from Cora to just before Lena
- Have crossing guard at corner of Charles & Cora to assist w/ pedestrian/car traffic
- Have crossing guard at library crosswalk on Charles to help w/ pedestrian/car traffic

* Make Lena one way to Charles & Make Charles one way from Lena to Rail Road.

Option 2

- Close Cora at alley between Clinton & Sherman, closure Runs to OTTO
- "Close" alley behind Sherb to thru traffic, except emergency vehicles.
- Close Clinton from Laura to just before Lena
- Crossing guards on Lena at Clinton crosswalks to get pedestrians to Hartwell park. Guards also at Lena & Charles intersection.
- Close Lena from just after Charles to just before otto (so cars can still get to RoundHouse).
- Close Frederick from Cora to Lena
- Close Charles from Cora to Lena
- Close otto from Cora to Lena
- * Make Lena one-way to Charles
- * Make Charles one-way from Lena to DR



Describe in detail the proposed use and activity for the park, facility and/or right-of-way:

Wechawken & the Sherbino will be presenting Ridgways Fete de la Musique for a second year in downtown Ridgway. The event runs for the public for the public from 4pm until 9pm & is comprised of Multiple Musicians playing all over the area for most of the evening in all different genres, from classical to electronic. The event is free to the public, with food trucks & beverage tents available. As the Night goes on, music comes to a finale in Hartwell Park on the stage.

Applicant Signature: _____

Date: 3-4-22

TOWN STAFF WILL COMPLETE THE FEE SCHEDULE and REQUIREMENTS BELOW

| | | | |
|--|----------|------------------|----------------|
| Permit Application Fee (\$50): (Due at time of application) | \$ _____ | Date Paid: _____ | Check #: _____ |
| Large Event Fee (\$50 - if more than 100 people): | \$ _____ | Date Paid: _____ | |
| Filming/ Production Fee (\$250 per day): | \$ _____ | Date Paid: _____ | |
| Parks Department Assistance (\$25/hr) | \$ _____ | Date Paid: _____ | |
| Performing Arts Stage Use Fee (\$300 permitting, stage preparation and breakdown): | \$ _____ | Date Paid: _____ | |
| Electricity Use Fee: (\$15/day) | \$ _____ | Date Paid: _____ | |
| Law Enforcement Fee: (\$30/hr/officer) | \$ _____ | Date Paid: _____ | |
| Performance Security (Damage Deposit) up to 100 people: \$100 101-500 people: \$150 >500 people: \$200 Hartwell Park Stage Deposit: \$500 | \$ _____ | Date Paid: _____ | |
| Release of Deposit (Yes/No): | \$ _____ | Date Paid: _____ | |

Local government & special districts: 50% fee waiver

ADDITIONAL REQUIREMENTS (check all that apply):

| | |
|--|---|
| <input type="checkbox"/> Town Council Approval (Date: _____) | <input type="checkbox"/> Insurance/ Indemnity |
| <input type="checkbox"/> Sign Permit | <input type="checkbox"/> Special Event Liquor License |
| <input type="checkbox"/> Special Event Vendor License | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Sales Tax License(s) | <input type="checkbox"/> Other: _____ |



Vicinity Map/Site Plan

Attach a vicinity map and site plan. List all parks, trails, open space, facilities, roadways, bridges and other Town property proposed for use with the event. The following questions include items which, if applicable, should also be included on the site plan.

Checklist for Vicinity Map/ Site Plan:

- ☒ Event site (park, trail, open space, facilities, roadway)
- ☒ Parking plan and traffic flow
- ☐ Locations of security personnel
- ☐ Locations of first aid and emergency services
- ☐ Routes for EMS and Fire Crew
- ☒ Water stations
- ☐ Location and number of sanitation facilities
- ☒ Food and merchandise vendor booths
- ☒ Temporary road closures
- ☒ Location of liquor sales and consumption (must match special event liquor license)
- ☐ Electrical and lighting sources
- ☐ Sound and amplification plan
- ☐ Trash Receptacles
- ☐ Signage type and location
- ☐ Proposed locations for staking or any penetration of the ground

Parking/Traffic Flow

Indicate the number of parking spaces, locations, traffic flow, personnel directing traffic, and traffic signage.

Name(s) authorized personnel to direct traffic: Volunteers, likely Board Members in yellow vests

Are you planning event parking on-site? ☐ Yes ☒ No

Are you planning event parking off-site? ☒ Yes ☐ No

How will you be moving people to/from the event site?

This event is advertised as a walking event, people are encouraged to NOT drive. Those who do drive, can park

Security/Law Enforcement

Describe the emergency communications plan [e.g.: radio channels, cell phones, etc.]:

in any emergency, volunteers will be directed to call 911
for non-emergency, volunteers/staff will dial dispatch
and will have a card w/ all key phone numbers
that they can reference during the event.

in spots on Laura, Lena, Near Hartwell park, in public
spaces behind
the library
and at
the
Ridgway
Visitors Center



Do you anticipate utilizing uniform deputy services for ground security or traffic direction?

If so, what are the event needs?

☒ Yes ☐ No

We would love to have uniformed officers walking the event.

Will a private security company be used?

☐ Yes ☒ No

How will the security personnel be identified? _____

Will your event interrupt the normal traffic flow on any roadway?

☒ Yes ☐ No

Will your event need authorization to park vehicles on any roadway?

☐ Yes ☒ No

Does event need Ouray County Sheriff's Department or Ridgway Fire Department services?

If yes, please list and explain:

☐ Yes ☒ No

Emergency Medical Care

Describe Emergency Medical Services arrangements/plan:

In any emergency, volunteers will be directed to dial 911.
for non-emergency, volunteers/staff will dial dispatch & will
have a card w/ all key phone numbers that they can reference
Potable Water during the event.

Are participants/vendors providing their own drinking water?

☒ Yes ☒ No

If yes, describe water source, estimated amount and method of distribution:

We will have water stations available at each performer's spot.

Sanitation

Are you planning to use Town restroom facilities?

☒ Yes ☐ No

If yes, describe: We are planning to use the toilets at Hartwell - Both the flush
for Handicapped

Will portable sanitation facilities be rented?

☒ Yes ☐ No

We will Rent additional sanitation facilities.

Visitors
AND
portapotty
near the
parking lot.



If yes, describe portable sanitation plan, including company name and phone number:

Gani serv. 249-6847

Sanitation Drop Off/ Pick Up Dates and Times:

Drop Off: 6/19/22 Afternoon
mm / dd / yy est. time

Pick Up: 6/20/22 AM
mm / dd / yy est. time

Food Service & Merchandise Vendors

Will food service and/or merchandise vendors be present at the event?

☒ Yes ☐ No

If yes, an application for a Special Event Vendor License must be submitted to Clerks Office, including a detailed list of all vendors. The Clerk's Office will issue sales tax remittance forms to each vendor.

Describe plan to remove hot coals and grease generated by food vendors: _____

Vendors must bring grease & hot coals back w/ them - no on site disposal.

Alcohol Use

No alcoholic beverages may be possessed, consumed or provided on any public property unless the permit holder has been issued a Town of Ridgway Special Event Liquor License from the Town Clerk. All provisions of the Colorado Liquor Code and local law related to liquor apply to all public properties.

Electricity

Is electricity needed for the event?

☒ Yes ☐ No

Describe what electricity will be used for:

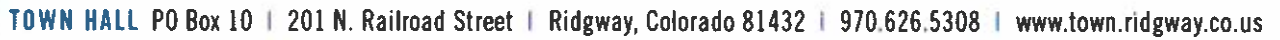
Hartwell Stage.. Hartwell pavilion. Hartwell gazebo.
(sound system) ^{Basic} ^{Basic}

What type of service is needed:

Sound and Amplification

Will sound amplification be used for the event?

☒ Yes ☐ No





Describe the staking plan: _____

Please list any other special requirements or potential impacts of the event:

Neighbors: we will send volunteers out to knock on
doors &/or leave a handout w/ details of time &
map & a contact # and email for questions

*** Please Note:** Town equipment and furnishings cannot be removed from Town Hall for use
outside of Town Hall.

a
week
PRIOR

Scenario ONE -
assumes construction on Lena Street
in front of Lena Street Commons
is closing Lena for construction



Performer Spots/
water stations



Beer/Beverage Tent



Beer/Beverage
License Boundary



Food Truck



Crossing
Guard

Otto St

Frederick St

Charles St

Clinton St.

Alleyway to CY

145 N. Cora

HWY 62, Sherman Street

parking

parking

parking

Assumes this section of street is closed for construction

 Performer Spots/
Water Stations

 Beer/
Beverage Tent

 Beer/Beverage
License Boundary

 Food Truck

 Crossing
Guard

 Traffic Flow

Scenario TWO -
assumes **NO** construction/closed street on Lena Street
in front of Lena Street Commons

Otto Street

St

Frederick St.

Charles St

Clinton St.

Alleyway to CY

alley between clinton and 62

HWY 62, Sherman Street

parking

parking parking

N Laura St

S

AGENDA ITEM #5

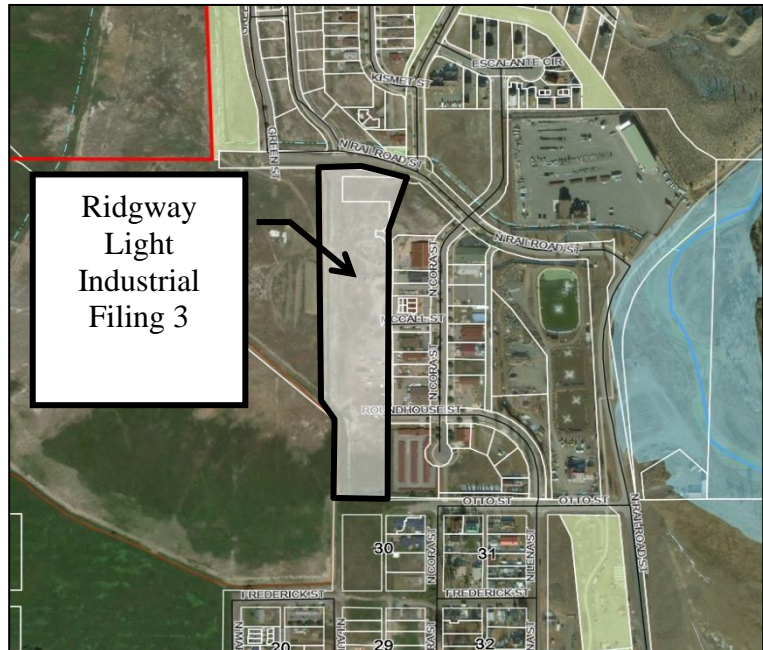
AGENDA ITEM #6



To: Honorable Mayor Clark and Ridgway Town Council
From: Preston Neill, Town Manager
Date: March 3, 2022
Agenda Topic: **Review and action on request for extension of River Park Ridgway business Park Filing 3 Preliminary Plat**

SUMMARY:

Ridgway Light Industrial, LLC, the applicant/owner, is requesting an extension of the approved preliminary plat for River Park Ridgway Business Park Planned Unit Development as it relates to Filing 3, planned Blocks 9-12 of the Industrial Park (Attachment 1). Staff has received a request for the extension and an application for public hearing. This same request for extension was made in 2010, 2012, 2014, 2016, 2018, and 2020. The Town Council previously determined the requisite criteria were met and granted all prior requests for a two-year time frame each time.



BACKGROUND:

The River Park Ridgway Business Park PUD (River Park PUD) comprises approximately 141 acres and is situated at the north-central area of the municipal boundary, just south of the Ridgway Secondary School. The River Park PUD consists of medium density single family housing, low-density multi-family residences, industrial/commercial properties (“business park”), open space, and a trail network.

A ‘Findings and Decision’ approving the preliminary plat for the River Park Ridgway Business Park PUD was issued by the Town Council on February 13, 2001. Since 2001, the developer has returned to the Town and received final plat approvals on Filing 1 (the existing industrial park and the majority of the residential properties) and Filing 2 (23 residential lots, primarily east of River Park Drive). The 2001 preliminary plat configuration for Filing 3 consists of Blocks 9, 10, 11 and 12 with associated roads, infrastructure, easements, etc. and has not yet been final platted (i.e., it has an approved plan but there is remaining infrastructure to be completed and it legally remains a single parcel instead of the planned Blocks/Lots).



A PUD Development Agreement for the River Park PUD was recorded on April 2, 2001 at reception number 174439 between the Town of Ridgway and a three-party Applicant/Developer Group (Ridgway River Ranches, Ridgway Light Industrial and San Miguel Power Association). Plats for Filings 1 and 2 were recorded in December 2001 and September 2005, respectively.

On November 1, 2006 the Planning Commission approved a PUD Amendment permitting the Owner/Applicant to develop “two blocks of Laura Street on the eastern half of the street only, from Frederick to Otto Streets and Otto to Roundhouse Streets, and the completion of Otto Street from Cora to Laura Streets”. Additional conditions of approval were also stated and are found in the Planning Commission minutes from 11/1/2006.

At the same hearing, the Planning Commission approved a replat of Block 8 to accommodate North Railroad Street as it was constructed. Railroad Street was altered slightly to the north at this location, and the proposed turn-around was never constructed as initially planned at preliminary plat. The revision required alteration to Tract OS-4 and the northern portion of Block 8.

On April 29, 2008, the Planning Commission approved (see Attachment 2):

1. Replat of the four blocks (#9-12) in Filing 3, which combined Blocks 9-10 to create three blocks numbered 9, 10 and 11.
2. Reconfiguration of Alley “A” to connect Roundhouse to Railroad Street (instead of Roundhouse to Laura Street via a sharp turn in the alley), which intersects Block 8, decreasing the overall size of Block 8, and increasing the size of Block 9, by adding the western portion to Block 9.

On November 14, 2018 a Replat of Block 8 and a small portion of Block 2 was approved by Town Council. This replat better aligns with the revised replat of Filing 3 but will also require a few adjustments to Filing 3. The infrastructure work to be completed as part of this replat remains incomplete but is hopefully close to wrapping up so the final plat can be recorded.

The Filing 3 properties are zoned I-1, Light Industrial per Ordinance No. 01-01 dated February 2001 and the PUD Development Agreement of April 2001. The property is also part of the Outlot P3/C as defined on the River Park PUD Filing 1 plat at Reception Number 176459 (Attachment 3).

CODE REQUIREMENTS:

The Municipal Code allows for extension of Preliminary Plat approval for good cause and allows for Council to grant additional time to meet conditions. The applicable Code sections are provided below.



7-4-5(B) Preliminary Plat

(10) Except as otherwise expressly provided by the Town Council, all conditions of approval shall be met within 90 days of such approval or the plat shall be deemed disapproved.

7-4-5(C) Final Plat

(1)(c) No final plat may be scheduled for a Planning Commission hearing more than two years after approval of the preliminary plat, without resubmitting the preliminary plat for review pursuant to 7-4-5(B) unless;

(i) within two years of approval of a final plat of a previous filing, or

(ii) the Town Council authorizes an extension for good cause shown, such as adverse market conditions, in conjunction with substantial progress on infrastructure and approval of a final plat of previous filings in accordance with an approved phasing plan.

STAFF ANALYSIS:

This is the seventh request for extension of a previously approved and subsequently amended preliminary development plat. Each request resulted in an extension for two years. This request for extension was submitted to the Town on January 28, 2022 and the current preliminary plat extension expires on July 8, 2022. Town staff met with Ridgway Light Industrial, LLC on January 24, 2022 and they expressed a desire to move forward with meeting the conditions of preliminary plat approval this summer. Staff stressed the need for the engineering plans to be updated to reflect updated Town specifications and standards. Any extension should provide an opportunity for the Ridgway Light Industrial, LLC to revisit prior discussions with the adjoining landowner on the dedication and completion of the remaining portion of North Laura Street as it adjoins filing 3 of River Park.

The previous filings 1 and 2 for the River Park Planned Unit Development have been final platted and are largely developed at this time. It is apparent that the delay in activity on this filing 3 was previously attributed to the economic downturn as evidenced by the steep decline in building permits since 2008, and a flattening out of that downturn over the ensuing few years. Construction activity returned around 2016 and the lots in filings 1 and 2 transferred with nearly all of them built-out.

From an economic perspective, Ridgway has strived to balance land uses (i.e., residential, commercial and industrial). Due to the land being zoned Industrial and being part of a larger development plan, it is unlikely that it would be developed much differently than the proposed preliminary plat, even if this extension was not granted.

Any approval to extend the preliminary plat dated December 27, 2022, and as amended April 29, 2008, should be subject to all prior conditions of approval and other requirements associated with



the Planned Unit Development. Staff recommends the extension be granted. As the applicant has detailed in the extension request letter, labor and supply chain shortages may impact their desired timeline. Regardless, they are striving to undertake the improvements soon. The main concern from staff is that the applicant's plans be updated accordingly to reflect updated Town standards and specifications.

ATTACHMENTS:

Attachment 1 – Extension request letter

Attachment 2 – Amended River Park PUD, Preliminary Plat, Filing 3

Attachment 3 – River Park PUD, Filing 1 (Business Park only, in-part)

Rldgway Light Industrial, LLC

694 Twin Buttes Ave.
Durango, CO 81301
970-259-3637

1/28/2022

Preston Neill
Town of Ridgway
PO Box 10
Ridgway, CO 81432

Re: Ridgway Light Industrial Phase 3 construction extension

Preston,

We are currently preparing to complete the construction of Ridgway Industrial Park Filing 3 and the roads within this filing. However, I don't believe we will be able to complete the construction before our last extension expires. So we need to request from the Town of Ridgway, another 2 (two) year extension of the third phase of the Ridgway Industrial Park (River Park Filing 3 and the Laura St. extension). We are asking for two more years as we have in the past. This time we are concerned about labor and supply chain shortages that may slow down the project this summer and we would rather not have to come ask for another extension for this project next year.

We still also believe that the current plan is still in line with our goals as well as the Town of Ridgway's master plan and don't see any reason to change the plan at this time.

Thank you for considering this request for the extension,

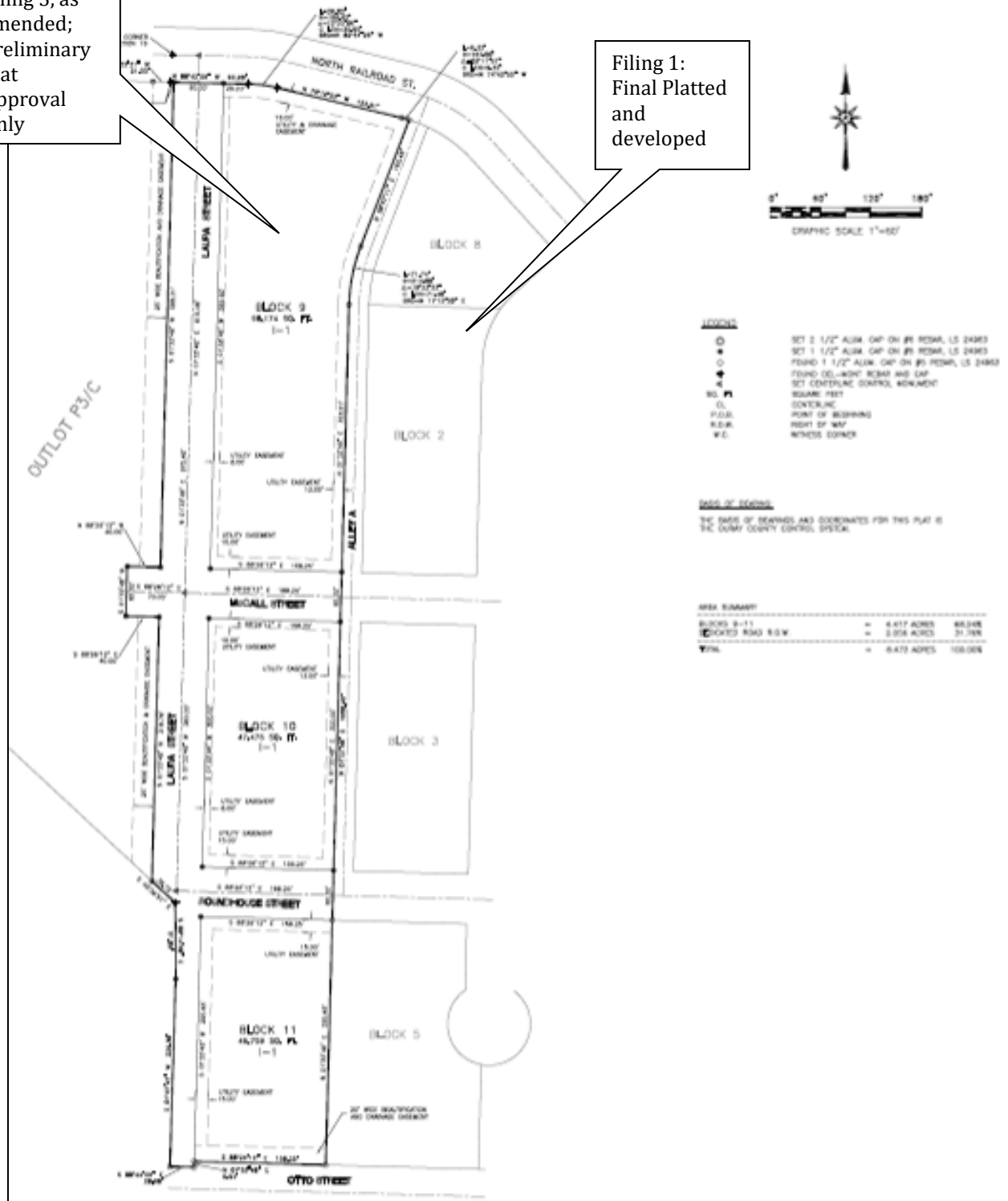


Glenn Pauls

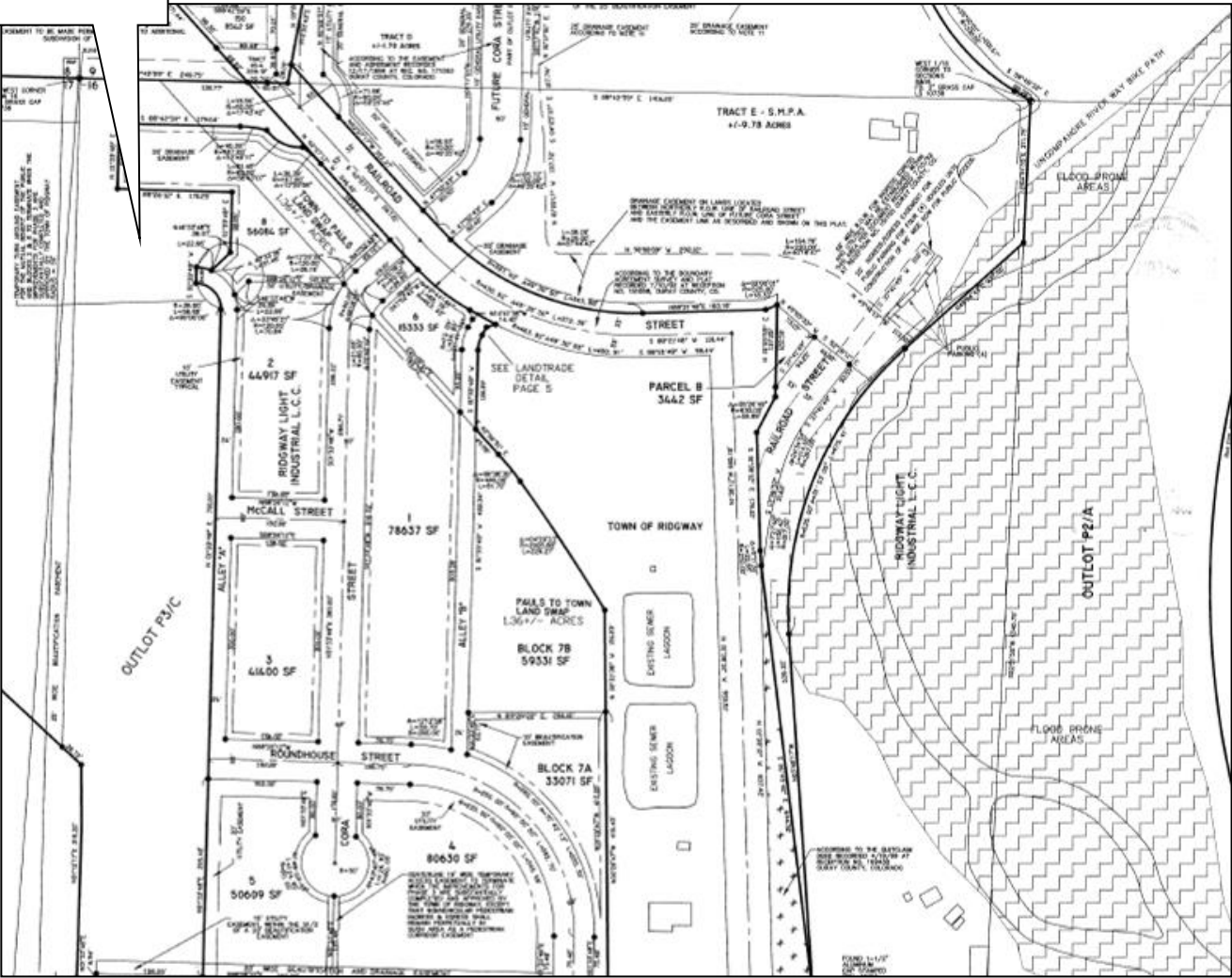
ATTACHMENT 2: Amended River Park PUD, Preliminary Plat, Filing 3

Filing 3, as
amended;
Preliminary
Plat
Approval
Only

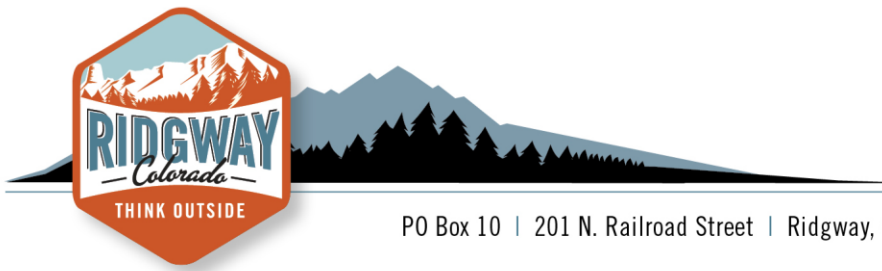
Filing 1:
Final Platted
and
developed



Filing 3
Location



AGENDA ITEM #7



MARSHAL'S OFFICE

PO Box 10 | 201 N. Railroad Street | Ridgway, Colorado 81432 | 970.626.5196 | www.town.ridgway.co.us

To: Honorable Mayor Clark and Ridgway Town Council
From: Shane Schmalz, Town Marshal
Date: March 1, 2022
Topic: **Resolution No. 22-03 Amending the Police Procedures Manual to add Section 27: Eyewitness Identification Policy**

Honorable Mayor John Clark and Ridgway Town Council,

As part of the 2021 Legislative Session, HB21-1142 was signed into law and requires each law enforcement agency that employs a peace officer who is required to be peace officers standards and training board (P.O.S.T.) certified to adopt written policies and procedures concerning eyewitness identifications. The bill creates requirements and conditions that must be followed when a showup is conducted. The policy defines a showup as “an identification procedure in which an eyewitness is presented with a single subject in-person for the purposes of determining whether the eyewitness identifies the individual as the suspect.

The Town of Ridgway Police Procedures Manual does not currently contain an eyewitness identification policy, which is why we’ve drafted the policy attached to Resolution No. 22-03 for your review and consideration. Staff recommends adoption of Resolution No. 22-03.

Thank you,

Marshal Shane Schmalz

RESOLUTION NO. 2022-03

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
RIDGWAY, COLORADO, AMENDING THE POLICE
PROCEDURES MANUAL TO ADD SECTION 27: EYEWITNESS
IDENTIFICATION POLICY**

WHEREAS, the Town of Ridgway, Colorado (the “Town”) is a home rule municipality and political subdivision of the State of Colorado organized and existing under a home rule charter pursuant to Article XX of the Constitution of the State; and

WHEREAS, the Town Council implemented the Police Procedures Manual through the adoption of Resolution No. 99-04 on April 14, 1999; and

WHEREAS, the Town Council has subsequently amended the Police Procedures Manual through Resolutions 11-08, 18-02, 19-13, 19-18 and 20-03; and

WHEREAS, Colorado House Bill 21-1142 was signed into law on June 24, 2021 and requires law enforcement agencies that employ peace officers who are required to be peace officers standards and training board (P.O.S.T.) certified to adopt written policies and procedures concerning eyewitness identifications; and

WHEREAS, the Police Procedures Manual does not include an Eyewitness Identification Policy and the Town Council finds this policy necessary to preserve the health, safety and welfare of the community.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Ridgway that the Eyewitness Identification Policy, as set forth in **Exhibit A**, is now adopted.

ADOPTED AND APPROVED this _____ day of March 2022.

John Clark, Mayor

ATTEST:

Pam Kraft, Town Clerk



Chapter 27: Eyewitness Identification Policy

A. Purpose

This policy sets forth guidelines to be used when members of this office employ eyewitness identification techniques (CRS 16-1-109)

B. Definitions (related to this policy)

Eyewitness identification process – Any field identification, live lineup or photographic identification.

Showup – An identification procedure in which an eyewitness is presented with a single subject in-person for the purposes of determining whether the eyewitness identifies the individual as the suspect.

Live lineup – A live presentation of individuals to a witness for the purpose of identifying or eliminating an individual as the suspect.

Photographic lineup – Presentation of photographs to a witness for the purpose of identifying or eliminating an individual as the suspect.

C. Policy

The Town of Ridgway will strive to use eyewitness identification techniques, when appropriate, to enhance the investigative process and will emphasize identifying persons responsible for crime and exonerating the innocent.

D. Interpretive Services

The Ridgway Marshal's Office ("Department") and its officers ("Members") should make a reasonable effort to arrange for an interpreter before proceeding with eyewitness identification if communication with a witness is impeded due to language or hearing barriers.

Before the interpreter is permitted to discuss any matter with the witness, the investigating member should explain the identification process to the interpreter. Once it is determined that the interpreter comprehends the process and can explain it to the witness, eye eyewitness identification may proceed as provided for within this policy.

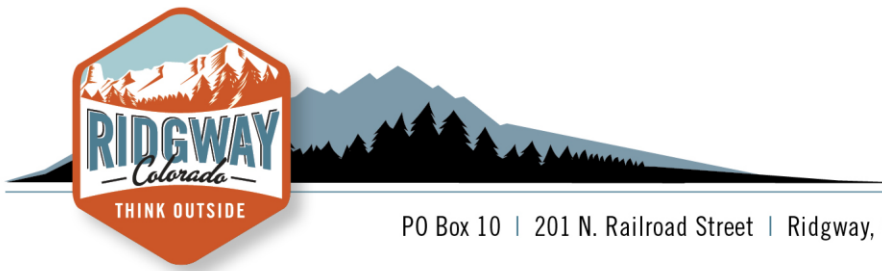


E. Eyewitness Identification Process and Form

The patrol supervisor shall be responsible for the development and maintenance of an eyewitness identification process for use by members when they are conducting eyewitness identifications. The process should include appropriate forms or reports that provide:

1. The date, time and location of the eyewitness identification procedure.
2. The name and identifying information of the witness.
3. The name of the person administering the identification procedure.
4. If applicable, the names of all the individuals present during the identification process.
5. An instruction to the witness that it is as important to exclude innocent persons as it is to identify the perpetrator.
6. If the identification process is a photographic or live lineup, an instruction to the witness that the perpetrator may not appear exactly as he/she did on the date of the incident.
7. An instruction to the witness that the investigation will continue regardless of whether an identification is made by the witness (CRS 16-1-109).
8. A signature line where the witness acknowledges that he/she understands the identification procedures and instructions.
9. A statement from the witness in the witness's own words describing how certain he/she is of the identification or non-identification. This statement should be taken at the time of the identification process.

The process and related forms should be reviewed at least annually and modified when necessary (CRS 16-1-109).



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F. Eyewitness Identification

Members are cautioned not to, in any way, influence a witness as to whether any subject or photo presented in a lineup is in any way connected to the case. Members should avoid mentioning that:

1. The individual was apprehended near the crime scene.
2. The evidence points to the individual as the suspect.
3. Other witnesses have identified, or failed to identify, the individual as the suspect

In order to avoid undue influence, witnesses should view suspects or a lineup individually and outside the presence of other witnesses. Witnesses should be instructed to avoid discussing details of the incident or of the identification process with other witnesses.

Whenever feasible, the eyewitness identification procedure should be audio and/or video recorded, and the recording should be retained according to current evidence procedures.

G. Photographic and Live Lineup Considerations

When practicable, the member presenting the lineup should not be involved in the investigation of the case or know the identity of the suspect. In no case should the member presenting a lineup to a witness know which photograph or person in the lineup is being viewed by the witness. Techniques to achieve this include randomly numbering photographs, shuffling folders or using a computer program to order the persons in the lineup (CRS 16-1-109).

Individuals in the lineup should reasonably match the description of the perpetrator provided by the witness and should bear similar characteristics to avoid causing any person to unreasonably stand out. In cases involving multiple suspects, a separate lineup should be conducted for each suspect. The suspects should be placed in a different order within each lineup (16-1-109).

The member presenting the lineup to a witness should do so sequentially (i.e., show the witness one person at a time) and not simultaneously. The witness should view all persons in the lineup.



A live lineup should only be used before criminal proceedings have been initiated against the suspect. If there is any question as to whether any criminal proceedings have begun, the investigating member should contact the appropriate prosecuting attorney before proceeding.

H. Showup Requirements and Conditions

1. A peace officer may utilize a showup only:
 - a. When a subject has been detained within minutes of the commission of the crime and near the location of the crime; and
 - b. A live lineup or a photo array are not reasonably available as a means of identification; and
 - c. The eyewitness reasonably believes they can make an identification.
2. A showup may also be used to verify or confirm the identity of a familial subject or a partner in an intimate relationship.
3. When conducting a showup, the officer shall comply with the following provisions:
 - a. If there are multiple eyewitnesses, they shall be kept separate from each other; including when transported, while viewing the subject, and at any other time.
 - b. If there are multiple subjects, the officer shall separate the subjects and conduct separate showups for each subject.
 - c. The location must be as well-let as practicable with an unobstructed view of the subject.
 - d. The officer shall avoid external suggestive factors such as verbal comments, computer screen data, or any other information related to the subject.



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- e. The officer shall not require the subject to put on clothing, speak specific words, or perform any specific actions intended to mimic the suspect.
 - f. The subject shall not be shown to the eyewitness in handcuffs or in the back of a patrol car, except when necessary to prevent an imminent threat of harm or escape.
 - g. If feasible, an interpreter should be used for eyewitnesses who have limited English proficiency or are hearing impaired.
 - h. The officer shall photograph or video the subject and the showup location to preserve a record of the subject at the time of the identification. If the officer is wearing a bodycam, the entire procedure shall be recorded including the admonition given to the witness.
 - i. If the eyewitness makes an identification during a showup, the officer shall ask whether the witness is "confident," "somewhat confident," or "not confident" about the identification. The officer shall take a clear statement from the eyewitness and document it in the witness's own words.
4. Prior to any showup identification, the officer shall read the "substance" of the following admonition:
- a. You should not assume the person you are about to see has committed a crime.
 - b. We could be showing you a person for many reasons, including to clear the person from the investigation.
 - c. Eliminating a person from an investigation serves as equally important purpose as identifying a person who might have been involved in the criminal activity.



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- d. The investigation of this matter will continue whether or not you identify a person.
 - e. Apart from the individual assistance and cooperation with law enforcement, we cannot discuss the investigation with you.
 - f. Please do not discuss what you saw, said, or did during this procedure with any other eyewitnesses.
5. Any failure by law enforcement to comply with these statutory requirements shall be considered by the court with respect to any challenge to the admissibility of a showup identification.

I. Documentation

A thorough description of the eyewitness process and the results of any eyewitness identification should be documented in the case report (CRS 16-1-109).

If a photographic lineup is utilized, a copy of the photographic lineup presented to the witness should be included in the case report. In addition, the order in which the photographs were presented to the witness should be documented in the case report.

J. Public Access to Policy

This policy shall be made available to the public, without cost, upon request (CRS 16-1-109).

AGENDA ITEM #8

RESOLUTION NO. 2022-04

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
RIDGWAY, COLORADO, APPROVING ALTERNATE JUDGES
TO PRESIDE OVER THE RIDGWAY MUNICIPAL COURT FOR
MARCH AND APRIL OF 2022**

WHEREAS, sitting Municipal Court Judge Zachary Martin has resigned as the Town of Ridgway Municipal Court Judge; and

WHEREAS, in the most recent past, the municipal court judge for the Town has been the Ouray County Court Judge agreeing to preside over both the City of Ouray and Town's municipal court dockets for a nominal fee; and

WHEREAS, a new County Court Judge has yet to be appointed; and

WHEREAS, Anna Cooling and Jock Fleming, with requisite knowledge and experience have offered to serve as the Town of Ridgway Municipal Court Judge for the March and April municipal dockets.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Ridgway, Colorado, as follows:

1. Pursuant to Section 7-2 of the Town of Ridgway Home Rule Charter, the Town's Municipal Judge shall be appointed by and serve at the pleasure of the Town Council.
2. Anna Cooling and Jock Fleming shall serve as interim Municipal Court Judge for the Town of Ridgway for the months of March and April, 2022, or until there is an appointment of a subsequent Municipal Court Judge for the Town of Ridgway.

ADOPTED AND APPROVED this ____ day of March 2022.

ATTEST:

John Clark, Mayor

Pam Kraft, Town Clerk

AGENDA ITEM #9



To: Honorable Mayor Clark and Ridgway Town Council
From: Preston Neill, Town Manager
Date: March 4, 2022
Agenda Topic: **Review and direction on the establishment of a Town of Ridgway Sustainability Committee**

SUMMARY:

In recent months, the calls for a Town of Ridgway-sanctioned “Sustainability Committee” have grown. Many local governments across the nation have enacted sustainability committees to provide opportunities for resident and stakeholder input on priorities, to support implementation of local climate action plans, and to make recommendations to local governing boards.

If Council would like to further explore the establishment of a Sustainability Committee to serve in an advisory capacity, staff recommends direction be provided on details like membership requirements, term of office, roles and responsibilities, and specific goals of the program. Staff has proposed the bulleted list below as a starting point. Staff also recommends that Council give some thought to repurposing the existing Parks, Trails and Open Space (PTOS) Committee to a Sustainability Committee. Staff has not located any documentation that the PTOS Committee was formally established by Council in 2011 and the PTOS Committee does not have any bylaws in place. Please note that this is just an idea and not meant to slight the PTOS Committee. Staff certainly appreciates the efforts and time commitment of the PTOS Committee members over the years.

- Specific Goals, Roles, and Responsibilities
 - Advance and encourage environmentally sustainable practices and ideas within the Town, including, but not limited to Town operations and facilities, new development, Town ordinances, local businesses, neighborhoods, homeowners, and residents.
 - Advise the Town Council to effectuate improvements to the Ridgway Municipal Code, operations and facilities on matters regarding sustainable practices, resource conservation, renewable energy, waste reduction, public outreach and education.
 - Collaborate with Town staff to continue to implement and goals and objectives in the [Ouray County & San Miguel County Regional Climate Action Plan](#).
 - Work in cooperation with other Town boards and committees to promote sustainability policies and programs.
 - Promote sustainability awareness at Town events or at the request of interested individuals or groups
- Eligibility
 - All members shall reside or work in the Town of Ridgway.
- Membership and Term
 - The Sustainability Committee is composed of up to seven members.
 - The Ridgway Town Council appoints members after the candidate completes an application and interviews with the Town Council.
 - Members shall serve two-year terms.
 - One member of Council shall serve as an ex-officio member.



- Current members who meet expectations will be given preference for reappointment.
- Rules and Regulations
The Sustainability Committee shall operate in accordance with the duties, terms and responsibilities specified by the Town Council as provided for in Section 5-3 of the Ridgway Town Charter.
- Meetings
Sustainability Committee members are required to attend regular meetings held once per month. Sustainability Committee members may be required to attend other meetings during their terms, including Ridgway Town Council meetings or presentations to local groups or organizations.

DIRECTION REQUESTED:

Staff is requesting direction from Council on the establishment of a Town of Ridgway Sustainability Committee.

AGENDA ITEM #10

Home Trust of Ouray County – Operational Funds Request

The Home Trust of Ouray County is a 501c3 non-profit affordable housing organization for the town of Ridgway, the city of Ouray, and the county of Ouray.

Our mission is to grow an inclusive, economically diverse community by providing permanently affordable homes and rentals for modest income households through the stewardship of community assets.

The Home Trust is pursuing a more broad community land trust model that we think will be more sustainable for our organization and meet the needs of our county. We will be developing and acquiring homeownership and rental units, developing community resources, managing deed restrictions if needed, and administering a revolving homebuyer assistance fund.

How the community land trust model works: The Home Trust offers both home ownership and rental opportunities on land that we own. We maintain affordability and steward the land with a ground lease. In this way, investments in our housing (grants and donations) remain invested as a community asset in perpetuity. Homeowners are able to build limited equity in their home, and when the home is sold the sales price is determined by a resale formula in the land lease. This ensures that affordable housing is available to future generations. Homes are only sold to other income qualified applicants.

The Home Trust is interested in serving the town of Ridgway's affordable housing needs in a myriad of ways. We have partnered with Habitat for Humanity of the San Juans to be our general contractor on our first donated property, a duplex lot in Parkside subdivision. We have recently applied for land acquisition funding from DOLA's Turnkey fund to purchase a property in Ridgway where we could build up to eight rental units and an accessory childcare facility. We are also beginning the process of growing a homebuyer assistance program that was seeded with \$50,000 by a developer constructing a mixed-use project in Ridgway. Through an upcoming campaign we hope to grow the "Homebuyer Opportunity Fund" to at least \$250,000 which can then be distributed to qualified applicants that need assistance in buying a home. The revolving fund could distribute up to \$10,000 per qualified affordable unit which would be due upon resale of the home which ensures the investment stays in our communities.

We are working towards growing our capacity with a limited partnership with Elevation Community Land. They are a CLT with a staff of 12 based in Denver that was seeded with \$24 million by the Gates Family Foundation and CO Health Foundation. We are looking into contracting with them to perform a back-office function including accounting and legal services as well as homebuyer education and applicant management. We are also in conversation with a financial consultant who can act as a contract CFO, helping us raise debt and equity capital for our development projects as well as assisting us with financial modeling and proforma creation.

We are receiving a grant in May from El Pomar and are in the process of reaching out to other foundations for capital or operating grants. The Gates Family Foundation is very interested in being involved in the Ridgway rental/childcare project, as is the CO Health Foundation who we are also in conversation with regarding community outreach.

Once the Home Trust secures some operational funding, we can apply for more operational funding through a DOLA program, though to apply to become a Community Housing Development Organization (CHDO for short) we must show existing operational funding and capacity. A rough estimate for operational expenses including the salaries for an executive director, insurance, software, property taxes, consultants, marketing, and office supplies is approximately \$100,000. We are working with Elevation CLT on a more detailed budget. But what we are looking for right now is some operational support which can be matched by other entities and bolstered by additional grants and funding. The Home Trust has asked the city of Ouray for operational support and they are open to the idea though they would prefer it if the town of Ridgway and the county also provide some support. They would like to first collect some revenue data from their new STR excise tax and then discuss the amount of funding for the Home Trust during a work session at the end of March-early April.

This financial support would greatly assist us in our mission of building and managing community assets and affordable housing in our area. The Home Trust is your local affordable housing nonprofit dedicated to creating affordable workforce housing and maintaining the affordability in perpetuity through long-term stewardship of these community assets. Our goal is to strengthen and fortify our communities and ensure that they are income diverse so that they meet the needs of our businesses, our governments, and our neighbors.

The Home Trust appreciates the affordable housing efforts made thus far by the Ridgway town council and staff.

Thanks for your time.

Andrea Sokolowski

AGENDA ITEM #11



March 9, 2022

SENT VIA E-MAIL: don.coram.senate@state.co.us
barbara.cmlachlan.house@state.co.us

RE: Opposition to mandated collective bargaining for all public employees

Dear Senator Coram and Representative McLachlan:

On behalf of the Ridgway Town Council, I am writing to express our strong opposition to any proposal mandating collective bargaining for all public employees. We urge you to oppose any efforts to advance such legislation.

A top-down, mandated approach would impose a significant unfunded mandate and contradict Colorado's long history of local control. The potential fiscal implications of this proposal cannot be ignored. For local government, these costs would be borne by taxpayers, at a time when families and businesses are already struggling. For school districts, these costs would come at the expense of direct services to students, at a time when students are most vulnerable and in need of extra support.

To be clear, we do not oppose collective bargaining as a policy, and we would equally oppose any efforts to create a blanket prohibition on bargaining rights on the grounds that this is a matter of individual employer/employee decision. Rather, our opposition is directed at the inappropriateness of the General Assembly (1) imposing a new unfunded mandate at a time when the impacted entities are doing all they can to continue to serve their constituencies as they recover from a pandemic and (2) inserting itself into local government and school employment and budgetary matters that have been, and should remain, reserved to employers, employees, and – in many cases – voters of individual jurisdictions.

Again, we urge you to oppose any efforts to advance a new unfunded mandate of state-mandated local collective bargaining. Thank you very much for your time.

Sincerely,

John I. Clark
Mayor
On behalf of the Ridgway Town Council

AGENDA ITEM #12

AGENDA ITEM #13