

PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING

September 29, 2020

CALL TO ORDER

The Chairperson called the meeting to order at 5:35 p.m. The Planning Commission was present in its entirety with Commissioners Emilson, Falk, Liske, Nelson, Councilor Cheek, Mayor Clark and Chairperson Canright in attendance.

1. Application for Replat; Location: SKS Condominiums, Units A and B (formerly Solar Ranches #2B, Lot 87D); Address: 602 Tabernash Lane, Units A and B; Zone: Low-Density Residential; Applicant: Kristin L. Adams; Owners: Kristin L. Adams and Stephen P. Schroeder.

Staff Report dated September 29, 2020 presenting background, analysis and staff recommendation prepared by the Town Planner.

Town Planner Shay Coburn presented an application for replat that would remove an existing condominium plat. Coburn reviewed the criteria for replat and noted the request is in compliance with the Ridgway Municipal Code. She reviewed 7 edits to the new plat map that are required as a result of terminating the condo plat. The Planner noted the edits would need to be made for the final plat and recommend a conditional approval for the request.

The Chairman opened the hearing for public comment and there was none.

ACTION:

Commissioner Nelson moved to recommend approval to the Town Council for the Application for Replat for the SKS Condominiums, Units A and B (formerly Solar Ranches #2B, Lot 87D); Address: 602 Tabernash Lane, Units A and B with the condition that the 7 edits to the plat map noted in the Staff Report dated September 29, 2020 are completed before the plat is recorded. Commissioner Liske seconded the motion and it carried unanimously.

OTHER BUSINESS

2. Planning Commission Bylaws, Review and Consideration of Adoption

Memorandum dated September 29, 2020 regarding the Planning Commission Bylaws; *Town of Ridgway Planning Commission Bylaws*, final draft, prepared by the Town Planner.

Planner Coburn presented the updated *Planning Commission Bylaws* with the edits recommended by the Commissioners at the August Regular Meeting. She explained currently terms are to expire at 2 year intervals which aligns with the Municipal Code. An ordinance will be presented to the Town Council that will change the term to expire at 1 year intervals. She noted the bylaws will be updated to reflect the change if the Town Council passes the Ordinance. There was discussion regarding the term for the alternate commissioner and the Planning Commission agreed the term for the alternate commissioner does not need to be updated at this time.

ACTION:

Mayor Clark moved to approve the *Town of Ridgway Planning Commission Bylaws* including the update to Section 1.B saying the “terms are to expire at one-year intervals” should the Town Council adopt the proposed ordinance. Councilor Cheek seconded the motion and it carried unanimously.

3. Continuing Education for Commissioners

The Planner reported she is working with other area planners and the Department of Local Affairs to coordinate a refresher training course for planning commissioners. The training will be provided virtually, in the evening. Ms. Coburn proposed January 20, 27 and February 3 as tentative dates for the training. The Commissioners tentatively agreed they could attend the training on any of the proposed dates in accordance with their projected schedules. Planner Coburn will advise the Commission of the actual course date via email.

APPROVAL OF THE MINUTES

4. Approval of the Minutes from the Meeting of August 25, 2020

ACTION:

Commissioner Nelson moved to approve the Minutes from August 25, 2020. Councilor Cheek seconded the motion, with Commissioners Liske and Emilson abstaining, and the motion carried unanimously.

ADJOURNMENT

The meeting adjourned at 6:00 p.m.

Respectfully submitted,

Karen Christian
Deputy Clerk