
PARKS, PARKS, TRAILS, AND OPEN SPACE COMMITTEE
MEETING AGENDA PACKET
SEPTEMBER 3RD, 2020
6:00 PM



Due to CoVID-19 this meeting will be held online via Zoom Meetings

Join Zoom Meeting
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Committee Member Meeting Packet

Agenda Item #2:

PARKS, TRAILS, AND OPEN SPACE COMMITTEE
MEETING MINUTES
JULY 7TH, 2020
6:00 PM



Due to CoVID-19 this meeting will be held online via Zoom Meetings

Join Zoom Meeting

<https://us02web.zoom.us/j/88191029698?pwd=cXQzalQ0M3V3V2VnczRDcHdseDVxdz09>

Meeting ID: 881 9102 9698

Password: 739553

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Meeting ID: 881 9102 9698

Password: 739553

Committee Present via Zoom: Doug Canright, Lois Zeimann, Erin Smith, Robb Austin.

Town Staff: Chase Jones

I. Call to Order

6:10pm

II. Approval of Meeting Minutes from May 6th, 2020

Lois moved to approve the minutes.

Robb Seconded the motion.

All committee members present voted in favor.

III. Proposed Bike Park – Matt McIsaac, Trisha Oakland

Chase gave the committee a quick summary of his previous discussion with Matt McIsaac about the possibility of a bike park on the southern end of the Athletic Park. This included; location, plans for baseball expansion, the need to raise/provide funds, need to show community interest and how the existing track is not used or maintained.

Matt went on to describe his coaching and experience in the biking community. He described potential community and economic benefits, using a successful park in Grand Junction as an example. The pump track would be paved so would have little maintenance and help to spread out the skatepark users. Matt and Trisha Oakland have been working with the American Ramp Company for conceptual designs and can show community support in the next Parks Committee meeting. As this time, they are not asking for financial contributions, only for the land and a water tap/spigot if possible.

Trisha Oakland said there is a possibility to partner with Voyager or another 501(C)3 organization like Colorado Plateau Mountain Bike Trail Association (COPMOBA) for fundraising and tax-exempt donations. This project is not looking to partner with Ridgway Area Trails (RAT). Trisha described that a bike park would fill a gap for youth programs and skill range to help keep kids on bikes.

The Committee Members expressed support but requested the following from Matt and Trisha:

- Make sure the land isn't restricted and can be utilized for a bike park*
- Show that there is community support*
- Talk with the other established Athletic Park user groups*
- Develop a maintenance and operations plan*

IV. Hartwell Planters

The Hartwell planter boxes have been upkept by Vicki and Charlie Spencer for years and they are moving away. As a small thank you, Sue Husch and Town Staff will work to submit a letter to the editor showing appreciation for their volunteer service.

V. Baseball Update

The Town has received quotes on infield mix and will have it delivered shortly. There was a request to put up a sign for the Montrose Community Foundation Grant. Staff to explore possibilities with signage restrictions and keep it small and simple.

VI. Athletic Park Pavilion Update

The Pavilion had to be raised to avoid groundwater and the contractor is pouring concrete now.

VII. Heritage Park Improvements

A gravel area with picnic tables was installed and the Visitors Center got a new flier distribution box.

VIII. Town Trees – Cottonwood Creek, Plantings, Removals and Survey

There has been an unexpected dieback in Town trees and a number have had to be removed. Hoping to replant many this fall. The Forest Service survey update is nearing completion. The property owners who have pipe running along their bank no longer want it there so a new solution must be found.

IX. New Business

The committee expressed concern over water usage and the drought. They inquired about enacting voluntary or mandatory restrictions and changing the Town landscaping codes. Erin brought up irrigation incentives and a successful program enacted in Mountain Village to provide irrigation systems with “smart” controllers. Chase to look into the program and possibility of having the similar in Ridgway.

X. Old Business

XI. Adjourn

7:34pm

Agenda Item #3:



July 26, 2020

RE: Ridgway Bike Park

To whom it may concern,

Ridgway Adventure Sports (RAS) is an independently and locally owned bike shop and outdoor retailer opened in May 2018. RAS primarily services the local community with tourism rounding out business in the heart of summer and winter. We offer bike service, sales, accessories, and rentals.

RAS would like to show our strong support for the proposed Ridgway Bike Park. We see the large numbers of locals and tourists who are avid bikers of all ages and all skill levels. There is a big youth contingent of bike riders in Ridgway and it is definitely a popular family activity and I can only imagine what a bike park could offer families and youth. I am confident there would be overwhelming, and lasting, excitement and engagement. A public bike park perfectly supports Ridgway's "Think Outside" motto engaging the community in outdoor activities.

Sincerely,

Amanda F. Swain

Owner, Ridgway Adventure Sports

970-626-8500 * amanda@ridgwayadventuresports.com

From: [Colin Lacy](#)
To: [Chase Jones](#)
Cc: [Trisha Oakland](#)
Subject: Letter of support: Bike Park
Date: Monday, July 20, 2020 3:24:28 PM

Dear Ridgway Parks Department,

I am writing a letter of support for the Ridgway Bike Park project that is actively being considered by the Town. As a parent of two young children (ages 3 and 6 and already avid little riders), I know this is a project that would receive much support and use from children in the Ridgway community (as well as of course adults). While this is a project that at any time would be exciting, I think COVID has significantly elevated the importance of communities investing in activities and resources that can be enjoyed outside. As parents, we continue to watch as so many of the opportunities and activities that were available to our kids are being discontinued or unavailable. This is likely to continue for the foreseeable future and so I applaud the town for considering ways to bring new outdoor activities to its residents.

Lastly, I'll say that I have heard from other parents with children our kids' age that biking specifically has been one of the main activities that they have been doing this summer, especially with so much no longer available. I know there will be many enthusiastic and supportive users of this project.

Thanks for your consideration.

Best,
Colin Lacy

From: [Matthew McIsaac](#)
To: [Chase Jones](#)
Subject: Fwd: Bike Park
Date: Tuesday, July 28, 2020 8:07:10 AM

----- Forwarded message -----

From: **Trisha Oakland** <programs@weehawkenarts.org>
Date: Mon, Jul 20, 2020, 8:58 AM
Subject: Fwd: Bike Park
To: Matthew McIsaac <matthewmcisaac@gmail.com>

----- Forwarded message -----

From: **Sandy East** <sandy@americanantiquelumber.com>
Date: Monday, July 20, 2020
Subject: Bike Park
To: Trisha Oakland- Weehawken Creative Arts <programs@weehawkenarts.org>

Ridgway Parks

We are excited to hear about the new bike park in Ridgway, American Antique Lumber would like to Donate 1500.00 to the start up of this project. We will also be happy to donate any wood products they may be required for the park that we can supply. This will be a awesome addition to the Uncompahgre Valley for bike riding BMX, MTB, technical trials skills and trail ridding.

Sandy East
CE-YO



--

Trisha E. Oakland
Program Director
Weehawken Creative Arts
Sherbino Theater/Ridgway Chautauqua Society
Exhibition and Gallery Coordinator- 610 Arts Collective
(970) 318-0150

Check out our upcoming programs at www.weehawkenarts.org and sherbino.org !

Agenda Item #4:



To: Parks, Trails, and Open Space Committee
From: Preston Neill, Town Manager
Date: August 25, 2020
Agenda Topic: Review of request for placement of memorial plaque on Hartwell Park north pavilion

SUMMARY:

Mayor Clark has suggested that the Town place a memorial plaque on the north pavilion in Hartwell Park, recognizing Richard (Dick) Louis Spirek, Jr and Mary Ellen (M-E) Spirek, two longtime Ridgway residents who recently passed away. They were both very active in the community and had a passion for volunteering in a number of ways.

The Town has a *Memorial Donation and Gift Policy* in place, included as Exhibit 1, and while this request does not exactly fit within the parameters of the policy, staff feels that since the request revolves around a memorial on a Town-owned facility, the request should follow the formal procedures outlined in the Policy. According to the Policy, a completed *Memorial Donation and Gift Agreement Form* must be submitted to the Parks, Trails and Open Space Committee. The Committee must review and determine the appropriateness of the proposal as measured by the stated approval criteria. Approval from the Committee must be received before installation of the memorial may proceed.

Attached as Exhibit 2 is a completed *Memorial Donation and Gift Agreement Form*. To supplement the Form, below is the proposed inscription for the plaque that would be installed on the facility:

In Memory of

Richard (Dick) Louis Spirek, Jr. and Mary Ellen (M-E) Spirek

who worked tirelessly toward bettering their community.

Dedicated 2020

ATTACHMENTS:

Exhibit 1 – Memorial Donation and Gift Policy

Exhibit 2 – Completed Memorial Donation and Gift Agreement Form



EXHIBIT 1

TOWN HALL PO Box 10 | 201 N. Railroad Street | Ridgway, Colorado 81432 | 970.626.5308 | www.town.ridgway.co.us

Memorial Donation and Gift Policy

February 5, 2016

Purpose:

To establish guidelines for the consistent decision-making process related to the acceptance, placement and long-term maintenance of public requests for memorial donations and gifts in Town-owned facilities, parks, rights-of-way, natural areas and trails.

Background:

Memorials and gifts have augmented Ridgway's properties and facilities. Historically, the Town has accepted these donations without a formal written policy. Guidelines are also needed for sustainable management of site-appropriate amenities, so as to maximize the Donor's intent, to not detract from the visual aesthetics of the surrounding natural environment, and to not place an undue burden on the Town.

Management Philosophy:

The protection of the natural environment is a high priority. To this end, the Town of Ridgway may manage and limit memorials in order to promote resource management and sustainability of natural landscapes. The integrity, natural and architectural features of parks, natural areas and facilities will be preserved and not detract from a user's experience. Final decision on the acceptance and placement of memorials may be made by the Ridgway Parks, Trails and Open Space Committee.

Procedures:

- The Donor submits a completed Memorial Donation & Gift Agreement Form to the Parks, Trails and Open Space Committee;
- The Committee reviews and determines the appropriateness of the proposal as measured by approval criteria and will notify the Donor as soon as possible, identifying any final conditions of approval;
- The Town does not guarantee permanency of the memorial or gift. If a memorial or gift must be relocated, the Committee will attempt to notify the donor, in writing, at the address shown on the completed Memorial Donation and Gift Agreement Form;
- The Town takes no responsibility to replace stolen, vandalized donations or for the maintenance or replacement of trees that are not watered by an automated irrigation system, and/or where a Donor has agreed to accept responsibility for watering the tree;
- The Parks, Trails and Open Space Committee's approval must be received before installation of the memorial or gift may proceed;



EXHIBIT 1

TOWN HALL PO Box 10 | 201 N. Railroad Street | Ridgway, Colorado 81432 | 970.626.5308 | www.town.ridgway.co.us

- The Town may agree to be responsible for the installation, maintenance and protection of the work, within reason. Once installed, the memorial or gift becomes Town property.

Guidelines:

All proposals will be evaluated by the Parks & Trails Committee according to the following:

- Memorials and gifts cannot have a commercial appearance or corporate label;
- Design specifications and placement of enhancements on Town-owned properties must be compatible with the existing Ridgway Parks & Trails Master Plan and the Town of Ridgway Master Plan;
- Preliminary decision as to location will be approved by the Ridgway Parks & Trails Committee;
- Memorials and gifts shall not detract from or overpower the scenic or architectural values of the existing environment;
- Memorials and gifts will be constructed of materials that meet the design and maintenance considerations of the Town of Ridgway;
- Donations of any living items (eg: trees) will be considered on an annual basis in conjunction with the Town's planning and budgeting initiatives, and must be part of a comprehensive plan including ease of access to an automated watering system, water conservation and limited maintenance obligations;
- Memorials and gifts which are large in scale will be considered on a case-by-case basis, as they relate to park planning processes and the Town's Master Plans;
- Non-designated monetary memorial donations or gifts will be used to meet the needs of the Town of Ridgway as recommended by Town Staff;
- Donations that incorporate: natural and /or recycled materials (eg: boulders), low-maintenance, durable materials, and creative elements are desired;
- The following donations are not desired: public art (*please work through a public art agency*); stand-alone plaques; live vegetation without access to water and not as part of a larger vegetation or master plan.

Targeted Locations:

Hartwell Park

Sited around the playground area and the perimeter of the park (*not in central open spaces*);

In the amphitheater area around the stage are not desired, although higher up the hillside near the post office might be appropriate;

Benches near the BMX track are appropriate.



EXHIBIT 1

TOWN HALL PO Box 10 | 201 N. Railroad Street | Ridgway, Colorado 81432 | 970.626.5308 | www.town.ridgway.co.us

Cottonwood Park

Parallel to Cottonwood Creek maximizing the San Juan views and Cimarron views;
At trail access areas into the neighborhood (in the areas of extensions of Mary and Cora Streets).

Heritage Park

In the park area, which is not subject to a lease;
Not interfering with the Ridgway sign;
This is not an ideal location for benches but they could be sited here.

Green Street Park

Appropriate along trails and sidewalks maximizing view corridors and on the park perimeter (*not in wide open spaces*).

Regional Athletic Park

2 or 3 practically sized picnic tables at the gazebo;
If benches, durable in design near the skate park;
Along the north side of the drainage between the basketball court and the drainage, if benches, maximizing views of the San Juan and Cimarron Mountains;

Uncompahgre RiverWay Trail

Strategically placed benches along the trail are appropriate as town property and easements allow.

Dennis Weaver Memorial Park

On the trails north of RiverSage Drive (*similar to the Axel Memorial Bench*);
The Eagle Memorial area, including the area down by the river, is to remain open and not incorporate memorials in this general location.

Rollans Park

Near the trails and water access areas, if benches, preferably facing east/south for mountain views.

Review and Update:

This policy may be reviewed from time-to-time by the Ridgway Parks & Trails Committee and updated as needed with a recommendation to the Town Council.

EXHIBIT 2



TOWN HALL PO Box 10 | 201 N. Railroad Street | Ridgway, Colorado 81432 | 970.626.5308 | www.town.ridgway.co.us

TOWN OF RIDGWAY
MEMORIAL DONATION & GIFT
AGREEMENT FORM

Donor Name: Town of Ridgway

Donor Organization (if applicable) _____

Address: 201 N. Railroad St.

Home Phone: 970-626-5308 Work Phone: _____ Mobile: _____

E-mail: pneill@town.ridgway.co.us

Park/Site for Donation: Hartwell Park

Proposed Location: north pavilion

Bench or Table type or Tree desired species (if applicable): N/A

Other item description (e.g.: bust; drawing or photo is helpful): Name the Hartwell Park north pavilion after Richard (Dick) Louis Spirek, Jr. and Mary Ellen (M-E) Spirek

Plaque Incorporated: ☒ YES ☐ NO

Inscription: 3 lines – 45 characters per line maximum. (Please illustrate on separate sheet).

Memorial gifts to the Town are considered outright and unrestricted donations. The Town does not guarantee permanency of the accepted donation. If a memorial must be relocated, the Parks, Trails and Open Space Committee will attempt to notify the Donor in writing at the address shown on this form. Donations may be tax deductible (please consult an accountant). The Donor declares to have read the Memorial Donation & Gift Policy. The Donor understands and agrees with the conditions set forth in this policy and agrees to pay the Town any donation funds within 1 month of notification of Memorial Agreement approval.

☒ I have read and understand the Memorial Donation and Gift Policy

[Signature]
Signature: Donor

8/25/2020
Date

Mail or email completed form to:

Town of Ridgway Parks, Trails and Open Space Committee
PO Box 10, Ridgway, CO 81432

Email: jcoates@town.ridgway.co.us

Accepted By PTOS Committee: _____ Date _____

Cost \$ _____ Paid \$ _____ Date _____

Exact Location verified _____

Inscription Proof reviewed by donor _____

Agenda Item #5:

Agenda Item #6:

Agenda Item #7:

Agenda Item #8: