
PARKS, TRAILS, AND OPEN SPACE COMMITTEE
MEETING MINUTES
NOVEMBER 5TH, 2019
6:00 PM
TOWN HALL



Committee Present: Jared Coburn, Doug Canright, Lois Zeimann, Mayor Pro Tem Eric Johnson, Sue Husch, Erin Smith

Town Staff: Chase Jones

I. Call to Order

6:06pm

II. Approval of Meeting Minutes from September 3rd, 2019

Sue moved to approve the minutes

Jared seconded the motion

All committee members present voted in favor

III. Review Upcoming Events in Public Parks

There were no events are on the calendar before the next scheduled meeting in January 2020. While not a Town park event, Noel night will be happening on Dec 6th.

IV. Athletic Park Pavilion Donation Update

The awarded Pavilion designer is Reynolds Ash and Associates who is currently working on conceptual designs. There will be a meeting on November 14th to review these designs. Committee members then shared ideas to promote that the Town is accepting of donations including; KVNF, posters and the chamber. Eric shared that advertising and donation requests are typically something the Town Council asks the stakeholders to do, not staff.

V. Heritage Park Plan Update

Chase informed the Committee that landscaping improvements have been postponed to spring. The Town did not receive appealing bids and the weather window was quickly disappearing. The Committee requested Chase to look into a banner to hang on the site stating "Improvements coming next spring" with Diedra.

VI. Holiday Lights in Hartwell Park

The committee expressed interest in increasing holiday lights from what was installed last year. With Steven Schroeder being full time there may be an opportunity to spend more time on lighting. Working with the fire department to hang lights high could also be explored. Having the lit hoops or "tunnel" installed above the sidewalk between Town Hall and the Post Office as it had been years ago was requested. Chase expressed plowing difficulties and public works concerns but would look into the plausibility to install the tunnel or something similar. Buying a light or laser projector to shine into the Hartwell Cottonwoods was also mentioned.

Erin shared that American Lighting can be a good source for wholesale lighting options.

VII. New Business

Jared shared that the Community garden is considering installing a composting toilet and asked if the Town has plans to improve Green Street Park in the near future. Eric responded that improvements are on the Council's 5-year CIP plan. Chase suggested that the group discuss the toilet with Town staff, specifically the building inspector, to ensure their proposal is allowable by code before it is presented to the Parks Committee or Town Council.

VIII. Old Business

Public Works is working on trails in Cottonwood Park. Chase will share cloth and material used in next meeting.

Chase shared that the staff member who was working on committee structures left so that project will be delayed.

Hazard Trees have been removed in Cottonwood Park and a Hartwell Park cottonwood tree is planned.

IX. Adjourn

6: 45pm