
PARKS, TRAILS, AND OPEN SPACE COMMITTEE
MEETING MINUTES
MARCH 3RD, 2021
6:00 PM



Due to CoVID-19 this meeting will be held online via Zoom Meetings

Join Zoom Meeting

<https://us02web.zoom.us/j/86722715710?pwd=bTNhZEVKSXJxemtqdlNueVJnVnRmUT09>

Dial by your location

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 876 9923 US (New York)

+1 312 626 6799 US (Chicago)

Meeting ID: 867 2271 5710

Passcode: 367919

Committee Present: Jared Coburn, Sue Husch, Erin Smith, Robb Austin.

Town Staff: Chase Jones

I. Call to Order

6:07pm

II. Approval of Meeting Minutes from January 5, 2021

Sue Husch moved to approve the minutes from Jan 5, 2021.

Jared Coburn seconded

All present voted in favor

III. Heritage Park Lease and RFB for Phase 1 and Phase 2 Improvements

Chase gave the committee a brief update on Heritage park and the Visitor Center. The Railroad Museum left last fall and the Chamber has officially taken over the lease. The Town is working with the Chamber on some possible building improvements. An RFB to complete Phase 1 and Phase 2 improvements to the surrounding grounds was released today and can be seen on the Town's website.

IV. Committee and Staff Transitions

Chase was recently approached by a member about the possibility of appointing another member. The Town Manager is planning to speak with Town Council in the near future about how they'd like to handle various committees and tentatively create by-laws, due-to-this, Chase requested to hold of on any appointments for the time being.

Committee member Eric Johnson will be stepping down from his role on the Town Council. Getting an active TC representative on this committee will be brought up in future TC meetings.

Shay Coburn, the Town Planner, recently left her position with the Town. A contract planner is being utilized by the Town until her position is filled. The Town Manager will field any questions in the meantime.

Chase Jones, the Public Works Supervisor and staff representative and organizer of this committee, will also be stepping down from his position on March 5th, 2021. He expressed his gratitude and thanks to being able to work with this group.

V. Landscaping Regulation Update

The Planning Commission has been working to update landscaping regulations in Town. They have made substantial progress and are planning to solicit for feedback later in the process. Erin Smith shared that she had already been contacted for input being a local landscaper and noted that her recommendations were taken seriously and she could see the impacts.

VI. New Business

Sue Husch noted that some streetscape trees, particularly along Sherman, could use a trimming. There is a Main Street program that may have funding available to accomplish this work.

Robb Austin inquired about a large tree in SW Hartwell that had previously been pressured to be removed or topped. Chase shared that the Century Link Communications dish that was the cause of this was able to be moved higher on the tower so the tree is no longer in the utilities direct line of sight. This change means that mitigation is no longer required at this time. Chase also mentioned that many of the Cobra cables utilized for tree support will be replaced this year.

The presence of a tree house in Cottonwood Creek at the end of Amy Way was brought up and its removal questioned. Chase is to discuss with the Town Manager.

VII. Old Business

The mayor was successful in talking with a local resident who may be able to turn water into Cottonwood Creek during the summer to help water the trees. Unfortunately, staff has not been able to connect with this individual and discuss details.

VIII. Adjourn: 6:38pm