

Ridgway Town Council  
Regular Meeting Agenda  
Wednesday, November 11, 2020

Due to COVID-19, and pursuant to the Town's Electronic Participation Policy,  
the meeting will be conducted via a virtual meeting portal

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**4:30 p.m.**

The Council will meet for a site visit at the Ridgway Visitor Center, 150 Racecourse Drive.

**5:30 p.m.**

**ROLL CALL** Councilors Tessa Cheek, Kevin Grambley, Beth Lakin, Russ Meyer, Terry Schuyler, Mayor Pro Tem Eric Johnson and Mayor John Clark.

**ADDITIONS & DELETIONS TO THE AGENDA**

**ADOPTION OF CONSENT CALENDAR** All matters listed under the consent calendar are considered to be routine by the Town Council and enacted by one motion. The Council has received and considered reports and recommendations prior to assigning consent calendar designations. Copies of the reports are on file in the Town Clerk's Office and are available to the public. There will be no separate discussion on these items. If discussion is requested, that item will be removed from the consent calendar and considered separately.

1. Minutes of the Regular Meeting of September 9, 2020.
2. Minutes of the Regular Meeting of October 14, 2020.
3. Minutes of the Joint Workshop Meeting of October 15, 2020.
4. Minutes of the Budget Workshop Meeting on October 17, 2020.
5. Minutes of the Joint Workshop Meeting of October 29, 2020.
6. Register of Demands for November 2020.
7. Water and sewer leak adjustment for the Old Firehouse, Account#3300.1.

**PUBLIC COMMENTS** Established time for the public to address the Council regarding any item not otherwise listed on the agenda. Comments will be limited to 5 minutes per person.

**PUBLIC REQUESTS AND PRESENTATIONS** Public comments will be limited to 5 minutes per person; discussion of each item may be limited to 20 minutes.

8. Presentation of the 2019 Fiscal Year Audit - Peter Blair CPA with Blair and Associates.
9. Presentation from Ridgway Chautauqua Society regarding annual funding request - Robb Austin.
10. Proposal to place honeybee apiary in a public space - Vicki Hawse for Ridgway Community Apiary.

**PUBLIC HEARINGS** Public comments will be limited to 5 minutes per person; hearings may be limited to 20 minutes.

11. Adoption of Ordinance enacting a New Chapter 14-7 of Title 14 of the Ridgway Municipal Code establishing Small Cell Regulations - Town Manager.
12. Adoption of Ordinance amending Section 7-1 of the Ridgway Municipal Code regarding Planning Commission term expirations - Town Planner.

**POLICY MATTERS** Public comments will be limited to 5 minutes per person; overall discussion of each item may be limited to 20 minutes.

13. Discussion and direction related to the Ridgway Visitor Center and Heritage Park - Town Manager.
14. Review and action on building permit fee waiver request related to Ridgway Space to Create Project - Town Manager.
15. Review and action on revocable permit for use of Town property related to Ridgway Space to Create Project - Town Planner.
16. Subdivision Improvements and Lien Agreement for Replat of Blocks 2, 8 and Alley "A" of the River Park Ridgway Business Park Filing 1 - Town Planner.
17. Discussion and direction on relocation of the old Ridgway jail located behind the old Ridgway firehouse - Town Manager.
18. Presentation of the Draft 2021 Fiscal Year Budget - Town Treasurer.
19. Introduction of Ordinance related to medical and retail marijuana licensing - Town Manager.
20. Discussion regarding resignation letter from Councilor Tessa Cheek - Mayor Clark
21. Discussion regarding business support letter from Ouray County Unified Command - Town Manager.
22. Appointment of Marshal Schmalz to the Ouray County Emergency Telephone Service Authority (a.k.a. 911 Board) - Town Manager.

**WRITTEN REPORTS** Written reports may be provided for informational purposes prior to the meeting updating Council on various matters that may or may not warrant discussion and action.

23. Town Manager's Report.

**COUNCIL COMMITTEE REPORTS** Informational verbal reports from Councilors pertaining to the following committees, commissions and organizations:

Committees, Commissions, Task Forces:

Ridgway Parks, Trails & Open Space Committee - Mayor Pro Tem Johnson  
Ridgway Planning Commission - Councilor Cheek and Mayor Clark  
Ridgway Creative District Creative Advocacy Team - Councilor Grambley  
Ridgway Scholarship Committee - Mayor Pro Tem Johnson and Mayor Clark

Board Appointments:

Ouray County Weed Board - Councilor Lakin; alternate - Town Engineer  
Ouray County Joint Planning Board - Councilor Meyer, citizens Rod Fitzhugh & Tom McKenney;  
alternate - Mayor Pro Tem Johnson  
Sneffels Energy Board - Councilor Lakin and Public Works Services Administrator; alternate -  
Mayor Pro Tem Johnson  
Region 10 Board - Mayor Clark  
WestCO Dispatch Board - Town Marshal; alternate - Town Manager  
Gunnison Valley Transportation Planning Region - Town Manager; alternate - Public Works  
Services Administrator  
Ouray County Transit Committee - Public Works Services Administrator; alternate - Town Manager  
Ouray County Water Users Association - Councilor Meyer

Liaisons and Participation:

Chamber of Commerce - Councilmember Lakin  
Communities That Care Coalition - Mayor Clark  
Ouray County Fairgrounds - Councilor Schuyler

**ADJOURNMENT**

Deadline for agenda items for next regular meeting, Wednesday, December 2, 2020 at 4:00 p.m.,  
Town Clerk's Office, 201 N. Railroad Street, Ridgway, Colorado.

# Consent Agenda



RIDGWAY TOWN COUNCIL  
MINUTES OF REGULAR MEETING  
SEPTEMBER 9, 2020

The Town Council convened via Zoom Meeting, a virtual meeting platform, pursuant to the Town's Electronic Participation Policy, due to the COVID-19 pandemic.

CALL TO ORDER

The Mayor called the meeting to order at 5:30 p.m. via Zoom Meeting. The Council was present in its entirety with Councilors Cheek, Grambley, Lakin, Meyer, Schuyler, Mayor Pro Tem Johnson and Mayor Clark in attendance.

CONSENT AGENDA

1. Minutes of the Regular Meeting of August 12, 2020.
2. Minutes of the Joint Workshop Meeting of August 6, 2020.
3. Minutes of the Joint Workshop Meeting of August 20, 2020.
4. Minutes of the Joint Workshop Meeting of September 3, 2020.
5. Register of Demands for September 2020.
6. Water leak adjustment for Account 5150.1/Wheeler.

ACTION:

It was moved by Mayor Pro Tem Johnson, seconded by Councilor Meyer and unanimously carried by a roll call vote to approve the consent calendar.

PUBLIC REQUESTS AND PRESENTATIONS

7. Proclamation honoring Randy Barnes for years of service to the Town

Mayor Clark read a proclamation honoring Randy Barnes forty years of service to the Town, and proclaimed September 10<sup>th</sup> as Randy Barnes Day. The Council congratulated and thanked Mr. Barnes for his public service.

ACTION:

Councilmember Meyer moved to approve the proclamation honoring Randy Barnes for his years of service to the Town of Ridgway. Councilor Cheek seconded the motion which carried unanimously on a roll call vote.

8. Proclamation declaring September as National Suicide Prevention Awareness Month

Corrine Cavender with Tri-County Health Network asked the Council to adopt a proclamation declaring September as Suicide Prevention and Awareness Month. She explained suicide is the second highest cause of death in the state between the ages of 10 and 44, affecting one person every seven hours. She noted the campaign is to bring awareness and allow for the subject to be spoken of openly, and 'send the message' 'you are not alone'.

ACTION:

Councilmember Meyer moved to adopt the Proclamation Declaring September 2020 as National Suicide Prevention Awareness and Recovery Month. Councilor Lakin seconded, and the motion was approved on a roll call vote.

9. Presentation from EcoAction Partners

Memorandum from Emma Gerona and Kim Wheels with EcoAction Partners dated 9-9-20.

Kim Wheels addressed the Council regarding the regional sustainability action plan and presented an update on the tracking of greenhouse gas emissions. Jake Niece highlighted some of the programs in 2020; the Ridgway waste reduction programs and reviewed local electrical and natural gas use.

10. Presentation from San Miguel Power Association regarding new programs and projects

Wiley Freeman with San Miguel Power Association presented an update on the organizations new programs and projects. These include addressing climate change; keeping lines clear from hazards; finding redundancy in systems and running them during outages; reliability of projects; rebate programs; renewables in the power supply. Mr. Freeman answered questions from the Council.

POLICY MATTERS

11. Update on anchor build as part of the Region 10 Broadband Project

Staff Report dated 9-4-20 from the Town Manager presenting a background on the anchor build portion of the broadband project.

Manager Neill explained as part of the Region 10 implementation plan to develop regional broadband, participating members have been contributing funding to match a grant from the Department of Local Affairs (DOLA). The establishment of a fiber network for the communities within Region 10 has been ongoing for a number years, and the project is in the second phase. The partnerships involved with the Town include Ouray County, City of Ouray, Montrose County, San Miguel Power Association and Universal Service Admin. Company. The Town has budgeted funds to match the DOLA funding to complete anchor builds by way of Indefeasible Rights of Use (IRU's). He explained an IRU is an agreement that confers indefeasible and exclusive right of access to the fiber for an agreed upon period, in return for upfront payment.

The Town Manager introduced Virgil Turner and Michelle Haynes with Region 10 and they presented an update and overview of the anchor build project. This included an overview of the project to provide abundance internet service; project blueprint for the entire Region 10 area, which currently includes 500 miles of fiber routes; anchor institution connections and importance of carrier location facilities. It was explained Clearnetworkx is installing fiber and currently moving from Log Hill into Town, and will go to the City of Ouray next year. Clearnetworkx will provide a 30 year term IRU. There were questions from the Council.

The Town has a carrier neutral location at the public works property, Manager Neill explained, and the Council discussed proposed sites for anchor builds. Ms. Haynes noted the Town can place sites over several budget years. The Council agreed to build new fiber to the Public Works Facility; use IRU's and install fiber to the Athletic Park, Town Hall, Elementary School

and Secondary School, all pending operation and maintenance cost discussions with Clearnetworx.

12. Dedication plaque for new pavilion in the Athletic Park

Staff Report from the Town Planner dated 9-2-20 presenting a proposed plaque to memorialize the anonymous donor at the new pavilion in the Athletic Park.

There was discussion between Council and staff pertaining to the plaque and donation.  
Council agreed to the installation.

13. Resolution adopting Stormwater Design Standards

The Public Works Services Administrator presented a resolution adopting the Stormwater Management Minimum Design Standards. He explained the comprehensive standards are guidelines to provide uniformity in public and private improvements.

There were questions to staff and discussion by the Council.

ACTION:

Moved by Councilmember Meyer to approve Resolution No. 20-10 Adopting the Town of Ridgway Stormwater Management Minimum Design Standards, Councilor Lakin seconded, and on a roll call vote the motion carried unanimously.

14. Approval of Colorado Youth Corp partnership through Great Outdoors Colorado grant funds

Public Works Services Administrator Chase Jones requested approval to apply for a GOCO grant to partner with the Colorado Youth Corp to perform parks and trails work next summer. The Council suggested projects could include installation of the new baseball diamond and assistance at the proposed bike track.

Consensus of the Council was to apply for the grant funds.

The Public Works Administrator reported at a recent meeting of the Parks, Trails and Open Space Committee it was recommended the Council continue to require voluntary water restrictions and provide public education and outreach.

There was discussion between Council and staff.

15. Introduction of Ordinance adopting a New Chapter of the Ridgway Municipal Code Establishing Small Cell Regulations

Staff Report from the Town Manager dated 9-2-20 presenting a proposed ordinance adopting small cell regulations.

The Town Manager explained after discussion at the March and August meetings the Council directed staff to prepare an ordinance placing regulations on installation of small cell facilities. He presented an overview of the proposed regulations contained in the draft ordinance.

There was discussion by the Council and it was agreed to direct staff to have the draft ordinance reviewed by HR Green before the next meeting.

ACTION:

Moved by Councilor Cheek, seconded by Mayor Pro Tem Johnson and unanimously carried by a roll call vote to introduce the Ordinance Adopting a New Chapter 14-7 of Title 14 of the Ridgway Municipal Code Establishing Small Cell Regulations, with the provision that it is run by HR Green before the next meeting.

16. Update on the Heritage Park Improvements Project

Town Manager's Staff Report dated 9-4-20 presenting an update on the improvements project at Heritage Park.

The Town Manager presented a background on the bid process for improvements at Heritage Park, noting that bids received were higher than the budgeted amount of \$77,500 which included grant funds of \$20,000. Staff is proposing using one of the \$10,000 grants to install an irrigation system around the Visitor Center.

There was discussion by the Council, and consensus was to expend the grant funds and install the irrigation system.

17. Order extending the Declaration of Local Disaster related to the COVID-19 pandemic

Staff Report from the Town Manager dated 9-1-20 presenting an order extending the declaration of local disaster.

Manager Neill suggested the Council extend the declaration of a local disaster relative to the COVID-19 pandemic through the end of the year, to expire at the first Council meeting in 2021.

ACTION:

Moved by Mayor Pro Tem Johnson, seconded by Councilor Lakin and unanimously carried by a roll call vote to approve the Order Extending the Declaration of a Local Disaster in and for the Town of Ridgway.

18. Emergency Ordinance Extending Temporary Amendments to the Sign Regulations

Town Manager Staff Report dated 9-3-20 presenting an emergency ordinance to extend temporary amendments to the sign regulations.

Manager Neill explained in May the Council approved an ordinance to allow businesses to erect portable signs in the right-of-way until September 13<sup>th</sup>. He discussed with the Council extending the date until January 14<sup>th</sup> through adoption of the proposed emergency ordinance.

ACTION:

Councilmember Meyer moved, with Councilmember Lakin seconding to approve Emergency Ordinance No. 05-2020 Extending Temporary Amendments to the Town's Sign Regulations, until January 14, 2021. On a call for the vote the motion carried unanimously on a roll call vote.

19. Request for Council to comment on the Baldy Landscape Resilience Project

Mayor Clark explained Robyn Cascade has asked the Council to review a proposed draft letter to the Ouray District Ranger presenting comments on the Baldy Landscape Resiliency and Habitat Improvement Project. The Mayor read the letter to the Council and there was discussion. The Council agreed to a proposed change in the draft letter and Councilmember Lakin was directed to make the appropriate change to the document.

ACTION:

Councilor Meyer moved, with Councilmember Cheek seconding to authorize the Mayor to send the letter on behalf of the Council to the Ouray District Ranger and comment on the Baldy Landscape Resiliency Project. On a roll call vote, the motion carried unanimously.

STAFF REPORTS

The Town Manager presented a written monthly report and reviewed it with the Council.

The Mayor suggested staff research if any of the Towns investments support oil companies; Council Schuyler asked about the possibility of installing solar on the Space to Create building.

ADJOURNMENT

The meeting adjourned at 9:10 p.m.

Respectfully Submitted,

Pam Kraft, MMC  
Town Clerk

RIDGWAY TOWN COUNCIL  
MINUTES OF REGULAR MEETING  
OCTOBER 14, 2020

The Town Council convened via Zoom Meeting, a virtual meeting platform, pursuant to the Town's Electronic Participation Policy, due to the COVID-19 pandemic.

CALL TO ORDER

The Mayor called the meeting to order at 5:30 p.m. via Zoom Meeting. The Council was present in its entirety with Councilors Cheek, Grambley, Lakin, Meyer, Schuyler, Mayor Pro Tem Johnson and Mayor Clark in attendance.

EXECUTIVE SESSION

The Town Attorney suggested the Town Council enter into an executive session pursuant to C.R.S. 24-6-402(4)(b) for the purpose of receiving legal advice regarding enforcement of the Municipal Code and uses within the Residential Zone District.

ACTION:

It was moved by Mayor Pro Tem Johnson, seconded by Councilor Lakin and unanimously carried on a roll call vote to enter into closed session.

The Council entered into executive session at 5:35 p.m. with the Town Attorney, Town Manager, and Town Clerk.

The Council reconvened to open session at 6:00 p.m.

CONSENT AGENDA

1. Minutes of the Joint Workshop Meeting of October 1, 2020.
2. Register of Demands for October 2020.
3. Renewal of restaurant liquor license for Taco Del Gnar.
4. Renewal of restaurant liquor license for Land and Ocean Restaurant.

ACTION:

It was moved by Councilor Lakin, seconded by Councilmember Schuyler and unanimously carried by a roll call vote to approve the consent calendar.

PUBLIC COMMENTS

Robyn Shank addressed the Council on the need to address "a growing concern" regarding conflicts between "dog owners" "of on and off leash dogs". She noted even though the Town's dog brochure is "well thought and easy to follow" people are confused regarding voice control, and the need to always have a leash in hand. She cited numerous recent incidents, and altercations, pertaining to dogs charging other dogs, and owners fighting due to altercations regarding dogs on and off leashes. She noted there is not a way to make a report on these type of incidents, and subsequently there would not be data to track them.

She suggested forming a committee to educate citizens and visitors. She noted the City of Boulder “has a great voice command program” and suggested this could also be reviewed.

Town Manager Neill stated staff will follow up with Ms. Shank regarding her suggestions, and the Council spoke in support of continuing to educate dog owners on regulations.

Christa Meyer spoke in support of the education process and offered to serve on a committee.

## PUBLIC REQUESTS AND PRESENTATIONS

### 5. Appeal of decision to charge excise development tax for minor subdivision

Staff Report dated 10-14-20 from the Town Planner presenting a background on the code section which establishes a development excise tax of \$1500 times the maximum number of dwelling units allowable on each lot or parcel created by a subdivision, and exempting existing dwelling units prior to July 1, 1999.

Dan Bartashius explained he recently received approval to create a minor subdivision at 423 Amelia Street, on the property where his home has been located since 1976. He reported the mobile home was replaced in 2002 and during those five weeks he “continued to pay water and sewer and property taxes”. Staff has made the interpretation that he is required to pay excise development tax because he received a certificate of occupancy after 1999 for the replacement structure, and he questioned the intent of the ordinance, stating it triggers when a lot is created and there is not an existing structure as of 1999. He stated he feels since his home was replaced, but not removed, the tax should apply to the newly created lot, but not the existing lot since he has had his residence prior to the ordinance adoption.

There were comments by the Council, questions to staff, and discussion with Mr. Bartashius.

#### ACTION:

Moved by Mayor Pro Tem Johnson, seconded by Councilor Lakin to deny the request to waive the excise tax. On a call for the vote, the roll call vote carried unanimously.

## PUBLIC HEARINGS

### 6. Replat of 602 Tabernash Lane, Units A and B, Lot 87, Solar Ranches PUD 2B

Staff Report dated 10-14-20 from the Town Planner presenting a recommendation from the Planning Commission to approve a replat of the SKS Condominium Plat.

The Planner reported the Planning Commission approved the replat of SKS Condominium at 602 Tabernash at the September 30<sup>th</sup> meeting and is recommending Council approval. She explained the property was once platted as a condominium, then changed to two separately owned units. The owners are requesting to change the plat back to a condominium to meet requirements for refinancing the property.

#### ACTION:

Moved by Councilor Meyer, seconded by Councilmember Lakin and unanimously carried by a roll call vote to approve the replat for SKS Condominiums, a condominium subdivision of Lot 87 Solar Ranches #2B, for owners Kristin Adams and Steven Schroeder at 602 Tabernash Lane, Units A and B, with the condition that all edits to the plat map as detailed in the Planning Commission

staff report be completed before the final plat can be recorded, and all conditions must be met within ninety days.

## POLICY MATTERS

### 7. Annual Memorandum of Understanding with Ouray County regarding 2021 operational funding requests

Staff Report from the Town Manager dated 10-1-20 presenting the annual Memorandum of Understanding (MOU) with Ouray County addressing the 2021 operational funding requests, the road apportionment and future goals.

There was discussion between County Commissioners Batchelder and Tisdell and the Council regarding the joint goals contained in the draft document. It was agreed to include collaboration on an economic recovery plan; participating on the Sneffels Energy Board; sustainability including state funding for affordable housing; fire mitigation in the source water protection area; county wide recreational master planning process; public health emergencies.

#### ACTION:

Councilor Meyer moved to approve the MOU between Ouray County and the Town of Ridgway regarding 2021 Operational Funding Requests, Road and Bridge Apportionment from County to Town, and Future Goals with the modifications as discussed, subject to the Town's 2021 Fiscal Year Budget. Councilmember Lakin seconded, and the motion was approved unanimously on a roll call vote.

### 8. Interview of candidates and appointment of members to the Youth Advisory Council

Staff Report from the Town Manager presenting candidates for appointment to the new Youth Advisory Council.

Manager Neill explained in July the Council approved a resolution forming a Youth Advisory Council composed of five high school students, and applications were solicited by staff. He reported the Town has received five applications.

The Council interviewed Ana Bartschi, Emma Berwanger, Christian Lindler, Narea McKnitt and Emmalee Taylor. There was discussion by the Council and it was agreed to appoint all applicants to the newly formed board.

#### ACTION:

Moved by Councilmember Meyer to appoint Ana Bartschi; Emma Berwanger; Christian Lindler; Narea McKnitt and Emmalee Taylor to the Youth Advisory Council, with terms expiring on October 1, 2021, seconded by Councilor Lakin, and carried unanimously on a roll call vote.

### 9. Follow up discussion pertaining to closing hours for The Patio at Steps Tavern

Staff Report from the Town Manager dated 10-5-20 presenting follow up to Council direction at the July 8<sup>th</sup> meeting pertaining to the liquor license for The Patio at Steps Tavern.

The Town Manager reported at the July 8<sup>th</sup> meeting the Council authorized a ninety day trial period to extend the closing hours for The Patio at Steps Tavern, music must stop at 9:00



p.m. and bar closure at 10:00 p.m. He noted the time frame will end on October 14<sup>th</sup> and asked for Council direction.

There was discussion by the Council.

**ACTION:**

Councilor Meyer moved, with Mayor Pro Tem Johnson seconding to extend the condition of liquor license for The Patio at Steps Tavern to remain open to 10:00 p.m. and music until 10:00 p.m. until the next liquor license renewal. On a call for the vote the motion carried unanimously on a roll call vote.

**10. Request to utilize property in the Athletic Park for construction of a bike park**

Staff Report dated 10-9-20 from Public Works Administrator Chase Jones presenting a request from Matt McIssac to utilize the southern portion of the Athletic Park for a bike park; and attachments including a map of the location of the proposed park; a petition of support containing 175 signatures; email from Sandy East donating \$1500 in wood products; letters of support from Ellen Hunter, Colin Lacy, Kelly Ryan, Nadia Peele, Amanda Swain, Spencer and Katie Graves.

The Town Manager explained the request has been discussed by Park, Trails and Open Space Committee. Three requests are being made of the Town, to utilize the land for a public bike park, use a Town water source for maintenance and ability to list the Town as a project partner on grant applications.

Matt McIssac and Trisha Oakland addressed the Council and presented a plan to use the existing dirt pump track area south of the Athletic Park and create an asphalt bike track with obstacles. They noted the park would provide an area for children and adults "to practice in a controlled environment" and could be used by riders on "bikes, striders, scooters, skateboards". It was noted the tracks would be paved to eliminate the need to "daily water and pack the track". They addressed future maintenance through receipt of grants and fund raising. Mr. McIssac explained the next step in the process is to undertake a "full topo and survey of the property" and engineering of the "water flow in the natural ditches". It was estimated that all three phases of the plan would cost \$300,000.

There was discussion between the Council and the applicants. It was noted the request is to use the water tap behind the baseball field during construction of the tracks; and the applicants would form a non-profit organization that would be fiscally responsible for insurance and receipt of any grant funds.

**ACTION:**

Councilmember Schuyler moved to approve the request to use the property for a public bike park, use of a Town water faucet, the Town will be partner on grant applications and direct staff to prepare a lease agreement. Councilor Meyer seconded the motion and on a roll call vote, it carried unanimously.

**11. Introduction of Ordinance regarding expiration of Planning Commission terms**

Staff Report from the Town Planner dated 10-4-20 presenting a draft ordinance establishing terms for the Planning Commission.

Planner Coburn explained the Planning Commission has recently prepared bylaws, and during the conversations term limits were discussed. The proposed ordinance would establish staggered terms.

ACTION:

Moved by Councilor Lakin, seconded by Mayor Pro Tem Johnson and unanimously carried on a roll call vote to introduce Ordinance 06-2020 Amending Section 7-1 of the Municipal Code Regarding Planning Commission Term Expirations.

12. Application for DOLA grant for Granular Activated Carbon Water Treatment Upgrade Project

Staff Report dated 10-1-20 from the Town Manager presenting a background on replacing the chlorine dioxide treatment at the water plant with granular activated carbon.

Manager Neill reported staff recently undertook a testing process at the water plant to explore the benefits of transitioning from chlorine dioxide treatment to granular activated carbon treatment. He noted the current equipment needs to be replaced, and the use of the activated carbon will not use harsh chemicals and improve the water quality and taste. Staff is recommending during the budget process the Council approve the project to replace the chlorine dioxide treatment with the granular activated carbon filtration, and also approve a grant application to the Department of Local Affairs (DOLA) to match the project cost of \$200,000.

There were comments by the Council.

ACTION:

Councilor Lakin moved to approve submittal of the EIAF Tier I Grant Application to DOLA during Cycle 21-01 to support the Ridgway Granular Activated Carbon Water Treatment Upgrade Project. Councilor Schuyler seconded the motion. With the motion on the floor there were questions from the Council. On a call for the vote, the motion carried unanimously on a roll call vote.

13. Approval of purchase of a backup generator for the water treatment plant

Staff Report from the Town Manager dated 10-2-20 presenting a request to expend budgeted funds on the purchase of a backup generator for the water treatment plant.

The Town Manager explained the current year budget contains funds for purchase of a commercial back up generator for the water treatment plant. Staff is recommending accepting the lowest quote received and waiving the requirement for a formal bid, and approving the purchase of a diesel powered unit for \$68,200 which is under the budgeted amount.

There was discussion by the Council.

ACTION:

Moved by Councilor Meyer to approve the deviation from procurement procedures and authorize staff to purchase a backup generator for the water treatment plant at a cost of \$68,400. Councilmember Schuyler seconded the motion which carried unanimously on a roll call vote.

14. Presentation of the Draft 2021 Fiscal Year Budget

Staff Report dated 9-28-20 from the Town Clerk/Treasurer presenting the annual budget pursuant to Colorado Revised Statutes and the Town Charter.

The Town Treasurer presented the scheduled meetings and public hearings to review the draft document, and requested Council acknowledge receipt of the 2021 Fiscal Year Budget.

There was consensus to accept the draft document.

15. Reintroduction of Ordinance adopting a New Chapter of the Municipal Code Establishing Small Cell Regulations

Staff Report dated 10-7-20 from the Town Manager presenting a draft ordinance pertaining to the establishment of small cell regulations.

The Town Manager explained at the previous meeting Council introduced an ordinance establishing small cell regulations and directed staff to check with the company HR Green and solicit feed back. He reported there were numerous suggested edits to the ordinance which have been incorporated, and due to the substantive changes, staff is recommending re-introducing the ordinance.

Manager Neill summarized the changes to the draft ordinance.

ACTION:

Councilor Meyer moved to reintroduce the Ordinance Adopting a New Chapter 14-7 of Title 14 of the Ridgway Municipal Code Establishing Small Cell Regulations. Councilor Grambley seconded the motion, which carried unanimously on a roll call vote.

16. Agreement for development of an Economic Resiliency Plan

Staff Report from the Town Manager dated 10-8-20 presenting an agreement with Economic and Planning Systems for development of a county wide Economic Resiliency Plan.

Manager Neill explained the County, City of Ouray and Town solicited bids for a economic recovery plan to address long term recovery from the COVID-19 pandemic. A policy group of the three entities is recommending use of the CARES Act funds to pay for the plan at a cost of \$48,680, which would be \$16,227 for each jurisdiction. The expenditure he noted would be reimbursed through the CARES Act funds, which needs to be expended before year end.

ACTION:

Councilor Lakin moved, with Councilmember Meyer seconding to approve the agreement for consulting services with Economic and Planning Systems, Inc for the development of an Economic Resiliency Plan. The motion carried unanimously on a roll call vote.

17. Review of CARES Act expenditures

Staff Report dated 10-4-20 from the Town Manager presenting a background and update on CARES Act Funds expended by the Town.

The Town Manager presented items purchased by the Town due to the public health emergency with respect to COVID-19. He presented expenditures which were incurred during the period of the Act, beginning on March 1<sup>st</sup>, and which will be reimbursed. He reported Town Hall had a Audit and Gap Assessment relative to the Colorado Department of Health Guidelines, and received an above average score.

There was discussion by the Council and suggestions for use of the remaining funds.

18. Rescission of emergency restrictions on burning and fires within the Town

Town Manager Staff Report dated 10-1-20 reporting on September 30<sup>th</sup> the County transitioned out of Stage One Fire Restrictions.

The Town Manager reported Ouray County has transitioned out of Stage One fire restrictions, and suggested the Town may chose to follow.

There was discussion by the Council and it was agreed to not rescind the Stage One Restrictions, and discuss any changes on the restrictions at the next meeting.

19. Consideration of signing D3's Pledge of Decency

Mayor Clark noted he was approached by local members of D3 to consider signing the document to defend democracy in Western Colorado, which he read to the Council.

There was discussion by the Council and it was agreed if members desire to endorse the document, they can do so individually.

STAFF REPORTS

The Town Manager presented a written monthly report and reported the Town has been awarded the \$50,000 Department of Transportation grant to install stop bars in parking spaces and bike symbols in bike lanes on Highway 62.

ADJOURNMENT

The meeting adjourned at 9:45 p.m.

Respectfully Submitted,

Pam Kraft, MMC  
Town Clerk

MINUTES OF JOINT WORKSHOP  
RIDGWAY TOWN COUNCIL,  
OURAY COUNTY BOARD OF COMMISSIONERS,  
OURAY CITY COUNCIL

OCTOBER 15, 2020

The Town Council convened at 6:00 p.m. for a Joint Workshop with the Ouray County Commissioners and Ouray City Council via Zoom Meeting, a virtual meeting platform, pursuant to the Town's Electronic Participation Policy, due to COVID-19. In attendance from the Council Councilors Grambley, Meyer, Schuyler and Mayor Clark. Councilmembers Cheek, Lakin and Mayor Pro Tem Johnson were absent.

Town Clerk's Notice of Joint Workshop dated October 13, 2020.

The purpose of the meeting was to allow the policymakers an opportunity to discuss and strategize about planning, recovery and economic impacts due to the COVID-19 pandemic.

ADJOURNMENT

The meeting adjourned at 8:35 p.m.

Respectfully Submitted,

Pam Kraft, Town Clerk

RIDGWAY TOWN COUNCIL  
MINUTES OF BUDGET WORKSHOP  
OCTOBER 17, 2020

The Town Council convened for a budget workshop at 9:00 a.m. via Zoom Meeting, a virtual meeting platform, due to COVID-19. The Council was present in its entirety with Councilors Cheek, Grambley, Lakin, Meyer, Schuyler, Mayor Pro Tem Johnson and Mayor Clark in attendance.

Town Clerk's Notice of Workshop dated October 1, 2020.

The Council received a draft Fiscal Year Budget for 2021; Memorandum from the Town Clerk listing line item locations by funds, for expenditures and revenues in the draft budget; Worksheets of Five and Ten Year Capital Improvement Projects for each of the three funds; a Memorandum from the Town Clerk presenting an update on debt service.

Town Manager Preston Neill presented the meeting goals, and an overview of the budget adoption process.

The Town Clerk presented the draft 2021 Fiscal Year Budget, a financial overview including reductions in debt service, and reviewed with the Council the revenue projections and operational expenditures by each fund.

The Town Attorney suggested the Town Council enter into a closed session pursuant to Colorado Revised Statutes 24-6-402(4)(b) and (e) for the purpose of receiving legal advice and determining positions relative to matters that may be subject to negotiations regarding Chapter 8, Section 4, of the Municipal Code, pertaining to marijuana.

**ACTION:**

It was moved by Councilor Lakin, seconded by Councilor Cheek and unanimously carried on a roll call vote to enter into closed session.

The Council entered into executive session at 10:45 a.m. with the Town Attorney, Town Manager and Town Clerk.

The Council reconvened to open session at 11:10 a.m.

The Council took a recess and the meeting resumed at 11:20 a.m.

Discussion continued with the overview of revenues and expenditures contained in the draft budget, and discussion between Council and staff.

The Council took a recess at 12:10 p.m. and reconvened at 1:05 p.m. in person at the pavilion in Hartwell Park.

The Town Clerk presented the draft worksheets of five and ten year capital improvement projects by each fund. Council and staff reviewed and discussed the documents.

Staff was directed to research costs to place a vaulted restroom at the Weaver Park; use of transportation funds for sidewalk installation; locate the original master plan for the Athletic Park; explore solar backup systems for the Space to Create Project, and a generator or solar backup for Town Hall.

The meeting adjourned at 2:40 p.m.

Respectfully Submitted,

Pam Kraft, MMC  
Town Clerk

MINUTES OF JOINT WORKSHOP  
RIDGWAY TOWN COUNCIL,  
OURAY COUNTY BOARD OF COMMISSIONERS,  
OURAY CITY COUNCIL

OCTOBER 29, 2020

The Town Council convened at 6:00 p.m. for a Joint Workshop with the Ouray County Commissioners and Ouray City Council via Zoom Meeting, a virtual meeting platform, pursuant to the Town's Electronic Participation Policy, due to COVID-19. In attendance from the Council Councilors Grambley, Meyer, Schuyler and Mayor Clark. Councilmembers Cheek, Lakin and Mayor Pro Tem Johnson were absent.

Town Clerk's Notice of Joint Workshop dated October 28, 2020.

The purpose of the meeting was to allow the policymakers an opportunity to discuss and strategize about planning, recovery and economic impacts due to the COVID-19 pandemic.

ADJOURNMENT

The meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Pam Kraft, Town Clerk



**Town of Ridgway**  
**Register of Demands**  
November 2020

Name	Memo	Account	Paid Amount
<b>SGS Accutest Inc</b>		<b>Alpine-Operating Account</b>	
	GAC study	990WOO · Testing - water	-1,392.98
TOTAL			-1,392.98
<b>Valvoline Instant Oil Change</b>		<b>Alpine-Operating Account</b>	
	oil - 2018 Explorer	860GO3 · Gas & Oil	-78.17
	oil - 2017 Explorer	860GO3 · Gas & Oil	-61.18
TOTAL			-139.35
<b>Scott's Printing &amp; Design</b>		<b>Alpine-Operating Account</b>	
	badge embroidery (3)	883GO3 · Uniforms	-136.75
TOTAL			-136.75
<b>Mesa County HDR Laboratory</b>		<b>Alpine-Operating Account</b>	
		990WOO · Testing - water	-20.00
TOTAL			-20.00
<b>SGM</b>		<b>Alpine-Operating Account</b>	
	thru 10/10/20	552GOO · GIS Mapping - admin	-138.34
	thru 10/10/20	952WOO · GIS Mapping - water	-138.33
	thru 10/10/20	952SOO · GIS Mapping - sewer	-138.33
TOTAL			-415.00
<b>Pureline Treatment Systems</b>		<b>Alpine-Operating Account</b>	
	Nov 2020	989WOO · Plant Expenses - water	-1,650.00
TOTAL			-1,650.00
<b>Ridgway Valley Enterprises, Inc.</b>		<b>Alpine-Operating Account</b>	
	relocate line - Second Chance	931WOO · Maintenance & Repairs	-5,800.00
TOTAL			-5,800.00
<b>Ouray County Road &amp; Bridge</b>		<b>Alpine-Operating Account</b>	
	Oct 2020	660GO2 · Gas & Oil	-531.46
	Oct 2020	760POO · Gas & Oil	-253.19
	Oct 2020	960WOO · Gas & Oil	-188.64
	Oct 2020	960SOO · Gas & Oil	-441.83
	Oct 2020	860GO3 · Gas & Oil	-561.34
TOTAL			-1,976.46
<b>Amerigas</b>		<b>Alpine-Operating Account</b>	
	propane - wtr plant	942WOO · Utilities	-1,552.20
TOTAL			-1,552.20

**Town of Ridgway**  
**Register of Demands**  
November 2020

Name	Memo	Account	Paid Amount
<b>Hartman Brothers Inc</b>		<b>Alpine-Operating Account</b>	
		661GO2 · Vehicle & Equip Maint & Repair	-2.28
		961SOO · Vehicle & Equip Maint & Repair	-2.27
		961WOO · Vehicle & Equip Maint & Repair	-2.27
TOTAL			-6.82
<b>True Value</b>		<b>Alpine-Operating Account</b>	
		632GO2 · Supplies & Materials	-42.32
		732POO · Supplies & Materials	-112.85
		732PO1 · Supplies - community center	-4.20
		961SOO · Vehicle & Equip Maint & Repair	-22.89
		932SOO · Supplies & Materials	-36.03
		932WOO · Supplies & Materials	-229.31
		961WOO · Vehicle & Equip Maint & Repair	-22.90
	wtr line tie-in - pavilion to restrooms	CP1903 · Town Contribution	-441.47
TOTAL			-911.97
<b>Caselle Inc</b>		<b>Alpine-Operating Account</b>	
	Dec 2020	914SOO · Consulting & Engineering Servs	-159.50
	Dec 2020	914WOO · Consulting & Engineering Ser...	-159.50
TOTAL			-319.00
<b>SGS Accutest Inc</b>		<b>Alpine-Operating Account</b>	
		990WOO · Testing - water	-288.68
TOTAL			-288.68
<b>Maynes Tires LLC</b>		<b>Alpine-Operating Account</b>	
	tires - JD backhoe	961WOO · Vehicle & Equip Maint & Repair	-110.00
TOTAL			-110.00
<b>NAPA</b>		<b>Alpine-Operating Account</b>	
	cleaning supplies - all vehicles	661GO2 · Vehicle & Equip Maint & Repair	-13.06
	cleaning supplies - all vehicles	761POO · Vehicle & Equip Maint & Repair	-13.05
	cleaning supplies - all vehicles	961WOO · Vehicle & Equip Maint & Repair	-13.06
	cleaning supplies - all vehicles	961SOO · Vehicle & Equip Maint & Repair	-13.06
TOTAL			-52.23
<b>Alpenglow Publishers LLC</b>		<b>Alpine-Operating Account</b>	
		540GOO · Printing & Publishing	-20.01
	ad - FilmFest	532GOO · Creative District	-216.00
TOTAL			-236.01

**Town of Ridgway**  
**Register of Demands**  
November 2020

Name	Memo	Account	Paid Amount
<b>Bruin Waste Management</b>		<b>Alpine-Operating Account</b>	
	animal resistant cans	516GOO · Refuse Collection Franchise	-629.44
	second pick-up - Oct 2020	742POO · Utilities	-194.85
	Oct 2020	516GOO · Refuse Collection Franchise	-13,793.72
TOTAL			-14,618.01
<b>United States Postal Service</b>		<b>Alpine-Operating Account</b>	
	Oct 2020 billing	951WOO · Postage - water	-90.92
	Oct 2020 billing	951SOO · Postage - sewer	-90.91
TOTAL			-181.83
<b>Pro Velocity</b>		<b>Alpine-Operating Account</b>	
	Dec 2020 maintenance	556GOO · IT Services	-166.67
	Dec 2020 maintenance	615GO2 · IT Services	-166.66
	Dec 2020 maintenance	729POO · IT	-166.66
	Dec 2020 maintenance	820GO3 · IT Services	-166.67
	Dec 2020 maintenance	917WOO · IT Services	-166.67
	Dec 2020 maintenance	917SOO · IT Services	-166.67
		556GOO · IT Services	-148.75
		556GOO · IT Services	-92.09
		917WOO · IT Services	-70.83
		917SOO · IT Services	-70.83
	laptop connection - Jones	930WOO · Computer	-37.50
	laptop connection - Jones	930SOO · Computer	-37.50
		556GOO · IT Services	-42.50
		556GOO · IT Services	-42.50
	server install	556GOO · IT Services	-1,716.66
	server install	917WOO · IT Services	-1,716.67
	server install	917SOO · IT Services	-1,716.67
TOTAL			-6,692.50
<b>Parish Oil Co.</b>		<b>Alpine-Operating Account</b>	
	oil - all trucks	660GO2 · Gas & Oil	-70.38
	oil - all trucks	760POO · Gas & Oil	-70.38
	oil - all trucks	960WOO · Gas & Oil	-70.38
	oil - all trucks	960SOO · Gas & Oil	-70.38
	oil - all heavy equipment	660GO2 · Gas & Oil	-344.74
	oil - all heavy equipment	960WOO · Gas & Oil	-344.73
	oil - all heavy equipment	960SOO · Gas & Oil	-344.73
TOTAL			-1,315.72
<b>Kim's Housekeeping LLC</b>		<b>Alpine-Operating Account</b>	
	Oct 2020	779POO · Janitorial Service - parks	-931.00
	Oct 2020	779PO1 · Janitorial Services - comm cntr	-199.50
	Oct 2020	545GOO · Janitorial Services	-199.50
TOTAL			-1,330.00
<b>UNCC</b>		<b>Alpine-Operating Account</b>	
		915WOO · Dues & memberships	-97.60
		915SOO · Dues & Memberships	-97.59
TOTAL			-195.19

**Town of Ridgway**  
**Register of Demands**  
November 2020

Name	Memo	Account	Paid Amount
<b>USABlueBook</b>		<b>Alpine-Operating Account</b>	
	rotary drum pump	932WOO · Supplies & Materials	-148.79
	rotary drum pump	932SOO · Supplies & Materials	-148.79
TOTAL			-297.58
<b>Fishbone Graphics &amp; Screen Pr...</b>		<b>Alpine-Operating Account</b>	
	t-shirts	734POO · Safety Equipment	-291.25
	t-shirts	634GO2 · Safety Equipment	-291.25
	t-shirts	934WOO · Safety Equipment	-291.25
	t-shirts	934SOO · Safety Equipment	-291.25
TOTAL			-1,165.00
<b>Black Hills Energy-Hartwell Park</b>		<b>Alpine-Operating Account</b>	
		742POO · Utilities	-13.22
TOTAL			-13.22
<b>Black Hills Energy-PW Building</b>		<b>Alpine-Operating Account</b>	
		742POO · Utilities	-3.86
		642GO2 · Utilities	-3.86
		942SOO · Utilities	-3.86
		942WOO · Utilities	-3.87
TOTAL			-15.45
<b>Black Hills Energy-PW Office</b>		<b>Alpine-Operating Account</b>	
		642GO2 · Utilities	-2.45
		942SOO · Utilities	-2.45
		942WOO · Utilities	-2.45
TOTAL			-7.35
<b>Black Hills Energy-Town Hall</b>		<b>Alpine-Operating Account</b>	
		742PO1 · Utilities - community center	-32.86
		842GO3 · Utilities	-32.86
		542GOO · Utilities	-32.86
TOTAL			-98.58
<b>Grand Junction Pipe &amp; Supply ...</b>		<b>Alpine-Operating Account</b>	
	relocate line - Second Chance	931WOO · Maintenance & Repairs	-30.32
		988WOO · Taps & Meters	-194.46
	relocate line - Second Chance	931WOO · Maintenance & Repairs	-565.18
	relocate line - Second Chance	931WOO · Maintenance & Repairs	-205.56
		988WOO · Taps & Meters	-65.90
	wtr line tie-in - pavilion to restrooms	CP1903 · Town Contribution	-546.25
TOTAL			-1,607.67

**Town of Ridgway**  
**Register of Demands**  
November 2020

Name	Memo	Account	Paid Amount
<b>Clear Networx, LLC</b>		<b>Alpine-Operating Account</b>	
	Nov 2020	543GOO · Telephone	-56.00
	Nov 2020	643GO2 · Telephone	-56.00
	Nov 2020	843GO3 · Telephone	-61.00
	Nov 2020	943WOO · Telephone	-56.00
	Nov 2020	943SOO · Telephone	-56.00
	Nov 2020	530GOO · Computer	-50.00
	Nov 2020	630GO2 · Computer	-50.00
	Nov 2020	730POO · Computer	-50.00
	Nov 2020	830GO3 · Computer	-50.00
	Nov 2020	930WOO · Computer	-50.00
	Nov 2020	930SOO · Computer	-50.00
	Nov 2020	930WOO · Computer	-50.00
	Nov 2020	930SOO · Computer	-25.00
	Nov 2020	630GO2 · Computer	-25.00
	Nov 2020	843GO3 · Telephone	-55.00
TOTAL			-740.00
<b>Second Chance Humane Society</b>		<b>Alpine-Operating Account</b>	
		5060GO1 · Second Chance Humane So...	-6,500.00
TOTAL			-6,500.00
<b>H2 Manufacturing Solutions</b>		<b>Alpine-Operating Account</b>	
	COVID safety gap audit	514GOO · Consulting Services	-1,756.08
TOTAL			-1,756.08
<b>UMB Bank, N.A.</b>		<b>Alpine-Operating Account</b>	
	interest	591GOO · BB&T Financing	-15,527.25
	called bonds	591GOO · BB&T Financing	-85,000.00
TOTAL			-100,527.25
<b>Billings Art Works</b>		<b>Alpine-Operating Account</b>	
	plaques (2)	CP1901 · Construction	-50.00
TOTAL			-50.00
<b>The Paper Clip LLC</b>		<b>Alpine-Operating Account</b>	
		941WOO · Office Supplies	-52.16
TOTAL			-52.16
<b>Sunset Automotive</b>		<b>Alpine-Operating Account</b>	
	tire - F150	961WOO · Vehicle & Equip Maint & Repair	-13.00
	tire - F150	961SOO · Vehicle & Equip Maint & Repair	-13.00
TOTAL			-26.00

**Town of Ridgway**  
**Register of Demands**  
November 2020

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Name	Memo	Account	Paid Amount
Dana Kepner Company Inc		Alpine-Operating Account	
		988WOO · Taps & Meters	-240.00
		988WOO · Taps & Meters	-132.24
		988WOO · Taps & Meters	-37.26
TOTAL			-409.50

**STAFF REPORT**

Subject: Request for water leak and sewer adjustment—Old Firehouse/Account # 3300.1  
Initiated By: Pam Kraft, Town Clerk/Treasurer  
Date: November 2, 2020

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**BACKGROUND:**

We have received a request for a water leak and sewer adjustment for the commercial building at 185 North Lena Street, the Old Firehouse. A water line break created during excavation work undertaken in May, was discovered and repaired in October.

Since the account is commercial, sewer charges were incurred for water that runs through the system. Staff has reviewed the sewer usage to create an adjustment since the water went into the ground, and not into the sewer system. Staff is recommending the fees for excess sewer be adjusted based on the history of usage from September of 2019.

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**ANALYSIS:**

Pursuant to Municipal Code Section 9-1-23 the Council has the authority to authorize water leak adjustments. The language is as follows:

**9-1-23:WATER BREAK ADJUSTMENTS.**

(A) The Town Council shall have authority to make an equitable adjustment to a water bill when the bill is extraordinarily high due to an undiscovered break downstream of the customer's meter if the break was not caused by the customer's negligence and the customer did not have a reasonable opportunity to discover the break more quickly than it was discovered.

(B) No adjustment shall be allowed unless the customer submits a written request for the adjustment within fifteen days of the mailing of the bill in question and unless the leak has been repaired.

(C) The adjustment shall not reduce the customer's bill below the cost to the Town of producing the water supplied through the meter.

The customer used 47,800 gallons in September and was billed \$604.00. This calculates to 42,500 gallons over the base allotment; based on the leak adjustment rate of \$11.00 for each 1,000 gallons between 5,000 and 10,000 gallons; \$13.00 between 10,000 and 18,000 gallons; and \$15.00 over 18,000 gallons, the customer can be awarded a water leak adjustment credit of \$114.60. Sewer usage would receive a credit of \$50.92 for a total credit to the customer of \$165.52.

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**FINANCIAL CONSIDERATIONS:**

There is a loss in revenue when the water rate is decreased.

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**STAFF RECOMMENDATION:**

Approve the water leak adjustment credit of \$165.52 for Account #3300.1/Firehouse Investment LLC.

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**Attachment:** Email dated 10-15-20 from Marti O'Leary

## **Pam Kraft**

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**From:** Marti O'Leary <marti.oleary@gmail.com>  
**Sent:** Thursday, October 15, 2020 2:42 PM  
**To:** Pam Kraft  
**Subject:** Firehouse Investment Real Estate LLC Account # 33001

Pam,  
How are you?, Talked with Wanda today and I was informed to reach out to you for an appeal on the most recent water bill for the Firehouse. We have just discovered there has been a leak since May, 2020. It does not involve anything to do with the inside of the firehouse. We had a water line put in last spring so we could water plant material in the back of the firehouse. This May, some work was done regarding the foundation of the firehouse, and a heavy piece of equipment was used. We have since realized that some of water line was ran over, causing our water usage to rocket sky high. This email is to asking for a reduction of monies owed for water usage from 9/1-9/30. water billed was \$604.00. Would also like you to consider a reduction in monies paid for water since May, 2020 (amts. paid were over \$600-700 +).

Thanks so much for your time and consideration in this matter.

Take care,

Marti O'Leary



## AGENDA ITEM #8

## AGENDA ITEM #9

## AGENDA ITEM #10

~~Draft for~~ proposal to the Ridgway Town Council on November 11

## RIDGWAY COMMUNITY APIARY PROPOSAL

### WHO

Fred Boyle has 50 years of experience as a treatment-free bee host.

He previously worked with the city of Ridgway to relocate a wild honeybee colony from a town park and educate the public about the honeybees. Fred is willing to be designated as the primary educator.

Judy Hazen has been Fred's bee hosting partner for the past ten years. She previously worked as an outdoor education teacher for a private land trust.

Vicki Hawse just started her bee hosting career this spring and is enthusiastic about sharing this with others. She finds watching the bees endlessly fascinating and educational.

Angela Hawse doesn't have bees yet, but believes this community initiative is the best way to learn about and support TF bee hosting through education and support for threatened honeybee pollinators.

Fred Boyle, Judy Hazen, Angela Hawse, and Vicki Hawse are working to create a Community Honeybee Sanctuary; that will be called Ridgway Community Apiary. We have already met with some leaders (but not all) from the Community Garden. The consensus from them was one of support, as long as we are distant from the existing fenced-in garden space. Specifics on that remain to be determined with all of the leaders' consent. But generally, they were agreeable to anything beyond the existing fence line. Town property on Green Street is a location we are thinking would work as well.

### WHY

The community apiary provides the opportunity to serve honeybees through practicing and educating about the craft of honeybee hosting. The invaluable role of honeybees as pollinators is a critical educational component.

Our apiary would be educational as well as functional. The vision for the educational component primarily is for beginning bee hosts by creating a safe, supportive environment for people interested in hosting honeybees, but not knowledgeable or confident enough – or who do not have the space to do it on their own. The educational component could easily extend to including the local schools, or even classes or tours for people interested.

### WHERE

Location priorities include: accessibility of viewing by the public (we want everyone to view and enjoy the apiary who would like to) but protected from predators.

One option is a possible collaboration with Ridgway Community Garden; the apiary could be constructed on the southwestern corner of the 1-acre area granted to the gardens by the town of Ridgway – with the agreement of the RCG board.

The second option could be a collaboration with public schools with the location on the Green Street school property.

We are open to other suitable parcels of land the town owns and is willing to provide as a site.

A third option is the potential for a site on a conservation easement on private land within town limits that has also been offered to us.

Our goal is to start this late winter or early spring, which means laying the groundwork now. We would need to secure a plot of land as soon as possible to proceed. Everything needs to be ready before May – the bear repelling fencing installed, the hives need to be built, ideally, a storage shed and some workbenches for bee hosting equipment and use.

A quarter to a third of an acre site would be adequate.

#### WHEN

The Committee will provide a hive-building workshop early in the spring. We have all the needed tools and equipment if we have access to electricity. Sandy Eastman of Antique Lumber has already committed to donating lumber for the hives. Our preference would be to build on-site. The workshop for hive building will be both functional and educational.

#### HOW

Guidelines for participation.

Participants will help with funding via membership fees. Each participant will purchase and own their bee colony and hive.

Individual hive owners will comply with the advisory committee requirement for treatment-free bee hosting. We think the town of Ridgway would support this style of bee hosting as it aligns with a chemical - free, organic and natural approach. An additional benefit for the town of Ridgway is the potential of being honored as a Bee City USA. Bee City USA a national recognition given to communities who host, promote, and educate the public about pollinators and their benefits. This proposal meets all requirements for being a BEE CITY and could bring this designation to Ridgway.

We have already gotten the following support: donated lumber as previously mentioned; bear secure fencing potentially provided by Parks and Wildlife of the state of Colorado; Chris Holstrom of South West Institute for Resilience is considering sponsorship that would provide 501C-3 designation and liability insurance. A designation as a 501C-3 would give us the status to apply for additional grant funding.

We very much appreciate your consideration of this endeavor.

Vicki Hawse, Angela Hawse, Judy Hazen, and Fred Boyle.

## AGENDA ITEM #11



To: Honorable Mayor Clark and Ridgway Town Council  
From: Preston Neill, Town Manager  
Date: November 3, 2020  
Agenda Topic: Adoption of Ordinance enacting a New Chapter 14-7 of Title 14 of the Ridgway Municipal Code Establishing Small Cell Regulations

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**SUMMARY:**

Attached for adoption and second reading is an ordinance that would establish new Small Cell Regulations. Council approved the ordinance during the introduction and first reading at the October 14, 2020 Council meeting.

Back in 2017, House Bill 17-1193 was adopted to require expedited permitting of small cell facilities within local government right-of-ways. Under the bill, small cell facilities are cellular and broadband equipment which are generally smaller in size and which are installed more frequently in urbanized areas to enhance wireless cellular and broadband services. Small cell facilities are an emerging technology that are currently being introduced in metropolitan areas.

The Town of Ridgway currently does not have any procedures or a permitting process for small cell facilities. Staff has reviewed House Bill 17-1193 along with several small cell regulations ranging from small communities to large cities. The proposed regulations under the enclosed Ordinance are intended to be concise while providing the Town with appropriate design standards and protections.

**OVERVIEW OF REGULATIONS:**

House Bill 17-1193 requires expedited permitting for small cell facilities in local government right-of-ways which is a State of Colorado interpretation and implementation of the Federal Telecommunications Act of 1996. It does not require the Town to permit installation of small cell facilities on Town properties which are not right-of-ways. In such case, the Town has the discretion as a property owner to permit, or not permit, such installation.

Generally, small cell facilities are attached to existing utility poles. Small cell facilities are defined by dimension to not exceed 3 cubic feet for the antenna, 17 cubic feet for primary equipment enclosures, and 24" x 15" x 12" for "micro wireless facilities". The design standards require, to the greatest extent possible, that the design of such facilities are not visually intrusive.

Under the bill, minimum permit standards include requirements for indemnification, bonding, removal, and expiration of permits. The permit applications would currently be administered by the Town Planner, but could be any designee of the Town Manager, who is currently delegated with the discretion to adopt permit application forms, procedures and additional standards which are not inconsistent with Chapter 14-7. The Town Manager or his/her designee also has discretion to approve alternative designs where necessary provided that such alternative designs meet the purpose and intent of the regulations (i.e., that the small cell facilities are visually unobtrusive). There is a procedure to appeal a decision to the Town Council if a permit application is denied by Town staff.



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TOWN HALL PO Box 10 | 201 N. Railroad Street | Ridgway, Colorado 81432 | 970.626.5308 | [www.town.ridgway.co.us](http://www.town.ridgway.co.us)

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**FINANCIAL IMPLICATIONS:**

This Ordinance is not expected to have an appreciable impact on the Town's budget.

**PROPOSED MOTION:**

"I move to adopt Ordinance No. 04-2020 enacting a New Chapter 14-7 of Title 14 of the Ridgway Municipal Code establishing Small Cell Regulations."

**ATTACHMENT:**

Ordinance No. 04-2020



**TOWN OF RIDGWAY, COLORADO  
ORDINANCE NO. 04-2020**

**AN ORDINANCE OF THE TOWN OF RIDGWAY, COLORADO  
ADOPTING A NEW CHAPTER 14-7 OF TITLE 14 OF THE RIDGWAY  
MUNICIPAL CODE ESTABLISHING SMALL CELL REGULATIONS**

**WHEREAS**, the Town of Ridgway, Colorado (“Town”) is a home rule municipality existing pursuant to the laws of the Colorado Constitution, the Colorado Revised Statutes and the Town’s Home Rule Charter; and

**WHEREAS**, the Town Council finds that the passage of House Bill 17-1193 requires an expedited permitting process for small cell facilities and small cell networks within local government right-of-ways, such as the Town’s, for telecommunications providers, including broadband providers; and

**WHEREAS**, the Town Council desires to adopt “Small Cell Regulations” implementing House Bill 17-1193; and

**WHEREAS**, the Town has the power to adopt this ordinance pursuant to the powers contained in the Ridgway Town Charter, House Bill 17-1193, and its general police power; and

**WHEREAS**, the Town Council finds that the adoption of Small Cell Regulations will promote the health, safety and general welfare of the Ridgway community; and

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO** the following:

**Section 1. Recitals Incorporated.** The above and foregoing recitals are incorporated herein by reference and adopted as findings and determinations of the Town Council.

**Section 2. Addition of Chapter 14-7 to Title 14 of the Ridgway Municipal Code.** Title 14 of the Ridgway Municipal Code is hereby amended with the addition of a new Chapter 14-7, to read as set forth in Exhibit A: Addition of Chapter 14-7 to Title 14 of the Ridgway Municipal Code, attached hereto and incorporated herein.

**Section 3. Codification of Amendments.** The Town Clerk, as the codifier of the Town’s Municipal Code, is hereby authorized to make such numerical and formatting changes as may be necessary to incorporate the provisions of this Ordinance within the Ridgway Municipal Code. The Town Clerk is authorized to correct, or approve the correction by the codifier, of any typographical error in the enacted regulations, provided that such correction shall not substantively change any provision of the regulations adopted in this Ordinance. Such corrections may include spelling, reference, citation, enumeration, and grammatical errors.

**Section 4. Severability.** If any provision of this Ordinance, or the application of such provision to any person or circumstance, is for any reason held to be invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable. The Town Council hereby declares that it would have passed this Ordinance and each provision thereof, even though any one of the provisions might be declared unconstitutional or invalid. As used in this Section, the term “provision” means and includes any part, division, subdivision, section, subsection, sentence, clause or phrase; the term

“application” means and includes an application of an ordinance or any part thereof, whether considered or construed alone or together with another ordinance or ordinances, or part thereof, of the Town.

**Section 5. Effective Date.** This Ordinance shall take effect thirty (30) days after the date of final passage in accordance with Article 3-7 of the Ridgway Charter.

**Section 6. Safety Clause.** The Town Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Ridgway, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

**Section 7. No Existing Violation Affected.** Nothing in this Ordinance shall be construed to release, extinguish, alter, modify, or change in whole or in part any penalty, liability or right or affect any audit, suit, or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing which may have been incurred or obtained under any ordinance or provision hereby repealed or amended by this Ordinance. Any such ordinance or provision thereof so amended, repealed, or superseded by this Ordinance shall be treated and held as remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings and prosecutions, for the enforcement of such penalty, liability, or right, and for the purpose of sustaining any judgment, decree or order which can or may be rendered, entered, or made in such actions, suits or proceedings, or prosecutions imposing, inflicting, or declaring such penalty or liability or enforcing such right, and shall be treated and held as remaining in force for the purpose of sustaining any and all proceedings, actions, hearings, and appeals pending before any court or administrative tribunal.

**Section 8. Publication.** The Town Clerk is ordered to publish this Ordinance in accordance with Article 3-7 of the Ridgway Charter.

*[Execution Page follows]*

**INTRODUCED AND REFERRED TO PUBLIC HEARING** on October 14, 2020 and setting such public hearing for November 11, 2020 at Ridgway Town Hall, located at 201 N. Railroad Street, Ridgway, Colorado.

BY:

ATTEST:

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John Clark, Mayor

---

Pam Kraft, Town Clerk

**ADOPTED** on November 11, 2020.

BY:

ATTEST:

---

John Clark, Mayor

---

Pam Kraft, Town Clerk

APPROVED AS TO FORM:

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Bo James Nerlin, Town Attorney

## **EXHIBIT A: Chapter 14-7 – Small Cell Regulations**

### **CHAPTER 14**

#### **SECTION 7**

##### **Small Cell Regulations**

###### **Subsections:**

14-7-1	PURPOSE AND INTENT
14-7-2	DEFINITIONS
14-7-3	UNLAWFUL ACTS
14-7-4	PERMITTING PROCESS
14-7-5	DESIGN STANDARDS
14-7-6	PERMIT STANDARDS
14-7-7	FEES
14-7-8	APPEAL TO COUNCIL
14-7-9	VIOLATION; PENALTY

###### **14-7-1 PURPOSE AND INTENT.**

It is the purpose and intent of this Chapter to adopt Small Cell Regulations, to implement House Bill 17-1193 and revisions to C.R.S. §29-27-401 et. seq., to adopt an expedited permitting process for the installation of small cell facilities; and small cell networks with the Town of Ridgway's right-of-ways. It is also the purpose and intent of this Chapter to adopt minimum design standards and criteria to ensure that the installation of small cell facilities does not result in visual clutter or detract from the existing and planned aesthetic design of the Town of Ridgway right-of-way streetscapes and that the installation of small cell facilities does not interfere with the existing and future use of Town of Ridgway right-of-ways. This Chapter 14-7 shall be limited to the installation of small cell facilities in Town of Ridgway right-of-ways and shall not restrict installation of small cell facilities on private property and shall not authorize installation of small cell facilities on Town of Ridgway properties which are not within right-of-ways.

###### **14-7-2 DEFINITIONS.**

For purposes of this Chapter, the following terms shall have the following meanings:

*Abandonment* means discontinuance of use of a small cell facility for a period of twelve (12) months or the failure to repair a small cell facility within three (3) months.

*Antenna* means communications equipment that transmits or receives electromagnetic radio frequency signals used to provide wireless services.

*Broadband facility* means any infrastructure used to deliver broadband service or for the provision of broadband service.

*Micro wireless facility* means a small wireless facility that is no larger in dimensions than twenty-four inches (24") in length, fifteen inches (15") in width, and twelve inches (12") in height and that has an exterior antenna, if any, that is no more than eleven inches (11") in length.

*Permittee* means the owner of the small cell facility located within the Town of Ridgway right-of-way.

*Small cell facility* means:

- (a) A personal wireless service facility as defined by the federal "Telecommunications Act of 1996", as amended as of August 6, 2014; or
- (b) A wireless service facility that meets both of the following qualifications:
  - (i) Each antenna is located inside an enclosure of no more than three (3) cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than three (3) cubic feet; and
  - (ii) Primary equipment enclosures are no larger than seventeen (17) cubic feet in volume. The following associated equipment may be located outside of the primary equipment enclosure and, if so located, is not included in the calculation of equipment volume: Electric meter concealment, telecommunications demarcation box, ground-based enclosures, back-up power systems, grounding equipment, power transfer switch, and cut-off switch; or
- (c) A micro wireless facility.

*Tower* means any structure built for the sole or primary purpose of supporting antennas licensed or authorized by the federal communications commission and the antennas' associated facilities, including structures that are constructed for wireless communications services including private, broadcast, and public safety services; unlicensed wireless services; fixed wireless services such as backhaul; and the associated site.

*Utility pole* means any pole within the Ridgway right-of-way which is used for utilities or signage.

*Wireless service facility* means a facility for the provision of wireless services; except that "wireless service facility" does not include coaxial or fiber-optic cable that is not immediately adjacent to, or directly associated with, a particular antenna.

### **14-7-3 UNLAWFUL ACTS.**

It is unlawful to install or modify a small cell facility on Ridgway right-of-ways without a valid permit for small cell facilities.

#### **14-7-4 PERMITTING PROCESS.**

The Town Manager shall review and act upon permit applications for small cell facilities. The Town Manager may create permit application forms, procedures and criteria which are not inconsistent with this Chapter 14-7, which shall include consolidating applications by the same provider for multiple small cell facilities. The Town Manager may refer permit applications for review and comment by other Town staff members, to the Town Planning Commission and/or Town Council, or by third parties where appropriate. The Town Manager shall act to approve or deny an application for a small cell facility within ninety (90) days after receipt of a completed application. The Town Manager may delegate any and all responsibilities under this permitting process.

#### **14-7-5 DESIGN STANDARDS.**

- (a) Height: All small cell facilities shall not extend ten feet (10') above the utility pole or a building structure to which they are attached. When new utility poles are proposed as an alternative, the height of such poles shall be similar to existing utility/light poles in the vicinity but shall not exceed ten feet (10') higher than existing utility poles in the vicinity.
- (b) Setback: A new freestanding pole or structure for a small cell facility shall be located a minimum of two hundred and fifty feet (250') from existing or planned detached single family or duplex residential structures, unless such setback would result in a lack of service coverage, in which case new freestanding poles or structures shall be located between properties to minimize impacts to views and shall incorporate a camouflaged design with the equipment completely enclosed within the pole.
- (c) Spacing: No small cell facility shall be located within three hundred feet (300') feet of any other such facility by the same provider unless the applicant can demonstrate that such minimum space will inhibit or degrade the provision of service.
- (d) Design: Small cell facilities shall have a consistent design with the utility pole or structure on which it is installed, including but not limited to; matching paint and color, matching materials, and, enclosure design which is similar to the pole or structure. To the greatest degree possible, support equipment shall be located underground. The design of small cell facilities shall blend with the design of existing poles and structures, to the greatest degree possible, avoid, or minimize, if complete avoidance is not possible, the appearance of the small cell facility and increased visual clutter on utility poles and structures.
- (e) Location: Small cell facilities are permitted in Ridgway right-of-ways, upon existing or new utility poles or structures owned by the Town, or owned by third parties with permission of such third parties, under the following preferences in order of priority:
  - (i) On existing Town owned utility pole, if any, which shall be removed and replaced with a pole designed to contain all antennae and equipment within the utility pole to conceal any ground-based support equipment. The ownership of such new pole must be conveyed to the Town.

- (ii) On existing Town owned utility poles or third party owned utility pole (with the consent of the third-party owner), with attachment of the small cell facility in a configuration and design approved by the Town.
  - (iii) On a freestanding or ground mounted facility which is located on Town of Ridgway right-of-way at a site which does not interfere with existing or planned utilities and right-of-way uses and which utilizes a design that is consistent and compatible with the design of utility poles and structures in the vicinity. The location of new poles or structures shall be sited to minimize visual impacts to adjacent and nearby property owners.
- (f) Alternative Design: The Town Manager or designee has the authority to approve alternative designs for small cell facilities which do not meet the standards set forth above with the following findings:
- (i) Compliance with the Design Standards is not reasonably possible and would impose a significant financial hardship on the small cell facility operator; and
  - (ii) The proposed alternative design meets the purpose and intent of this Chapter 14-7.

#### **14-7-6 PERMIT STANDARDS.**

Permits for small cell facilities in Town of Ridgway right-of-ways shall include the following minimum requirements:

- (a) Indemnification: The permittee shall indemnify the Town from and against all liability and claims arising as a result of that location or attachment, including repair and replacement of damaged utility poles and equipment, in such form approved by the Town.
- (b) Bonding: The permittee shall provide a bond, in a form approved by the Town, to guarantee payment for any damages to real property not owned by the small cell facility owner and to guarantee the removal of the small cell facility or facilities upon abandonment.
- (c) Location and Design: The permittee shall include information to show the proposed location of all facilities and design of such facilities.
- (d) Relocation and Removal: The permittee shall remove and/or relocate small cell facilities at the permittee's expense in the event that the Town of Ridgway's use of the right-of-way conflicts with or precludes the continued location of such small cell facility.
- (e) Expiration: A permit for approval of a small cell facility shall expire twelve (12) months after approval unless construction of the permitted structure has commenced. The Town Manager or designee may grant multiple extensions of a permit approval provided that each such extension shall not exceed twelve (12) months and provided that the permit conforms to any amendments to this Chapter 14-7, including amendments to the design standards and/or permit standards.

- (f) Safety Checks: The permittee shall conduct an annual test of its small cell facilities and report to the Town the results of such tests.
- (g) Non-Ionizing Electromagnetic Radiation Report: The permittee shall enlist a third party to conduct a Non-Ionizing Electromagnetic Radiation Report to ensure compliance with the Federal Communications Commission guidelines for human exposure to radiofrequency electromagnetic fields.
- (h) Consolidated Application: The applicant, at its discretion, may file a consolidated application and receive a single permit for the small cell network.

#### **14-7-7 FEES**

There shall be a one-time fee of \$200 for applications for small cell facilities. The fee for right-of-way access for attachment of small cell facilities to Town-owned property in the right-of-way shall be \$270 per small cell facility per year.

#### **14-7-8 APPEAL TO COUNCIL.**

Any person whose application for small cell facility is denied or partially approved may appeal such decision to the Town Council in accordance with the procedures and requirements of this Section. The applicant shall file a written appeal in writing with the Town Clerk within thirty (30) days after the date of transmittal of the decision to deny such application. The failure to file a written appeal within thirty (30) days after the date of transmittal of the decision to deny the application shall bar any further consideration of the application, shall bar any appeal to the Town Council and shall bar any judicial review by a Colorado court. The written appeal shall state the reasons for the appeal. An appeal which is filed timely shall be considered and acted upon by the Town Council within forty-five (45) days after the date of receipt. The Town shall provide at least three (3) days prior notice to the applicant stating the date, time and location where the Town Council will consider the appeal. It shall not be necessary for the Town Council to provide written findings or conclusions, except upon request of the Applicant, or other party participating in the hearing. The Town Council shall determine whether to approve, partially approve or deny the application based on compliance with standards set forth in this Chapter 14-7. The failure by the Town Council to hear and decide an appeal within forty-five (45) days after the receipt of the appeal shall not result in the approval of the application.

#### **14-7-9 VIOLATION; PENALTY.**

It is unlawful to install or modify small cell facilities without a permit. A person who is convicted of installing or modifying a small cell facility without a permit shall be punished as provided in Chapter 1-1-6 – General Penalty.



## AGENDA ITEM #12



TOWN HALL PO Box 10 | 201 N. Railroad Street | Ridgway, Colorado 81432 | 970.626.5308 | [www.town.ridgway.co.us](http://www.town.ridgway.co.us)

**To:** Town Council  
**From:** Planning Commission and Shay Coburn, Town Planner  
**Date:** November 11, 2020  
**Re:** Adoption of Ordinance Regarding Planning Commission Term Expirations

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#### **SUMMARY**

At the regular October Town council meeting, the Council introduced this ordinance to revise the Municipal Code to allow for commissioner's terms to expire at 1-year intervals rather than 2-year intervals. Attached is the ordinance to be considered for adoption.

#### **PROPOSED MOTION**

"I move to adopt Ordinance 06-2020 Regarding Planning Commission Term Expirations."

#### **ATTACHMENT**

Ordinance No. 06-2020 Regarding Planning Commission Term Expirations

**TOWN OF RIDGWAY, COLORADO  
ORDINANCE NO. 06-2020**

**AN ORDINANCE OF THE TOWN OF RIDGWAY, COLORADO  
AMENDING SECTION 7-1 OF THE RIDGWAY MUNICIPAL CODE  
REGARDING PLANNING COMMISSION TERM EXPIRATIONS**

**WHEREAS**, the Town of Ridgway, Colorado (“Town”) is a home rule municipality existing pursuant to the laws of the Colorado Constitution, the Colorado Revised Statutes and the Town's Home Rule Charter; and

**WHEREAS**, the Town of Ridgway Municipal Code (the “Code”) contains certain regulations for the Planning Commission further enumerated under Section 7-1, Planning Commission; and

**WHEREAS**, the Planning Commission desires terms that expire at one-year intervals rather than two-year intervals to spread out turn-over among the Commission; and

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO the following:**

**Section 1. Recitals Incorporated.** The above and foregoing recitals are incorporated herein by reference and adopted as findings and determinations of the Town Council.

**Section 2. Amend Subsection 7-1-1(A) of the Ridgway Municipal Code** as follows:

(A) The Ridgway Planning Commission is hereby created to consist of seven members. Five members shall be appointed by the Mayor to serve six-year terms, which shall expire~~ing~~ at ~~two~~one-year intervals. The Mayor and one member of the Town Council, appointed by the Mayor, shall be ex-officio members, and shall serve for the period of their incumbency. Any vacancy shall be filled by the Mayor for remaining term.

**Section 3. Codification of Amendments.** The Town Clerk, as the codifier of the Town’s Municipal Code, is hereby authorized to make such numerical and formatting changes as may be necessary to incorporate the provisions of this Ordinance within the Ridgway Municipal Code. The Town Clerk is authorized to correct, or approve the correction by the codifier, of any typographical error in the enacted regulations, provided that such correction shall not substantively change any provision of the regulations adopted in this Ordinance. Such corrections may include spelling, reference, citation, enumeration, and grammatical errors.

**Section 4. Severability.** If any provision of this Ordinance, or the application of such provision to any person or circumstance, is for any reason held to be invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable. The Town Council hereby declares that it would have passed this Ordinance and each provision thereof, even though any one of the provisions might be declared unconstitutional or invalid. As used in this Section, the term

“provision” means and includes any part, division, subdivision, section, subsection, sentence, clause or phrase; the term “application” means and includes an application of an ordinance or any part thereof, whether considered or construed alone or together with another ordinance or ordinances, or part thereof, of the Town.

**Section 5. Effective Date.** This Ordinance shall take effect thirty (30) days after the date of final passage in accordance with Article 3-7 of the Ridgway Charter.

**Section 6. Safety Clause.** The Town Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Ridgway, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

**Section 7. No Existing Violation Affected.** Nothing in this Ordinance shall be construed to release, extinguish, alter, modify, or change in whole or in part any penalty, liability or right or affect any audit, suit, or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing which may have been incurred or obtained under any ordinance or provision hereby repealed or amended by this Ordinance. Any such ordinance or provision thereof so amended, repealed, or superseded by this Ordinance shall be treated and held as remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings and prosecutions, for the enforcement of such penalty, liability, or right, and for the purpose of sustaining any judgment, decree or order which can or may be rendered, entered, or made in such actions, suits or proceedings, or prosecutions imposing, inflicting, or declaring such penalty or liability or enforcing such right, and shall be treated and held as remaining in force for the purpose of sustaining any and all proceedings, actions, hearings, and appeals pending before any court or administrative tribunal.

**Section 8. Publication.** The Town Clerk is ordered to publish this Ordinance in accordance with Article 3-7 of the Ridgway Charter.

**INTRODUCED AND REFERRED TO PUBLIC HEARING** on October 14, 2020 and setting such public hearing for November 11, 2020 at Ridgway Town Hall, located at 201 N. Railroad Street, Ridgway, Colorado.

BY:

ATTEST:

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John Clark, Mayor

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Pam Kraft, Town Clerk

**ADOPTED** on \_\_\_\_\_, 2020.

BY:

ATTEST:

\_\_\_\_\_  
John Clark, Mayor

\_\_\_\_\_  
Pam Kraft, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Bo James Nerlin, Town Attorney

## AGENDA ITEM #13



To: Honorable Mayor Clark and Ridgway Town Council  
From: Preston Neill, Town Manager  
Date: November 6, 2020  
Agenda Topic: Discussion and direction related to the Ridgway Visitor Center and Heritage Park

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**OVERVIEW:**

The Ridgway Area Chamber of Commerce (RACC) Board of Directors and Hilary Lewkowitz, RACC Marketing Director, will attend Wednesday's meeting to have an overarching discussion about the future of the Ridgway Visitor Center and Heritage Park.

**BACKGROUND:**

In 2016, the Town entered into an agreement with Ridgway Railroad Museum (RRM) to lease the Ridgway Visitor Center and an adjacent area to RRM. Around that same time, RRM entered into an agreement with RACC to sublease the Ridgway Visitor Center and an adjacent portion of the property to RACC. Last November, RRM notified the Town of their intent to terminate the lease agreement and vacate the premises under the provisions of the agreement on December 31, 2020.

Appended to this memo is the *Strategic Master Plan for Ridgway Visitor Center & Heritage Park* that was developed by DHM Design in 2019. DHM's team of design professionals conducted a public process and gained community input on wish list items to incorporate in the designs for the site currently described within the Plan. The Plan should serve as a guide for decisions and investments related to the Visitor Center and Heritage Park as the area is a critical gateway area to the Town and surrounding region.

Heritage Park is largely empty now that RRM has moved out for the most part and RACC is slated to take over the Visitor Center lease. Over the summer, and as directed by Council, the Town used its 2019 Main Street Mini-Grant to spruce up the area since it was in dire need of maintenance and cleanup. The Town also used its 2020 Main Street Mini-Grant to move forward with installing the irrigation system surrounding the Visitor Center so that the remaining phases of the Heritage Park Improvement Project can take place in 2021, including landscaping.

**DIRECTION REQUESTED:**

Now that the RRM's lease termination date is quickly approaching, Wednesday's Council meeting will serve as a good opportunity to talk directly with RACC reps to get a variety of question answered, and to get on the same page in related to vision and direction of Heritage Park and the Visitor Center.

**ATTACHMENT:**

Strategic Master Plan for Ridgway Visitor Center & Heritage Park



# Strategic Master Plan for RIDGWAY VISITOR CENTER & HERITAGE PARK

PREPARED BY DHM DESIGN MAY 2019

**DHM DESIGN** LANDSCAPE ARCHITECTURE  
LAND PLANNING  
URBAN DESIGN  
1400 PARK AVE. SUITE 100  
DURANGO, CO 81301 | 970.246.4100





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## ACKNOWLEDGMENTS

### **Town of Ridgway**

Diedra Silbert - Community Initiatives Facilitator

### **Ridgway Chamber of Commerce**

Hilary Lewkowitz - Marketing Director

Erin Stadelman, Ouray County Fairgrounds & 4H Event Center - Secretary

### **Others**

Ridgway Railroad Museum

Public Meeting Attendees

### **DHM Design**

Walker Christensen, RLA - Principal

Cammie Willis, RLA - Landscape Architect



**Ridgway Visitor Center:** Heritage Park holds the Ridgway Railroad Museum. The railroad museum plans to be completely moved to a new location by the summer of 2020 leaving the building open for use by the Chamber of Commerce.

# PROJECT PURPOSE

## EXECUTIVE SUMMARY

This Strategic Plan for Ridgway Visitor Center & Heritage Park summarizes the public and design processes involved in determining proposed future park development. A public process was conducted in the format of two public meetings where community members were able to give input on the precedent images and designs that were displayed by the design team. The community input was utilized to create two plan designs for the park and visitor center that compiled the community members' ideas; these preliminary options featured one design with a new visitor center building and one that focused on outdoor kiosks which would not need volunteers to staff them. Community members commented on these preliminary site design options, which in correlation with the Town of Ridgway and Chamber of Commerce representatives' ideas, was used to create the final Preferred Site Plan and Long Term Option 2 - New Visitor Center site designs that will act as a guide for future park and visitor center development. The primary difference between these site plan options is that the Long Term Option 2 design features a new visitor center building that would need staffing to be open to the public, while the Preferred Site Plan does not have a new visitor center building and relies on information kiosks (which could be staffed or unstaffed) to welcome park visitors. The cost of the Long Term Option 2 plan is higher than that of the Preferred Site Plan. Phasing the construction of different park elements may vary as funding is acquired. A list of potential funding sources is also included in this Strategic Plan document.

## BACKGROUND

Ridgway's Heritage park is located at the intersection of Highway 550 and Sherman Street/Highway 62—acting as the entrance into town from the east side. This site, which is owned by the Town of Ridgway, has most recently been used by the Ridgway Railroad Museum for their outdoor displays of railroad cars and indoor historical information. Currently, the Railroad Museum has been moving out of the site to a new location (200 North Railroad Street). A majority of the train cars have already been relocated to this new site. The remainder of the train museum information (the historical photos and documents) on display in the Visitor Center are planned to be moved to the new location by the summer of 2020. This will leave the current Visitor Center and Heritage Park as a blank slate for new park and visitor information uses.

## PURPOSE

The purpose of this project was to obtain community input regarding the vision and direction of Heritage Park and Visitor Center—a critical gateway area to the Town of Ridgway and surrounding region. With the Railroad Museum moving out in 2020, the park will be empty and the Ridgway Chamber of Commerce will occupy the Visitor Center. The park site itself is in a key and highly visible location for the Town, although it is currently sparsely vegetated and is in need of maintenance and cleanup. Due to these changes happening with the park and visitor center, there was a clear need to get additional direction on determining future goals for the site. Therefore, with the goal of developing a strategic plan for the park and visitor center, the Chamber secured state grant funding to use towards re-imagining and redesigning this space. The funding was used to hire a team of design professionals to conduct a public process in order to gain community input on wish list items to incorporate in the strategic master plan design for the site. The public process consisted of several public meetings where precedents and concept plans were displayed and discussed with meeting attendees. (Refer to page 10 for a detailed description of the public process.)

## DESIGN PROCESS & GOALS

The design process involved using community input to guide the site plan layout until a Preferred Site Plan and Long Term Option 2 were developed. (See these plans on pages 12-15.) The plan features site elements, such as signage, information kiosks, play features, planting areas, picnic areas, walks, and restrooms. These park elements were determined to be important and were edited based on the community feedback at the public meetings and the final versions of these are reflected in this document. Precedent images and photomontages of these elements are featured on pages 18-29. The site plan and these features comprise the Strategic Plan for Ridgway Visitor Center and Heritage Park. The primary goal of this strategic plan document is to outline a cohesive and achievable site master plan for the Town of Ridgway that can guide future park developments and improvements as funding is acquired. (Refer to page 30 for a preliminary cost estimate of the preferred site plan and to page 34 for a list of funding options.)

Goals that the community, Town of Ridgway, and Chamber of Commerce had for this project include the following:

- Attract visitors to stop year-round
- Develop visitor center options that feature self-guided informational signage so that volunteers do not have to be present for the visitor center to function
- Improve park amenities and aesthetics
- Develop a plan for ADA restrooms that can be accessible from the exterior so that the visitor center doesn't have to be open for passers-by to use these facilities
- Develop a parking organization plan for the gravel lot
- Determine park purpose and amenities needed in order to be successful
- Develop ideas for small play features and other desired community resources
- Offer visitors rest area amenities such as picnic space, restroom facilities, dog walk, play opportunities, etc.



**Ridgway Visitor Center:** The current Visitor Center building was historically used by the Fairgrounds as a hog barn.



# EXISTING CONDITIONS

Heritage Park features the museum building, a gravel parking lot, a large empty linear gravel area that was recently being used to hold railroad cars on display for the Ridgway Railroad Museum, and an existing gateway sign and plantings near Highway 550. There is also a small wooden pergola located near the Visitor Center. Numerous railroad ties that would be removed and replaced with new, non-toxic, pressure-treated railroad ties in the overall park master plan. There are two small structures between the parking lot and the fairgrounds—an old kiosk sign and a small storage shed; these site elements are in poor condition and may be in need of replacement. The parking lot holds about 30 cars and is currently functioning as a bus “park and ride” drop-off/pick-up and carpool location for workers commuting to and from Telluride. The Ouray County Fairgrounds are located directly to the south of Heritage Park and can be accessed through the main entry location off of Highway 550 or by passing into and through Heritage Park via Race Course Road. Event parking for the Fairgrounds may fill up the Heritage Park parking lot on occasion.

Much of the site has piles of debris and weeds and is in need of some clean up. There are several trees that have grown to block visibility of key locations on site; these may need to be trimmed or removed to open up site views.



Park Entry - Park users may enter the site by passing beneath the old Fairgrounds sign via Race Course Road.



ADA Parking - The parking lot features a designated ADA parking space sign close to the Visitor Center building.



Gravel Parking Lot - The park has a gravel parking lot with undefined parking spaces and usually holds about 30 vehicles.



Old Structures - An old storage shed and information kiosk have been placed in Heritage Park near the Fairgrounds.



Trestle - Railroad ties have been shaped into a trestle feature near the east end of the park next to the Fairgrounds.



Train Car - The Ridgway Railroad Museum left one of its train cars in the park, which could be used in the new park plan.



Debris - Small piles of debris are located in Heritage Park. These spaces are in need of some cleanup and weeding.



Visitor Center - The interior of the visitor center building is small and tight in its current layout. The restroom is not ADA.



Planting - Some of the existing park vegetation has grown to screen key site elements—such as this gateway sign in the park near Highway 550.



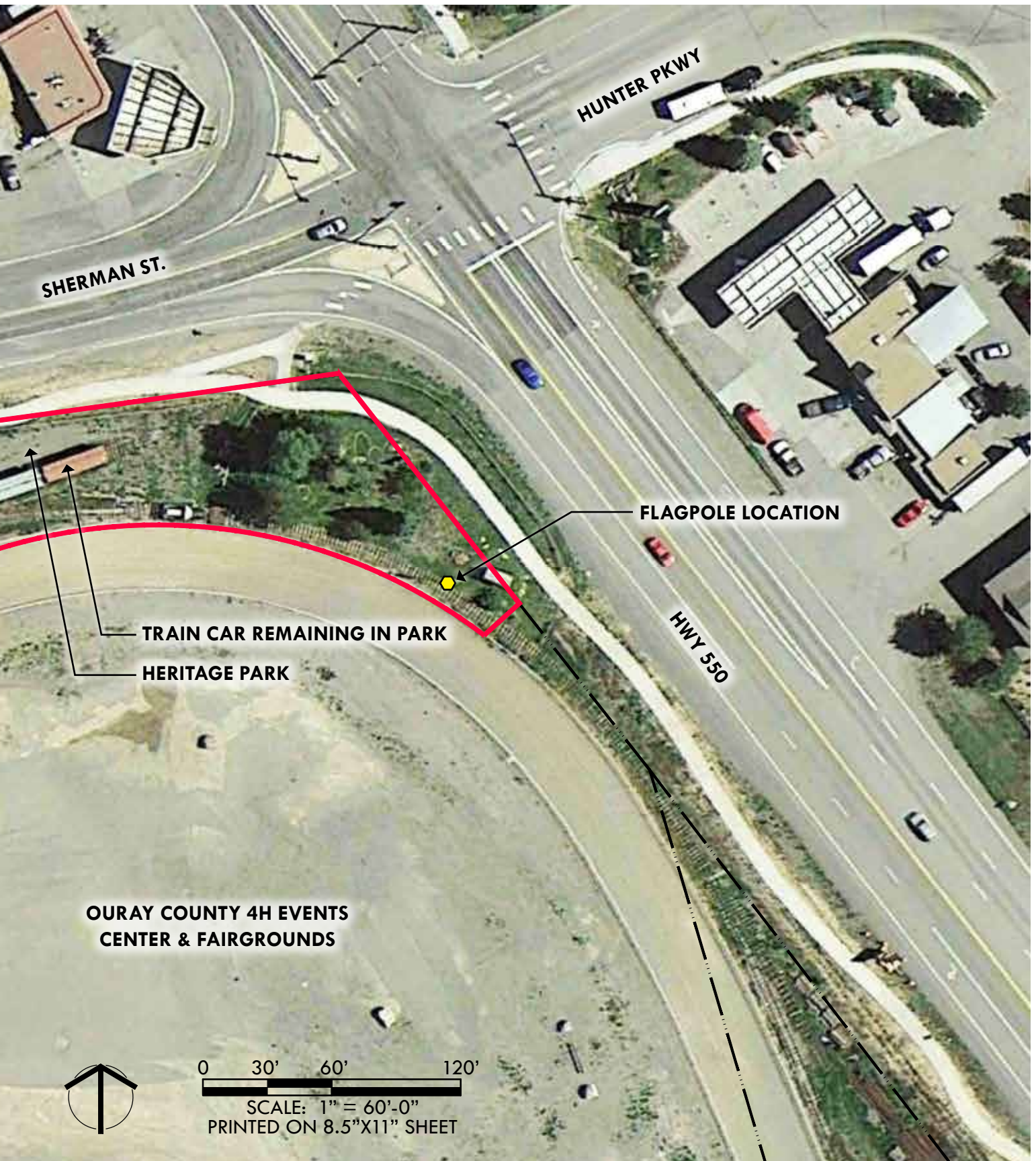
Gateway Sign - A current Ridgway sign is located in the park near the 550 & Sherman St. intersection. This sign is undersized and outdated—featuring the old Town catchphrase.



# EXISTING SITE BASE MAP









# PROPOSED DESIGN

## USING PUBLIC PROCESS TO GUIDE DESIGN

The proposed Master Plan Design was created with the input provided at the Public Meetings held in the Ridgway Town Hall Community Center on Thursday, March 28th, 2019 and Monday, April 29th, 2019. The initial public meeting showcased precedent image boards that were discussed by the community members in attendance to determine likes and dislikes. The Design Team then took this input to develop two schematic design options (in plan view) and their associated site element precedent images and photomontages that were presented at the second and final public meeting held on April 29th. Community members were able to express their concerns and ideas for the two schematic design options as well as the proposed site element designs. This input was then discussed with Ridgway Chamber of Commerce members in order to develop a proposed design that fit the community goals expressed by public meeting attendees with the Chamber's budget goals for renovating Heritage Park and the Visitor Center. The design team used this input to create the final Preferred Master Plan Design Option and Long Term Option 2 shown on pages 12 - 15 of this document. Precedent images and photomontages of the proposed site elements found in the Preferred Master Plan design are featured starting on page 18 of this document.

The precedent image boards and meeting notes showcased at these public meetings can be seen in Appendix A of this document. The two schematic master plan designs can also be viewed in Appendix A.



**Public Meeting Input:** The images above show comments made during the Public Meeting held on March 28th. Meeting attendees were able to place green dots on images they liked and red dots on images they disliked.

## PREFERRED MASTER PLAN DESIGN DESCRIPTION

The Preferred Site Plan uses site features reminiscent of Ridgway's history such as the car already present on site and new railroad ties to organize the park layout. Also, the site itself is more linear from East to West, which necessitates a more path-oriented design. As a result, the proposed design features several interweaving paths to guide users through the space. Key park features are listed in the bulleted list below; they are listed the order they progress through the site from East to West. Images of these features can be seen starting on page 18 of this document.

### KEY PARK FEATURES

- A new Ridgway **Gateway Sign** is located near the Highway 550 and Sherman St. intersection in a demonstration xeric garden area with berms, bollards, and crusher fines pathways.
- A **Photo Opportunity Area** with ADA access is located on top of the existing railroad trestle; this photo area has the mountain range including Mount Sneffels in its backdrop. There is also a platform for the camera person taking the photo. Stone benches are included in a crusher fines plaza nearby.
- A series of **Containers Retrofitted for Visitor Center Information** are located along the railroad tie pathway and would feature the existing train car along with additional storage containers that have been retrofitted to include visitor information, seating, and interactive displays. There are several ornamental xeric planting areas in between the railroad ties located at either end of the containers.
- Lawn Spaces will be located along Sherman Street to provide some grassy areas in the park for locals and passers-by to enjoy.
- A **Planting Bed of Rabbitbrush, Sage, Wildflowers, and Ornamental Grasses** will act as a xeric buffer along the west side of the site along the Fairgrounds. This buffer will help stabilize the steep grades occurring in this area.
- **Themed Informational Signage** is also located along the railroad tie pathway in line with the retrofitted containers. An aspen tree grove would create a scenic backdrop for these signs. These signs feature the five themes that were developed to capture the unique attractions of the Ridgway area; the themes include: Arts and Entertainment, Culinary Experiences, Health and Wellness, Outdoor Adventure, and History and Heritage. The signage will match the aesthetics of other signs in place around town.
- Play areas in the park will include an iconic **Climbing Boulder** with safety surfacing for older children and adults and a **Tot Lot** with smaller natural climbing features such as stepping logs and smaller boulders.
- The existing **Visitor Center** building would remain in place for several years in order to bridge the gap between acquiring funding and needing something in the short-term to accommodate for visitors now. This building is plumbed for up to two restrooms and has one functioning restroom now. In the short-term, the Ridgway Chamber of Commerce is considering small renovation options to open the restroom up to the outside so that people could access the restroom even when volunteers aren't available to staff the visitor center.
- A large **Visitor Center Sign** featuring icons for other park amenities including the photo opportunity area and restrooms would draw people into the site and inform visitors of the park amenities available. Other park amenities include a picnic area and water fountain.
- In order to maximize parking, the unpaved gravel **Parking Lot** should have the spaces delineated in some way, whether by using seasonal painting of stripes in the summer or some other means. If parking was organized in this lot, there would be parking spaces for up to 39 vehicles, 5 motorcycles, and two trailers/RVs. Trees could be planted in the parking lot to aid in delineating spaces and to add shade and improve aesthetics. The Fairgrounds has also mentioned the option to accommodate some parking within the center of the track. The Town of Ridgway may have to annex a portion of this area within the fairgrounds to offer more spaces for the Park & Ride.
- The site furnishings used throughout Heritage Park would match the style of site furnishings used in Downtown Ridgway, such as the bollards, bike racks, and natural-toned benches.

\*Another site element that was desired at the public meetings for Heritage Park was informational signage describing the Ute tribe's history and influence on the area. Such signage would require design input and approval from Ute tribal members prior to installation.



# PREFERRED SITE PLAN









# LONG TERM OPTION 2 - NEW VISITOR CENTER





Long Term Option 2 - New Visitor Center was presented at the April 29th public meeting. This option was well-liked by community members in attendance; they were favorable of a new Visitor Center building. (See additional information about this on page 17 of this document.) A precedent image of a visitor center building that was well-liked by public meeting attendees can be viewed on page 19. The cost estimate for this option can be seen on page 32.



# PHASING & PRIORITIES

## PHASING

The below list groups park elements based on importance of installation. Priorities or phasing may change as funding is acquired or as grants for various items become available. Initial site cleanup, creating accessible restrooms, and signage were some of the items that were identified as being key features needed in the short term. Other items that would add to the overall park experience—such as the climbing boulder area and other signage and plantings—would be phased in later as the funding and resources for those items becomes available. These items are explained in further detail with associated images starting on page 18 of this report.

### PHASE 1 - HIGH PRIORITY

- Initial Site Cleanup; trim and remove vegetation
- Landscape and Irrigation along Highway 62/Sherman St. for initial site beautification
- Temporary signage on current Visitor Center Building; made to be movable as more permanent signage structures are installed
- Themed Informational Signs
- Photo Opportunity Area
- Parking Delineation in unpaved gravel parking lot
- Accessible Restrooms (ADA accessible and accessible from the building exterior for public use when there are no volunteers at the Visitor Center)
- New Gateway Sign

### PHASE 2 - MEDIUM PRIORITY

- Demolition of old Visitor Center Building
- Install new Restroom & Picnic Area - includes new pergola/shade structure, tables, and trash/recycling receptacles
- Installation of New Visitor Center Kiosks (Retrofitted Containers) - includes any seating in the kiosks, water fountain, and informational signage and interactive displays in new kiosks. See precedent images on page 18.
- Install new Railroad Ties to create park layout framework
- Install pathways through site
- Install sod areas
- Visitor Center Sign with park amenity icons such as the restroom, picnic, and camera symbols

### PHASE 3 - LOW PRIORITY

- Remove existing pergola and replace with Climbing Boulder & safety surfacing
- Nature Play-Themed Tot Lot play area
- Crusher fines plaza area and secondary crusher fines pathways
- Site Furnishings (bollards, benches and stone benches, bike racks, etc.)
- Xeric planting areas & demonstration gardens



## A NEW VISITOR CENTER BUILDING (LONG TERM OPTION 2)

Another item that the public meeting attendees identified as a wish list item is the addition of a new Visitor Center building—see this option on pages 14 and 15. This is not included in the phasing list on page 16 and below because planning for a new community building would require additional long-term visioning, public process, and fundraising efforts before such an addition could be made to the site design. The desired Visitor Center, as expressed by community members, would feature local meeting space as well as visitor and museum information. The Chamber's vision of this new visitor center building is for a 1,700 SF building (proposed in Long Term Option 2 - New Visitor Center Building) that is a suitable fit for a low-staff visitor center building with bathrooms accessible from the outside. (Refer to page 19 for a precedent image of a visitor center structure that was well-liked at the public meetings held in Ridgway.) Due to budgetary and space constraints, we will need to find a compromise to fit the desires of community members that want a state-of-the-art building that can also be used as community space. (If the new visitor center were not built, new ADA accessible restrooms would still be constructed in this option.)

\*If a more iconic and eye-catching building were desired, then the space constraints at Heritage Park would be prohibitive from locating this new Visitor Center building on the current park site. If funding was acquired to develop such a large-scale facility, then a more extensive space would need to be acquired by the Town of Ridgway at a similar high-visibility site location along primary access routes. More public process is needed to align on a design and plan for a new visitor center building.

### PHASING DIAGRAM KEY

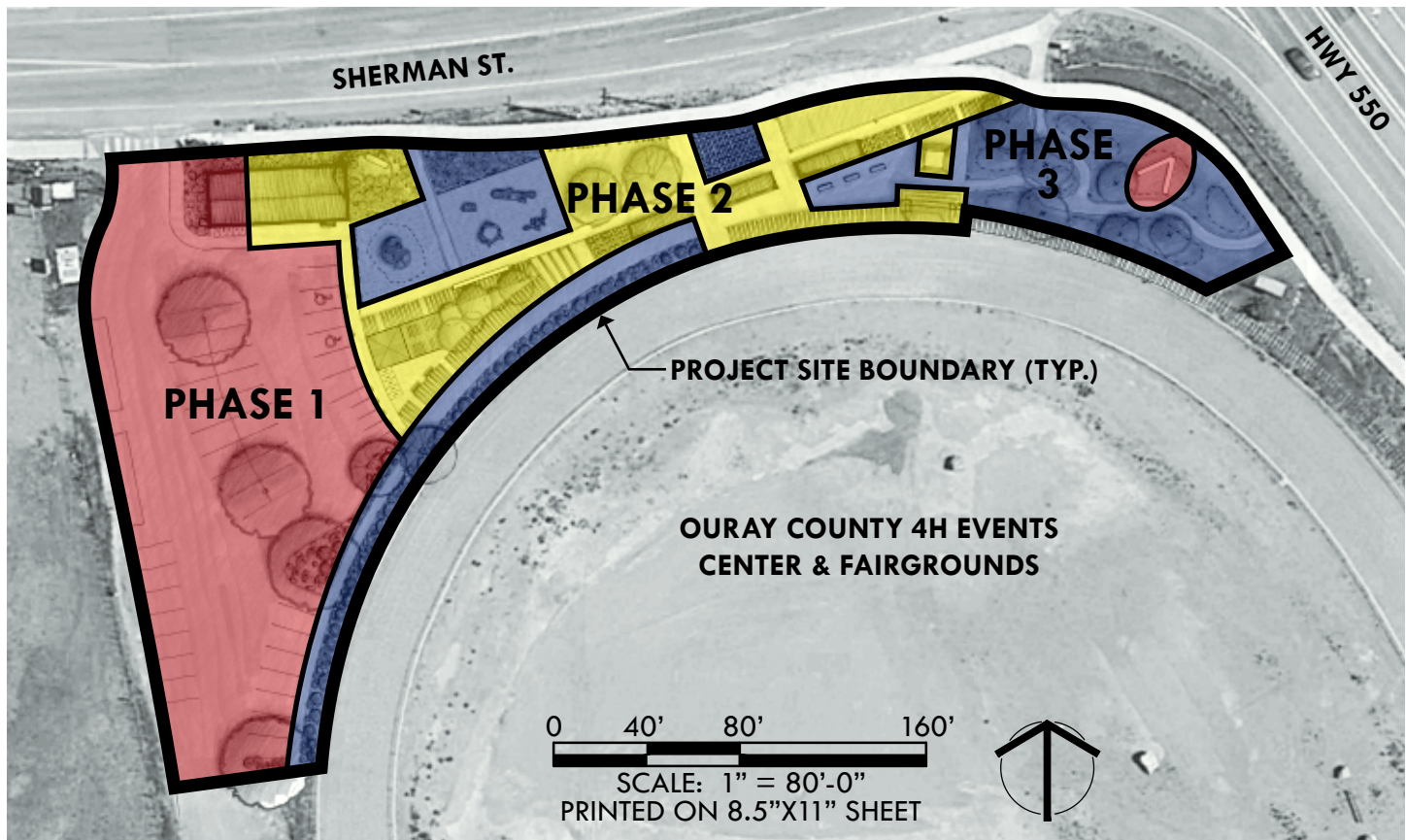
### DESCRIPTION

PHASE 1/1ST PRIORITY

PHASE 2/2ND PRIORITY

PHASE 3/3RD PRIORITY

The Phasing Diagram is a graphic representation of the order in which the new design components of Heritage Park would be installed. The phasing order is based on the priorities shown on page 16 of this document that were determined with public input. Some items may be moved as funding is acquired or as community priorities change.



**Phasing Diagram:** The above diagram features the proposed implementation order of park elements. These elements can be interchangeable as funding is acquired or grants become available or as community priorities shift.



# PROPOSED SITE ELEMENTS - PRECEDENTS

Precedent images and photomontages of the proposed site elements found in the Preferred Master Plan and the Long Term Option 2 - New Visitor Center designs are featured on pages 18-29 of this document. The numbers on these features relate to the numbers locations shown on the plan renderings on pages 12-15. Refer to the plan sheets for the proposed site locations of site elements.

## NEW VISITOR CENTER KIOSK



### 19 CONTAINERS RETROFITTED FOR VISITOR CENTER INFORMATION

A series of containers would act as kiosks to serve as the new Visitor Center in the proposed design. These containers could be retrofitted to host seating, shade areas, informational signage, and interactive displays. They could function with or without staff.



### 19 INTERACTIVE DISPLAYS IN VISITOR CENTER

Interactive displays, such as this topographical map would be on display in the Visitor Center kiosks.



### 22 EXISTING RAILROAD CAR TO REMAIN

The Railroad Museum has offered to leave this car to supplement the Visitor Center storage container kiosks.



# NEW VISITOR CENTER BUILDING



## 35 ALTERNATE: LONG TERM OPTION 2 - NEW VISITOR CENTER BUILDING

The above precedent images of existing visitors centers were shown on a precedent image board at the April 29th public meeting and were the most well-liked images by meeting attendees for the overall architectural style of the proposed structure. The New Visitor Center building would feature accessible restroom facilities. (If the new visitor center was not built, new ADA accessible restrooms would still be constructed in this option.)

# ADAPTIVE REUSE OF EXISTING VISITOR CENTER

## CONVERTED TO OPEN-AIR PERGOLA SLATS IN MIDDLE SECTION

One of the design ideas shown at the public meetings was to remodel the existing visitor center building to become an adaptive reuse restroom and picnic area structure. The concept for this adaptive reuse design is shown in the images adjacent and below on this page. The meeting attendees agreed that removing the structure and replacing it with information kiosks or a new visitor center building would be preferable to renovating the existing structure. However, the idea of creating a designated picnic area with shade was considered as important to feature in the Heritage Park master plan. The picnic area could have a slatted pergola-type roof or a full-coverage roof. Both of these options are shown below in the adaptive reuse sketches. A new picnic area structure would be constructed once the existing pergola is removed to make room for the large Climbing Boulder feature shown on page 25 of this document.

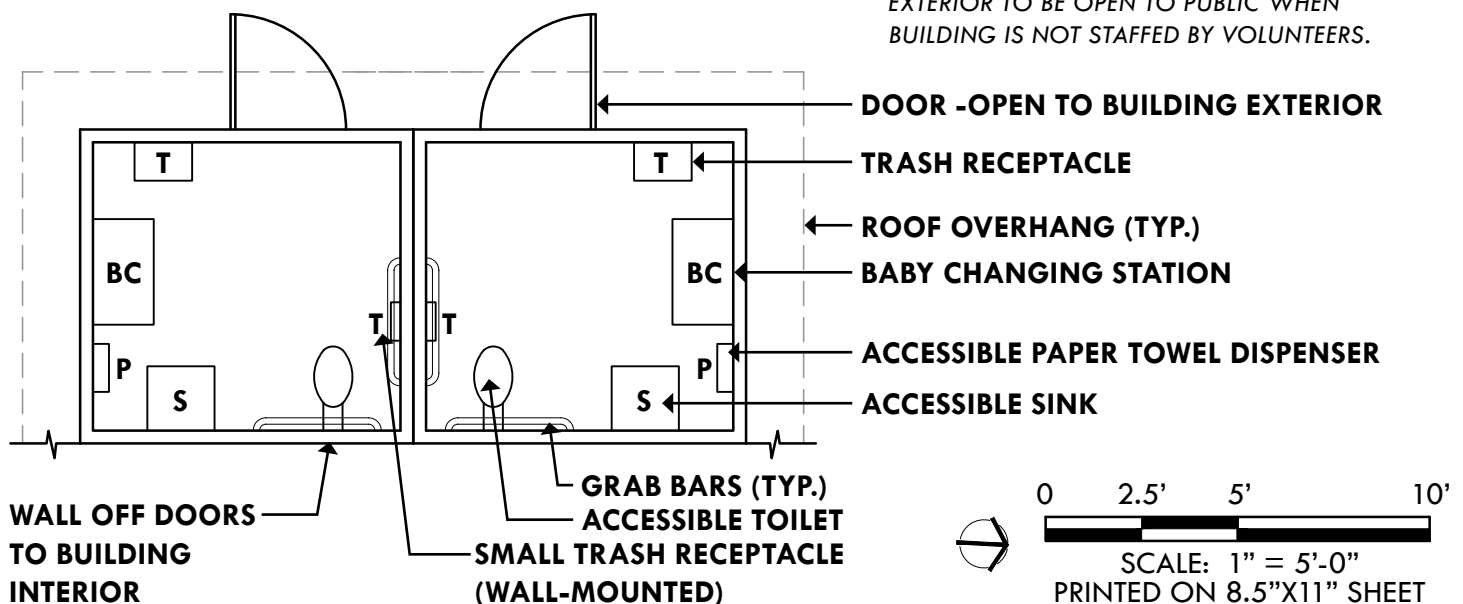


## 3D MODEL OF CONVERTED VISITOR CENTER



## ADA ACCESSIBLE GENDER NEUTRAL RESTROOM PLAN

\*NOTE: MAKE RESTROOMS ACCESSIBLE FROM EXTERIOR TO BE OPEN TO PUBLIC WHEN BUILDING IS NOT STAFFED BY VOLUNTEERS.



## ② ACCESSIBLE RESTROOMS - PLAN VIEW

The current Visitor Center building has a functioning restroom. However, this restroom is not ADA accessible, nor does it open to the exterior of the building. The above plan features a layout of two ADA accessible restrooms that could aid with the renovation of the current restroom as shown in the "Preferred Site Plan" option to improve accessibility.



# SIGNAGE



## 10 THEMED INFORMATIONAL SIGNS

This sign, which is based off of the existing banner pole sign frame located near the Town Hall Community Center in Ridgway, features the (5) themes identified by the Chamber of Commerce as capturing the unique attractions of the Ridgway area. The themes include Arts & Entertainment, Culinary Experiences, Health & Wellness, Outdoor Adventure, and History and Heritage.



## 12 NEW VISITOR CENTER ARROW SIGN

This sign would be located near Sherman Street/Highway 62 and would feature "Visitor Information" text as well as park amenity icons (including parking, restroom, camera, playground, and picnic table symbols) to attract passers-by to stop at Heritage Park.



### PLAN VIEW

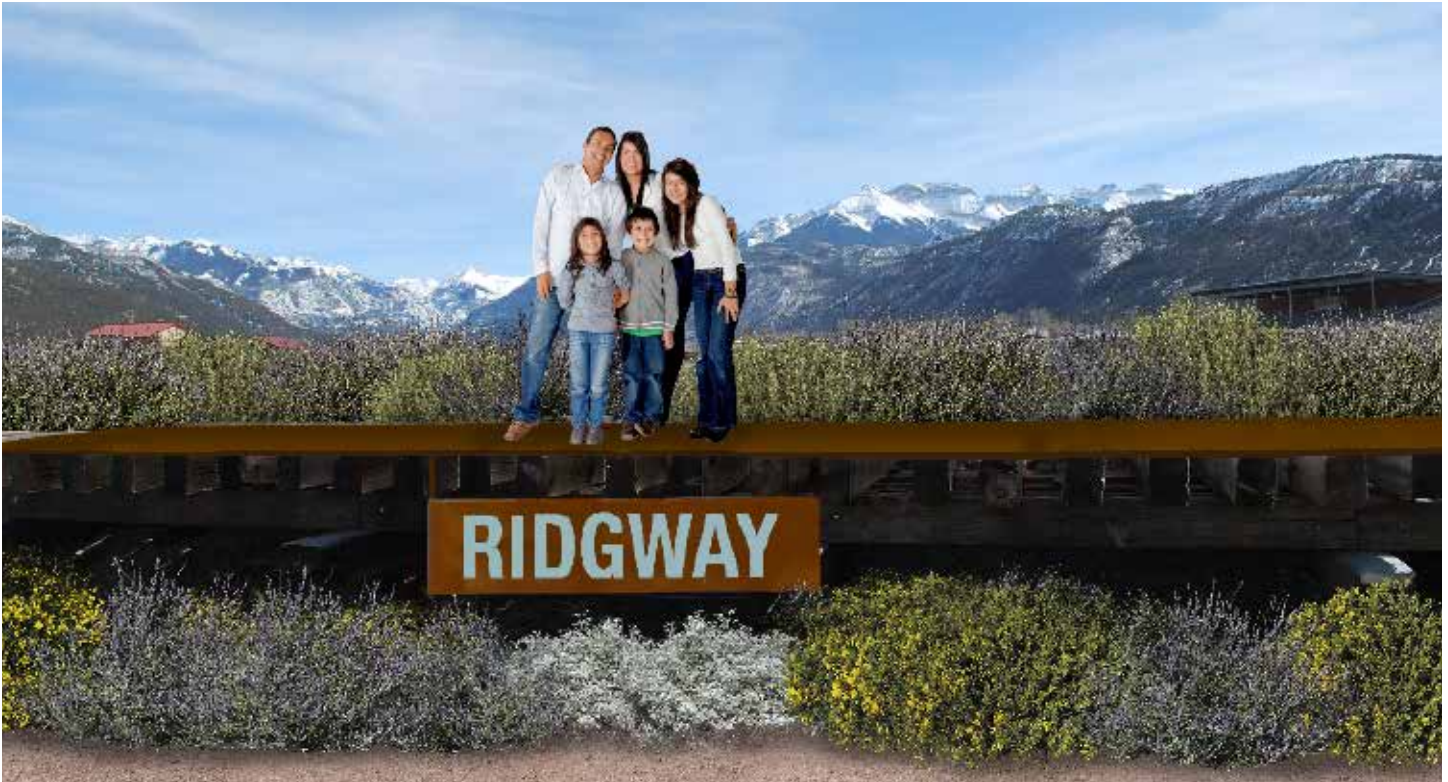
Making an angled version of the Gateway Sign will allow for the ideal viewing angles to be used for traffic approaching from different directions.

## 29 NEW RIDGWAY GATEWAY SIGN

This sign would replace the current Gateway sign located near the Highway 550-Sherman St. intersection; it could be a simple front-back sign or triangular (see plan above). The sign would be approx. 20'-0"W x 10'-0"HT. with 30"HT. Ridgway letters.



# PHOTO OPPORTUNITY AREA - OPTION 1



## 26 RAILROAD TRESTLE PHOTO OPPORTUNITY AREA

The existing trestle made of railroad ties near the northeast side of the fairgrounds in Heritage Park was identified as a great location for a photo opportunity with a mountain backdrop in the park. This frame-less option lets the background have the focus.



## 27 PHOTO PLATFORM & CAMERA SIGN

A raised platform will allow the person taking the photo to get a good angle of the scene. A photo symbol sign directs park users to the photo opportunity area—since without the frame outline it is less visible to passers-by.



# PHOTO OPPORTUNITY AREA - OPTION 2



## 26 RAILROAD TRESTLE PHOTO OPPORTUNITY AREA - OPTION 2

Option 2 features a full frame for the photo opportunity and is large enough in scale to attract motorists from the road to stop and check out the park feature. This high visibility design would encourage increased usage of the Photo Opportunity Area.



## 27 PHOTO PLATFORM & CAMERA SIGN - OPTION 2

The framed option directs the camera person to center the image with a specific view of the background scenery; this makes it easier on the photographer to take a quick picture.



# RAILROAD TIES



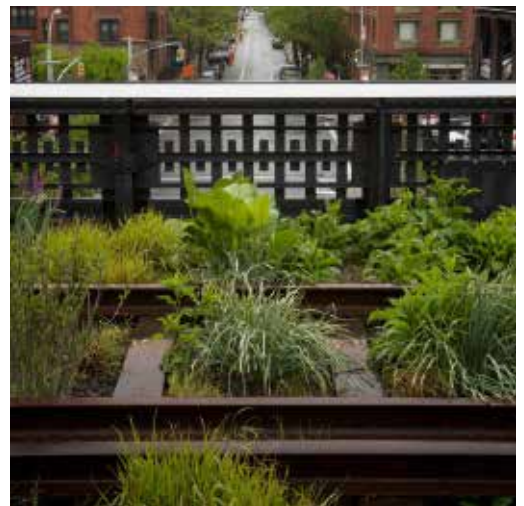
## 8 RAILROAD TIE PATHWAY IN CRUSHER FINES

In the proposed site design, new pressure-treated, non-toxic railroad ties would be acquired to form pathways through the site that are reminiscent of Ridgway's railroad history.



## 13 VERTICAL RAILROAD TIE FENCE -30" HT. MAX. (TYP.)

One potential idea for the park is to install some of the new railroad ties vertically to form a fence that creates a buffer between site features and Sherman Street.



## 24 ORNAMENTAL GRASSES PLANTED BETWEEN RAILROAD TIES

Planting between the railroad ties can also add visual interest to the preferred design's railroad tie pathways.



# PLAY FEATURES - CLIMBING BOULDER



## 11 LARGE CLIMBING BOULDER PLAY FEATURE

A large climbing boulder feature was identified in the public meetings as a key site element that would be useful to both residents and park visitors. The boulder should match the local rock formation aesthetic in terms of colors and shapes.



# PLAY FEATURES - TOT LOT



## 9 NATURE-THEMED PLAY AREA (TOT LOT)

The Tot Lot play area would be natural in its appearance to match the Large Boulder play feature. A series of smaller boulders, logs, and stumps can be used to create this look. Public meeting attendees expressed a desire to see “no plastic play equipment.”



# SITE FURNISHINGS & PLANTING ELEMENTS



## 3 BIKE RACKS

Bike racks, matching those in Downtown, are utilized in the proposed design to encourage bike use and parking.



## 15 BENCHES

Park benches would match those in Downtown. Meeting attendees expressed concern with hot metal benches.



## 16 STABILIZED CRUSHER FINES PATHWAY

Stabilized crusher fines is ADA accessible and will be utilized in pathways throughout the site and in a small plaza area with stone slab benches.



## 17 RABBITBRUSH, SAGE, WILDFLOWERS, & ORNAMENTAL GRASSES PLANTING BED

These plantings are xeric and would act as a buffer between Heritage Park and the Fairgrounds.



## 20 BLUE AVENA ORNAMENTAL GRASS PLANTING BED

Blue avena grass is xeric and only grows to an 18" height. These plants will be incorporated near the retrofitted containers to emphasize their importance in a subtle way.



## 25 STONE BENCH

Stone benches would be located in the crusher fines plaza by the photo opportunity area and the retrofitted container kiosks. They are natural in appearance and would complement the style and aesthetic of the park.

# SITE FURNISHINGS CONTINUED...



## 31 BOLLARDS

Light bollards are incorporated along pathways in the preferred design plan to improve park safety; they would match those found throughout Downtown. By keeping site furnishings in a similar look with Downtown, the whole Town will feel more connected.



## Pet Waste Station & Dog Etiquette Sign Information:

Dogipot features a range of pet waste station items and offers an entire pet station including a pet waste bag dispenser, a trash receptacle, and a directional sign.

The sign enlargements feature different graphic options for asking pet owners to clean up. The green sign is from SafetySign.com and the white sign is from ComplianceSigns.com. Such signs encourage pet owners to be responsible on the Town's park property.

## 32 PET WASTE STATION



## Water Fountain Information:

The provision of a water fountain was identified at the public meetings as an important site feature to include in the preferred site plan design. Both of these Elkay fountain options include an ADA accessible drinking fountain and dog bowl. The left most water fountain is from Restroom Direct.com. The right water fountain also includes a bottle-filling station and is from PlumbersStock.com.

## 33 WATER FOUNTAIN





# COST ESTIMATES

## PRICES MAY ESCALATE WITH THE PASSAGE OF TIME

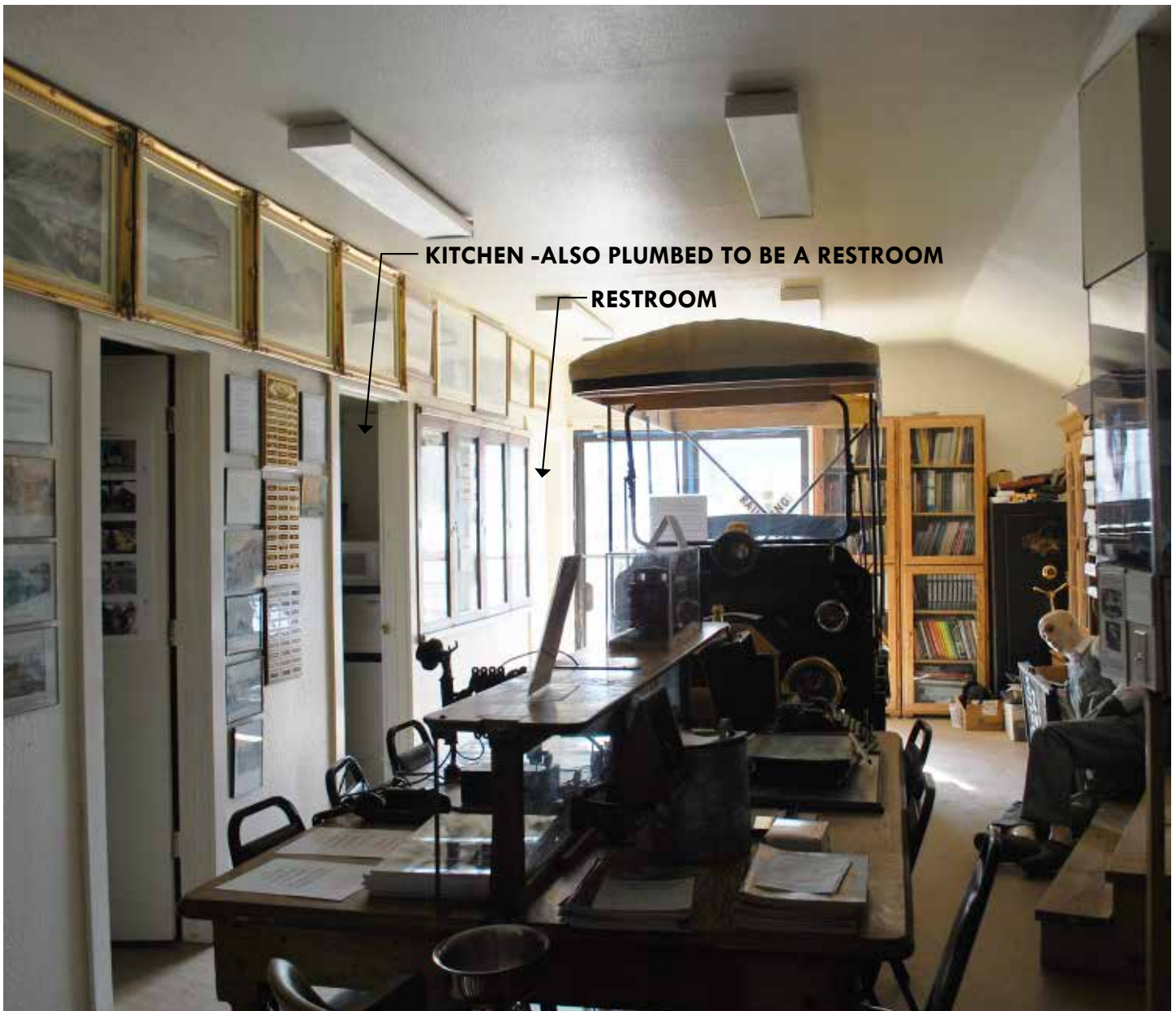
The cost estimate shown on page 32 represents the design team's educated "best guess" prices of the proposed design elements featured on the Preferred Site Plan. (There is also a preliminary cost estimate for the "Long Term Option 2 - New Visitor Center" design shown on page 33 of this document.) These prices are based off of recent construction bids on current projects, supplier prices, and estimates from past site design projects. Prices represent the cost of building these park features in 2019. Assume an average 3.5% escalation annually from current total depending on the date of construction. Also, there may be a bump up in materials costs, such as the recent increase in steel prices, that cannot be predicted; factors such as this may increase the project costs as well.



**Existing Site Photo:** This photograph shows the railroad ties that are present at Heritage Park, a small pergola, and the parking lot and Visitor Center building in the background.

### ACCESSIBLE RESTROOM

Both designs feature ADA accessible restrooms. The cost estimate for the Preferred Site plan features a renovated restroom cost for the existing visitor center building of approximately \$30,000. The cost of an accessible restroom in the Long Term Option 2 is included in the overall cost of the new visitor center building. (It would be approximately \$35,000 to \$43,000 of the total cost of the new building, which is listed as approximately \$595,000 in the cost estimate.) Depending on funding and decisions by the Town of Ridgway and community members, one option or the other may be selected. Should funding be acquired to enable the Long Term Option 2 plan be installed sooner, renovating the existing restrooms may not be needed.



**Existing Restroom:** This photograph shows the interior of the existing Ridgway Railroad Museum building. The restroom is currently not ADA accessible and is not open to the building exterior; therefore, volunteers must be staffing the building for it to be open to the public.



# PREFERRED SITE PLAN - COST ESTIMATE

Ridgway Heritage Park & Visitor Center				
Preliminary Cost Estimate - Preferred Option				
Prepared by DHM Design in May 2019				
Item	Quantity	Units	Cost	Total
<b>Site Furnishings</b>				
Picnic Tables - Type 1 (ADA)	1	EA	\$ 3,000.00	\$ 3,000.00
Picnic Tables - Type 2	3	EA	\$ 3,000.00	\$ 9,000.00
Benches	7	EA	\$ 2,360.00	\$ 16,520.00
Bike Racks	10	EA	\$ 200.00	\$ 2,000.00
Trash/Recycling Receptacles	2	EA	\$ 1,305.00	\$ 2,610.00
Water Fountain	1	EA	\$ 5,000.00	\$ 5,000.00
Dog/Pot Pet Waste Station	1	EA	\$ 330.00	\$ 330.00
			<b>Subtotal</b>	<b>\$ 38,460.00</b>
<b>Playground</b>				
Playground Boulder (Large)	1	LS	\$ 75,000.00	\$ 75,000.00
Playground Boulder (Small)	1	LS	\$ 10,000.00	\$ 10,000.00
Hollow Log (ID Sculpture)	1	EA	\$ 5,665.00	\$ 5,665.00
Balance Log (ID Sculpture)	1	EA	\$ 4,356.00	\$ 4,356.00
Charlotte's Web (ID Sculpture)	1	EA	\$ 16,390.00	\$ 16,390.00
Staggered Stumps	1	EA	\$ 4,831.00	\$ 4,831.00
Playground Thickened Edge	280	LF	\$ 20.00	\$ 5,600.00
Engineered Wood Fiber Safety Surfacing	2,500	SF	\$ 5.00	\$ 12,500.00
			<b>Subtotal</b>	<b>\$ 134,342.00</b>
<b>Hardscape/Site Work</b>				
Clearing and Grubbing	1	LS	\$ 15,000.00	\$ 15,000.00
Concrete Sidewalk	5,165	SF	\$ 8.00	\$ 41,320.00
Stabilized Crusher Fines	5,340	SF	\$ 5.00	\$ 26,700.00
Concrete Mow Edge	190	LF	\$ 15.00	\$ 2,850.00
Steel Edger	100	LF	\$ 3.50	\$ 350.00
Railroad Ties (new, pressure-treated)	300	EA	\$ 60.00	\$ 18,000.00
Railroad Trestle Feature	1	LS	\$ 20,000.00	\$ 20,000.00
Landscape Boulders (to edge parking lot)	15	EA	\$ 100.00	\$ 1,500.00
Earthwork	1	LS	\$ 12,000.00	\$ 12,000.00
Lighting and Electrical	1	LS	\$ 25,000.00	\$ 25,000.00
			<b>Subtotal</b>	<b>\$ 162,720.00</b>
<b>Planting</b>				
Deciduous Trees (10 gallon)	12	EA	\$ 250.00	\$ 3,000.00
Shrubs (5 gal.)	60	EA	\$ 50.00	\$ 3,000.00
Ornamental Grasses (1 gal.)	125	EA	\$ 15.00	\$ 1,875.00
Sod	3,000	SF	\$ 1.00	\$ 3,000.00
Native Grass	500	SF	\$ 0.20	\$ 100.00
Shrub & Perennial Planting Beds ( 1 gal)	300	EA	\$ 15.00	\$ 4,500.00
Cedar Bark Mulch	15.5	CY	\$ 100.00	\$ 1,550.00
Topsoil (6" for Turf)	55	CY	\$ 35.00	\$ 1,925.00
Topsoil (4" for Seeded Areas)	4	CY	\$ 35.00	\$ 140.00
Soil Amendment (4 CY/1000 SF in sod areas)	12	CY	\$ 70.00	\$ 840.00
Soil Amendment (1 CY/1000 SF in shrub bed areas)	4	CY	\$ 70.00	\$ 280.00
Irrigation	1	LS	\$ 10,000.00	\$ 10,000.00
			<b>Subtotal</b>	<b>\$ 30,210.00</b>
<b>Signage</b>				
Photo Area	1	LS	\$ 15,000.00	\$ 15,000.00
Gateway Sign	1	LS	\$ 75,000.00	\$ 75,000.00
Themed Signs	5	EA	\$ 12,000.00	\$ 60,000.00
Arrow Sign	1	EA	\$ 15,000.00	\$ 15,000.00
Historic Map	1	EA	\$ 2,000.00	\$ 2,000.00
ADA Parking Signs	2	EA	\$ 250.00	\$ 500.00
Interpretive Signage/Exhibits (allowance)	1	LS	\$ 15,000.00	\$ 15,000.00
			<b>Subtotal</b>	<b>\$ 182,500.00</b>
<b>Structures</b>				
Retrofit Old Visitor Center Building (Accessible Restrooms)	150	SF	\$ 200.00	\$ 30,000.00
Visitor Center Kiosk (Container)	1	LS	\$ 50,000.00	\$ 50,000.00
Secondary Kiosk	1	LS	\$ 50,000.00	\$ 50,000.00
			<b>Subtotal</b>	<b>\$ 130,000.00</b>
			<b>Subtotal</b>	<b>\$ 678,232.00</b>
			<b>Design and Construction Documents</b>	<b>\$ 67,823.20</b>
			<b>Total</b>	<b>\$ 746,055.20</b>
<b>Assumptions:</b>				
Gravel parking area will be regraded and maintained by City as needed.				
Xeriscape garden would be phase in by volunteers.				
Could do signage on current building in short term, and move to freestanding steel structure in future.				

# LONG TERM OPTION 2 - COST ESTIMATE

Ridgway Heritage Park & Visitor Center				
Preliminary Cost Estimate - Long Term Option 2 (New Visitor Center)				
Prepared by DHM Design in May 2019				
Item	Quantity	Units	Cost	Total
<b>Site Furnishings</b>				
Picnic Tables - Type 1 (ADA)	2	EA	\$ 3,000.00	\$ 6,000.00
Picnic Tables - Type 2	4	EA	\$ 3,000.00	\$ 12,000.00
Benches	6	EA	\$ 2,360.00	\$ 14,160.00
Bike Racks	6	EA	\$ 200.00	\$ 1,200.00
Trash/Recycling Receptacles	2	EA	\$ 1,305.00	\$ 2,610.00
Dog Pot Pet Waste Station	1	EA	\$ 330.00	\$ 330.00
			<b>Subtotal</b>	<b>\$ 36,300.00</b>
<b>Playground</b>				
Playground Boulder (Large)	1	LS	\$ 75,000.00	\$ 75,000.00
Playground Boulder (Small)	1	LS	\$ 10,000.00	\$ 10,000.00
Hollow Log (ID Sculpture)	1	EA	\$ 5,665.00	\$ 5,665.00
Balance Log (ID Sculpture)	1	EA	\$ 4,356.00	\$ 4,356.00
Charlotte's Web (ID Sculpture)	1	EA	\$ 16,390.00	\$ 16,390.00
Staggered Stumps	1	EA	\$ 4,831.00	\$ 4,831.00
Playground Thickened Edge	280	LF	\$ 20.00	\$ 5,600.00
Engineered Wood Fiber Safety Surfacing	2,500	SF	\$ 5.00	\$ 12,500.00
			<b>Subtotal</b>	<b>\$ 134,342.00</b>
<b>Hardscape/Site Work</b>				
Clearing and Grubbing	1	LS	\$ 15,000.00	\$ 15,000.00
Concrete Sidewalk	5,165	SF	\$ 8.00	\$ 41,320.00
Stabilized Crusher Fines	5,340	SF	\$ 5.00	\$ 26,700.00
Concrete Mow Edge	190	LF	\$ 15.00	\$ 2,850.00
Steel Edger	100	LF	\$ 3.50	\$ 350.00
Railroad Ties (new, pressure-treated)	300	EA	\$ 60.00	\$ 18,000.00
Railroad Trestle Feature	1	LS	\$ 20,000.00	\$ 20,000.00
Landscape Boulders (to edge parking lot)	15	EA	\$ 100.00	\$ 1,500.00
Earthwork	1	LS	\$ 12,000.00	\$ 12,000.00
Lighting and Electrical	1	LS	\$ 25,000.00	\$ 25,000.00
			<b>Subtotal</b>	<b>\$ 162,720.00</b>
<b>Planting</b>				
Deciduous Trees (10 gallon)	12	EA	\$ 250.00	\$ 3,000.00
Shrubs (5 gal.)	60	EA	\$ 50.00	\$ 3,000.00
Ornamental Grasses (1 gal.)	125	EA	\$ 15.00	\$ 1,875.00
Sod	3,000	SF	\$ 1.00	\$ 3,000.00
Native Grass	500	SF	\$ 0.20	\$ 100.00
Shrub & Perennial Planting Beds (1 gal)	300	EA	\$ 15.00	\$ 4,500.00
Cedar Bark Mulch	15.5	CY	\$ 100.00	\$ 1,550.00
Topsoil (6" for Turf)	55	CY	\$ 35.00	\$ 1,925.00
Topsoil (4" for Seeded Areas)	4	CY	\$ 35.00	\$ 140.00
Soil Amendment (4 CY/1000 SF in sod areas)	12	CY	\$ 70.00	\$ 840.00
Soil Amendment (1 CY/1000 SF in shrub bed areas)	4	CY	\$ 70.00	\$ 280.00
Irrigation	1	LS	\$ 10,000.00	\$ 10,000.00
			<b>Subtotal</b>	<b>\$ 30,210.00</b>
<b>Signage</b>				
Photo Area	1	LS	\$ 15,000.00	\$ 15,000.00
Gateway Sign	1	LS	\$ 75,000.00	\$ 75,000.00
Themed Signs	5	EA	\$ 12,000.00	\$ 60,000.00
Arrow Sign	1	EA	\$ 15,000.00	\$ 15,000.00
Historic Map	1	EA	\$ 2,000.00	\$ 2,000.00
ADA Parking Signs	2	EA	\$ 250.00	\$ 500.00
Interpretive Signage/Exhibits (allowance)	1	LS	\$ 15,000.00	\$ 15,000.00
			<b>Subtotal</b>	<b>\$ 182,500.00</b>
<b>Structures</b>				
Retrofit Old Visitor Center Building (Shade Shelter)	1	LS	\$ 20,000.00	\$ 20,000.00
New Visitor Center Building	1,550	SF	\$ 350.00	\$ 542,500.00
New Accessible Restrooms	150	SF	\$ 350.00	\$ 52,500.00
			<b>Subtotal</b>	<b>\$ 562,500.00</b>
			<b>Subtotal</b>	<b>\$ 1,108,572.00</b>
			<b>Design and Construction Documents</b>	<b>\$ 110,857.20</b>
			<b>Total</b>	<b>\$ 1,219,429.20</b>
Assumptions:				
Gravel parking area will be regraded and maintained by City as needed.				
Xeriscape garden would be phase in by volunteers.				
Could do signage on current building in short term, and move to freestanding steel structure in future.				



# FUNDING OPTIONS

## POTENTIAL FUNDING SOURCES

The below list describes several different sources of funding that could help in developing the Preferred Site Plan design for Heritage Park. These options do not list every funding or grant option available. For example, some playground supplier companies, such as KaBOOM! or BCI Burke, or businesses, like Home Depot, offer grants, discounts, or supplies to help with project developments at parks. Some groups, such as Boy Scouts of America, help with constructing small projects. In short, there are numerous options in terms of receiving financial, labor and /or materials assistance to build park projects. The funding that the Town of Ridgway is able to acquire may adjust park priorities and enable different amenities to be developed before others. (See more information on the initial Phasing and Priorities for Heritage Park on page 16 of this document.) Additional grant information can be found on the next page.

- **Grants** - see lists below and on next page
- **Local Appropriations** - Town and County revenues/budgets
- **Creation of a Designated Fund** - special taxes, typically a sales tax increase at the county level which is dedicated to open space, trails, and parks development
- **Individual, Corporate, and Philanthropic Giving** - gifts, grants, bequests, fundraising events, and other forms of giving
- **In-Kind Volunteerism** - public agencies or private participants both in land donations and possibly use of equipment, labor, or materials



**Sign in Heritage Park:** A sign near the Visitor Center at Heritage Park features local humor.

# GRANT FUNDING SOURCES

## **COLORADO GRANT PROGRAMS**

- BEST Grant Program
- Colorado Brownfields Foundation
- Colorado Department of Local Affairs
- Colorado Department of Public Health and Environment
- Colorado Health Foundation
- Colorado Office of Economic Development
- Corporate Programs
- Department of Transportation
- Great Outdoors Colorado
- History Colorado
- Private Foundations

## **NATIONAL GRANT PROGRAMS**

- Department of Commerce Economic Development Administration
- Federal Transit Administration
- National Endowment for the Arts
- National Energy Technology Laboratory
- National Inclusion Project
- National Institute of Health
- National Science Foundation
- Rural Business Enterprise Grants
- Rural Community Assistance Corporation
- The Daniels Fund

## **FUNDABLE PROJECT ELEMENTS**

- Recreation
- Interpretation
- Education
- Restoration
- Public Access
- Specialized programming (biking, trails, etc.)
- Energy efficiency
- Public art
- Public transportation

## **ELIGIBLE LOCAL PROJECTS**

- Playgrounds
- Trails within local parks
- Environmental education facilities
- Outdoor amenities located at fairgrounds
- Infrastructure (irrigation, sprinkler systems, drainage pipes, parking lots, lighting)
- Amenities (restrooms, drinking fountains, benches, picnic tables, pavilions, etc.)

## **DOLA FINANCIAL ASSISTANCE PROGRAMS**

- Colorado Main Street
- Community Development Block Grant
- Rural Economic Development Initiative

## AGENDA ITEM #14



To: Honorable Mayor Clark and Ridgway Town Council  
From: Preston Neill, Town Manager  
Date: November 3, 2020  
Agenda Topic: Review and action on building permit fee waiver request related to Ridgway Space to Create Project

---

**SUMMARY:**

Andrew Michaelson, Director of Property Development with Artspace will attend Wednesday's Council meeting to request a waiver of the building permit and plan review fees associated with the Ridgway Space to Create Project. Attached to this memo is a letter from Artspace that details the request and provides an update on the remaining timeline of the project.

**FINANCIAL IMPLICATIONS:**

The building permit fee would be \$18,327 and the plan check fee would be \$13,537, for a total of \$31,864.

**RECOMMENDED MOTION:**

"I move to waive the building permit and plan review fees associated with the Ridgway Space to Create Project."

**ATTACHMENT:**

Letter from Artspace



Offices:  
Minneapolis // Los Angeles  
New Orleans // New York  
Seattle // Washington, D.C.

250 Third Avenue North  
Suite 400  
Minneapolis, MN 55401

P // 612 / 333 / 9012  
F // 612 / 333 / 9089

[artspace.org](http://artspace.org)

October 28, 2020

Ridgway Town Council  
201 N. Railroad Street  
Ridgway, CO 81432

RE: Request to waive permit fees for Ridgway Space to Create project at Clinton and Laura

Mayor Clark and Council Members,

Artspace Projects is pleased to inform you that we have secured major financing commitments for the Ridgway Space to Create project, including a reservation of low-income housing tax credits (LIHTC), which has positioned the project to move forward with an expectation to begin construction in early 2021. The Town Council and Planning Commission have previously granted the necessary variances and conditional use permits needed to allow this project to advance design, which will ultimately result in the creation of 30 units of affordable housing and approximately 2,000 of ground floor community space.

This project will address an overwhelming demand for housing in Ridgway and will be the first affordable housing project ever funded in Ouray County. Artspace has worked closely with Town staff and leadership, community stakeholders, state partners at Colorado Creative Industries, DOLA, and CHFA, and philanthropic supporters to bring this project to a reality. Ultimately our collective efforts will result in more than \$10million of permanent investment in downtown Ridgway.

We expect to submit drawings for building permit review in the next 2-3 weeks. As we approach this milestone, we are requesting that the Town waive the fees related to those permits, which our general contractor, Stryker Construction, projects to be in the range of \$20,000.

We anticipate closing the financing in January 2021, with construction beginning immediately thereafter. Leasing will begin in late 2021, with units expected to be occupied beginning in Winter 2021/22.

Thank you for consideration of this request. Please do not hesitate to contact me with any questions, comments, or if you need anything further related to this request.

Kind Regards,

Andrew Michaelson  
Director, Property Development  
(612) 306-1145  
[andrew.michaelson@artspace.org](mailto:andrew.michaelson@artspace.org)

## AGENDA ITEM #15





**To:** Town Council  
**From:** Shay Coburn, Town Planner  
**Date:** November 11, 2020  
**Re:** Revocable Encroachment Permit for Artspace for the Space to Create Project

---

### **ACTION BEFORE COUNCIL**

Review the attached Revocable Encroachment Permit for the Space to Create building to encroach on public property along Clinton and North Laura Streets.

### **BACKGROUND AND SUMMARY**

Per RMC 14-3 Town Council can approve use of Town property. Artspace, the Space to Create developer, is requesting an encroachment into Town property in three small areas underground for the foundation as well as for the 2<sup>nd</sup> floor deck along Clinton Street. See Exhibit A of the Revocable Encroachment Permit for exact areas.

This permit, if approved, will allow for small portions of the foundation and the 2<sup>nd</sup> floor deck to be in the Town right-of-way. A separate permit will be needed for construction. This is fairly common throughout town like the boardwalks and 2<sup>nd</sup> floor decks along N Lena Street.

The permit fee is \$75, if desired by Council, this fee can be waived.

### **PROPOSED MOTION**

"I move to approve the Revocable Encroachment Permit for use of Town right-of-way for Artspace and the Space to Create project and to waive the \$75 fee."

### **ATTACHMENTS**

1. Revocable Encroachment Permit and Exhibit A of the permit



- |  |
|--|
| <input checked="" type="checkbox"/> Right of Way |
| <input type="checkbox"/> Park                    |
| <input type="checkbox"/> Facilities              |

**REVOCABLE ENCROACHMENT PERMIT**

*Parks, Facilities and Rights-of-Way*

The Town of Ridgway, Colorado hereby grants to Artspace ("Permittee") a permit to utilize the following public property:

A portion of Clinton Street and North Laura Street rights-of-way abutting Block 28, Lots 6 through 10, as shown on Exhibit A.

subject to the conditions set forth herein, as follows:

1. Permittee agrees to indemnify and hold harmless the Town of Ridgway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Permit, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, error, professional error, mistake, negligence, or other fault of the Permittee, or any employee of the Permittee, or which arise out of any worker's compensation claim of any employee of the Permittee. The Permittee agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claims or demands at the sole expense of the Permittee, or at the option of the Town, agrees to pay the Town or reimburse the Town for the defense costs incurred by the Town in connection with, any such liability, claims, or demands. The Permittee also agrees to bear all other costs and expenses related thereto, including court costs and attorney fees, whether or not any such liability, claims, or demands alleged are groundless, false, or fraudulent.
2. Permittee hereby agrees to waive any claim against the Town, its officers or employees for damage to their persons or property arising out of this Permit, the exercise of rights granted under this Permit, or the use of the public property granted herein by the Town.
3. Permittee shall maintain and use the public property at all times in conformity with Town ordinances, regulations and other applicable law, keep it in a safe and clean condition and allow no nuisance to be created by virtue of the Permit, and not allow any traffic or safety hazard to exist. Permittee shall not construct any buildings or improvements upon the public property except as authorized by this permit.
4. To the extent the encroachments are reduced, removed or discontinued, the extent of this permit shall be deemed reduced. Permittee shall not restore a reduced encroachment or expand the existing encroachment(s) in any way.



## Attachment 1

TOWN HALL PO Box 10 | 201 N. Railroad Street | Ridgway, Colorado 81432 | 970.626.5308 | [www.town.ridgway.co.us](http://www.town.ridgway.co.us)

5. The following conditions shall also apply:

*Permittee is permitted to use Town property as shown on Exhibit A for the building foundation and second floor balcony for the Space to Create project.*

*This Permit is for the foundation and balcony to exist in the Town right-of-way; construction of these items will require a separate encroachment permit during the building permit process.*

*Any changes in the plan, from what is defined hereto, shall be submitted to the Town for review and approval prior to commencement of the plan. No further encroachment or expansion of the encroachment into the right of way is permitted without prior approval of the Town.*

6. The Permittee will be using Town power: ☐ Yes ☒ No

Location of designated power source: n/a

7. Insurance required: ☒ Yes ☐ No

8. Type and amount of coverage, if required: General liability: \$1,000,000 each occurrence; General Aggregate: \$2,000,000 per insured club or insured individual; Damage to Premises \$100,000; Workers Compensation: \$150,000 for any one person, \$600,000 for any one accident, and public property damage insurance with a minimum limit of \$100,000 for any one accident (see RMC 14-5-8), or "to cover obligations imposed by applicable laws for any employee engaged in the performance of work for Permittee".

9. The Permittee shall be responsible to reimburse the Town for all out of pocket costs incurred by the Town in the issuance, administration and enforcement of this permit, including reasonable attorney's fees. Permittee shall reimburse the Town for any damage caused to Town property as a result of this permit and Permittee's activities hereunder. If such amounts are not paid when billed by the Town, the Town may collect such amounts as an assessment against Permittee's abutting property or other property to wit:

Block 28, Lots 6 through 10

and certify it to the County Treasurer to be collected similarly as taxes, or collect it in any other lawful manner.

## Attachment 1



TOWN HALL PO Box 10 | 201 N. Railroad Street | Ridgway, Colorado 81432 | 970.626.5308 | [www.town.ridgway.co.us](http://www.town.ridgway.co.us)

11. This permit may be revoked all or in part by the Ridgway Town Council following reasonable notice and hearing if it finds the Permittee is in material violation of the terms hereof, and the encroachments shall thereafter be removed at Permittee's expense.

The undersigned hereby accepts this Permit and all conditions above, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

12. Total Fees are as follows:

Permit Fee: \_\_\_\_\_ \$75

Electricity Use Fee: \_\_\_\_\_ \$0

Outdoor Concert Cash Bond: \_\_\_\_\_ \$0

Outdoor Concert License Fee: \_\_\_\_\_ \$0

Law Enforcement Fee: \_\_\_\_\_ \$0

Film/ Production Fee: \_\_\_\_\_ \$0

Total Fees Due: \_\_\_\_\_ \$0

TOWN OF RIDGWAY

PERMITTEE: Artspace

By \_\_\_\_\_

John Clark, Mayor

By \_\_\_\_\_

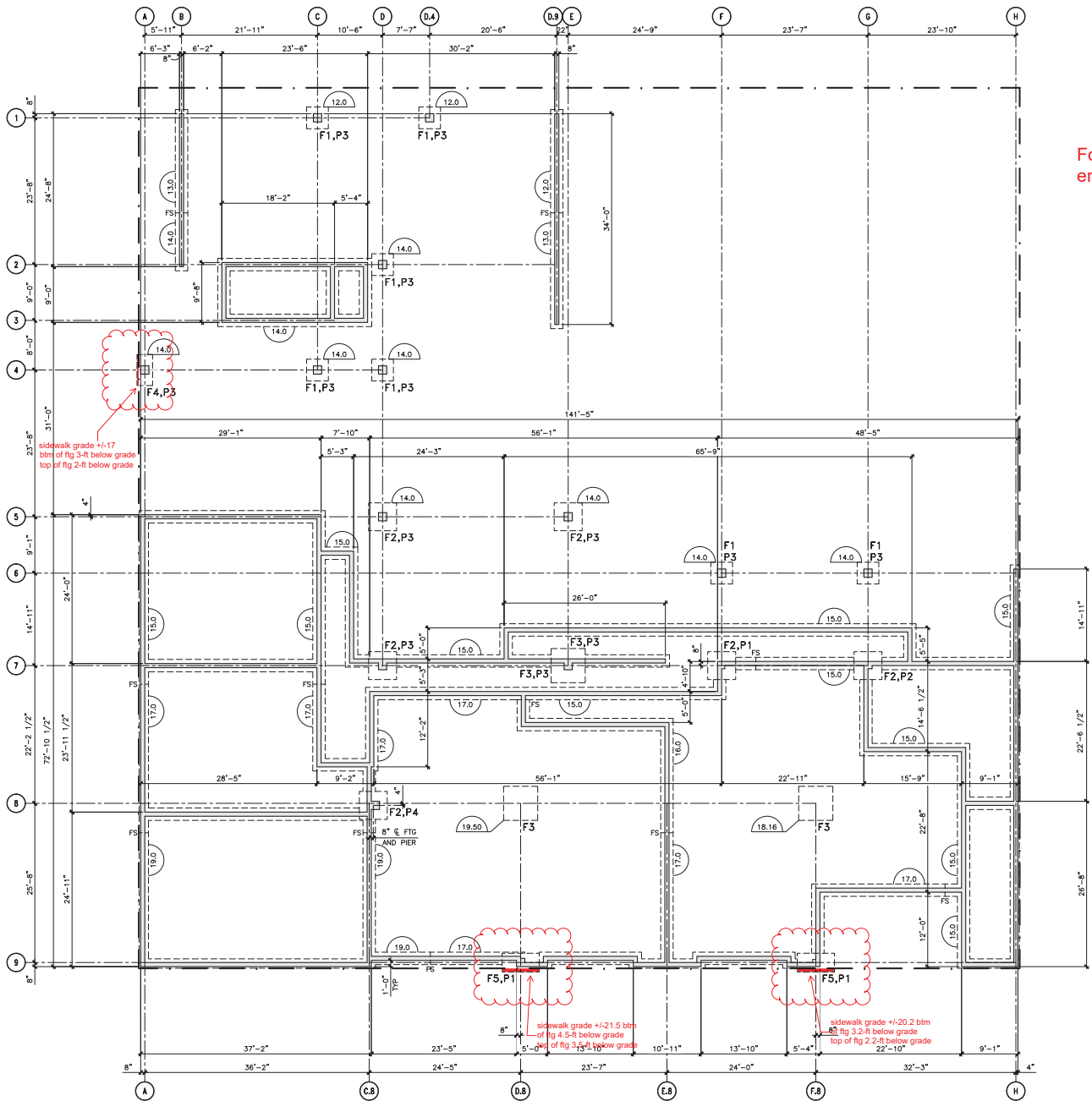
Printed name

Title



# Exhibit A

Foundation footing  
encroachments shown in red



FOOTING SCHEDULE					
MARK	SIZE		REINFORCING BOTTOM EACH MAX (LXN)	TIES	REMARKS
	W	L			
F1	3'-6"	3'-6"	1'-4"	#6 at 12" MAX	--
F2	4'-6"	4'-6"	1'-4"	#6 at 12" MAX	--
F3	5'-6"	5'-6"	1'-6"	#6 at 12" MAX	--
F4	2'-6"	5'-0"	1'-0"	#5 at 12" MAX	--
F5	3'-0"	6'-0"	1'-4"	#6 at 12" MAX	--

PIER SCHEDULE					
MARK	SIZE		VERTICAL REINFORCING	TIES	REMARKS
	W	L			
P1	12"	12"	(4) #6	#4 at 12"	
P2	12"	16"	(6) #6	#4 at 12"	
P3	16"	16"	(8) #6	#4 at 12"	
P4	16"	24"	(10) #6	#4 at 10"	



## FOUNDATION PLAN

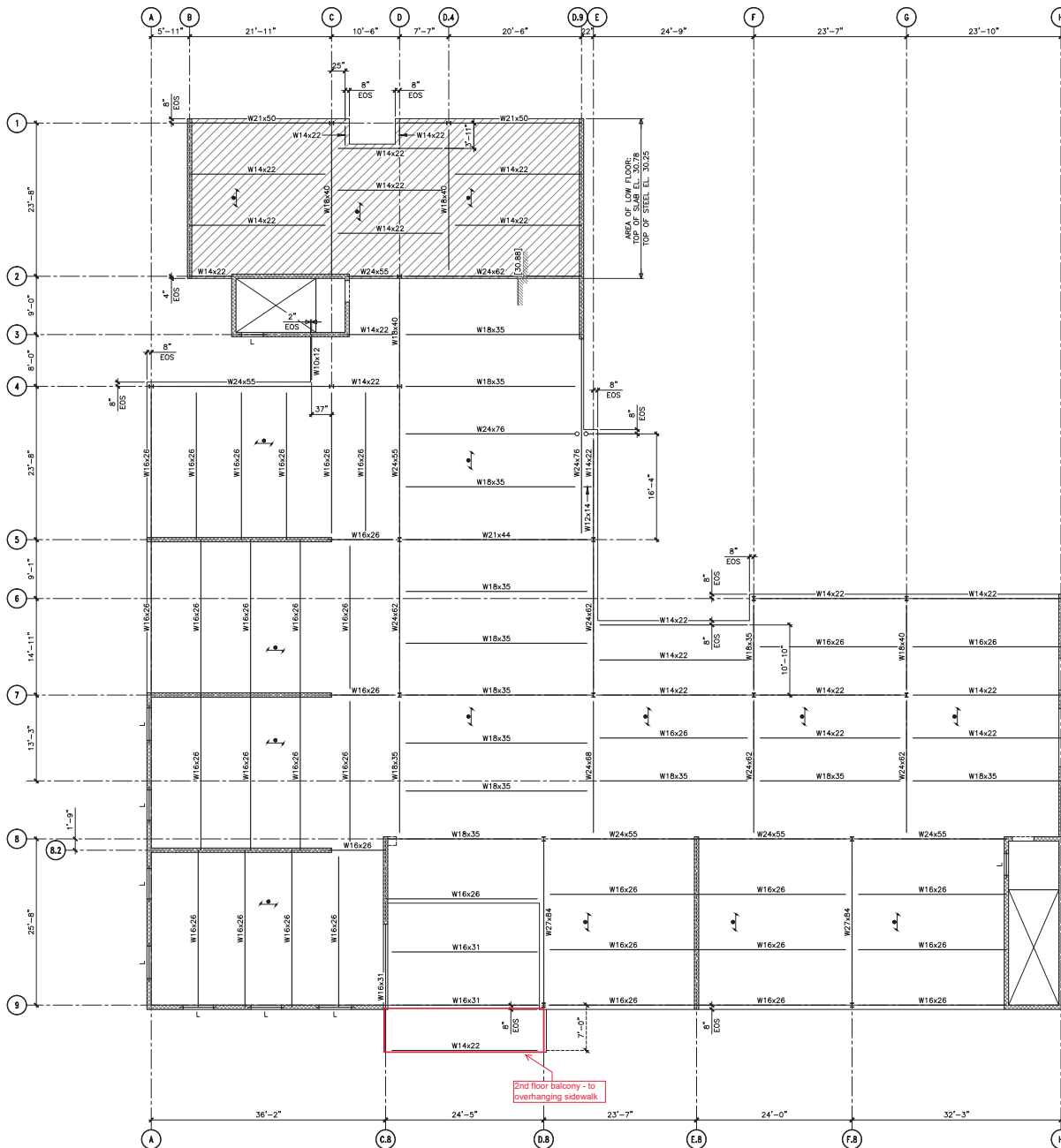
- 1/8" = 1'-0"
- NOTE: SEVEN THOUSAND=FOOT ELEVATIONS, NOT SHOWN
  - BOTTOM OF FOOTING ELEVATION NOTED THUS:
  - FS INDICATES STEPPED WALL FOOTING AS PER TYPICAL DETAIL

ALL RIGHTS RESERVED. NO PART OF THIS DRAWING MAY BE REPRODUCED OR COPIED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT. THE ARCHITECT'S LIABILITY IS LIMITED TO THE PROFESSIONAL SERVICES PROVIDED BY HIMSELF OR HIS FIRM. THE ARCHITECT'S LIABILITY IS NOT EXTENDED TO ANY OTHER SERVICES PROVIDED BY HIMSELF OR HIS FIRM. THE ARCHITECT'S LIABILITY IS NOT EXTENDED TO ANY OTHER SERVICES PROVIDED BY HIMSELF OR HIS FIRM. THE ARCHITECT'S LIABILITY IS NOT EXTENDED TO ANY OTHER SERVICES PROVIDED BY HIMSELF OR HIS FIRM.

PROJECT NAME/LOCATION:  
ARTISPACE RIDGEWAY  
STREET ADDRESS:  
RIDGEWAY, CO 81402  
PROJECT NUMBER: 1806.00  
T.E. PROJECT NUMBER: 2026

CIVIL  
STRUCTURAL  
755 SENECA STREET 202  
BUFFALO, NY 14203  
716.896.7147  
HHL Architects  
172 Main Street, Buffalo, New York 14203  
HHLArchitects.com

ARCHITECT OF RECORD  
CONSTRUCTION DOCUMENTS  
ISSUED FOR CONSTRUCTION  
DRAWING TITLE  
FOUNDATION PLAN  
REVISIONS AFTER ISSUANCE  
NO. DATE DESCRIPTION  
SEAL  
ISSUE DATE: 9/25/2020  
DRAWING NUMBER  
S-100



## SECOND FLOOR FRAMING PLAN

1/8" = 1'-0"

- NOTE: SEVEN THOUSAND-FOOT ELEVATIONS NOT SHOWN
- FINISHED FLOOR EL. 33.64' UNLESS OTHERWISE NOTED
- TOP OF CONCRETE FLOOR SLAB EL. (-1 1/4") FROM FIN FLOOR EL. 33.64' UNLESS OTHERWISE NOTED
- TOP OF STEEL EL. (-7 1/2") FROM FIN FLOOR EL. 33.64' UNLESS OTHERWISE NOTED
- INDICATES SPAN OF 6 1/4" COMPOSITE SLAB CONSISTING OF 2" x 20ga. GALVANIZED COMPOSITE METAL DECK w/ 4 1/4" LIGHTWEIGHT CONCRETE TOPPING + 6x6-W1.4xW1.4 WWF
- FOR ALL ELEVATED SLABS, PROVIDE ADDITIONAL CONCRETE AS NECESSARY TO FINISH FLOORS TO WITHIN SPECIFIED TOLERANCES WHILE ACCOUNTING FOR STEEL BEAM AND DECK DEFLECTIONS. CONTRACTOR SHALL INCLUDE UP TO 3/4" OF ADDITIONAL CONCRETE OVER THE ENTIRE FLOOR SURFACE TO ACCOUNT FOR PONDING (FOR BID PURPOSES ONLY, ACTUAL PONDING VOLUME MAY VARY)
- INDICATES DIRECTION OF SPAN FOR 1 1/2" x 10ga GALVANIZED, WIDE RIB, TYPE B, METAL ROOF DECK
- INDICATES FULL CAPACITY BEAM-TO-BEAM MOMENT CONNECTION PER TYPICAL DETAILS
- INDICATES 8" CMU WALL REINFORCED w/ #5 VERT FULL HEIGHT at 48" O.C. MAX. IN SOLID GROUTED CELLS (SEE S203 FOR ADDITIONAL REINFORCING)
- L\* INDICATES LOAD BEARING CMU UNTEL REQUIRED PER SCHEDULE ON DRAWING S203
- TOP OF CMU BOND BEAM EL. \_\_\_\_\_
- COORDINATE EXACT SIZE AND LOCATION OF ALL FLOOR OPENINGS w/ ARCH AND MECH DWGS. PRIOR TO PREPARING SHOP DWGS

CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL STRUCTURAL ELEMENTS PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

<p>PROJECT NAME/LOCATION: ARTSPACE RIDGEWAY STREET ADDRESS: 725 SENECA STREET 202 BUFFALO NY 14202 716.626.7147 ARTSPACE</p>	<p>STRUCTURAL NAME/LOCATION: ARTSPACE RIDGEWAY STREET ADDRESS: 725 SENECA STREET 202 BUFFALO NY 14202 716.626.7147 ARTSPACE</p>	<p>PROJECT NUMBER: 1806.00 T.E. PROJECT NUMBER: 7428</p>
<p>CONSTRUCTION DOCUMENTS ARCHITECT OF RECORD HHL Architects 172 Main Street, Buffalo, New York 14202 HHLArchitects.com</p>	<p>SECOND FLOOR FRAMING PLAN NO DATE</p>	<p>ISSUE DATE: 9/25/2020 DRAWING NUMBER <b>S-102</b></p>

## AGENDA ITEM #16



**To:** Town Council  
**From:** Shay Coburn, Town Planner  
**Date:** November 11, 2020  
**Re:** Subdivision Improvements Agreement, Replat of Blocks 2, 8, and Alley “A” of the River Park Ridgway Business Park Filing 1

---

### **ACTION BEFORE COUNCIL**

Review and enter into a Subdivisions Improvements Agreement for Replat of Blocks 2, 8, and Alley “A” of the River Park Ridgway Business Park Filing 1.

### **BACKGROUND AND SUMMARY**

The Ridgway Town Council approved the Replat for Blocks 2, 8, and Alley “A” of the River Park Ridgway Business Park Filing 1 at the regular Council meeting on November 14, 2018 with the conditions that were listed in the staff report (edits to the plans, plat map, etc.) and that the infrastructure work be completed before the plat map is recorded.

The owner has one of the lots under contract and cannot finalize the sale until the plat is recorded. Per the conditions above, all infrastructure work was to be completed before the plat map could be recorded. The infrastructure work on this project has been extremely slow and is still incomplete. At this time, the remaining items are scheduled to be completed and staff is confident that they will be completed soon. While this project has dragged on much longer than necessary and has require much more staff time than should be needed for this size of a project, staff would really like to see this project finalized.

### **PROPOSED MOTION**

“I move to approve the Subdivision Improvements Agreement for the Replat of Blocks 2, 8, and Alley “A” of the River Park Ridgway Business Park Filing 1 as presented.”

### **ATTACHMENTS**

1. Subdivision Improvements Agreement, executed by owner



## SUBDIVISION IMPROVEMENTS AGREEMENT

THIS AGREEMENT is entered into between, Ridgway Light Industrial, LLC, a Colorado Limited Liability Company (hereinafter sometimes referred to a Subdivider) and the Town of Ridgway, Colorado, (hereinafter sometimes referred to as Town) pursuant to the Subdivision Regulations of the Town.

### WITNESSETH:

The Subdivider agrees that in consideration of recording the plat map for the Subdivision known as Replat of Blocks 2, 8 and Alley "A" of the River Park Ridgway Business Park Filing 1 as follows:

1. The Subdivider agrees to cause the below listed improvements to be constructed and completed in accordance with the replat other plans and documents, as approved by the Town, and in accordance with the applicable design and construction standards of the Town's Subdivision Regulations, including the Town's Road Specifications, and shall cause such improvements to be completed by the date specified below. Power, gas, and telephone facilities shall be constructed in compliance with the requirements of the affected public utility and Town specifications. "As built" plans and drawings shall be submitted upon completion. All improvements shall be designed and constructed in accordance with good engineering practices.

Improvements	Completion Date
Remove Century Link pedestals from west side of property	December 31, 2020
Install Century Link lines in newly established easement on west side of Alley A	December 31, 2020
Replace the ADA ramp on N Railroad, near N Laura and fill/seed the area around it	December 31, 2020
As built drawings	December 1, 2020
<b>Total Cost</b>	<b>\$5,000.00</b>

2. As security to guarantee the proper construction and acceptance of the above improvements by the completion date specified, Subdivider hereby has deposited a cash escrow with the Town in the amount of \$5,000.00. Such escrow may be used by the Town to recover all its costs and reasonable attorney's fees if such improvements are not installed, constructed and accepted, as required. The Town may also enforce compliance by certifying the costs estimated to complete the improvements together with costs of collection including attorney's fees, to the County Treasurer, as a delinquent water, sewer or other charge to be collected against the above described property similarly as delinquent taxes are collected.

3. When Subdivider has completed any or all of the required improvements, Subdivider shall submit, when required, "as built" drawings and request the Town or affected utility to inspect such improvements for proper completion. If the Town or affected utility determines that the improvement or improvements have been completed in accordance with the requirements of this Agreement and the Town's Subdivision Regulations, it shall certify such, in writing, and the applicable portion of the security for the completed improvements may be released. Subdivider shall repair or replace any improvement which is defective or fails within 2 years of the Town's certificate of acceptance. Private improvements shall be properly maintained thereafter by the lot owners and owner's association.
4. This Agreement shall be binding upon the heirs, successors and assigns of the Subdivider or the Town, provided that Subdivider may not assign this Agreement without express written consent of the Town. This Agreement shall be a covenant running with the land as described above.
5. This Agreement may be enforced by the Town in any lawful manner, and the Town may compel the Subdivider to adhere to the agreement by an action for specific performance or an injunction in any court of competent jurisdiction. Subdivider understands that no water or sewer taps or building or occupancy permits shall be granted or issued and no sale of any lot may occur if Subdivider is in breach of any provision of this Agreement at any time.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

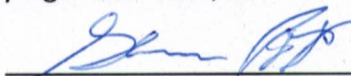
TOWN OF RIDGWAY, COLORADO

ATTEST:

By \_\_\_\_\_  
Mayor

\_\_\_\_\_  
Town Clerk

Ridgway Light Industrial, LLC

By  \_\_\_\_\_  
Glenn D. Pauls, Manager

STATE OF COLORADO    )  
                                  ) ss.  
COUNTY OF OURAY    )



The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by \_\_\_\_\_, Mayor and \_\_\_\_\_, Town Clerk of the Town of Ridgway, Colorado.

Witness my hand and official seal.

My commission expires:

\_\_\_\_\_  
Notary

(SEAL)

\_\_\_\_\_  
Address

STATE OF Colorado )  
 ) ss.  
COUNTY OF LaPlata )

The foregoing instrument was acknowledged before me this 29 day of October, 2020, by Glenn D. Pauls, Manager of Ridgway Light Industrial, LLC.

Witness my hand and official seal.

My commission expires: 3-24-2024

[Signature]  
Notary

(SEAL)

302 Adams Ranch Rd #2  
Address Telluride CO 81435



## AGENDA ITEM #17





To: Honorable Mayor Clark and Ridgway Town Council  
From: Preston Neill, Town Manager  
Date: November 5, 2020  
Agenda Topic: Discussion and direction on relocation of the Old Ridgway Jail located behind the Old Ridgway Firehouse

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**SUMMARY:**

Staff recently met with Patrick O’Leary, Managing Member of Firehouse Investment Real Estate, LLC to discuss the Old Firehouse Project, which is a mixed-use development explained as a “culinary arts complex” including a restaurant, cooking school, tavern, commercial kitchen, event/flex space, gardens, and eight residential units. The property for this project includes the Old Firehouse with accessory structures and surrounding vacant land. One of the accessory structures on this property is the Old Ridgway Jail, and Mr. O’Leary has offered to relocate the jail onto Town property. Mr. O’Leary expressed his desire to make the structure available to the Town first before exploring other relocation options. According to Mr. O’Leary, the Ouray County Ranch History Museum has expressed interest in having the jail moved to their property.

Mr. O’Leary and Joan Chismire, President of the Ouray County Ranch History Museum, will attend Wednesday’s meeting to participate in this discussion.

**DIRECTION REQUESTED:**

Council is asked to provide direction on how to proceed with the offer to have the Old Ridgway Jail relocated to Town property.

## AGENDA ITEM #18

GENERAL FUND						
	<b>DRAFT 11/5/20</b>	2019	2020	AS OF	ESTIMATED	2021
		ACTUAL	ADOPTED	6/30/2020	YR. END 2020	ADOPTED
			BUDGET			BUDGET
	<b>BEGINNING FUND BALANCE</b>	<b>1,386,891</b>	<b>1,229,145</b>		<b>1,572,455</b>	<b>1,728,214</b>
ACCOUNT #	<b>REVENUES</b>					
	<b>TAXES</b>					
400GOO	Property Tax	260,025	303,307	203,788	303,200	303,098
4001GOO	Property Tax - Bond Repayment	19,176	22,830	15,034	22,500	21,610
401GOO	Penalties & Interest - Property Tax	1,038	500	13	250	500
402GOO	Delinquent Property Tax	0	100	0	0	100
403GOO	Sales Tax	1,196,174	1,115,000	509,998	1,125,000	1,003,500
404GOO	Sales Tax - Food for Home Consumption	75,463	74,500	34,365	90,000	85,000
405GOO	Sales Tax - Capital Improvement Fund	211,920	197,795	88,682	205,875	172,741
4051GOO	Sales Tax - Cap Impr-Food Home Consump	15,185	14,904	6,875	18,175	17,004
406GOO	Penalties & Interest - Sales&Lodging Tax	13,881	8,000	4,011	8,000	8,000
407GOO	Lodging Tax	92,449	80,000	19,311	56,000	60,000
408GOO	Specific Ownership Tax	29,125	28,000	17,185	31,000	25,000
409GOO	Utility Franchise Tax	44,367	42,000	26,487	46,500	45,000
410GOO	Excise Development Tax	15,000	40,000	0	4,500	3,000
	<b>TOTAL</b>	<b>1,973,803</b>	<b>1,926,936</b>	<b>925,749</b>	<b>1,911,000</b>	<b>1,744,553</b>
	<b>INTERGOVERNMENTAL</b>					
411GOO	Highway Users	68,400	53,500	24,426	50,000	52,000
412GOO	Motor Vehicle Fees	5,388	6,000	3,990	8,000	6,000
413GOO	Cigarette Tax	2,314	2,200	1,213	2,400	2,500
414GOO	Conservation Trust Fund (Lottery)	11,490	12,000	5,150	12,000	12,000
415GOO	Grants - general	109,049	66,016	68,696	180,289	56,940
416GOO	Road & Bridge Apportionment	22,612	26,382	0	26,382	26,277
417GOO	Mineral Lease & Severance Taxes	20,708	10,000	18,506	27,621	25,000
	<b>TOTAL</b>	<b>239,961</b>	<b>176,098</b>	<b>121,981</b>	<b>306,692</b>	<b>180,717</b>
	<b>LICENSES, PERMITS &amp; FEES</b>					
420GOO	Building Permits	63,685	50,000	28,732	64,000	55,000
421GOO	Liquor Licenses	5,505	2,200	2,774	3,875	2,200
422GOO	Sales Tax Licenses	19,105	20,000	3,695	20,000	19,000
430GOO	Marijuana Facility Licenses	15,900	13,500	6,000	12,500	12,000
423GOO	Planning/Zoning Applications	5,250	5,000	1,725	7,210	5,000
424GOO	Excavation/Encroachment Permits	1,780	2,000	1,290	2,790	2,000
425GOO	Refuse Collection Fees	159,447	156,000	80,124	160,000	162,000
427GOO	USPS Rental Fees	8,507	8,642	4,321	8,642	8,642
428GOO	Parks, Facility & Rights of Way User Fees	2,385	2,500	600	600	2,500
429GOO	Permits - other (signs, etc)	915	500	105	750	500
431GOO	Short Term Rental Licenses	4,950	10,000	800	12,400	3,700
	<b>TOTAL</b>	<b>287,429</b>	<b>270,342</b>	<b>130,166</b>	<b>292,767</b>	<b>272,542</b>
	<b>FINES &amp; FORFEITURES</b>					
435GOO	Court Fines	4,995	10,000	3,997	8,000	8,000
	<b>TOTAL</b>	<b>4,995</b>	<b>10,000</b>	<b>3,997</b>	<b>8,000</b>	<b>8,000</b>
	<b>REIMBURSABLE FEES</b>					
440GOO	Consulting Services Reimbursement	65,508	98,000	23,055	42,000	40,000
441GOO	Labor & Documents Reimbursement	2,087	1,600	89	150	200
442GOO	Bonds & Permits Reimbursement	27,685	10,000	11,106	42,500	28,000
443GOO	Mosquito Control Reimbursement	8,000	8,000	0	8,000	8,000
444GOO	Administrative Reimbursement	3,901	3,500	2,294	3,550	3,000
	<b>TOTAL</b>	<b>107,181</b>	<b>121,100</b>	<b>36,544</b>	<b>96,200</b>	<b>79,200</b>
	<b>MISCELLANEOUS</b>					
450GOO	Donations - parks	0	5,000	2,000	2,000	2,000
451GOO	Sales - other (copies, equip sales, misc)	33,438	250	4,100	4,100	250
452GOO	Credits & Refunds - general	13,189	7,500	9,709		7,500
453GOO	Other - general (T/Clerk & Marshal fees)	3,940	4,000	2,656	3,500	2,500
454GOO	Special Events (festivals,concerts,movies)	37,474	38,000	4,915	4,915	38,000
459GOO	Donations - RCD & MainStreet	1,745	500	0	500	1,000
455GOO	Interest Income	15,733	10,000	3,695	4,234	696
456GOO	Investment Income/Desig Reserves	4,338	3,500	1,156	1,456	569
457GOO	Investment Income/Cap Project Reserves	227	200	190	255	123
	<b>TOTAL</b>	<b>110,084</b>	<b>68,950</b>	<b>28,421</b>	<b>20,960</b>	<b>52,638</b>
	<b>TOTAL GENERAL FUND REVENUES</b>	<b>2,723,453</b>	<b>2,573,426</b>	<b>1,246,858</b>	<b>2,635,619</b>	<b>2,337,650</b>
	<b>TOTAL AVAILABLE RESOURCES</b>	<b>4,110,344</b>	<b>3,802,571</b>	<b>1,246,858</b>	<b>4,208,074</b>	<b>4,065,864</b>

GENERAL FUND						
	<b>DRAFT 11/5/20</b>	2019	2020	AS OF	ESTIMATED	2021
		ACTUAL	ADOPTED	6/30/2020	YR. END 2020	ADOPTED
			BUDGET			BUDGET
ACCOUNT #	<b>EXPENDITURES</b>					
	<b>ADMINISTRATIVE SERVICES</b>					
	<b>PERSONNEL</b>					
500GOO	Administrative Wages	454,741	464,586	215,036	434,163	477,862
505GOO	Housing Stipend			2,500	5,500	6,000
509GOO	Council Compensation	20,850	22,800	11,100	22,650	22,800
510GOO	Planning Commission Compensation	17,400	17,400	8,700	17,400	17,400
501GOO	Employer Tax Expense	36,105	38,616	17,921	36,461	39,631
502GOO	Health Insurance	75,680	72,684	42,429	75,912	78,408
503GOO	Retirement Fund	14,599	17,864	5,187	14,265	19,114
504GOO	Workers Compensation Insurance	2,198	2,200	732	2,200	2,300
	<b>PROFESSIONAL SERVICES</b>					
511GOO	Town Attorney	44,648	60,000	19,042	45,000	55,000
512GOO	Auditing Services	6,150	6,150	0	6,150	6,150
514GOO	Consulting Services	15,688	5,000	1,609	2,000	2,500
556GOO	IT Services	12,304	4,136	3,543	6,605	4,200
513GOO	Planning Consulting	21,580	44,000	17,701	17,701	30,000
515GOO	County Treasurer Services	5,209	7,500	4,076	7,500	7,550
519GOO	Contractual Services	42,734	80,000	16,125	52,000	75,000
538GOO	Muni-Revs Services	10,606	12,285	6,143	12,285	12,285
539GOO	Human Resources Consulting	2,608	2,800	0	0	0
516GOO	Refuse Collection Franchise	159,132	156,000	79,845	160,000	162,000
	<b>ADMINISTRATIVE EXPENSE</b>					
520GOO	Insurance (Property & Casualty)	8,000	7,315	693	9,500	8,000
521GOO	Conferences, Workshops & Training	3,795	7,500	448	1,000	5,000
522GOO	Dues & Memberships	3,588	4,000	1,820	4,000	4,000
523GOO	Council/PComm - Conferences & Training	2,121	4,000	283	400	2,500
524GOO	Reimbursable Bonds & Permits	20,704	28,000	1,406	25,635	35,500
525GOO	Unemployment Tax (all)	3,448	3,450	856	3,260	3,450
526GOO	Life Insurance (all)	526	650	328	600	600
527GOO	Personnel - Recruitment/Testing	3,806	1,500	1,371	1,371	1,500
536GOO	Wellness Program	11,242	16,566	3,806	14,280	15,166
528GOO	Other - admin.	4,559	1,000	50	200	1,000
	<b>OFFICE EXPENSE</b>					
540GOO	Printing & Publishing	500	1,500	276	500	1,500
541GOO	Office Supplies	3,766	5,000	1,717	3,500	5,000
542GOO	Utilities	1,358	1,600	708	1,500	1,800
543GOO	Telephone	2,061	3,000	896	2,000	2,500
544GOO	Elections	117	2,500	548	548	2,500
530GOO	Computer	1,684	4,590	952	1,600	1,650
545GOO	Janitorial Services	2,267	6,800	0	1,350	3,750
546GOO	Council/Commission - Materials/Equipment	1,256	1,000	504	550	1,000
547GOO	Records Management	11	500	63	250	500
548GOO	Office Equipment - Leases	2,933	3,250	1,200	2,500	3,000
549GOO	Office Equipment - Maintenance/Repairs	0	700	0	0	500
550GOO	Filing Fees/Recording Costs	891	850	89	300	800
551GOO	Postage - general	777	1,000	508	900	1,000
552GOO	GIS Mapping - admin	1,167	2,000	760	2,000	2,000
553GOO	Meetings & Community Events	10,380	10,000	530	5,000	10,000
554GOO	Website Maintenance	0	0	0	0	0
537GOO	Bank & Misc. Fees & Charges	1,712	2,500	1,004	2,500	2,500
	<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>					
529GOO	Tourism Promotion	67,123	56,000	12,459	56,000	50,000
531GOO	Community Outreach	668	3,000	60	750	250
532GOO	Creative District	27,989	35,150	104	5,000	14,150
533GOO	Main Street Program & Economic Developmn	4,095	2,000	5,964	11,170	4,000
535GOO	Affordable Housing	0	35,151	0	14,960	25,000
781POO	Events and Festivals	55,195	66,000	16,723	16,723	68,000
5075GO1	Region 10 & Broadband Participation	20,807	86,327	21,108	88,108	55,000



<b>GENERAL FUND</b>						
	<b>DRAFT 11/5/20</b>	2019	2020	AS OF	ESTIMATED	2021
		ACTUAL	ADOPTED	6/30/2020	YR. END 2020	ADOPTED
			BUDGET			BUDGET
	<b>VEHICLE EXPENSE</b>					
560GOO	Gas & Oil	0	300	78	200	300
561GOO	Vehicle Maintenance & Repair	0	500	40	40	500
	<b>CAPITAL OUTLAY</b>					
571GOO	Office Equipment Purchase	7,974	8,500	6,699	9,200	4,000
	<b>DEBT SERVICE</b>					
591GOO	RAMP Bond-BB&T Governmental Financing	119,081	116,055	15,527	116,055	118,428
	<b>COUNCIL INITIATIVES</b>					
5010GO1	Uncompahgre Volunteer Legal Aid	3,000	3,000	0	3,000	3,000
5015GO1	Partners Program	1,000	1,000	0	1,000	1,000
5020GO1	Colorado West Land Trust	2,000	0	0	0	5,000
5025GO1	Voyager Program	7,000	7,000	0	7,000	7,000
5030GO1	Juvenile Diversion	6,500	8,450	8,000	8,000	8,000
5040GO1	Other Contributions	2,700	5,000	871	871	5,000
5050GO1	KVNF Radio	1,000	1,000	0	1,000	1,000
5055GO1	Center for Mental Health	500	500	0	500	500
5060GO1	Second Chance Humane Society	6,500	6,500	0	6,500	10,566
5065GO1	Neighbor to Neighbor Program	1,000	0	0	0	
5070GO1	Ouray County Housing Advisory Committee	1,500	0	0	0	0
5085GO1	Eco Action Partners	5,000	5,000	5,000	5,000	6,200
5095GO1	Student Scholarship	1,000	1,000	1,000	1,000	1,000
5100GO1	Public Art Ridgway Colorado	3,000	3,000	3,000	3,000	3,000
5105GO1	CO Mountain Bike Assoc - Ridgway Chapter	1,000	1,000	0	1,000	
5110GO1	Uncompahgre Watershed Partnership	3,000	3,000	3,000	3,000	3,000
5115GO1	George Gardner Scholarship Fund	1,000	1,000	1,000	1,000	1,000
5120GO1	Ouray County Soccer Association	2,000	0	0	0	3,000
5135GO1	Sherbino Theater	5,000	3,750	0	3,750	5,000
5136GO1	Ouray County Food Pantry	1,000	0	0	0	
5137GO1	Weehawken Creative Arts		3,750	0	3,750	3,000
5138GO1	Friends of Colorado Avalanche Info Center		1,000	0	1,000	2,500
	<b>SUBTOTAL COUNCIL INITIATIVES</b>	<b>54,700</b>	<b>54,950</b>	<b>21,871</b>	<b>50,371</b>	<b>68,766</b>
	<b>ADMINISTRATIVE EXPEND. SUBTOTAL</b>	<b>1,392,533</b>	<b>1,598,725</b>	<b>573,138</b>	<b>1,371,613</b>	<b>1,543,310</b>

GENERAL FUND						
	<b>DRAFT 11/5/20</b>	2019	2020	AS OF	ESTIMATED	2021
		ACTUAL	ADOPTED	6/30/2020	YR. END 2020	ADOPTED
			BUDGET			BUDGET
ACCOUNT #	<b>EXPENDITURES</b>					
	<b>STREETS &amp; MAINTENANCE</b>					
	<b>PERSONNEL</b>					
600GO2	Streets Wages	94,505	100,825	49,788	95,733	92,340
605GO2	Streets - Seasonal Wages	1,026				
601GO2	Employer Tax Expense	7,255	7,713	3,809	7,324	7,064
602GO2	Health Insurance	20,123	22,244	13,148	23,241	22,869
603GO2	Retirement Fund	3,755	4,033	1,991	3,829	3,694
604GO2	Workers Compensation Insurance	4,674	3,850	0	3,850	3,950
	<b>ADMINISTRATIVE EXPENSE</b>					
613GO2	Office - miscellaneous	366	750	67	125	750
621GO2	Workshops & Training	611	1,500	0	0	1,000
628GO2	Other - streets	900	500	50	50	500
614GO2	Consulting & Contractual Services	228,335	88,000	40,669	45,000	90,000
615GO2	IT Services	1,006	1,900	958	2,300	2,300
	<b>OPERATING EXPENSE</b>					
631GO2	Maintenance & Repairs	2,670	6,000	94	1,000	5,000
632GO2	Supplies & Materials	1,308	3,000	571	1,800	3,000
635GO2	Gravel & Sand	3,278	30,000	1,431	7,500	30,000
636GO2	Dust Prevention (mag chloride)	37,080	40,000	30,000	30,000	40,000
637GO2	Paving & Maintenance	5,510	51,000	0	62,000	30,000
667GO2	Street Sweeping	4,100	10,000	3,140	4,690	10,000
633GO2	Tools	6	500	232	350	500
638GO2	Street Lighting	5,592	7,500	3,687	7,000	8,000
639GO2	Street Signs	2,321	4,500	100	4,500	2,500
634GO2	Safety Equipment	533	11,000	497	700	400
682GO2	Tree Trimming - Rights-of-Ways	3,000	6,000	0	6,000	6,000
666GO2	Landscaping - Rights-of-Ways	0	20,500	0	15,410	22,000
663GO2	Storm Drainage	0	50,800	0	1,500	50,000
662GO2	Snow Removal Equipment & Services	12,351	12,100	8,741	8,741	12,000
	<b>SHOP EXPENSE</b>					
642GO2	Utilities	2,130	3,000	1,905	3,000	3,000
643GO2	Telephone	1,307	1,500	654	1,300	1,500
630GO2	Computer	389	4,990	531	1,425	1,450
	<b>VEHICLE EXPENSE</b>					
660GO2	Gas, Oil & Diesel	4,886	5,500	2,202	4,200	5,500
661GO2	Vehicle & Equip Maintenance & Repair	8,301	8,000	1,710	6,000	8,000
	<b>DEBT SERVICE</b>					
	<b>CAPITAL OUTLAY</b>					
670GO2	Vehicle Purchase	31,250	105,000	48,000	57,169	115,000
671GO2	Office Equipment Purchase	0	500	0	0	
672GO2	Equipment Purchase	18,732				
	<b>STREETS &amp; MAINT. EXP. SUBTOTAL</b>	<b>507,300</b>	<b>612,705</b>	<b>213,975</b>	<b>405,737</b>	<b>578,317</b>

GENERAL FUND						
	<b>DRAFT 11/5/20</b>	2019	2020	AS OF	ESTIMATED	2021
		ACTUAL	ADOPTED	6/30/2020	YR. END 2020	ADOPTED
			BUDGET			BUDGET
ACCOUNT #	<b>EXPENDITURES</b>					
	<b>PARKS, FACILITIES &amp; ENVIRONMENT</b>					
	<b>PERSONNEL</b>					
700POO	Parks Maintenance Wages	14,322	32,348	16,138	32,275	54,604
706POO	Parks Maintenance - Seasonal Wages	61,972	58,000	6,499	37,750	73,440
701POO	Employer Tax Expense	5,836	6,912	1,732	5,357	7,064
702POO	Health Insurance	4,000	9,018	5,274	9,421	16,335
703POO	Retirement Fund	598	1,294	645	1,291	3,694
704POO	Workers Compensation Insurance	4,609	2,750	0	2,750	3,500
	<b>ADMINISTRATIVE EXPENSE</b>					
719POO	Contractual Services	5,843	19,000	0	4,000	37,000
720POO	Insurance (Property & Casualty)	6,458	7,314	7,293	7,793	7,500
721POO	Workshops & Training	360	1,500	0	0	750
728POO	Other - parks	150	500	9	9	250
	<b>COMMUNITY CENTER</b>					
732PO1	Supplies - community center	3,529	3,000	2,106	3,600	3,000
742PO1	Utilities - community center	1,358	1,500	708	1,500	1,500
779PO1	Janitorial Services - community center	2,267	6,800	0	1,350	3,750
731PO1	Maintenance & Repairs - community center	700	40,000	950	11,500	25,000
	<b>OPERATING EXPENSE</b>					
731POO	Maintenance & Repair	4,326	22,500	488	5,000	11,000
732POO	Supplies & Materials	16,863	24,000	6,358	23,000	24,000
733POO	Tools	1,975	2,500	0	0	2,000
734POO	Safety Equipment	215	500	0	700	400
741POO	Telephone	0	250	107	250	250
742POO	Utilities	6,433	7,000	2,369	6,000	7,000
729POO	IT Services	621	1,856	851	1,684	2,200
730POO	Computer	389	4,590	531	1,100	1,100
779POO	Janitorial Service - parks	1,000	3,000	0	5,775	12,000
765POO	River Corridor Maintenance&Gravel Removal	3,615	5,000	3,615	3,615	5,000
767POO	Urban Forest Management	9,700	20,000	0	20,000	20,000
768POO	Mosquito Control	10,308	12,000	8,172	11,800	12,000
769POO	Weed Control	0	500	0	0	500
	<b>VEHICLE EXPENSE</b>					
760POO	Gas & Oil	2,311	2,500	879	2,000	2,500
761POO	Vehicle & Equipment Maint & Repair	1,905	3,500	1,441	3,500	3,500
	<b>CAPITAL OUTLAY</b>					
772POO	Equipment Purchase	18,349	20,000	17,011	17,011	0
775POO	Park Improvements	17,242	12,000	575	11,000	25,000
	<b>PARKS &amp; FACILITIES EXPEND. SUBTOTAL</b>	<b>207,254</b>	<b>331,632</b>	<b>83,751</b>	<b>231,031</b>	<b>365,837</b>

GENERAL FUND						
	<b>DRAFT 11/5/20</b>	2019	2020	AS OF	ESTIMATED	2021
		ACTUAL	ADOPTED	6/30/2020	YR. END 2020	ADOPTED
			BUDGET			BUDGET
ACCOUNT #	<b>EXPENDITURES</b>					
	<b>LAW ENFORCEMENT</b>					
	<b>PERSONNEL</b>					
800GO3	Law Enforcement Wages	157,083	168,480	84,204	168,408	176,828
809GO3	Law Enforcement - Part Time Wages	68,195	85,900	33,403	67,750	86,500
807GO3	Municipal Judge	1,656	1,656	828	1,656	1,656
808GO3	Municipal Court Clerk	4,140	4,140	2,070	4,140	4,140
805GO3	Housing Stipend	19,114	18,000	9,000	18,000	18,000
801GO3	Employer Tax Expense	17,573	21,280	9,219	19,886	20,588
802GO3	Health Insurance	32,515	36,072	19,212	34,522	39,204
803GO3	Retirement Fund	5,056	8,780	3,368	7,456	7,073
804GO3	Workers Compensation Insurance	8,928	7,400	6,472	7,400	7,500
	<b>OFFICE EXPENSE</b>					
819GO3	Contractual Services	23,866	32,000	3,275	4,600	5,000
820GO3	IT Services	4,193	2,937	929	2,140	4,000
822GO3	Dues & Memberships	243	500	240	560	500
841GO3	Office Supplies	1,307	1,500	127	500	1,000
842GO3	Utilities	1,358	1,600	708	1,600	1,600
843GO3	Telephone	4,690	4,500	2,171	4,300	4,500
830GO3	Computer	1,214	860	1,673	2,874	2,950
849GO3	Office Equip - Maintenance/Repairs	0	100	0	0	100
	<b>OPERATING EXPENSE</b>					
832GO3	Equipment & Supplies	2,241	15,000	8,111	8,750	16,500
821GO3	Conferences, Workshops & Training	1,527	6,000	55	400	6,000
883GO3	Uniforms	2,568	3,000	393	1,250	3,000
884GO3	Traffic & Investigations	1,608	2,000	332	650	2,000
886GO3	Testing & Examinations	193	400	0	0	400
828GO3	Other - law enforcement	3,280	1,000	73	1,000	1,000
885GO3	Dispatch Services	44,205	40,015	20,007	40,015	41,600
834GO3	Multi-Jurisdictional Program Participation	6,000	6,000	0	6,000	6,000
835GO3	Community Outreach Programs		500	0	132	1,000
	<b>VEHICLE EXPENSE</b>					
860GO3	Gas & Oil	7,419	7,500	3,944	7,500	7,500
862GO3	Radio/Radar Repair	216	12,000	8,936	8,936	1,500
861GO3	Vehicle Maintenance & Repair	7,663	8,000	397	3,200	3,500
	<b>CAPITAL OUTLAY</b>					
870GO3	Vehicle Purchase		45,000	0	43,000	0
871GO3	Office Equipment Purchase	2,751	1,500	0	0	2,500
	<b>LAW ENFORCEMENT EXP. SUBTOTAL</b>	<b>430,802</b>	<b>543,620</b>	<b>219,147</b>	<b>466,625</b>	<b>473,639</b>



GENERAL FUND						
	DRAFT 11/5/20	2019	2020	AS OF	ESTIMATED	2021
		ACTUAL	ADOPTED	6/30/2020	YR. END 2020	ADOPTED
			BUDGET			BUDGET
	TOTAL GENERAL FUND EXPENDITURES	2,537,889	3,086,682	1,090,011	2,475,006	2,961,103
	TRANSFER CAPITAL PROJECT - Heritage Park Improvements		62,500		491	35,000
	TRANSFER CAPITAL PROJECT - Pavilion Construction				4,363	
	TOTAL TRANS. TO CAPITAL PROJECTS	0	62,500	0	4,854	35,000
	Tabor Emergency Reserves (3% of expenditures)					85,130
	ENDING GENERAL FUND BALANCE	1,572,455	653,389		1,728,214	984,631
	Restricted for Capital Improvement Fund		0			0
	(per GASBY 54)					

<b>WATER ENTERPRISE FUND</b>						
	<b>DRAFT 11/5/20</b>	2019	2020	AS OF	ESTIMATED	2021
		ACTUAL	ADOPTED	6/30/2020	YR. END 2020	ADOPTED
			BUDGET			BUDGET
	<b>BEGINNING FUND BALANCE</b>	<b>561,429</b>	<b>524,581</b>		<b>723,390</b>	<b>999,364</b>
ACCOUNT#						
460WOO	Water Service Charges	595,396	672,000	337,556	750,000	750,000
461WOO	Penalty Fees on Water Charges	3,395	3,000	810	2,800	3,000
462WOO	Transfer fees - water	780	550	160	600	550
464WOO	Material/Labor Reimbursement - water	8,275	20,000	2,480	27,887	20,000
463WOO	Tap Fees - water	31,250	100,000	9,225	96,327	40,000
465WOO	Other - water	315	210,000	0	84,107	100,000
456WOO	Investment Income/Desgn Reserves	10,804	8,000	3,652	4,671	1,932
	<b>TOTAL WATER FUND REVENUES</b>	<b>650,215</b>	<b>1,013,550</b>	<b>353,883</b>	<b>966,392</b>	<b>915,482</b>
	<b>TOTAL AVAILABLE RESOURCES</b>	<b>1,211,644</b>	<b>1,538,131</b>	<b>353,883</b>	<b>1,689,782</b>	<b>1,914,846</b>
	<b>EXPENDITURES</b>					
	<b>PERSONNEL</b>					
900WOO	Water Wages	128,056	115,777	57,519	115,500	130,574
905WOO	Water - Seasonal Wages	1,479				
901WOO	Employer Tax Expense	9,441	8,857	4,400	8,836	9,989
902WOO	Health Insurance	23,906	23,447	16,453	30,777	35,937
903WOO	Retirement Fund	4,703	4,631	2,301	4,620	5,223
904WOO	Workers Compensation Insurance	5,000	4,000	3,281	4,000	4,200
	<b>ADMINISTRATIVE EXPENSE</b>					
920WOO	Insurance (Property & Casualty)	7,425	7,314	7,486	7,508	8,800
921WOO	Workshops & Training	1,321	2,500	455	1,000	1,500
919WOO	Wellness Program	1,461	1,866	1,179	1,866	1,866
914WOO	Consulting & Engineering Services	43,168	67,320	13,473	35,000	70,000
917WOO	IT Services	3,392	2,250	1,375	3,300	2,500
912WOO	Auditing Services	3,075	3,075	0	3,075	3,075
911WOO	Legal Services	2,016	25,000	222	500	2,500
918WOO	Permits - water	390	1,650	0	390	390
	<b>OFFICE EXPENSE</b>					
913WOO	Office - misc	2,582	2,500	117	250	1,500
915WOO	Dues & Memberships	235	250	159	325	300
916WOO	Filing Fees/Recording Costs	28	150	13	50	150
942WOO	Utilities	13,305	12,500	9,309	16,000	16,000
943WOO	Telephone	2,711	2,500	1,430	2,600	2,600
930WOO	Computer	422	5,280	798	1,750	1,800
941WOO	Office Supplies	1,545	1,500	266	750	1,500
947WOO	Records Management	0	100	0	100	150
948WOO	Office Equipment - Leases	364	350	174	350	350
949WOO	Office Equipment - Maint & Repairs	0	250	0	0	250
951WOO	Postage - water	1,839	2,000	837	1,850	2,000
952WOO	GIS Mapping - water	1,167	4,000	760	1,220	2,000
	<b>OPERATING EXPENSE</b>					
931WOO	Maintenance & Repairs	33,228	311,500	15,527	227,420	300,000
932WOO	Supplies & Materials	24,137	297,500	7,847	88,200	50,000
933WOO	Tools	52	500	232	400	4,000
988WOO	Taps & Meters	11,591	20,000	1,756	22,500	75,000
989WOO	Plant Expenses - water	19,800	22,000	9,900	19,800	22,000
934WOO	Safety Equipment	598	1,800	298	800	400
990WOO	Testing - water	5,691	4,500	3,434	9,000	11,000
987WOO	Weed Control	0	5,000	0	0	0
928WOO	Other - water	308	250	0	150	250
	<b>VEHICLE EXPENSE</b>					
960WOO	Gas & Oil	3,840	4,500	1,154	3,200	4,500
961WOO	Vehicle & Equipment Maint & Repair	7,096	6,000	629	3,000	6,000

<b>WATER ENTERPRISE FUND</b>						
	<b>DRAFT 11/5/20</b>	2019	2020	AS OF	ESTIMATED	2021
		ACTUAL	ADOPTED	6/30/2020	YR. END 2020	ADOPTED
			BUDGET			BUDGET
	<b><i>CAPITAL OUTLAY</i></b>					
971WOO	Office Equipment Purchase	135	1,000	2,628	3,550	2,500
972WOO	Equipment Purchase	45,257	0	0	0	65,000
	<b><i>DEBT SERVICE</i></b>					
997WOO	Debt Service - CWCB (1)	7,571	7,568	7,568	7,568	
992WOO	Debt Service - DOLA	9,795	9,795	0	9,795	9,795
993WOO	Debt Service - CWRPDA	22,500	22,500	11,250	22,500	22,500
994WOO	Debt Service - Bank of Colorado	6,706				
998WOO	Debt Service - CWCB (2)	30,918	30,918	0	30,918	30,918
	<b>TOTAL WATER FUND EXPENDITURES</b>	<b>488,254</b>	<b>1,044,398</b>	<b>184,230</b>	<b>690,418</b>	<b>909,017</b>
	Reserved per financing agreement with CWCB		2,843			
	<b>ENDING WATER FUND BALANCE</b>	<b>723,390</b>	<b>490,890</b>		<b>999,364</b>	<b>1,005,829</b>

SEWER ENTERPRISE FUND						
	<b>DRAFT 11/5/20</b>	2019	2020	AS OF	ESTIMATED	2021
		ACTUAL	ADOPTED	6/30/2020	YR. END 2020	ADOPTED
			BUDGET			BUDGET
	<b>BEGINNING SEWER FUND BALANCE</b>	<b>899,731</b>	<b>852,039</b>		<b>937,115</b>	<b>980,978</b>
ACCOUNT#						
	<b>REVENUES</b>					
460SOO	Sewer Service Charges	315,476	315,000	155,591	317,000	317,000
461SOO	Penalty Fees on Sewer Charges	3,396	3,000	810	2,800	3,000
462SOO	Transfer Fees - sewer	640	500	120	500	500
464SOO	Material/Labor Reimbursement - sewer	0	1,500	0	0	500
463SOO	Tap Fees - sewer	29,250	100,000	8,225	76,959	45,000
465SOO	Other - sewer	0	95,000	0	78,757	0
456SOO	Investment Income - Desgn Reserves	18,689	15,000	4,896	5,747	1,584
	<b>TOTAL SEWER FUND REVENUES</b>	<b>367,451</b>	<b>530,000</b>	<b>169,642</b>	<b>481,763</b>	<b>367,584</b>
	<b>TOTAL AVAILABLE RESOURCES</b>	<b>1,267,182</b>	<b>1,382,039</b>	<b>169,642</b>	<b>1,418,878</b>	<b>1,348,562</b>
	<b>EXPENDITURES</b>					
	<b>PERSONNEL</b>					
900SOO	Sewer Wages	106,776	93,772	46,729	93,770	70,514
905SOO	Sewer-Seasonal Wages	201				
901SOO	Employer Tax Expense	7,728	7,174	3,575	7,174	5,394
902SOO	Health Insurance	17,906	17,435	12,937	24,496	16,335
903SOO	Retirement Fund	3,855	3,751	1,869	3,751	2,821
904SOO	Workers Compensation Insurance	3,402	2,750	100	2,750	2,950
	<b>ADMINISTRATIVE EXPENSE</b>					
920SOO	Insurance (Property & Casualty)	7,587	7,315	7,986	8,008	8,800
921SOO	Workshops & Training	882	1,500	255	300	1,500
914SOO	Consulting & Engineering Services	15,328	42,000	3,638	7,500	40,000
917SOO	IT Services	3,011	2,250	934	2,680	2,500
912SOO	Auditing Services	3,075	3,075	0	3,075	3,075
911SOO	Legal Services	0	1,000	0	0	1,000
919SOO	Wellness Program	1,461	1,868	1,179	1,868	1,868
	<b>OFFICE EXPENSE</b>					
913SOO	Office - misc	2,022	2,500	92	200	1,500
915SOO	Dues & Memberships	223	300	159	300	300
916SOO	Filing Fees/Recording Costs	39	100	13	50	100
941SOO	Office Supplies	1,325	1,500	226	750	1,500
942SOO	Utilities	41,392	45,000	20,475	51,000	50,000
943SOO	Telephone	1,567	1,600	783	1,600	1,600
930SOO	Computer	410	5,280	798	1,475	1,475
947SOO	Records Management	0	150	0	150	100
948SOO	Office Equipment - Leases	364	500	115	325	500
949SOO	Office Equipment - Maint & Repairs	0	250	0	0	250
951SOO	Postage - sewer	1,343	2,000	569	1,850	2,000
952SOO	GIS Mapping - sewer	1,167	4,000	760	1,220	2,000
	<b>OPERATING EXPENSE</b>					
931SOO	Maintenance & Repairs	28,921	276,500	8,012	181,843	75,000
932SOO	Supplies & Materials	4,462	15,000	1,228	7,000	10,000
933SOO	Tools	52	500	232	400	500
918SOO	Testing & Permits	3,898	4,400	1,734	6,500	5,500
928SOO	Other - sewer	308	250	0	150	250
934SOO	Safety Equipment	510	1,800	200	750	400
987SOO	Weed Control	0	500	0	0	0
	<b>VEHICLE EXPENSE</b>					
960SOO	Gas & Oil	3,910	4,000	2,451	4,000	4,000
961SOO	Vehicle & Equipment Maint & Repairs	5,635	6,000	1,335	3,500	6,000
	<b>CAPITAL OUTLAY</b>					
971SOO	Office Equipment Purchase	135	1,000	2,628	3,550	0
972SOO	Equipment Purchase	45,257				65,000
978SOO	Bio-Solid Removal		10,000	0	0	0
	<b>DEBT SERVICE</b>					
996SOO	Debt Service - DOLA	15,915	15,915	0	15,915	15,915
	<b>TOTAL SEWER FUND EXPENDITURES</b>	<b>330,067</b>	<b>582,935</b>	<b>121,012</b>	<b>437,900</b>	<b>400,647</b>

SEWER ENTERPRISE FUND						
	DRAFT 11/5/20	2019	2020	AS OF	ESTIMATED	2021
		ACTUAL	ADOPTED	6/30/2020	YR. END 2020	ADOPTED
			BUDGET			BUDGET
	ENDING SEWER FUND BALANCE	937,115	799,104		980,978	947,915



[illegible]

CAPITAL PROJECTS FUND - RAMP Project Note Account						
	<b>DRAFT 11/5/20</b>	2019	2020	AS OF	ESTIMATED	2021
		ACTUAL	ADOPTED	6/30/2020	YR. END 2020	ADOPTED
			BUDGET			BUDGET
ACCOUNT#						
	<b>REVENUES</b>					
4001GOO	Property Tax		22,830		22,500	21,610
	Transfer from restricted Cap Imprv Acct		93,225		93,555	96,818
	<b>TOTAL REVENUES</b>	<b>0</b>	<b>116,055</b>	<b>0</b>	<b>116,055</b>	<b>118,428</b>
	<b>PROJECT EXPENDITURES</b>					
591GOO	Note Principal & Interest Payment Amt		116,055		116,055	118,428
	<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>116,055</b>	<b>0</b>	<b>116,055</b>	<b>118,428</b>

<b>CAPITAL PROJECTS FUND - Space to Create</b>						
		2019	2020	AS OF	ESTIMATED	2021
		ACTUAL	ADOPTED	6/30/2020	YR. END 2020	ADOPTED
			BUDGET			BUDGET
ACCOUNT#						
	<b>REVENUES</b>					
1700A	Boettcher Foundation Grant					
1700B	Dept of Local Affairs - Planning Grant					
1700C	Dept of Local Affairs - Prop Acq Grant					
1700D	Boettcher Foundation - PreDev Grant	100,000				
1700E	Dept of Local Affairs - PreDev Grant	150,000	175,000		112,500	62,500
1700F	CO CreativeIndust's - PreDev Grant					
1700G	Misc Grants - Pre Development		80,000	5,000	5,000	
1700H	Property Taxes Received at Closing					
	Town Funding					
	<b>TOTAL REVENUES</b>	<b>250,000</b>	<b>255,000</b>	<b>5,000</b>	<b>117,500</b>	<b>62,500</b>
	<b>PROJECT EXPENDITURES</b>					
CP1700	Property Option					
CP1701	Affordable Housing Study					
CP1702	Arts Market Study					
CP1703	Property Acquisition					
CP1704	Legal, Survey, Closing Fees					
CP1705	Property Taxes 1/1-10/3/2017					
CP1706	Pre-Development Phase	250,000	255,000	125,000	125,000	50,000
CP1707	Groundbreaking Ceremony					5,000
	<b>TOTAL EXPENDITURES</b>	<b>250,000</b>	<b>255,000</b>	<b>125,000</b>	<b>125,000</b>	<b>55,000</b>

<b>CAPITAL PROJECTS FUND - Athletic Park Pavilion</b>						
		2019	2020	AS OF	ESTIMATED	2021
		ACTUAL	ADOPTED	6/30/2020	YR. END 2020	ADOPTED
			BUDGET			BUDGET
ACCOUNT#						
	<b>REVENUES</b>					
1900A	Private Donations	47,120	335,000	418,020	439,440	
	Town Contribution				4,363	
	<b>TOTAL REVENUES</b>	<b>47,120</b>	<b>335,000</b>	<b>418,020</b>	<b>443,803</b>	
	<b>PROJECT EXPENDITURES</b>					
CP1900	Design	23,691	14,250	7,609	7,609	
CP1901	Construction		335,828	35,605	455,110	
CP1902	Bank Fees	241	296		-91	
CP1903	Town Contributions				4,363	
	<b>TOTAL EXPENDITURES</b>	<b>23,932</b>	<b>350,374</b>	<b>43,214</b>	<b>466,991</b>	

<b>CAPITAL PROJECTS FUND - Heritage Park Improvements</b>						
		2019	2020	AS OF	ESTIMATED	2021
		ACTUAL	ADOPTED	6/30/2020	YR. END 2020	ADOPTED
			BUDGET			BUDGET
ACCOUNT#						
	<b>REVENUES</b>					
2000A	Main Street Mini-Grant		15,000		10,000	30,000
2000B	AARP Grant				5,000	
200C	CCI Technical Grant					10,000
	Town Contribution		62,500		491	35,000
	<b>TOTAL REVENUES</b>	<b>0</b>	<b>77,500</b>	<b>0</b>	<b>15,491</b>	<b>75,000</b>
	<b>PROJECT EXPENDITURES</b>					
CP2000	Construction		77,500		15,491	75,000
	<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>77,500</b>	<b>0</b>	<b>15,491</b>	<b>75,000</b>



**Town of Ridgway  
Memorandum**

**DRAFT 11-4-20**

FROM: Pam Kraft, Town Clerk/Treasurer  
RE: Line Item Locations of Expenditures in 2021 Fiscal Year Budget

**GENERAL FUND**

**500GOO Administrative Wages**

\$ 18,000 Intern - 40 hrs a week for 24 wks @ \$18 hr

**513GOO Planning Consulting Services**

\$ 30,000 Master plan implementation and subdivision updates

**519GOO Contractual Services**

\$ 7,500 Codification Services  
\$ 17,000 Salary Survey  
\$ 2,500 Building plan review for large projects  
\$ 5,000 Building and mechanical inspections for large projects  
\$ 2,500 Infrastructure inspections for large projects

Note: Town Engineer budgeted at \$45,000

**532GOO Creative District**

\$ 2,500 Contribution to Creative Corridor

**533GOO Main Street Program**

\$ 1,000 Parking Sign  
\$ 1,000 Promote Main Street  
\$ 335 Membership  
\$ 500 Conferences  
\$ 500 Noel night contribution  
\$ 500 Heritage Energy Project

**571GOO Office Equipment**

\$ 3,000 Workstation computers - Community Development &  
Clerks Department

**5075GO1 Region 10 Broadband Participation**

\$ 55,000 Phase 2 of Anchor Build

**614GO2 Consulting**

\$ 50,000 Amelia Street design  
\$ 15,000 Standards for Streets and Sidewalks

Note: Town Engineer budgeted at \$25,000

**637GO2 Paving & Maintenance**

\$ 10,000 Crack sealing and paving  
\$ 20,000 Curb and gutter repair

**663GO2 Storm Drainage**

\$ 10,000 Drainage improvements thru out Town  
\$ 40,000 Valley pan in alley between Mtn Market & Lupita's

**666GO2 Landscaping in rights-of-ways**

\$ 15,000 Landscaping contract for planters in RAMP area  
\$ 4,500 Tree replacement in RAMP area  
\$ 1,500 Planter boxes along highway 62

**670GO2 Vehicle Purchase**

\$ 50,000 Water truck  
\$ 65,000 HydroVac Excavator Vacuum Truck (split 3 funds)

**719POO Contractual Services**

\$ 5,000 Rusty Weaver maintenance at Weaver Park  
\$ 10,000 Parks and trails map update  
\$ 18,000 Consultant to study river corridor

**731POO Maintenance and Repairs**

\$ 3,000 Remove of planter boxes in Hartwell Park  
\$ 3,000 Landscape at Town Hall and gazebos (2)

**732POO Supplies and Materials**

\$ 1,000 Conservation Youth Corps (camping and meals)

**775POO Park Improvements**

\$ 5,000 Chipper rental for branches picked up from residences  
\$ 15,000 Extend water line from west Cottonwood Park to east

**731PO1 Community Center Repairs**

\$ 25,000 Entry at south door to Town Hall

**819GO3 Contractual Services**

\$ 25,000 Spillman software  
\$ 5,800 Victim advocate services

**821GO3 Conferences and Training**

\$ 2,694 Victim advocate supplies

**832GO3 Equipment & Supplies**

\$ 2,660 Storage container for records  
\$ 4,000 AED equipment (4) for patrol vehicles  
\$ 1,500 Video storage  
\$ 6,500 Firearms for all officers

**871GO3 Office Equipment**

\$ 1,000 48 port utility switch  
\$ 1,500 Workstation computer

**WATER FUND**

**914WOO Consulting & Engineering Services**

\$ 40,000 Water supply analysis

Note: Town Engineer budgeted at \$20,000

**931WOO Maintenance and Repairs**

\$ 2,000 Separate irrigation lines, from Town to Parkside Subdivision  
\$ 200,000 GAC equipment at water plant  
(offset by \$100,000 DOLA grant)  
\$ 10,000 Inspect roof and beams in older water tank  
\$ 15,000 Replace PRV bypasses with three inch line

**932WOO Supplies and Materials**

\$ 10,000 Water meter at water tank  
\$ 7,500 Surge and lighting protection at water plant

**933WOO Tools**

\$ 3,500 Walk behind asphalt and concrete cutter

**971WOO Office Equipment**

\$ 650 Sonic wall router at water plant  
\$ 1,500 Workstation computer at water plant

**972WOO      Equipment Purchase**

\$ 65,000      Used Hydro-vac Excavator Vacuum Truck (split 3 funds)

**988WOO      Taps and Meters**

\$ 55,000      Meters with radios - (replacement program 2021-2025;  
150 meters a year to total 680)

**990WOO      Testing**

\$ 3,000      Additional testing for addition of GAC at plant

**SEWER FUND**

**914SOO      Consulting & Engineering Services**

\$ 30,000      Prelim. needs assessment to relocate plant

Note: Town Engineer budgeted at \$10,000

**931SOO      Maintenance & Repairs**

\$ 10,000      Maintenance of main lines (sags, roots, etc)

\$ 5,000      Camera of main lines

\$ 20,000      Curtain between wastewater ponds

\$ 3,500      Effluent meter at plant

\$ 12,000      Aerator for wastewater pond

\$ 5,000      Sludge removal from chlorine contact chamber  
at plant

**972SOO      Equipment Purchase**

\$ 65,000      Used Hydro-vac Excavator Vacuum Truck (split 3 funds)

5 Year Capital Improvement Project  
2021-2025 **General Fund**

Project	Estimated Cost	Budget Line Item
Heritage Park Improvement Project	\$35,000	CP2000
Hartwell Park - Expand Restroom Facility	\$150,000	
Hartwell Park - Re-roof, Replace Beams at Pavilion and Remove Trees Impacting Structure	\$75,000	
Dog Park		
Dennis Weaver Memorial Park - Vault Restroom Facility	\$60,000	
Uncompahgre RiverWay Trail - Regional Partnership to connect Montrose to Ouray		
River Corridor Master Plan - (including Rollans Park, River Corridor, Weaver Park)	\$70,000	
Rollans Park - Restoration Project, In-Stream Improvements	\$400,000	
Gateway Signage	\$120,000	
Drainage Improvements at Market and Rio Grande Building	\$40,000	663G02
Amelia Street Design - CR 5 to Yates Subdivision	\$65,000	614G02
Install Sidewalks - West Side of Amelia, Clinton to Charles	\$400,000	
Install Sidewalks - Clinton, Laura to Amelia to School	\$350,000	
Amelia Street - Chip Seal or Hard-Surface CR5 to Highway 62	\$160,000	
Lena Street - Engineering and Survey (40% Town 60% Lena Street Commons)	\$75,000	
Lena Street - Construct Otto to Charles (40% Town 60% Lena St Commons)	\$775,000	
N Cora and Charles - Chip Seal or Hard-Surface Alley to Alley Through Intersection	\$45,000	
Chipeta/Sabeta - Chip Seal/Hard-Surface		
Secure Long Term Gravel Resources	\$100,000	
Acquisition of South Railroad Street Right-of-Way		
Public Parking Lot (North of Library)	\$155,000	
Main Entry of Town Hall Improvements	\$25,000	731PO1
Town Hall and Community Center Improvements (per Assessment Plan)	\$238,000	
New Community Room	\$350,000	
Water Truck - Replacement	\$50,000	670GO2
Street Sweeper	\$230,000	
Front End Loader	\$150,000	
Mini Excavator with Rubber Tracks	\$65,000	
Pneumatic Compactor Roller	\$80,000	



5 Year Capital Improvement Project  
2021-2025 **General Fund**

Project	Estimated Cost	Budget Line Item
Master Plan Implementation & Subdivision Updates	\$30,000	513GOO
Scanning and Electronic File Management Plan	\$75,000	
Region 10 Broadband Initiative - Anchor Build: Phase 2	\$55,000	5075GO1
Space to Create Project		CP17O6
Space to Create - Solar Array		
Athletic Park - Master Plan		
Expand Middle Mile Fiber Network Through Rest of Town	\$73,000	
Region 10 Broadband Initiative - Anchor Build: Phase 3	\$100,000	
Signage and Wayfinding	\$75,000	

5 Year Capital Improvement Project  
2021-2025 **Water Fund**

Project	Estimated Cost	Budget Line Item
Grout Valves at Presed Ponds	\$15,000	
Water Supply Analysis	\$40,000	914WOO
Water Utility Augmentation (increase reliable water supply)	\$750,000	
Water Modules for Water Treatment Plant	\$80,000	
Water Conservation Plan / Basin Protection Implementation	\$25,000	
Fencing for Water Treatment Plant	\$30,000	
Video Inspection of Transmission Lines	\$57,500	
Water Plant Controls Upgrade	\$25,000	
Extend Water Mains Downtown (as needed)	\$135,000	
GAC Equipment (offset by \$100,000 in grant funds)	\$200,000	931WOO
Second River Crossing of Lines	\$150,000	
Increase Storage East of the Uncompahgre River	\$750,000	
Gauge and Diversion Improvements	\$10,000	
Presed Ponds - Modify Piping to Provide for Bypass of Lake O	\$10,000	
Inspection of Roof and Beams of Older Water Tank	\$10,000	931WOO
Relocate Customers in the Main Pressure Zone	\$50,000	
Inspect Tanks for Corrosion (schedule for 2023)	\$10,000	
Micro Hydro Feasibility Study (2025)	\$50,000	
Blower and Compressor Upgrades at Water Treatment Plant	\$40,000	
Fiber Connection to Water Treatment Plant	\$130,000	
Chlorine Room at Water Treatment Plant	\$40,000	
Hydrant and Valve Replacement (within saline areas)	\$15,000	
Meter Replacement 5 Year Plan (\$55,000 in 2021)	\$200,000	988WOO

5 Year Capital Improvement Project  
2021-2025 Sewer Fund

Project	Estimated Cost	Budget Line Item
Curtain Between Ponds	\$20,000	931SOO
Preliminary Needs Assessment for Relocating Treatment Plant	\$30,000	914SOO
Sludge Removal	\$100,000	
Design and Install Secondary Discharge Pipe	\$10,000	
Emergency Generator	\$80,000	
River Park Lift Station - Rebuild or Replace Motor	\$10,000	
Fine Bubble Diffuser System or Replace Aeration	\$425,000	

10 Year Capital Improvement Project  
2021-2030 **General Fund**

Project	Estimated Cost	Budget Line Item
Athletic Park - 3rd Soccer Field and Drainage	\$150,000	
Athletic Park - Groundwater Management	\$100,000	
Athletic Park - Tot Lot	\$25,000	
Athletic Park - Sand Volleyball Court	\$16,000	
Athletic Park - Renovation of New Baseball Field	\$150,000	
Heritage Park - Solar Array and EV Parking Stations	\$69,000	
Heritage Park - Plan Implementation with Visitor's Center Improvements	\$750,000	
Implementation of River Corridor Plan (North and South Corridors)	\$500,000	
Green Street Park	\$2,000,000	
Chip Seal or Hard Surface Streets Throughout Town	\$9,500,000	
Stormwater Drainage Improvements - Phase 3		
Improve Drainage at Park-n-Ride Lot at Fairgrounds	\$69,000	
Install Sidewalks Throughout Town	\$1,500,000	
Stormwater Drainage Improvements - Phase 4		
Public Works Facility Expansion (per Assessment Plan)	\$400,000	
Public Works Indoor Vehicle Storage	\$92,000	
Public Works Shop Vehicle Exhaust Ventilation	\$39,000	
Town Hall Expansion (per Assessment Plan)	\$850,000	
Hydro-Vac Excavator Vacuum Truck (split 3 funds)	\$65,000	670602
Backhoe Replacement	\$100,000	
Motor Grader	\$175,000	
Public Works - 1 Ton Truck - Replacement	\$35,000	
Public Works - 1/2 Ton Truck - Replacement	\$30,000	

10 Year Capital Improvement Project  
2021-2030 **Water Fund**

Project	Estimated Cost	Budget Line Item
Third Filter Train for Water Treatment	\$500,000	
Water Storage Tank Painting (2029)	\$300,000	
Water Collection System - Piping Ridgway Ditch / Headgate	\$1,500,000	
Presedimentation Ponds Improvements and Piping	\$250,000	
Hydro-Vac Excavator Vacuum Truck (split 3 funds)	\$65,000	972WOO
Increase Capacity by the Lake Outfall (400' of 12" Line)	\$45,000	
Micro Hydro Construction (2030)	\$1,000,000	
Develop Hydraulic Model of Distribution System	\$30,000	
Feasibility Study of Expansion of Water Treatment Plant		
Expansion of Water Treatment Plant	\$1,000,000	



10 Year Capital Improvement Project  
2021-2030 **Sewer Fund**

Project	Estimated Cost	Budget Line Item
Hydro-Vac Excavator Vacuum Truck (split 3 funds)	\$65,000	972SOO
Lift Station Equipment Replacement (2024-2029)	\$35,000	
Fairgrounds Lift Station - Rebuild Pump/Replace (2034-2039)	\$20,000	
Upgrade the Treatment System (when loading reaches 80% of approved design capacity - 0.194 MGD and 400 ppd of BOD)	\$100,000	
Mechanical Wastewater Treatment Plant	\$5,000,000	
Identify New Plant Site Farther from the Town Core		
Identify Land Where Biosolids Could be Put to Beneficial Use		

## AGENDA ITEM #19



To: Honorable Mayor Clark and Ridgway Town Council  
From: Preston Neill, Town Manager  
Date: November 6, 2020  
Agenda Topic: Introduction of Ordinance Amending Section 8-4-2 of the Ridgway Municipal Code to Enact an Expiration Date for Use of Medical and Retail Marijuana Licenses

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**ACTION BEFORE COUNCIL:**

Attached for introduction and Council consideration is an ordinance that would amend Section 8-4-2 of the Ridgway Municipal Code to enact an expiration date for use of Medical and Retail Marijuana licenses.

**SUMMARY:**

Section 8-4 of the Ridgway Municipal Code contains regulations governing Medical Marijuana and Retail Marijuana licensing in the Town of Ridgway. The attached ordinance would add a supplemental regulation to Subsection 8-4-2 that would require Medical Marijuana and Retail Marijuana license holders to put their license to use within 90 days of the issuance date, or else the license would be forfeited and revert to the Town. The ordinance also grants the Town Clerk the authority to effectuate the forfeiture and return of any unused licenses. All existing, new, or renewed Medical Marijuana and Retail Marijuana licenses that have been or will be issued by the Town would be subject to this ordinance.

**PROPOSED MOTION:**

"I move to introduce Ordinance No. 07-2020 amending Section 8-4-2 of the Ridgway Municipal Code to enact an expiration date for use of Medical and Retail Marijuana licenses."

**ATTACHMENT:**

Ordinance No. 07-2020

**TOWN OF RIDGWAY, COLORADO  
ORDINANCE NO. 07-2020**

**AN ORDINANCE OF THE TOWN OF RIDGWAY, COLORADO  
AMENDING SECTION 8-4-2 OF THE RIDGWAY MUNICIPAL CODE  
TO ENACT AN EXPIRATION DATE FOR USE OF MEDICAL AND  
RETAIL MARIJUANA LICENSES**

**WHEREAS**, the Town of Ridgway, Colorado (“Town”) is a home rule municipality existing pursuant to the laws of the Colorado Constitution, the Colorado Revised Statutes and the Town's Home Rule Charter; and

**WHEREAS**, pursuant to C.R.S. §31-15-103 and §31-15-104, and pursuant to the home rule powers of the Town, the Town Council has the power to make and publish ordinances necessary and proper to provide for the safety, preserve the health, promote the prosperity, and improve the morals, order, comfort, and convenience of its inhabitants; and

**WHEREAS**, the Ridgway Town Council desires Medical Marijuana and Recreational Marijuana store licenses to be utilized to the fullest extent within 90 days of issuance; and

**WHEREAS**, the Ridgway Town Council finds that amendments to the Ridgway Municipal Code will provide for greater fairness and equity related to the application of Medical and Retail Marijuana store licenses and will thereby promote the health, safety and general welfare of the Ridgway community.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO the following:**

**Section 1. Recitals Incorporated.** The above and foregoing recitals are incorporated herein by reference and adopted as findings and determinations of the Town Council.

**Section 2. Enactment of Subsection 8-4-2(G).** A new subsection 8-4-2(G) of the Ridgway Municipal Code is hereby enacted to read as follows:

*(G) Medical Marijuana and Retail Marijuana license holders shall put their license to use within 90 days of issuance. Should a license not be put to use 90 days after the issuance date, the license shall be forfeited and revert to the Town. The Town Clerk is granted the authority to effectuate the forfeiture and return of any unused licenses.*

**Section 3. Codification of Amendments.** The Town Clerk, as the codifier of the Town's Municipal Code, is hereby authorized to make such numerical and formatting changes as may be necessary to incorporate the provisions of this Ordinance within the Ridgway Municipal Code. The Town Clerk is authorized to correct, or approve the correction by the codifier, of any typographical error in the enacted regulations, provided that such correction shall not substantively change any provision of the regulations adopted in this Ordinance. Such corrections may include spelling, reference, citation, enumeration, and grammatical errors.

**Section 4. Severability.** If any provision of this Ordinance, or the application of such provision to any person or circumstance, is for any reason held to be invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable. The Town Council hereby declares that it would have passed this Ordinance and each provision thereof, even though any one of the provisions might be declared unconstitutional or invalid. As used in this Section, the term “provision” means and includes any part, division, subdivision, section, subsection, sentence, clause or phrase; the term “application” means and includes an application of an ordinance or any part thereof, whether considered or construed alone or together with another ordinance or ordinances, or part thereof, of the Town.

**Section 5. Effective Date.** This Ordinance shall take effect thirty (30) days after the date of final passage in accordance with Article 3-7 of the Ridgway Charter. All existing, new, or renewed Medical Marijuana and Retail Marijuana licenses that have been or will be issued by the Town shall be subject to this Ordinance.

**Section 6. Safety Clause.** The Town Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Ridgway, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

**Section 7. No Existing Violation Affected.** Nothing in this Ordinance shall be construed to release, extinguish, alter, modify, or change in whole or in part any penalty, liability or right or affect any audit, suit, or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing which may have been incurred or obtained under any ordinance or provision hereby repealed or amended by this Ordinance. Any such ordinance or provision thereof so amended, repealed, or superseded by this Ordinance shall be treated and held as remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings and prosecutions, for the enforcement of such penalty, liability, or right, and for the purpose of sustaining any judgment, decree or order which can or may be rendered, entered, or made in such actions, suits or proceedings, or prosecutions imposing, inflicting, or declaring such penalty or liability or enforcing such right, and shall be treated and held as remaining in force for the purpose of sustaining any and all proceedings, actions, hearings, and appeals pending before any court or administrative tribunal.

**Section 8. Publication.** The Town Clerk is ordered to publish this Ordinance in accordance with Article 3-7 of the Ridgway Charter.

**INTRODUCED AND REFERRED TO PUBLIC HEARING** on November 11, 2020 and setting such public hearing for December 9, 2020 at Ridgway Town Hall, located at 201 N. Railroad Street, Ridgway, Colorado.



BY:

ATTEST:

\_\_\_\_\_  
John Clark, Mayor

\_\_\_\_\_  
Pam Kraft, Town Clerk

**ADOPTED** on \_\_\_\_\_, 2020.

BY:

ATTEST:

\_\_\_\_\_  
John Clark, Mayor

\_\_\_\_\_  
Pam Kraft, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Bo James Nerlin, Town Attorney

## AGENDA ITEM #20

Dear Council, Commission and Community:

It is with a heavy heart that I offer this formal resignation from my roles on Ridgway Town Council and Planning Commission, effective November 30, 2020.

A family crisis has required an unexpected relocation on my part and I'm deeply sad to leave this warm and inclusive community.

Ridgway is truly a special place. Having the opportunity to serve on Council and Commission was a tremendous honor for which I am deeply grateful. I learned so much from my colleagues and from Ridgway's talented and dedicated Town staff. Thank you, so much, to each of you.

While I'll miss this beautiful place and sweet community so much, I feel confident that Ridgway will continue to thrive and grow in wonderful ways. I look forward to visiting in the future!

With gratitude,

Tessa Cheek

## AGENDA ITEM #21



**Robert Glenn Boyd**  
**Emergency Manager**  
**[gboyd@ouraycountyco.gov](mailto:gboyd@ouraycountyco.gov)**  
**541 4<sup>th</sup> Street; PO Box C, Ouray Co 81427**

City of Ouray  
Town of Ridgway

Dear Policy Liaisons,

Per request of the Joint Policy Group at the October 15th meeting, the following is a list of suggestions put forward by local businesses. These suggestions were gathered at the recent business meetings held by Unified Command to discuss concerns and recommendations regarding winter, business support opportunities, and general COVID-19 information.

- Parking spaces for curbside pickup
- Promoting a cooperative delivery service for restaurants and retail businesses - may need two providers to cover county
- More signage to direct visitors to "off main street" businesses
- Help with sidewalk and snow clearing to make it easier for customers
- Help to Coordinate opening and closing dates with restaurants to ensure dining options are available every day

Additionally, it was discussed that a supply of PPE (masks, food service gloves) would be good to have on hand for the businesses. This is being addressed by Unified Command as a possible expenditure of CARES Act funding.

Please let Unified Command know of any decisions or ideas about the above suggestions and if you decide to implement them so we can report back to the businesses and Joint Policy Group.

Thank you,

Unified Commanders  
Tanner Kingery  
Glenn Boyd



## AGENDA ITEM #22



To: Honorable Mayor Clark and Ridgway Town Council  
From: Preston Neill, Town Manager  
Date: November 3, 2020  
Agenda Topic: Appointment of Marshal Schmalz to the Ouray County Emergency Telephone Service Authority (a.k.a. 911 Board)

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**ACTION BEFORE COUNCIL:**

Council is asked to consider appointing Marshal Shane Schmalz as the Town's primary representative on the Ouray County Emergency Telephone Service Authority and Deputy Ryan Hanson as the alternate representative.

**SUMMARY:**

The Authority was created in 1991 pursuant to the provisions of C.R.S. 29-11-102 and via an Intergovernmental Agreement between the tax-supported agencies who respond to 911 calls, including: Ouray County, City of Ouray, Ouray F.D., Town of Ridgway, Ridgway F.D., and Montrose F.D. Each entity can name a representative to the Board. The Authority has the power to contract for the installation, operation and maintenance of an emergency telephone service, including "reverse 911" and other advanced technology or notification systems utilizing telephone, whether traditional "landline," "cellular", or other technology capabilities, to alert the public to emergencies in the area. The Authority pays the costs associated with that service from an emergency telephone charge imposed pursuant to state law and regulations. This 911 surcharge is currently \$1.25 per month per line. "Line" is defined as a telephone number that can call 911.

**PROPOSED MOTION:**

"I move to appoint Marshal Shane Schmalz as the Town's primary representative on the Ouray County Emergency Telephone Service Authority, also known as the 911 Board, and Deputy Ryan Hanson as the alternate representative."

## AGENDA ITEM #23