

Ridgway Town Council
Regular Meeting Agenda
Wednesday, September 11, 2019
201 N. Railroad Street, Ridgway, Colorado

5:30 p.m.

ROLL CALL Councilors Robb Austin, Tessa Cheek, Ninah Hunter, Beth Lakin, Russ Meyer, Mayor Pro Tem Eric Johnson and Mayor John Clark

EXECUTIVE SESSION

The Council will enter into a closed session pursuant to Colorado Revised Statutes 24-6-402(b) for the purpose of receiving legal advice regarding Temporary Access at Railroad Street; Reciprocal License Agreement for Access to Railroad Street from Lot A, Park Subdivision and Mitchell Subdivision No. 2, Lot 1; and C.R.S. 24-6-402(4)(f) Personnel Matters.

6:00 p.m.

ADDITIONS & DELETIONS TO THE AGENDA

INTRODUCTIONS AND PRESENTATIONS

Introduction of Deputy Marshal Ryan Hanson, and recommendation to remove from probationary statue and place as full time employment - Town Manager.

ADOPTION OF CONSENT CALENDAR All matters listed under the consent calendar are considered to be routine by the Town Council and enacted by one motion. The Council has received and considered reports and recommendations prior to assigning consent calendar designations. Copies of the reports are on file in the Town Clerk's Office and are available to the public. There will be no separate discussion on these items. If discussion is requested, that item will be removed from the consent calendar and considered separately.

1. Minutes of the Joint Workshop Meeting with the Planning Commission of August 6, 2019.
2. Minutes of the Workshop Meeting of August 13, 2019.
3. Minutes of the Regular Meeting of August 14, 2019.
4. Minutes of the Budget Retreat Meeting of August 24, 2019.
5. Minutes of the Workshop Meeting of August 28, 2019.
6. Minutes of the Workshop Meeting of September 4, 2019.
7. Register of Demands for September 2019.
8. Request for water leak adjustment, 755 Chipeta Drive, Meter # 1310.2
9. Appointment of Erin Smith to the Parks, Trails and Open Space Committee.

PUBLIC COMMENTS Established time for the public to address the Council regarding any item not otherwise listed on the agenda. Comments will be limited to 5 minutes per person.

PUBLIC REQUESTS AND PRESENTATIONS Public comments will be limited to 5 minutes per person; discussion of each item may be limited to 20 minutes.

10. Request to proclaim September as Suicide Prevention Awareness Month - Hope Logan, Tri-County Mental Health.
11. Request to adjust contract for 2019 Concert Series regarding percentage of vendor fee - Sue Husch, Ridgway Chautauqua Society.
12. Presentation from Eco Action Partners regarding Town energy use, greenhouse gas inventory, 2019 accomplishments and 2020 action plan with request for funding - Kim Wheels.
13. Presentation regarding new programs, projects and opportunity for questions - Willy Freeman and Paul Hora, San Miguel Power Association.

POLICY MATTERS Public comments will be limited to 5 minutes per person; overall discussion of each item may be limited to 20 minutes.

14. Discussion regarding water rates - Town Manager.
15. Introduction of an Ordinance Replacing Section 7-3-12(J) of the Ridgway Municipal Code, to Provide Regulations for Master Sign Plans, and Adding Provisions to the Sign Regulations in Chapter 7-3-12 to reference Master Sign Plan Regulations - Town Planner.
16. Master Plan Code update, process and estimated costs for 2019 and 2020 - Town Planner.
17. Award of bid for design and construction oversight for the Athletic Park Pavilion Project - Town Planner.
18. Request for approval to submit grant application to Great Outdoors Colorado to partner with Southwest Conservation Corps on Parks and Trails improvements - Public Works Services Admin.
19. Resolution for Colorado Open Records Act Policy, and fee update - Town Attorney.
20. Discussion regarding vaping regulations - Mayor Clark.
21. Retention of consultant for Town Manager hiring process - Mayor Clark.

MANAGERS UPDATE

Planning Commission update

Presentation of Urban Growth Management Area (UGMA) to the Ouray County Board of County Commissioners to amend the 2002 IGA in follow up to adoption of the Master Plan
General Town Hall updates

STAFF REPORT Written report may be provided for informational purposes prior to the meeting updating Council on various matters that may or may not warrant discussion and action.

COUNCIL COMMITTEE REPORTS Informational verbal reports from Councilors pertaining to the following committees, commissions and organizations:

Council Appointed Committees, Commissions, Task Forces:

Ridgway Parks, Trails & Open Space Committee - Councilors Austin and Mayor Pro Tem Johnson

Ridgway Planning Commission - Councilor Cheek and Mayor Clark

Ridgway Creative District Creative Advocacy Team - Councilor Hunter

Ridgway Scholarship Committee - Mayor Pro Tem Johnson and Mayor Clark

Council Board Appointments:

Ouray County Weed Board - Councilor Lakin; alternate - Town Engineer

Ouray County Joint Planning Board - Councilor Meyer, citizens Rod Fitzhugh & Tom McKenney;
alternate-Mayor Pro Tem Johnson

Sneffels Energy Board - Councilor Lakin and Public Works Services Administrator; alternate -
Mayor Pro Tem Johnson

Region 10 Board - Mayor Clark

WestCO Dispatch Board - Town Marshal; alternate - Town Manager

Gunnison Valley Transportation Planning Region - Town Manager; alternate - Public Works
Services Administrator

Ouray County Transit Committee - Public Works Services Administrator; alternate - Town Manager

Ouray County Water Users Association - Councilor Meyer

Ouray County Affordable Housing Advisory Committee - Councilor Austin.

Council Participation and Liaisons:

Chamber of Commerce - Councilmember Hunter

Communities That Care Coalition - Mayor Clark

Ouray County Fairgrounds - Councilor Austin

ADJOURNMENT

Deadline for agenda items for next regular meeting, Wednesday, October 2, 2019 at 4:00 p.m.,
Town Clerk's Office, 201 N. Railroad Street, Ridgway, Colorado.

Consent Agenda

RIDGWAY TOWN COUNCIL and PLANNING COMMISSION

MINUTES OF JOINT WORKSHOP MEETING

AUGUST 6, 2019

The Town Council and Planning Commission convened for a joint workshop at 6:05 p.m. in the Ridgway Community Center at 201 N. Railroad Street, Ridgway, Colorado. In attendance Councilors Austin, Cheek, Hunter, Meyer, Mayor Pro Tem Johnson and Mayor Clark. Councilor Lakin was absent. Present from the Planning Commission Chairperson Canright and Commissioners Emilson, Falk, Nelson. Commissioner Liske was absent.

Town Clerk's Notice of Joint Workshop dated July 24, 2019 to receive a presentation and provide comments on the development plan for the Ridgway Light Industrial Park.

Developer Ben Jackson asked the Council to consider "amending the light industrial land use code", "to consider on a case by case basis mixed use" as a conditional use. He explained the vacant property within the Ridgway Light Industrial Park was not developed for industrial uses "due to the recession". The proposed development of Roundhouse Townhomes on the industrial zones property would be a five to ten year phased project. He noted "we're finding businesses are looking for a turn key product", and "we're looking to build that" and "also asking about employee housing so that's why that component is in there". "The sewer and water lines are in", "we own the land", "so will help with affordability". He noted a number of businesses outside the area have been "expressing interest in commercial with flex space above".

Chris Hawkins with Alpine Planning presented a project overview for the "Roundhouse Lofts and Townhomes with community housing and service/commercial and light industrial". The project consists of 106 units on 6.3 acres with 40 live work situations and 66 townhome units conceptually 950 sq feet, 20 of which would be deed restricted, 46,360 sq feet of service, commercial and light industrial uses below live-work units. Design "inspiration" is from other "mountain communities", he displayed a concept of building layouts with two story buildings. Mr. Hawkins explained housing "would be for households who earn 80% to 120% AMI", "initial rental or sale to employees working in Town or County", deed restricted to prohibit short term rentals and require owner occupancy he noted. Commercial uses would be approximately 4,636 square feet per building and 1,159 per unit "of flex space ability".

Mr. Hawkins presented areas in which the developers visualize compliance with the Town's Master Plan. Proposed infrastructure included Laura Street being two and partial one way, sidewalk along Laura Street to Otto, the developer would "strive to provide sidewalk along Laura to Fredrick" and the project is located near utility infrastructure easements. Housing area will be "multi-family pods" with "some on street parking" and parking off the alley. He noted the Town could condemn the land to the west of the development for property needed to increase the street size to accommodate two way traffic.

Mr. Hawkins requested the Council allow housing as a conditional use in the I-1 zone and amend the zoning regulations to allow multi-family housing as a conditional use.

Mr. Hawkins answered questions from the Council and Commission. On a question from Council he stated the units would be "townhouse type units to be rented and then sold down the road, twenty years or so". Mr. Jackson noted the units would be "changed to condos" and

“to sell is mostly market driven”, but “we would for a minimum of seven years keep them as rental units”.

SPEAKING FROM THE AUDIENCE:

Tim Geese resident of River Park Subdivision stated he is “extremely concerned” about the proposal and stated he purchased his home “knowing about industrial” but “residences will change” the reason he purchased a home in the subdivision. He stated “this is one of the biggest proposals that Ridgway has had”, “I am really concerned with what I see”, “I hope you really listen to the voices of the residents of River Park” during planning discussions.

Rick Vojta resident of River Park Subdivision stated he is “concerned with services in light industrial being pushed closer” to the subdivision” and the “intensity of commercial use next to residential” “that could create hazards”.

Tom Heffernan resident of River Park Subdivision stated he agreed “with Rick” and expressed concerns with new businesses “mentioned, such as the stone company” “not being compatible with residential” and stated an “industrial commercial area concerns me”.

Taylor Chase supported the affordable housing component of the plan.

Tammy Tuttle stated “as an employer” “affordable housing is necessary for us” to provide employee housing. “85% of my staff comes from Montrose” and the “biggest reason I can’t get employees is because of housing” opportunities in Town.

Kelly Day resident of River Park Subdivision stated she would like to “see a better transition zone between residential and industrial” and noted “there needs to be serious pedestrian connectivity”. She also expressed concerns with traffic flow, and noted the projected number of potential vehicles in the housing area is “underestimated”.

Tom McKenney stated “conceptually I like the idea” and that he would like to “see some diversity” in design of the buildings.

Mayor Clark noted the developers are asking the Council to consider a code amendment to allow residential housing as conditional use in the I-1 zone. There was discussion by the Council. It was agreed to direct staff to review the request to amend the code.

Floyd Day noted “traffic concerns from the River Park development” and suggested an “end date” or “sunset” to deed restriction as an “incentive to upgrade homes”.

The Town Manager presented items which should be considered: does the Town want to lose land zoned for light industry, a review should be conducted of the commercial and industrial base since the property is currently platted and if relocated there would not be existing infrastructure and it would be more costly to develop and create an industrial zoning base in the future; consideration of Laura Street being a one-way street, as the community has stated in the Master Plan that connectivity to and from the downtown is a high priority; pursuing condemnation is not a popular action by governmental entities and carries with it significant effort and costs; the proposed housing would create a significant population change for the Town and its infrastructure, and these impacts should be assessed. She noted there are not resources to provide this type of assessment by staff, and would require retaining an

outside consulting firm. Manager Coates reported the developer has noted a limited demand for the industrial parcels, yet staff has received numerous requests for industrial land and companies have chosen to look out of the area since the area has not been final platted, individual industrial properties could not be conveyed. Other items to consider are: how feasible is an industrial structure with low ceilings and residences located above, feedback from existing light industrial business owners is there is a need for buildings with higher ceilings and more on the ground storage; the sewer lagoons will need to be mitigated to allow residential use in the area and the Town has stated that development must pay its own way, so the cost would need to be borne by the developer; the map depicting locations of the I1 and I2 zones are not correct, if residential is allowed there are additional properties which could be included; the process and proposal to add residential uses within industrial zoning will need to be evaluated as to impacts on existing properties and setbacks to other areas; there are other restrictions in the light industrial zone which could be less impactful than residential and there would likely be more changes than just adding residential uses.

Planner Coburn noted some policies in the master plan may not support the proposed development such as over concentration, character, balancing mixed uses, creating compatible development and compatibility between uses. She further noted deed restricting rental units may not be legal unless public monies are part of the project; 80% AMI to 120% AMI requires residents to earn \$59-79K annually to qualify, which may not assist with employee housing. She stated there are currently about 550 housing units in Town, the proposal would create over a 20% increase and place demands on infrastructure; staff has recently received a development proposal and the applicant had a "hard time fitting everything on to the property" such as storm water, trash enclosures, snow storage areas, utilities and green spaces, and noted without ample room these additions to the proposed project may become expensive; as shown the proposal does not include the required amount of parking spaces.

The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

Pam Kraft, MMC
Town Clerk

RIDGWAY TOWN COUNCIL
MINUTES OF WORKSHOP MEETING

AUGUST 13, 2019

The Town Council convened for a workshop meeting at 6:05 p.m. in the Ridgway Community Center at 201 North Railroad Street, Ridgway, Colorado. In attendance Councilors Cheek, Hunter, Meyer, Mayor Pro Tem Johnson and Mayor Clark. Councilor Austin was absent, Councilor Lakin entered the meeting after the roll call.

Town Clerk's Notice of Workshop to review and discuss water rates dated August 2, 2019.

Town Manger Jen Coates presented a memorandum dated August 9, 2019 containing background, questions for discussion and exhibits. She reviewed fixed costs and variables that contribute to the cost of water, relative to the amount of water sold. She explained the estimated costs for variables that effect the water rates such as the cost of water, capital projects, tap fees and fund reserves. She explained that while the costs are projected and based on fixed and historical information many variables are also included.

There were comments and discussion by the Council.

SPEAKING FROM THE AUDIENCE

Robert Goodbinder, representing Ridgway Lodge and Suites requested a history of the water treatment facility and asked what consists of the proposed seven million dollars projected for capital equipment. He also asked if the Town has enough water supply to accommodate the anticipated growth or drought without annexing or purchasing water rights.

Tate Rogers said "the people carrying the biggest burden with the rate increase are the same people improving the quality of life for the town by paying high real estate taxes, sales tax, and lodging tax" and requested the Council consider this when reviewing the water rates "to keep businesses in town".

Rodney Fitzhugh said it is difficult for business and large families to conserve water. He asked "staff to review the facts and figures before making an arbitrary decision".

John Countryman asked why there are overages if the current rate is for the actual cost to deliver water and stated the current price for water should be sufficient without overage rates. He said he "only wants to pay his fair share" and does not want his "use to be subsidized by his neighbors, nor does desire to subsidize his neighbor".

Bob Collins noted only 136 taps exceeded the base allowance in 2018. He did not agree with how the water rates were calculated. Collins shared his rational for rate structure and suggested keeping the base rates the same and increasing the overage rates.

Barthold Lichtenbelt spoke in favor of the rate structure and asked what the rate structure policy will be.

Councilor Lakin entered the workshop at 7:00 p.m.

John Countryman said the base water rate does not make sense for winter use since most of the gallons allocated are not used. Countryman commented that “only charging the base rate for actual water used will incentivize conservation”.

The Council discussed Mr. Countryman’s ideas. The Council spoke extensively on cost of water, base rate and water structure and shared what they are doing to conserve water.

Mr. Countryman felt there should not be a tiered rate structure and low volume water users should not be charged for water they do not use, and that everyone in the water system should pay for capital costs not just overage users. He suggested that a new rate structure could assist in water conservation.

Cat Lichtenbelt said she understands how the larger water users strain the system, but the fact that they provide jobs in the community should be considered in the fees they pay to make the fees equitable.

Tom McKenney said all of the problems are about overages not paying the base rate and felt those users should pay for the overage, not people that stay within their base rate. He asked the Town to consider purchasing remote meters to determine daily usage instead of waiting for the monthly invoice.

Laurie Greischel commented that she uses minimal water except in the summer, and then her usage creates an overage. She asked why the base rate cannot seasonally change

Town Manager Coates explained the larger water users create a bigger demand on the system and compel most of the capital costs incurred. She summarized the conversation and there was consensus by the Council to support the six stated goals in the memorandum with overarching goals of disincentivizing excessive water use while not being overly punitive and having all users pay a “fair share” of water use, balancing lower user costs with higher users costs; confidence in the figures used to establish the cost of water at \$10.50 per 1000 gallons and operating expenses of \$475,000; supported the capital projects estimates and summary for the water fund to assist in setting the rate; supported the target for twelve month reserves based on the \$475,000 average; agreed the estimated tap fee revenues are sufficient for the purpose of setting the rate; agreed the \$42 base rate is “generally appropriate”; directed staff to look at the base allocations (4000 gallons for non-residential users and 6000/7000 gallons for residential users) while bringing down the water use overage costs as much as is reasonable while limiting the amount of subsidy provided by low water users for the benefit of the high water users.

The workshop adjourned at 8:45 p.m.

Respectfully Submitted,

Karen Christian
Deputy Clerk

RIDGWAY TOWN COUNCIL
MINUTES OF REGULAR MEETING
AUGUST 14, 2019

The Mayor called the meeting to order at 5:35 p.m. at the Ridgway Community Center, North Railroad Street, Ridgway, Colorado. In attendance were Councilors Austin, Cheek, Hunter, Beth Lakin, Meyer and Mayor Clark. Mayor Pro Tem Johnson was not present for the roll call.

EXECUTIVE SESSION

The Town Attorney suggested the Council enter into a closed session pursuant to Colorado Revised Statutes (C.R.S.) 24-6-402(b) for the purpose of receiving legal advice regarding code enforcement regarding illegal use of private property; C.R.S. 24-6-402(4)(e) for the purpose of determining position relative to matters that may be subject to negotiations and Tri-County Water Conservancy District emergency interconnection; and C.R.S. 24-6-402(4)(f) for personnel matters.

ACTION:

It was moved by Councilor Lakin, seconded by Mayor Clark and unanimously carried to enter into closed session.

The Council entered into executive session at 5:35 p.m. with the Town Attorney and Town Manager.

Mayor Pro Tem Johnson entered the closed session at 6:00 p.m.

The Council reconvened to open session at 6:10 p.m.

The regular meeting began at 6:15 p.m.

CONSENT AGENDA

1. Minutes of the Regular Meeting of July 10, 2019.
2. Register of Demands for August 2019.
3. Renewal of restaurant liquor license for Provisions.
4. Request for water leak adjustment, 251 S. Charlotte, meter #6890.1
5. Request for water leak adjustment, 610 Sabeta Dr., meter #5150.1
6. Request from Ridgway Creative Advocacy Team (CAT) to appoint Jen Randolph.
7. Request from Hope West for letter of support to renew Enterprise Zone designation.

ACTION:

It was moved by Mayor Pro Tem Johnson and seconded by Councilor Lakin to approve the consent agenda. The motion carried unanimously.

PUBLIC COMMENTS

Lanay Clark asked the Council to consider a long term plan to improve pedestrian safety at the Sherman /Lena Street crosswalk. She suggested LED light installation or reinstituting the orange traffic flags that were removed during RAMP. She commented that the Sherman/Lena cross walk is a major crosswalk for the children in the community and the Colorado Department of Transportation (CDOT) told her the request to make changes or improvements on the highway must come from the Town.

Bob Collins commented that he has witnessed many near accidents involving pedestrians and suggested the speed limit on Highway 62 be lowered to 15 miles per hour. He also commented about visitors traveling the wrong way on North Lena.

The Council directed staff to contact CDOT about what they would allow on the highway for safety at that intersection.

PUBLIC REQUESTS AND PRESENTATIONS

8. Presentation of the 2018 Fiscal Year Audit

Brian Blair with Blair and Associates, Certified Public Accountants, presented a 2018 Management Report, along with the audited annual financial statements. He said no material errors were found in the audit and the working capital account balances are up compared to 2017. Mr. Blair noted expenses were less than budgeted and operating revenues were more than projected primarily because of an increase in sales and lodging tax, as well as water and sewer revenues.

9. Request to hold ROK'n Buddy Run and 10k Trail Race on Town right of way

The Council received a special events permit for the ROK'n Buddy Run and 10k Trail Race on Town right of way, and a pot luck in Hartwell Park on October 5th.

Mary Plumb, on behalf of Peer Kindness, explained the ROK'N Buddy Run is being held as a fundraiser and to promote awareness of the Pure Kindness organization. Robin Shanken, Director of Pure Kindness explained the organization promotes youth prevention education, advocacy and outreach, and bully prevention. She also explained that is the founder of Pure Kindness and they would like to donate a 3 X 3 commemorative engraved boulder. The engraving will say *Running with Kindness 2019* and is proposed to be placed at the beginning of the race course.

The Council directed Ms. Shanken to contact Public Works Administrative Services to work out where the boulder would be placed and to work out alternative parking because the Library parking lot may not be available on October 5.

ACTION:

Councilor Hunter moved to approve the request for a Special Permit for the ROK'n Buddy Run on the Town right-of-way, and pot luck in Town park subject to staff's authorization for parking and boulder placement. Councilor Meyer seconded the motion and it carried unanimously.

10. Presentation on Communities that Care Coalition

Danelle Norman, Programs Manager for Voyager Youth Program, gave an informative PowerPoint presentation about the Communities that Care Coalition (CCC). She explained

that CCC teaches youth how to develop healthy behaviors by implementing social development strategies. Ms. Norman shared research about the adolescent brain and reported on the coalition's accomplishments in 2018 to encourage healthy life styles.

11. Ridgway Area Chamber of Commerce 2019 Second Quarter Report

Hilary Lewkowitz reported that the Chamber's Master Plan is complete and she is looking forward to partnering with the Town for implementation; the Chamber is applying for another \$10,000 off-season marketing grant to assist the local businesses; and applying for a \$25,000 grant with the Colorado Tourism Office to support the Ridgway Creative District. She noted that the funds will be matched by the Town if approved. Lewkowitz said the Chamber's monthly newsletter design has been revamped; the Chamber is working with the Ouray Tourism office to combine their 2020 visitor guide with the Ridgway Visitor's Guide; and the annual golf tournament will be held on September 14. The net proceeds from the tournament will go toward the Youth Apprenticeship Program that connects youth with local businesses.

PUBLIC HEARINGS

12. Recommendation from Planning Commission on application for Preliminary Plat for Vista Park Commons; Location: Ridgway USA Subdivision Lots 30-34; Address: TBD Redcliff Drive; Zone: General Commercial; Applicant: Vista Park Development, LLC; Owners: Ridgway Land Company, LLLP

Town Planner Shay Coburn presented the Vista Park Commons Preliminary Plat and commented that the project will assist in the housing market's price gap. She explained the Planning Commission recommended Town Council approval at the June regular meeting as long as the outstanding deficiencies noted in the Staff Report dated June 25, 2019 were addressed. The Planner noted most of the items have been addressed, but engineering deficiencies and other small details that can be resolved at the staff level have not been completed. She explained the outstanding deficiencies are regarding the easement dedication, plat map notes, the central walkway clarifications, utilities going to Lot 17, drainage issues in the utility easement, questions regarding the pressure releasing valve, a maintenance agreement is needed for the sewer area, and resolution about the school bus location. Planner Coburn commented that the applicant submitted a new set of engineering plans since the Planning Commission's meeting and reminded the Council to consider the conditional uses and variance requests submitted in the application. Coburn explained the Planning Commission negotiated two affordable housing units with this development. The applicant is requesting to build one unit in Phase I of the project and the second in Phase 3.

The Town Council discussed the application with staff.

Doug MacFarlane, architect for the project assured the Town Council that they would work with staff to resolve the outstanding issues quickly.

Applicant Joe Nelson agreed to build the affordable housing units in Phase I and 2. He also commented that the Ridgway USA Subdivision has standing water issues that affect the project and that will also be resolved with staff.

SPEAKING FROM THE AUDIENCE:

Terry Schuyler from San Miguel power Association suggested solar lighting for the parking area.

ACTION:

Councilor Hunter moved to approve the application for Preliminary Plat with the exception that one affordable unit is constructed in Phase 2 instead of Phase 3 as the Developer has agreed; along with all the conditions and variances as noted in the Staff report dated June 25, 2019; and with the expectation that the applicant and staff will resolve the outstanding issues within the required 90 days. Councilor Austin seconded the motion and it passed unanimously.

POLICY MATTERS

13. Recommendation to award bid for artwork for Space to Create property

Diedra Silbert, Community Initiatives Facilitator, presented a concept drawing entitled *The Ridgway Ride for Space 2 Create*, by artist Jimmy Descant that was chosen by the selection committee. She explained the art is part of the Colorado Creative Industries awarded grant for the Space 2 Create lot and the final piece will be presented at the unveiling. She further explained that the intention is to activate the lot and create excitement in the community for the project. Ms. Silbert said the artists included a statement with the concept drawing explaining the proposed 12' W X 18' art piece depicts a theme about "past, future, and the Colorado natural environment in a large scale piece; with focus on movement, and inclusive of everyone regardless of wealth, station or situation; mixing the mountains, different modes of transportation, local cultures and ideas; mixing the natural aspect of water, mountains and ranch aspects with the Utes, trains, the West and a rocket ship for futurism." Silbert said the Selection Committee is recommending approval of the concept because it tells a story about Ridgway.

ACTION:

Councilor Cheek moved to approve Jimmy Descant's concept drawing for the Space 2 Create property. Mayor Pro Tem Johnson seconded the motion and it carried unanimously.

14. Update on Ouray County Hazard Mitigation Plan

Town Planner Shay Coburn explained the mitigation plan was last updated in 2015 and that the document provides information about procedures for prevention, not reaction. The mitigation plan assists in staying compliant with the Federal Emergency Management Agency (FEMA) regulations in order to receive funds if needed. Planner Coburn said she will update the Council periodically until final draft.

15. Introduction of an Ordinance of the Town of Ridgway, Colorado Repealing and Replacing Chapter 6, Section 5 of the Ridgway Municipal Code Regarding Outdoor Lighting Regulations

Town Planner Shay Coburn presented a proposed ordinance along with the Planning Commission's comments from the July regular meeting. She reviewed the pros and cons of being certified as a dark sky community through the International Dark Skies Association (IDA) and asked the Council to consider how the added responsibilities align with the 2019 staff priorities. Planner Coburn further explained the densely populated and mixed use zones will require reduced lighting with the certification and that does not comport with the building regulations. She also explained it is difficult to find a simple solution for lumen lighting limits for various structures which may cause more work with the building permit process.

SPEAKING FROM THE AUDIENCE:

Val Schwarz, Dark Skies Committee Chairperson said only 1 in 5 of the IDA requirements are met with the current ordinance, and the existing structures in town are grand fathered in. Only new construction will be affected by the requirements. Mr. Schwarz reviewed what the committee and staff responsibilities would be to receive and maintain the certification.

David Jones, Dark Skies Committee member said there will be no reason to seek certification if the proposed ordinance is not passed.

Planning Commission Chairman Doug Canright spoke in favor of the certification through the IDA. He asked the Council to provide direction and prioritize the 2019 staff goals. The Town Council directed staff to complete the certification process with the IDA. Canright also asked if certain single family home design requirements for slope and footprint size be approved at the staff level to assist in reducing the workload. The Town Council agreed.

ACTION:

Councilor Austin moved to introduce the proposed Ordinance to Repeal and Replace Chapter 6, Section 5 of the Ridgway Municipal Code Regarding Outdoor Lighting Regulations as presented and that the Town supports and recognizes Ridgway as a Dark Sky Community; and the Town supports the Dark Skies Committee efforts to make Ridgway compliant; and that the Town would send a letter of support for the IDA application when requested. Councilor Lakin seconded the motion which passed unanimously.

The Town Council discussed alterations to the motion.

ACTION:

Councilor Lakin moved for an amendment to the introduced Ordinance for Outdoor Lighting Regulations that will address lumen standards for single family and non-single family structures, and qualifies as a multi-family home solution that meets IDA requirements; and that the amended ordinance is reviewed by the IDA before it is passed. Councilor Hunter seconded the motion and it passed unanimously.

16. Discussion regarding participation in the Adopt a Highway Program along Highway 62 west of Town

Mayor Clark said he has committed to be involved with the program and asked the Councilors if they would also commit. The Council agreed to proceed with the membership and participate in the Adopt-A Highway Program.

17. Discussion pertaining to Highway 62 bike lanes

Mayor Clark noted the discussion is in follow up to the numerous complaints received about gravel in the bike lanes. He noted it is also a safety issue. Town Manager Coates said the streets were swept in the spring and will be swept again in the next few weeks. She requested CDOT start using mag-chloride in the winter instead of sand to prevent debris in the bike lanes.

TOWN MANAGERS REPORT

Manager Coates reported on the statewide roundtables. She reported that funding will be available in 2021 to serve 80%-100% of the average median income for affordable housing:

Diedra Silbert, Community Initiatives Facilitator is working on the application for the Creative Corridor 2020 with budgeted funds of \$2500; deployment of the Ouray County broadband project will combined with the Region 10 Ridgway project, and a meeting will be scheduled in about one month for the public officials to discuss strategies; Diedra Silbert is applying to be a Graduate Main Street Community with the Department of Local Affairs, and if approved the Town will be eligible for increased grant funds; the Town is advertising for an architect for the Athletic Park Pavilion Project, and a bank account has been established to accommodate fund raising; letters are being sent to the property owners affected by the Ridgway Ditch inspection.

COUNCIL REPORTS

Councilor Austin reported Habitat for Humanity will be constructing a home in Ridgway next year, and plan to serve 18 homes in the area by 2024.

EXECUTIVE SESSION

The Town Attorney suggested the Council enter into a closed session pursuant to Colorado Revised Statutes (C.R.S.) 24-6-402(4) (f) for personnel matters.

ACTION:

It was moved by Mayor Pro Tem Johnson, seconded by Councilor Meyer and unanimously carried to enter into closed session.

The Council entered into executive session at 9:45 p.m. with the Town Attorney and Town Manager.

The Council reconvened to open session at 10:05 p.m.

ADJOURNMENT

The meeting adjourned at 10:05 p.m.

Respectfully Submitted,

Karen Christian
Deputy Clerk

RIDGWAY TOWN COUNCIL
MINUTES OF BUDGET RETREAT MEETING
AUGUST 24, 2019

The Town Council convened for a workshop meeting at 9:15 a.m. in the Ridgway Community Center at 201 N. Railroad Street, Ridgway, Colorado. The Council was present in its entirety with Councilors Austin, Cheek, Hunter, Lakin, Meyer, Mayor Pro Tem Johnson and Mayor Clark in attendance.

Town Clerk's Notice of budget retreat dated August 8, 2019.

The Council received the following materials prior to the meeting: Home Rule Charter pertaining to budgeting and capital improvements; Capital Improvement Program Policy; Treasurers Report for year to date revenues and expenditures for the general, water and sewer funds; year to date Capital Projects Summary; year to date Strategic Plan; Summary of Master Plan adopted June 12, 2019; Master Plan Action Item Tracker of ongoing and short term action items; draft Capital Projects Plan; documents from the Colorado Municipal League pertaining to taxes, fees, improvement districts and alternate financing mechanisms; year to date revenues budgeted to actual; graphs of building permits and marijuana taxes year to date.

Town Manager Jen Coates reviewed year to date revenues noting building permits are at 60% of budgeted amounts through August, and sales, lodging and marijuana taxes are up. She noted a "slowing" in building permits. Council and staff reviewed year to date expenses within the general fund. There was a review of the water and sewer funds, discussion regarding capital outlay projects which would not be completed this year. It was noted projected revenues are up, and expenditures are down.

The Town Manager presented an overview of staffing, and the status of 2019 capital outlay and five year capital improvement plans by each line item, and discussed them with the Council. The 2019 Strategic Plan was reviewed outlining items completed year to date. Council asked staff to undertake a public outreach regarding accomplishments.

There was discussion regarding budgeted revenues and expenditures and land use activity.

The Council took a lunch break at 11:40 p.m. and reconvened the meeting at 12:15 p.m.

Council reviewed the short term and ongoing items contained in the master plan with staff, and rated the items to prioritize for budgeting and establishing strategic plan items in 2020.

Council and staff reviewed and discussed the 2020 Capital Outlay and Capital Projects, and then reviewed the updated five and ten year capital project plans and prioritized each item.

The Town Manager presented an overview of revenue opportunities, and it was agreed to discuss the matter at another meeting.

The meeting adjourned at 3:15 p.m.

Respectfully Submitted,

Pam Kraft, MMC
Town Clerk

RIDGWAY TOWN COUNCIL
MINUTES OF WORKSHOP MEETING
AUGUST 28, 2019

The Town Council convened for a workshop meeting at 6:00 p.m. in the Ridgway Community Center at 201 N. Railroad Street, Ridgway, Colorado. The Council was present in its entirety with Councilors Austin, Cheek, Hunter, Lakin, Meyer, Mayor Pro Tem Johnson and Mayor Clark in attendance.

Town Clerk's Notice of Workshop dated August 26, 2019.

The Council met with Department of Local Affairs (DOLA) regional representative Patrick Rondinelli to discuss establishing a plan for recruitment of a new Town Manager. He noted based on the time frame of Town Manager Coates resignation, the Council may need to develop a "very aggressive schedule".

Mr. Rondinelli explained some communities hire firms to recruit for this type of professional position, the cost averaging \$25,000 to \$30,000. He noted there many "good communities looking for managers" and stressed the importance of "selling your community when you advertise". He recommended the Council discuss and come to a consensus on "how you advertise yourselves" and "market the community". Also determine "what you are looking for in a candidate", "identify characteristics", "attributes and traits" that will "fit your community". He suggested the possibility of hiring a consultant to "facilitate and lead" the formal recruitment process, oversee the hiring process and perform background checks, noting a number of retired municipal managers from the region have assisted other communities. He suggested the use of panels to review finalists and holding a "community meet and greet".

Mr. Rondinelli answered question from the Council. He stated it is important that the current Manager is "separate from the process". There was discussion by the Council pertaining to keeping the community informed of the process, and professional organizations which can publish advertising.

The meeting adjourned at 6:50 p.m.

Respectfully Submitted,

Pam Kraft, MMC
Town Clerk

RIDGWAY TOWN COUNCIL
MINUTES OF WORKSHOP MEETING
SEPTEMBER 4, 2019

The Town Council convened for a workshop meeting at 6:05 p.m. in the Ridgway Community Center at 201 N. Railroad Street, Ridgway, Colorado. The Council was present in its entirety with Councilors Austin, Cheek, Hunter, Lakin, Meyer, Mayor Pro Tem Johnson and Mayor Clark in attendance.

Town Clerk's Notice of Workshop dated August 29, 2019.

The Mayor explained the workshop was scheduled to discuss and develop a process for selecting and hiring a new Town Manager. At the previous workshop the Council was given the name of three independent consultants who specialize in assisting in the hiring process. He reported he has spoken to two of the consultants, one which is unable to take on another project at this time and he will speak to the third person in the next few days.

Mayor Clark presented information he obtained from the consultant regarding the hiring process. The consulting fee is \$70 an hour plus expenses; assisting the City of Ouray in recruitment of the City Manager was \$3500; the process involves developing a prospectus for potential candidates; four weeks should be allocated to distribute and post the opening of the position; candidates are placed into three tiers and it was recommended a committee is formed, including other municipal managers, to review the resumes; the Council would review the recommendations and narrow candidates to three to five and host a community meet and greet before holding interviews. He noted the Town would be asked to pay travel expenses for candidates, and suggested a stipend be set.

There was discussion by the Council regarding ideas for the process.

SPEAKING FROM THE AUDIENCE:

Rod Fitzhugh suggested the Council look at hiring someone already living within the region.

Lynn Padgett suggested the Council have the consultant or hiring firm meet with department heads to discuss desired attributes of the candidates.

The Council discussed advertising the position with the Colorado Municipal League and Colorado City Manager Association. It was agreed to prepare an executive summary of the master plan including the community vision and goal; the job description; and place along with the Town logo into an advertisement. Mayor Pro Tem Johnson will prepare text for the Council to review, Mayor Clark will prepare the electronic version of the ad.

Councilmembers presented their individual desired attributes of a candidate, and it was agreed to email lists to all members. It was also agreed to begin to develop interview questions containing the desired characteristics.

The meeting adjourned at 6:50 p.m.

Respectfully Submitted,

Pam Kraft, MMC
Town Clerk

Town of Ridgway
Register of Demands
September 2019

Name	Memo	Account	Paid Amount
Rocky Mountain Sweeping & St...		Alpine-Operating Account	
	8/22/19	667GO2 · Street Sweeping	-1,450.00
TOTAL			-1,450.00
SGM		Alpine-Operating Account	
	thru 8/17/19	552GOO · GIS Mapping - admin	-21.34
	thru 8/17/19	952WOO · GIS Mapping - water	-21.33
	thru 8/17/19	952SOO · GIS Mapping - sewer	-21.33
TOTAL			-64.00
Western Paper Distributors		Alpine-Operating Account	
		732PO1 · Supplies - community center	-71.47
		732POO · Supplies & Materials	-71.47
		732PO1 · Supplies - community center	-70.50
		732POO · Supplies & Materials	-132.83
TOTAL			-346.27
Montrose Ford-Nissan Inc		Alpine-Operating Account	
	seal valve - F150	961WOO · Vehicle & Equip Maint & Repair	-16.78
	seal valve - F150	961SOO · Vehicle & Equip Maint & Repair	-16.78
TOTAL			-33.56
Xerox Corporation		Alpine-Operating Account	
	July 2019	948SOO · Office Equipment - Leases	-28.00
	July 2019	948WOO · Office Equipment - Leases	-28.00
	July 2019	548GOO · Office Equipment - Leases	-281.88
TOTAL			-337.88
GMCO Corporation		Alpine-Operating Account	
		636GO2 · Dust Prevention	-6,480.00
TOTAL			-6,480.00
SGS Accutest Inc		Alpine-Operating Account	
		990WOO · Testing - water	-422.40
		990WOO · Testing - water	-240.08
TOTAL			-662.48
Van Diest Supply Company		Alpine-Operating Account	
	vectobac	768POO · Mosquito Control	-1,394.40
TOTAL			-1,394.40

Town of Ridgway
Register of Demands
September 2019

Name	Memo	Account	Paid Amount
EcoAction Partners		Alpine-Operating Account	
	green lights program	5040GO1 · Other Contributions	-696.72
TOTAL			-696.72
Mesa County HDR Laboratory		Alpine-Operating Account	
		990WOO · Testing - water	-20.00
TOTAL			-20.00
Ouray County Road & Bridge		Alpine-Operating Account	
	Aug 2019	660GO2 · Gas & Oil	-248.11
	Aug 2019	760POO · Gas & Oil	-317.21
	Aug 2019	960WOO · Gas & Oil	-167.96
	Aug 2019	960SOO · Gas & Oil	-192.52
	Aug 2019	860GO3 · Gas & Oil	-494.10
TOTAL			-1,419.90
UNCC		Alpine-Operating Account	
		915WOO · Dues & memberships	-15.62
		915SOO · Dues & Memberships	-15.62
TOTAL			-31.24
True Value		Alpine-Operating Account	
		632GO2 · Supplies & Materials	-23.74
		732POO · Supplies & Materials	-13.99
		832GO3 · Equipment & Supplies	-9.99
		932SOO · Supplies & Materials	-23.74
		932WOO · Supplies & Materials	-87.83
TOTAL			-159.29
San Miguel Power Assoc, Inc.		Alpine-Operating Account	
	7/19/19-8/23/19	542GOO · Utilities	-82.65
	7/19/19-8/23/19	638GO2 · Street Lighting	-328.41
	7/19/19-8/23/19	642GO2 · Utilities	-48.43
	7/19/19-8/23/19	742POO · Utilities	-312.18
	7/19/19-8/23/19	742PO1 · Utilities - community center	-82.66
	7/19/19-8/23/19	842GO3 · Utilities	-82.65
	7/19/19-8/23/19	942SOO · Utilities	-3,958.46
	7/19/19-8/23/19	942WOO · Utilities	-705.91
TOTAL			-5,601.35
Hartman Brothers Inc		Alpine-Operating Account	
		661GO2 · Vehicle & Equip Maint & Repair	-2.28
		961SOO · Vehicle & Equip Maint & Repair	-2.27
		961WOO · Vehicle & Equip Maint & Repair	-2.27
TOTAL			-6.82

Town of Ridgway
Register of Demands
September 2019

Name	Memo	Account	Paid Amount
Alpenglow Publishers LLC		Alpine-Operating Account	
	First Friday ads	532GOO · Creative District	-168.00
	notice s/divisions	540GOO · Printing & Publishing	-56.55
TOTAL			-224.55
United States Postal Service		Alpine-Operating Account	
	Aug 2019 billing	951WOO · Postage - water	-91.32
	Aug 2019 billing	951SOO · Postage - sewer	-91.31
TOTAL			-182.63
Parish Oil Co.		Alpine-Operating Account	
	oil - 2006 dumptruck	960WOO · Gas & Oil	-36.14
	oil - 2006 dumptruck	960SOO · Gas & Oil	-36.14
	oil - 2006 dumptruck	660GO2 · Gas & Oil	-36.14
TOTAL			-108.42
Southwestern Systems Inc.		Alpine-Operating Account	
	jet sewer lines	931SOO · Maintenance & Repairs	-6,109.08
TOTAL			-6,109.08
Federal Express		Alpine-Operating Account	
		990WOO · Testing - water	-173.65
TOTAL			-173.65
Verizon Wireless		Alpine-Operating Account	
		943WOO · Telephone	-35.04
TOTAL			-35.04
Deluxe Rocketships, Inc.		Alpine-Operating Account	
	S2C art - materials	532GOO · Creative District	-4,800.00
TOTAL			-4,800.00
Region 10		Alpine-Operating Account	
	enterprise zone	781POO · Events & Festivals	-161.00
TOTAL			-161.00
Black Hills Energy-Hartwell Park		Alpine-Operating Account	
		742POO · Utilities	-33.45
TOTAL			-33.45

Town of Ridgway
Register of Demands
September 2019

Name	Memo	Account	Paid Amount
Black Hills Energy-PW Office		Alpine-Operating Account	
		642GO2 · Utilities	-10.09
		942SOO · Utilities	-10.08
		942WOO · Utilities	-10.08
TOTAL			-30.25
Black Hills Energy-Lift Station		Alpine-Operating Account	
		942SOO · Utilities	-25.44
TOTAL			-25.44
Black Hills Energy-PW Building		Alpine-Operating Account	
		742POO · Utilities	-0.82
		642GO2 · Utilities	-0.82
		942SOO · Utilities	-0.82
		942WOO · Utilities	-0.82
TOTAL			-3.28
Black Hills Energy-Town Hall		Alpine-Operating Account	
		742PO1 · Utilities - community center	-10.62
		842GO3 · Utilities	-10.61
		542GOO · Utilities	-10.62
TOTAL			-31.85
A Rooter Man		Alpine-Operating Account	
	jet sewer lines	931SOO · Maintenance & Repairs	-467.50
TOTAL			-467.50
J. David Reed PC		Alpine-Operating Account	
	July 2019 - TC	511GOO · Town Attorney	-499.50
	July 2019	511GOO · Town Attorney	-1,054.50
	sign code violation	511GOO · Town Attorney	-425.50
	Lena St Commons (to be reimb)	511GOO · Town Attorney	-562.50
	July 2019 - PC	511GOO · Town Attorney	-203.50
	Railroad Depot	511GOO · Town Attorney	-185.00
	July 2019 - PD	511GOO · Town Attorney	-185.00
	police	511GOO · Town Attorney	-1,313.50
	River Park Phase III (to be reimb)	511GOO · Town Attorney	-225.00
	July 2019	911WOO · Legal Services	-148.00
TOTAL			-4,802.00

Town of Ridgway
Register of Demands
September 2019

Name	Memo	Account	Paid Amount
Clear Networx, LLC		Alpine-Operating Account	
	Sept 2019	543GOO · Telephone	-56.00
	Sept 2019	643GO2 · Telephone	-56.00
	Sept 2019	843GO3 · Telephone	-61.00
	Sept 2019	943WOO · Telephone	-56.00
	Sept 2019	943SOO · Telephone	-56.00
	Sept 2019	556GOO · IT Services	-150.00
	Sept 2019	615GO2 · IT Services	-15.00
	Sept 2019	729POO · IT	-15.00
	Sept 2019	820GO3 · IT Services	-66.00
	Sept 2019	917WOO · IT Services	-27.00
	Sept 2019	917SOO · IT Services	-27.00
	Sept 2019	917WOO · IT Services	-50.00
	Sept 2019	917SOO · IT Services	-25.00
	Sept 2019	615GO2 · IT Services	-25.00
	Sept 2019	843GO3 · Telephone	-55.00
TOTAL			-740.00

STAFF REPORT

Subject: Request for water leak adjustment - Account #1310.2/Francis
Initiated By: Pam Kraft, MMC, Town Clerk
Date: September 6, 2019

BACKGROUND:

Attached is a request for water leak adjustment from Nori Francis for the residence at 755 Chipeta for excess usage of 30,800 gallons. The property owner identified the source of the leak in the irrigation system and it was repaired.

ANALYSIS:

Pursuant to Municipal Code Section 9-1-23 the Council has the authority to authorize water leak adjustments. The provisions are as follows:

9-1-23:WATER BREAK ADJUSTMENTS.

(A) The Town Council shall have authority to make an equitable adjustment to a water bill when the bill is extraordinarily high due to an undiscovered break downstream of the customer's meter if the break was not caused by the customer's negligence and the customer did not have a reasonable opportunity to discover the break more quickly than it was discovered.

(B) No adjustment shall be allowed unless the customer submits a written request for the adjustment within fifteen days of the mailing of the bill in question and unless the leak has been repaired.

(C) The adjustment shall not reduce the customer's bill below the cost to the Town of producing the water supplied through the meter.

The customer used 40,800 gallons in July and was billed \$664.50. This calculates to 30,800 gallons over the base allotment; based on the leak adjustment rate of \$10.50 for each 1,000 gallons, the customer can be awarded a water leak adjustment credit of \$267.60.

ATTACHMENT: Email from Nori Francis dated August 12, 2019

Pam Kraft

From: Nori Francis [REDACTED]
Sent: Monday, August 12, 2019 3:08 PM
To: Pam Kraft
Subject: water bill adjustment

Dear Pam,

While I was on vacation in early July, my automatic sprinkler watering system stuck open and the watering continued. When I returned discovered the water issue, I shut off the system and immediately called Rainmaker to come and repair the problem. I have their bill of 7/09/19 and statement that "System won't shut off". They fixed the problem and reduced the water usage by half. I would be glad to stop by with the supporting documents if you need them.

Given that my usual summer water bill is around \$75, and the current bill is \$664.50, and I corrected the problem, would you and the City Council be willing to reduce this amount? I realize that as homeowners it is my responsibility to be in charge of my water and its usage.

Sincerely,

Nori Francis
755 Chipeta Dr
[REDACTED]

AGENDA ITEM #10

AGENDA ITEM #11



SPECIAL EVENT REVOCABLE PERMIT
Parks, Facilities and Rights-of-Way

☐ Right of
Way X
Park
☐ Facilities

The Town of Ridgway, Colorado hereby grants to the Ridgway Chautauqua Society ("Permittee") a permit to utilize the following public property:

A portion of Hartwell Park during the Ridgway Concert Series, as agreed with Town Staff

subject to the conditions set forth herein, as follows:

1. Permittee agrees to indemnify and hold harmless the Town of Ridgway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Permit, including the sale and consumption of alcoholic beverages, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, error, professional error, mistake, negligence, or other fault of the Permittee, or any employee of the Permittee, or which arise out of any worker's compensation claim of any employee of the Permittee as long as such does not arise out of the intentional, willful or grossly negligent act of the Town, its employees, agents or officers. The Permittee agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claims or demands at the sole expense of the Permittee, or at the option of the Town, agrees to pay the Town or reimburse the Town for the defense costs incurred by the Town in connection with, any such liability, claims, or demands.
2. Permittee hereby agrees to waive any claim against the Town, its officers or employees for damage to their persons or property arising out of this Permit, the exercise of rights granted under this Permit, or the use of the public property granted herein by the Town.
3. Permittee shall maintain and use the public property at all times in conformity with Town ordinances, regulations and other applicable law, keep it in a safe and clean condition and allow no nuisance to be created by virtue of the Permit, and not allow any traffic or safety hazard to exist. Permittee shall not construct any buildings or improvements upon the public property except as authorized by this permit.
4. The following conditions shall also apply:



The Permittee is responsible for any damage or harm to town infrastructure caused by permittee, its agents or employees associated with use of town property under this permit.

Any changes in the plan, from what is attached hereto, shall be submitted to the Town for review and approval prior to commencement of the plan. No further encroachment or expansion of the encroachment into the right of way is permitted without prior approval of the Town.

Town employees and equipment are not available for assistance or use during your event, unless previously authorized by the Town and explicitly described in this permit.

Any motor vehicles planned to be driven in the Town Parks must have prior authorization and the explicit permission and approval of the Town.

Refer to Exhibit A for additional terms.

5. The Permittee will be using Town power: X Yes No

Location of designated power source: pavilion

6. Insurance required: X Yes No

7. Type and amount of coverage, if required: General liability: \$1,000,000 each occurrence; liquor liability with the Town, its officers and employees as Additional Insured; General Aggregate: \$2,000,000; Damage to Premises \$100,000; Workers Compensation: \$150,000 for any one person, \$600,000 for any one accident, and public property damage insurance with a minimum limit of \$100,000 for any one accident (see RMC 14-5-8), or "to cover obligations imposed by applicable laws for any employee engaged in the performance of work for Permittee".

Permittee shall reimburse the Town for any damage caused to Town property as a result of this permit and Permittee's activities hereunder.

8. This permit may be revoked all or in part by the Ridgway Town Council following reasonable notice and hearing if it finds the Permittee is in material violation of the terms hereof, and the encroachments shall thereafter be removed at Permittee's expense.

The undersigned hereby accepts this Permit and all conditions above, this day of

March 6, 2019.



TOWN HALL PO Box 10 | 201 N. Railroad Street | Ridgway, Colorado 81432 | 970.626.5308 | www.town.ridgway.co.us

9. Total Fees are as follows:

Permit Fee:	_____
Electricity Use Fee:	_____
Outdoor Concert Cash Bond:	_____
Outdoor Concert License Fee:	_____
Law Enforcement Fee:	_____
Film/ Production Fee:	_____
Total Fees Due:	<u>\$0*</u>

*see Exhibit A on % remittance to Town



ADDITIONAL TERMS AND CONDITIONS
RELATED TO SALE AND CONSUMPTION OF ALCOHOL

1. Permittee shall meet and comply with all applicable liquor licensing requirements.
2. Permittee and Town staff shall work together to create a detailed description of the Town park area to be used for sale and consumption of alcohol, which area shall be subject to review and approval by the Town.
3. The special events liquor license must include a description of the property description within the defined premises in accordance with CRS § 12-47-301.
4. The following conditions related to the sale and consumption of alcohol shall apply to Permittee: See Exhibit A for additional terms and conditions.

**TOWN OF RIDGWAY
Inc.**

By


John Clark, Mayor

PERMITTEE: Ridgway Chautauqua Society,

By



President of the Board of Directors,
Ridgway Chautauqua Society, Inc.



EXHIBIT A:

Ridgway Chautauqua Society

The Ridgway Chautauqua Society ("RCS" or "Permittee") wishes to operate and manage the alcohol sales at the Ridgway Concert Series on July 4, 11, 18 and 25, 2019 from 6:00 pm to 9:30 pm. - an event organized by the Town of Ridgway, and held annually in Hartwell Park (the "Concert Series"). The RCS shall administer the sales of alcohol at the Concert Series through the issuance of a Special Events Liquor License.

RCS shall provide insurance for the sales of liquor at the event, which shall name the Town "additional insured", indemnifying and holding harmless the Town and all of its agents. If the RCS chooses to use the Town's insurance carrier for said insurance, it is acknowledged the Town shall pay carrier directly for the insurance coverage and the RCS shall reimburse the Town for said amount. The Town shall cause the Town's insurer to name RCS as additional insured under its event coverage and shall keep RCS as an additional insured under this policy for the duration of this Agreement.

RCS shall assume all risks associated with serving, operating and managing the alcohol sales at the Concert Series.

RCS shall apply for a State of Colorado Special Events Liquor License for each date of the event, license to be posted during each show. The Town Reserves the right to not grant a State of Colorado Special Events Liquor License.

RCS shall coordinate for the acquisition and purchase of beer, wine and other alcohol. RCS shall provide any lodging needed for participating brewers.

RCS shall coordinate for weekly delivery of ice, and the Town agrees to work with the RCS to locate an appropriate location for storage of said ice.

RCS shall supply all materials and products needed for the sale of alcoholic beverages during the events, not limited to jockey boxes, cash boxes, signage, etc.

RCS shall purchase and use compostable cups only for all

sales. RCS shall coordinate and recruit all volunteers for

the alcohol tent.

RCS may hire laborers to assist with unloading beer kegs, and cleaning up the beer tent area at the end of each event night.

RCS shall begin setting up the alcohol tent at 3:00 pm and shall clean up and remove all



items in the beer tents at the end of each show, including moving tables and chairs to the area designated for storage but shall not include the clean-up of the rest of the park and/or the disassembly of the tents provided by the Town of Ridgway. Clean up shall be completed by midnight, the night of the event.

RCS shall establish at the alcohol serving tent entrance and exit areas for customers, and identify a VIP serving area.

RCS shall insure compliance with all State and Local liquor laws, including but not limited to:

- Posting the perimeter area with signs stating "No Alcohol Allowed Past This Point";
- Insuring patrons are asked for identification if they appear to be under drinking age, and shall be given wristbands to designate the identification was verified;
- Reporting to appropriate law enforcement any and all observed or speculated underage drinking;
- Assist in identifying any persons who may be consuming outside alcohol on the premises, and explain it much be removed from the posted premises, recognizing as the special events license holder, the RCS is fully responsible for all requirements associated with the license.

RCS shall, subject to all applicable liquor laws, provide complimentary alcohol to the bands, sound and lighting crew at each show (approx. 10-20 people each show). RCS reserves the right to refuse service to anyone who appears underage and/or who appears visibly intoxicated and/or is known to be a habitual drunk.

RCS shall, subject to all applicable liquor laws, honor VIP passes issued by the Town to Concert Series Sponsors (approx. 80-100 passes for the event). RCS reserves the right to refuse service to anyone who appears underage and/or who appears visibly intoxicated and/or is known to be a habitual drunk.

RCS shall pay all applicable state and local sales tax, and remit 25% of net profits to Town Hall for the Ridgway Concert Series, along with a reporting of gross receipts, expenditures, and net total. If it is desirable by both parties to continue this agreement in 2020, the percentage of net profits to be remitted by RCS shall be reviewed by both parties.

Town of Ridgway

The Town shall organize and pay all costs associated with creating and holding the event known as the RCS.



The Town may provide contact information for volunteers from previous events.

The Town shall share contact information for regional brewers that have participated at the event in the past.

The Town at its sole expense, shall set up, maintain and remove two tents for sales of alcohol. One large tent for the sales and distribution, and one small for the issuance of tickets. RCS assumes no liability for the structural soundness of said tents.

The Town shall provide refuse collection including cans, liners, and pick up and removal.

The Town shall supply the use of blue barrels to hold beer kegs, and Igloo brand coolers for margarita mixed drinks.

The Town shall provide electricity as needed, including for storage of ice, the location of which shall be approved by Town.

Town staff shall set up tables in tents before each show, RCS shall be responsible for returning them to the designated storage location at the end of each show.

The Town shall provide police presence at the event.

As is reasonable and can be accommodated, Concert Series staff and Town Police may assist, to the extent possible, RCS representatives in a joint effort to prohibit the possession and consumption of alcohol at the Concert Series by attempting to identify and speak to individuals who bring outside alcohol into the event and explain it must be removed from the posted premises, however, RCS as the license holder is ultimately and fully responsible for all requirements associated with the license.

The Town will exert a good faith effort to indicate on all future advertising for the Ridgway Summer Concert Series that "State law prohibits the possession and/or consumption of alcohol not purchased on site."

The Town holds special event insurance coverage for the event, known as the Ridgway Concert Series.



AGENDA ITEM #12

ECOACTION PARTNERS



Memo

To: Town of Ridgway Town Council
From: Heather Knox & Kim Wheels
Date: September 6, 2019
Re: 2019 EcoAction Partners Programs Update & 2018 GHG Data Presentation

Mission: EcoAction Partners Mission is to Track Regional Greenhouse Gas Emissions and Coordinate Programs that Reduce Energy and Waste.

Background: Gathering and analyzing our region's Greenhouse Gas emissions data has been an essential service that EcoAction Partners has provided to our partners since 2010. Back in 2010, EcoAction Partners secured a grant for the development of a baseline Greenhouse Gas Inventory for San Miguel and Ouray Counties, with \$1000 contribution from each of the six larger governments in the region. This inventory was developed by the University of Colorado Denver with data collection and assistance from Kim Wheels. Since the initial inventory was created, Wheels has managed and updated our region's GHG data, as well as creating and updating jurisdiction-specific inventories.

Using 2010 data as the baseline, local governments in San Miguel and Ouray Counties, which include the towns of Telluride and Mountain Village, made a long-term commitment to the reduction of greenhouse gas emissions for the region. The goal was set for a 20% reduction over 2010 levels in harmful GHG emissions targeted by the year 2020. Now that 2020 is impending, EcoAction Partners and the Sneffels Energy Board are discussing adopting the State of Colorado goals for GHG reduction, which are:

- The goal to reduce greenhouse gas emissions at least 26% by 2025
- By 2030, reduce greenhouse gas emissions at least 50%
- By 2050, reduce greenhouse gas emissions by at least 90%

The above goals are based on statewide greenhouse gas emissions that existed in 2005. Our region does not have a baseline from 2005, so EcoAction Partners recommends using our region's 2010 baseline as our starting point.

EcoAction Partners values the Town of Ridgway's commitment to reducing Greenhouse Gas Emissions. Thank you very much for your continued support and participation with EcoAction Partners, our efforts and programs.

A. Sneffels Energy Board

EcoAction Partners coordinates the Sneffels Energy Board with government and staff representatives from San Miguel and Ouray counties, the towns of Telluride, Mountain Village, Ophir, Norwood, Ridgway and the City of Ouray as well as utility partners, San Miguel Power Association, Black Hills Energy and citizen group representatives. These local leaders collaborate on setting and accomplishing regional sustainability goals, developed the regional Sustainability Action Plan to guide program implementation, and review progress as tracked by annual updates of the regional GHG Inventory. Partners of the Sneffels Energy Board meet quarterly to share information and experiences, design successful regional programs, identify new opportunities, and analyze progress. Advantages of this regional approach include a stronger voice to influence political change, greater leverage for grants, ability to address regional challenges together and improved sharing of best practices.

B. 2019 Greenlights Update

Greenlights 2019 was a success. This year, EcoAction Partners sold bulbs in-person at regional Farmers Markets in: Ridgway, Telluride, Mountain Village, Norwood, and Nucla, and with residents coming from surrounding areas including Ouray, Silverton, Rico, and Naturita. Funding for Greenlights LED sales for Nucla/Naturita, and Rico is provided by the Telluride Foundation.

Overall highlights for the program include selling over 1,300 more bulbs than in 2018. Bulb prices were also lower, benefitting the customers and jurisdictions, by \$1.24 less per bulb. Additional funding remains in Ridgway's Greenlights pledge. If approved, EcoAction will continue to offer the Greenlights program to Ridgway businesses through our Green Business Certification Program.

San Miguel Power notified EcoAction Partners prior to sales that this will be the last year that Tri-State will offer the LED Rebate funding, so likely it is the last year of our program. We are happy with the success for its final year.

Details on the 2019 Greenlights program for Ridgway are as follows:

Jurisdiction	Spent	Pledged	Remaining	Qty Bulbs Sold	Est kWh Saved Annually	Est \$\$\$ Saved Annually	Est MT CO2 saved Annually
Ridgway	\$696.72	\$1,200.00	\$503.28	417	18,635	\$2,510.54	13.48
Other jurisdictions	\$5,428.10			3,715	166,013	\$22,366.12	120.11
2019 Total	\$6,124.82			4,132	184,648	\$24,876.66	133.59
2019 SMP Rebate Contribution			\$12,249.64				

C. Truth or Dare

Truth or Dare is an original EcoAction Partners educational program designed for 9-13 year olds. Truth or Dare challenges students to significantly reduce their carbon footprints and conserve resources. Over the course of a week, students earn points for their sustainable actions, such as unplugging gadgets, recycling, taking shorter showers, carpooling/taking public transit, avoiding single-use plastic, and more. Top performers win prizes for their sustainability actions – sponsored by San Miguel Power Association. In the spring of 2019, Truth or Dare was presented to over 500 students in regional schools: Ridgway, Ouray, Telluride Intermediate School, Telluride Mountain School, and Naturita Elementary Schools, Norwood and Nucla Middle Schools, and the Paradox School. Funding for EcoAction Partners to bring Truth or Dare to the schools in Nucla, Naturita, and Paradox was provided by The Telluride Foundation. Ridgway School will run the Truth or Dare program in the fall of 2019, as well as the spring of 2020 due to strong interest and support for the program.

Truth or Dare is an elective program. Of the 500+ students presented to, 174 actively participated, completing **6,887** sustainability actions “dares” in the one week period. These actions equate to a reduction of approximately 6 mTCO2 in the week. A few student quotes from the week-long challenge:

“I learned that helping the world is easy and it is just the little things you can do to change the world!”–

Ridgway Elementary School student

“I learned that it’s fun to care for the earth and that if we take care of it we can make it last longer!” –

Telluride Mountain School Student

D. Green Business Certification Program

EcoAction Partners was recently awarded a Materials & Equipment Grant from the Colorado Green Business Program, under the Department of Public Health and Environment at CDPHE. The grant is for \$5K to go toward equipment that is helpful for businesses going through EcoAction's Green Business Certification, such as smart power strips, programmable thermostats, occupancy sensors, and more. EcoAction Partners is tracking and reporting where these items are installed, and the estimated GHG savings of the equipment. This FREE equipment is a helpful perk for businesses going through EcoAction Partners' Green Business Program. EcoAction Partners is also a newly registered Trade Ally with Black Hills Energy, which unlocks funding to perform weatherstripping, air sealing, pipe insulation, and programmable thermostat installation at no cost to the businesses. EcoAction Partners is performing this work as a contractor in order to fill gaps in weatherization services not otherwise offered.

E. Plastic Film Recycling

A newly added EcoAction Partners service, which grew out of a need from businesses participating in the Green Business Certification Program, is Plastic Film Recycling (polyethylene 2 & 4). Retailers, in particular, receive all of their merchandise individually wrapped in plastic, and have complained that there is such a glut of plastic that gets thrown away. EcoAction Green Business staff researched options for recycling this material, and found that TREX uses this material in the production of decking and their TREX furniture. Additionally, TREX has a drop off location in Montrose. Therefore, EcoAction Partners initiated a collection and recycling program for our area.

For Plastic Film, how can one tell if it is polyethylene 2 or 4?

- It has to be plastic film – no hard plastics.
- Check to see if the packaging film is labeled with a Recycle Symbol with a 2 or 4. If so, it can be included.
- See if the packaging will stretch when you pull it. If so, it can be included.
- Is the packaging shiny or make a crinkly/crunchy sound. If so, it's NOT acceptable

This program launched in May, and to-date EcoAction has collected and recycled 190 pounds of plastic film. This may not sound like a lot because it weighs so little, but the volume was extreme and it has helped multiple businesses in Telluride, Mountain Village and Ridgway with getting this out of the landfill.

F. SMPA Income Qualified (IQ) Weatherization Program

The SMPA IQ program funded by Energy Outreach Colorado, San Miguel Power Association, and Black Hills Energy, continues to be a much needed and appreciated program. Year-to-date, EcoAction has completed weatherization on 18 homes out of our goal of 20 households for 2019, with ten jobs currently in process. After the energy audit is performed, EcoAction performs some of the recommended work like changing bulbs to LED, efficient water fixture replacements, hot water insulation, and programmable thermostat installation, then coordinates contractors for furnace replacements, attic and floor insulation, Energy Star refrigerator replacement, air sealing, and more all at zero cost to the client. And after all measures are completed, SMPA gives the client a free credit on their electricity bill that comes from the power generated at the Norwood Community Solar Array. There are many clients in the west-end of Montrose County participating, but the program is available throughout the SMPA service area. Seeing an elderly widow living alone on a fixed income get excited about attic insulation and a new furnace is truly heartwarming. Beyond reducing residential GHG emissions, The SMPA Income Qualified Weatherization Program makes a real difference in the quality of life of the participants every day.

G. Regional Composting

Green Waste composting (branches, landscaping waste) is now available through 3XM Composting located in Olathe for regional jurisdictions for a drop off/pick up fee for a 40 yard dumpster. Of note, when a jurisdiction orders a 40 yard bin, Mautz can provide compost and other soil material for a discounted price delivered in the bin. 3XM is also researching bear-proof bins for food composting in the future. This could be a potential solution for restaurant or residential compost in the future.

The Town of Ophir continues to have success with their town-wide composting program. In the 237 days that the program was operational in 2018, Ophir composted 5,100 pounds of food waste. They are having greater success in 2019, in large part because they received a second RREO Mini-Grant to increase the number of Earth Cubes from 2 to 4. The new Earth Cubes arrived in July and they have made the composting much more successful because they have adequate space now to let the material fully compost. This system works very well for the Town of Ophir because they have committed citizens who are willing to put the time into the program that the system requires, and because their town has the potential for being cut-off from trash service for periods of time due to avalanches, which did happen, and close the town twice during 2019.

2019 TRUTH OR DARE

A ONE WEEK CHALLENGE OF DARES TO REDUCE YOUR CARBON FOOTPRINT!
WEEK OF CHALLENGES: SPRING 2019 | TRACK YOUR DARES TO WIN PRIZES

DARES

1. Unplug your computer and gadgets when you're not using them, or use a power strip and flip off the switch when they are not in use = **1 POINT PER DAY**
2. Take a 5 minute (or less) showers = **1 POINT PER SHOWER**
3. Close your curtains at night to keep the heat inside your home = **1 POINT PER DAY**
4. Learn about your local recycling rules and recycle everything you can = **1 POINT PER 3 ITEMS**
5. Make trips to school and activities by not driving (i.e., gondola, walking, biking or taking the bus) = **1 POINT PER TRIP**
6. Use recycled paper for homework and notes = **1 POINT PER FULL DAY OF RE-USING PAPER**
7. Bring a lunchbox with reusable containers to school and restaurants to avoid using plastic silverware, paper plates, and plastic bags = **1 POINT PER TIME**
8. Use a reusable water bottle instead of plastic = **1 POINT PER DAY**
9. Don't waste food, try to only take what you are really able to eat, or even try composting leftovers = **1 POINT PER GALLON OF COMPOST OR 3 MEALS NO FOOD WASTE**
10. Donate your unused possessions and clothes to a thrift store instead of throwing them out = **1 POINT PER LOAD**



TRUTHS

1. Nationally, phantom loads make up about **6% OF OUR RESIDENTIAL ELECTRICITY CONSUMPTION**.
2. The average showerhead uses **2.5 GALLONS OF WATER PER MINUTE**.
3. For an average home, **1/3 OF ITS TOTAL HEAT LOSS** is through windows, doors, electrical sockets, and other holes and cracks throughout the house.
4. Recycling plastic requires only **1/10 OF THE ENERGY NEEDED** to create new plastic.
5. If one million people replaced a five-mile car trip once a week with a bike ride, we'd **REDUCE CO2 EMISSIONS BY ABOUT 100,000 TONS** per year.
6. Of the 250 million tons of municipal solid waste generated in 2008, **31% WAS PAPER**.
7. Containers and packaging **AMOUNTED FOR 72 MILLION TONS OF THE UNITED STATES MUNICIPAL SOLID WASTE STREAM** in 2009, according to the EPA.
8. Worldwide, we drink **41 BILLION GALLONS OF BOTTLED WATER A YEAR**.
9. About **1/4 OF ALL THE FOOD** prepared annually in the US gets thrown away producing methane in landfills as well as carbon emissions from transporting wasted food.
10. The purchase and use of clothing leads to about **3% OF GLOBAL PRODUCTION CARBON EMISSIONS**.

EXTRA DARE POINTS:

11. Miscellaneous sustainable actions = **1 POINT**
12. Comment on habit changes = **1 POINT**
13. **DOUBLE DARE:**
Play outside or find other activities that do not require the use of electricity for an entire day. Receive **5 POINTS** for each whole day that you do not use lights, video games, computers, cars, etc.

14. **TRIPLE DOG DARE:**
Design and implement a sustainable project in your home or community. Get creative and think about energy saving and waste reduction. **10 POINTS** awarded for a successful project!

15. **DOUBLE TRIPLE DOG DARE:**
With a parent sign up for the SMPA Smart Hub online portal. To sign up go to: www.smpa.com/content/smarthub **15 POINTS** awarded for signing up your household!

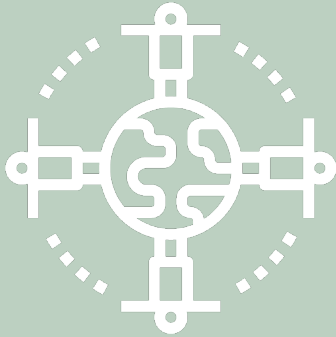


Prizes are sponsored by San Miguel Power Association and will be awarded to the classroom that scores the highest points and for individual student efforts.



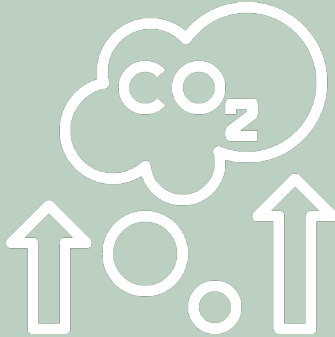
2019 RESULTS

TRUTH OR DARE CHALLENGE



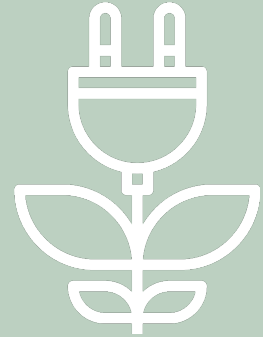
174

Students participated across the San Miguel Region including Telluride, Ouray, Ridgway, Norwood and Nucla.



~6 MT/CO2E

Or 13,227 pounds of Greenhouse Gas Emissions were saved during the challenge!



6,887

Dares were completed by students during the one week challenge!

HOW IT WORKS

AN ELECTIVE SCHOOL PROGRAM DESIGNED FOR 9-13 YEAR OLDS, TRUTH OR DARE CHALLENGES STUDENTS TO SIGNIFICANTLY REDUCED THEIR CARBON FOOTPRINTS AND CONSERVE RESOURCES.

Over the course of a week, students earn points and win prizes for their sustainability actions such as carpooling or unplugging electric gadgets when not in use. Leadership students introduce Truth or Dare to their peers through skits to get them excited about the program, and many of the actions involve the whole family, so the educational reach is amplified throughout the community.

WHAT STUDENTS LEARNED FROM THE CHALLENGE

"I LEARNED THAT HELPING THE WORLD IS EASY AND IT IS JUST THE LITTLE THINGS YOU CAN DO TO CHANGE THE WORLD!" –Student, Ridgway Elementary School

"I LEARNED THAT IT'S FUN TO TAKE CARE OF THE EARTH AND THAT IF WE TAKE CARE OF IT WE CAN MAKE IT LAST LONGER!" –Student, Telluride Mountain School

BRING TRUTH OR DARE TO YOUR SCHOOL!

CALL: 970-728-1340 | EMAIL: olivia@ecoactionpartners.org | WEB: www.ecoactionpartners.org/2019-truth-or-dare

GREEN BUSINESS CERTIFICATION PROGRAM

The Green Business Certification Program assists businesses in San Miguel and Ouray counties with identifying, prioritizing & implementing sustainability actions. Typical improvements result in reduced energy use and utility bills, recycling system improvements, and other environmentally-friendly actions that reduce the business's carbon footprint.

EcoAction Partners will help you identify impactful improvements that are realistic for your business and connect you with the resources to implement those changes. We provide information on government and utility financial incentives and help you navigate the paperwork process.

WHY GET CERTIFIED?

BE AN ACTIVE PARTNER IN REDUCING THE COMMUNITY'S CARBON FOOTPRINT

Protect the longevity and vitality of our unique rural community by taking action to reduce energy use and waste from your business from a holistic approach. Spending less on utilities means reducing carbon emissions to the atmosphere.

SAVE YOUR BUSINESS MONEY

An efficient building has significantly lower overhead costs, but the initial investment to upgrade can be daunting. Let us connect you with the many rebates, incentives, grants, and low interest loans available to reduce or sometimes entirely pay for upgrade costs.

BE A BUSINESS LEADER IN THE LOCAL SUSTAINABLE MOVEMENT

Lead the way towards establishing a community of businesses implementing and upholding sustainable practices. Set an example for other businesses and be a part of the growing movement of businesses making a difference! After becoming Green Business Certified you will receive a seal of certification and signed certificate representing that your business is regionally recognized as an active sustainability leader.



ECOACTION PARTNERS

HOW IT WORKS

THE GREEN BUSINESS CERTIFICATE PROGRAM IS CURRENTLY AVAILABLE IN SAN MIGUEL & OURAY COUNTIES.

- After an initial consultation, EcoAction Partners provides recommendations for improvements to conserve energy, reduce waste, and save money.
- Contact us by phone (970) 728-1340 or fill out the form
- Schedule an initial consultation with a Green Business Coordinator
- Receive recommendations for sustainable improvements
- Connect with government and utility financial incentives to help pay for improvements
- Make installations and systems improvements from initial consultation recommendations list
- Receive certification upon completion of upgrades & payment of certification fee
- Set goals to work toward during the next year and longer term
- Re-certify annually



LEARN MORE

WEBSITE

www.ecoactionpartners.org/green-business

CALL 970-728-1340

EMAIL

greenbusiness@ecoactionpartners.org

PLASTIC FILM RECYCLING CAMPAIGN

**ECOACTION
PARTNERS**



In response to concerns from Certified Green Businesses, EcoAction Partners has launched an experimental 6 month plastic film recycling program. Trex Decking uses plastic film to make 100% post-consumer products in the USA. This program is ongoing through November 24, 2019 and will be assessed for permanent implementation then.

MORE INFORMATION:

| www.ecoactionpartners.org/plasticfilm
| GreenBusiness@ecoactionpartners.org
| 970 728 1340

USE LESS PLASTIC TO START WITH

- Choose products packaged without plastic, or with less plastic
- Shop naked - skip the plastic bag for veggies
- Use re-usable bottles & containers
- Buy drinks in glass instead of plastic
- Keep using fabric grocery bags (or paper when you forget them)

WHAT CAN BE RECYCLED?

Bundle in a CLEAR bag. All plastic must be clean, dry and free of food residue.

- Grocery bags
- Packaging Air Pillows
- Ziplock & reclosable food storage bags
- Dry cleaning bags
- Bread bags
- Cereal Liners
- Trash bags, any color
- Newspaper sleeves
- Ice bags
- Wood pellet bags
- Produce bags
- Bubble wrap
- Salt bags
- Case overwrap
- LDPE / HDPE Films
- 2, 4 polyethylene film

DO NOT INCLUDE:

- Degradable/compostable bags or film packaging
- Pre-washed salad mix bags
- Frozen food bags
- Candy bar wrappers
- Chip bags
- Six-pack rings
- Other recyclables; this waste stream is for plastic film only

WAYS TO TELL IF IT'S POLYETHYLENE OR NOT

1. Check to see if the packaging is labeled with a 2 or 4. If so, it can be included.
2. See if the packaging will stretch when you pull it. If so, it can be included.
3. Is the packaging shiny or make a crinkly/crunchy sound. If so, it's NOT acceptable.

When in doubt, throw it out!
DON'T CONTAMINATE THE RECYCLING STREAM

Weatherize Your Home For Free!

SMPA Income Qualified Weatherization Program

WHO QUALIFIES?

- Households earning up to 80% of county median income
- Renters and homeowners
- Must receive electricity through SMPA, or natural gas from Black Hills Energy



QUESTIONS?

Contact: Jake Niece
Weatherization Coordinator
Jake@ecoactionpartners.org
970 728 1340



WHAT IS AVAILABLE?

- Home energy assessment and safety checks
- High efficiency refrigerator replacement
- Air sealing and insulation (attic, wall, floor)
- Furnace/boiler tuneup or replacement
- Storm windows for single pane glass
- LED light bulb replacement
- Programmable thermostat
- Water saving fixtures

DOES IT COST ANYTHING?

No. There is no cost to you ever!

Household Size	1 Person	2 Person	3 Person	4 Person
Dolores	\$38,160	\$43,600	\$49,040	\$54,480
Hinsdale	\$42,240	\$48,240	\$54,240	\$60,240
Montrose	\$38,160	\$43,600	\$49,040	\$54,480
Ouray	\$44,080	\$50,320	\$56,640	\$62,880
San Juan	\$38,160	\$43,600	\$49,040	\$54,480
San Miguel	\$47,760	\$54,560	\$61,360	\$68,160

HOW DOES IT WORK?

- **Visit www.ecoactionpartners.org/smpa-iq to apply**
- EcoAction Partners will schedule a home visit to perform an energy assessment
- The energy assessor will install LED bulbs, water saving fixtures, and some insulation
- For other improvements, contractors will schedule with you to perform the work
- After installations, the EcoAction Partners energy assessor will do an inspection
- Enjoy a warmer home and lower energy bills forever!



AGENDA ITEM #13

AGENDA ITEM #14



To: Town Council
From: Jen Coates, Town Manager; Joanne Fagan, Town Engineer, Chase Jones, PW Admin
Date: September 6, 2019

RE: Water Rates

BACKGROUND:

The Town Council has held numerous work sessions and discussions on water rates over the past 1 ½ years. An updated water rate ordinance (2018-06) was adopted in October 2018 (Exhibit A) and went into effect December 1, 2018. Coincident with the adoption of the updated water rates ordinance, the Council adopted a water wasting ordinance (2018-05) to provide for the mandatory conservation of water in times of limited water supply (Exhibit B). In follow up to community conversation, the Council adopted an ordinance temporarily amending water rates in June 2019 (2019-04). The temporary rate adjustment is in place for the months of June, July, August, September and October 2019 (Exhibit C).

The Town Council held a workshop on August 13th, 2019 reviewing the memo dated August 9th, 2019 outlining questions, concerns, details, variables, figures, data, etc. from the prior water rate discussions. At the end of the workshop, the Council:

- Supported the six stated goals (in the 8/9/2019 memo) with overarching goals of disincentivizing excessive water use while not being overly punitive and having all users pay a “fair share” of water use, balancing lower user costs with higher user costs; and
- Had confidence in the figures used to establish the “cost of water” (\$10.50 per 1000 gallons) and general operating expenses of \$475k; and
- Supported the capital projects estimates and summary for the water fund to assist in setting the rate; and
- Supported the 12-month reserves target based off of the \$475,000 average reserve; and
- Agreed that the estimated tap fee revenues of ~\$48,000 (8 taps per year at \$6000/tap) are sufficient for the purpose of setting the rate; and
- Directed staff to look at the base allocations (4000 gallons for non-residential users and 6000/7000 gallons for residential users) while bringing down the water use overage costs as much as is reasonable while limiting the amount of subsidy provided by low water users for the benefit of the high water users; and
- The \$42 base rate is generally appropriate and ok.



ANALYSIS:

Below is a summary of the Council direction and how we have addressed the direction of the Council (red font) with the proposed new rate structures.

1. Support the six stated goals with overarching goals of disincentivizing excessive water use while not being overly punitive and having all users pay a “fair share” of water use, balancing lower user costs with higher user costs;

- I. *Ensure solvency of the water utility (eg: cover costs and build reserve funds for maintenance, repairs, capital outlays and investments, inflation over time and unforeseen/unplanned expenses, etc.); this means being conservative with rates as revenues and expenses are variable from year to year.*

2020 revenue goal (and beyond for a 5-year period) is \$766,263. This includes estimated user fees, tap fees, capital outlays, capital projects, etc. The rate scenarios provided in the scenario section of this memo included estimated revenues for each scenario.

- II. *All users pay their fair share of costs; on average, need to bring in more revenues than spend on an annual basis*

Under the current rate and allocation structure, the low water users significantly subsidize the high-water users by paying more per 1000 gallons of usage. In order to create a rate structure that has each user paying more of a “fair share”, the base water allocations for residential users are reduced to 4000 gallons with a base rate of \$42.00.

With the proposed rate structures, we have targeted 95% of users pay fair share, with the very highest users (5%) paying more for the excessive water use. In estimating revenues, we have assumed all users will use the same amount of water, and not reduce water use, and therefore the town will sell the same amount of water and see no change in revenues.

- III. *Be good stewards of a sometimes-limited water supply to ensure water availability during a times of drought (eg: water conservation), while ensuring base rates cover costs and provide reserve funds for future improvements*

A conservation-based rate structure remains in place with the highest water users paying more per 1000 gallons than the lowest water users. Some water users will still be paying \$42 for 1000 gallons or \$21 for 2000, and so on, if they use less than the base allotment of water, so they will be paying the highest cost per thousand, but this number of users is reduced from previous by reducing the residential base allocation from 7000 gallons to 4000 gallons.

- IV. *Affordability – build increases in over time and accommodate an “averaging” for the base rates (eg: \$10.50/1000) and cost of water, working to keep base rates lower/stable and overages*



cost more (could flip this and increase base charges and decrease overages but that was not the desire last year);

What is proposed is a removal of the phased rate structure and instead a simplified rate schedule that will be re-visited over time. Base rates remain low and overages remain more costly than base costs (in most scenarios provided).

V. *Simplicity in rate structure so it is easy to interpret and administer*

The rate structure can be simplified by having both residential and non-residential users on the same base rate and same base water allocation. The overage brackets (gallons) are different for the various users.

VI. *Equity with rates for all users; insuring affordability means not being overly conservative with future estimated costs.*

Estimated expenses are conservative, thereby reducing water costs, possibly artificially. Lower water users are paying a more equitable share by decreasing the base allocation of water.

2. Confidence in the figures used to establish the “cost of water” (\$10.50 per 1000 gallons) and general operating expenses of \$457k

The “cost of water” remains estimated at \$10.50 per 1000 gallons. General operating expenses remain estimated at \$475,000 per year for 5 years.

3. Support the capital projects estimates and summary for the water fund to assist in setting the rate

Funds for capital improvements/outlays over the next 5 years of ~\$1,566,250 (total improvements of \$2,768,750), assumes the town will need to provide \$1,566,250 of that amount (with the remaining \$1,202,500 covered by grant/loan funds), remains the same. This does not include the additional \$4,288,333 for capital improvements and outlays in the 5-10 and 10+ year plan, which will need to be accommodated and collected in future years.

4. Support the 12-month reserves target based off of the \$475,000 average reserve

The average annual expenditures and 12-month target average reserve remain the same at \$475,000 each.

5. Estimated tap fee revenues of ~\$48,000 (8 taps per year at \$6000/tap) are sufficient for the purpose of setting the rate

Of the \$1,566,250 cash needed from the town, 15% (\$234,938) of these funds will come from tap fees, which is conservative considering the last 5 years (2015-2019 est.) had revenues of \$294,148, and the 5 years prior (2010-2014) to that had tap fee



revenues of \$89,750. User fees are planned to make up the difference in revenues needed (\$1,331,313) to be divided over 5 years = \$266,263 (amongst 720 units/users = ~\$31 per month per user).

6. Staff to look at the base allocations (4000 gallons for non-residential users and 6000/7000 gallons for residential users) while bringing down the water use overage costs as much as is reasonable while limiting the amount of subsidy provided by low water users for the benefit of the high-water users.

Base water allocations for residential users are reduced to 4000 gallons, for most proposed scenarios. This approaches a direct cost to potential use relationship while guaranteeing revenue and providing a typical household enough water without occurring overages. This also reduces the significant subsidy provided by the lowest water users. The overage water rates are reduced to various levels with the resulting projected and estimated revenues for each rate structure.

7. The \$42 base rate is generally appropriate and ok.

Most base rates shown in the rate scenario remain at \$42.00 although some other base rate options are provided for Council consideration.

OPTIONS and RATE SCENARIOS:

Proposed Rate Structure Assumptions, Notes, Misc.:

- Residential User Base Rate and Allocation: \$42.00 for 4,000 gal;
- Non-Residential Base Rate and Allocation: \$42.00 for 4,000 gal;
- Residential users at a base allocation of 4000 gal: 65% of bills for 12-month period were under 4000 gallons of use; (July 2018- June 2019);
- Graduated increase (Ord 2019-06) of base rate increases goes away; keep base rate at \$42 and reduce amount of base allocation to 4000 gallons;
- All users get 10,000 gallons for \$10.50 per 1000 gallons;
- The proposed rates do not assume any reduction in water usage. If usage is reduced, user fee revenues will also be reduced*. With a conservation-based rate structure, water demand/usage should be reduced;
- 95% of users will pay their fair share, with the very highest users (5%) paying more for the excessive water demand and use:
 - 95% of all residential users use less than ~18,000 gallons of water per month (of 4681 residential water bills, 223 water bills over a consecutive 12-month period show usage of more than 18,000 gallons)



- 95% of all non-residential users use less than 38,000 gallons of water per month (of 1421 non-residential water bills, 69 water bills over a consecutive 12-month period show usage of more than 38,000 gallons);
- Rates will need to change over time as water fund costs vary annually. The Town may wish to evaluate water rates, revenues and expenses each year using an averaging of costs for 3 years and adjust rates accordingly;
- Ridgway School District pays a flat rate for all water use at \$10.50 per 1000 gallons as there is little opportunity for the District to conserve water and they already use non-potable water for outside irrigation water;
- During times of drought, where water scarcity triggers the Water Wasting Ordinance. The Council may want to consider rate adjustments when the Water Wasting regulations are in place;
- Most users seem content with current rate structure, don't change dramatically but update with goals/objectives in mind;
- A combination of rate and allocation structures are provided, so please review the scenarios very carefully;
- For simplicity purposes, the water allocations (gallons) are generally consistent within each category (residential and non-residential) although the allocations for residential and non-residential users are different and are based on the 95% usage figures above. These may be changed to provide different revenues scenarios;
- Using 2020 as an example year: \$25,000 (fund balance/reserves gap) + \$475,000 (operating funding) + \$266,263 (CIP/Outlay funds/5 years) = **\$766,263 total revenues needed in 2020**;
- It is very difficult to reconcile the direction and goals while achieving the \$766k revenue target. Scenarios 5 and 6 get closest to the \$766k target by increasing the base rate and keeping the overage rates relatively high;
- There are endless options. We have chosen a variety for the Council to see the rates, allocations and resulting projected revenues;
- Scenarios 8 and 9 were proposed by members of the business community.

RATE SCENARIOS:

Look closely at the water allocations (gallons) and rates as they vary in each scenario. Highlighted in red font are the changing variables (rates and allocation) for each scenario.

SCENARIO 1 – This is the rate schedule adopted in October 2018 with ordinance 2018-06

RES	gal				NON-RES	gal				Projected Revenues*
Base 6000	7-10k	10-15k	>15k		Base 4000	4-10k	10-15k	>15k		
\$42.00	\$10.50	\$15.00	\$20.00		\$42.00	\$10.50	\$15.00	\$20.00		\$638,949

Using 2020 as an example year: \$25,000 (fund balance/reserves gap) + \$475,000 (operating funding) + \$266,263 (CIP/Outlay funds/5 years) = \$766,263 total revenues needed in 2020; therefore, making some assumptions, the rate structure in the Oct 2018 ordinance (above) would generate revenues of \$639,084, which remains short of the \$766,263 targeted revenues.



SCENARIO 2

RES	gal				NON-RES	gal				Projected Revenues*
Base 4000	4-10k	10-18k	>18k		Base 4000	4-17k	17-38k	>38k		
\$42.00	\$10.50	\$12.00	\$14.00		\$42.00	\$10.50	\$12.00	\$14.00		\$599,094

SCENARIO 3

RES	gal				NON-RES	gal				Projected Revenues*
Base 4000	4-10k	10-18k	>18k		Base 4000	4-17k	17-38k	>38k		
\$42.00	\$10.50	\$13.00	\$15.00		\$42.00	\$10.50	\$13.00	\$15.00		\$609,335

SCENARIO 4

RES	gal				NON-RES	gal				Projected Revenues*
Base 4000	4-10k	10-18k	>18k		Base 4000	4-17k	17-38k	>38k		
\$42.00	\$10.50	\$14.00	\$16.00		\$42.00	\$10.50	\$14.00	\$16.00		\$619,575

SCENARIO 5

RES	gal				NON-RES	gal				Projected Revenues*
Base 4000	4-10k	10-18k	>18k		Base 4000	4-17k	17-38k	>38k		
\$62.00	\$10.50	\$15.00	\$20.00		\$62.00	\$10.50	\$15.00	\$20.00		\$780,242

SCENARIO 6

RES	gal				NON-RES	gal				Projected Revenues*
Base 4000	4-10k	10-18k	>18k		Base 4000	4-17k	17-38k	>38k		
\$62.00	\$11.00	\$13.00	\$15.00		\$62.00	\$11.00	\$13.00	\$15.00		\$737,613

SCENARIO 7

RES	gal				NON-RES	gal				Projected Revenues*
Base 4000	4-10k	10-18k	>18k		Base 4000	4-17k	17-38k	>38k		
\$47.00	\$10.50	\$13.00	\$15.00		\$47.00	\$10.50	\$13.00	\$15.00		\$651,011

SCENARIO 8 – Flat \$10.50 /1000. No conservation rate. Vacancy rate \$35.50. Schools \$35.50 base/ \$10.50.

RES	gal				NON-RES	gal				Projected Revenues*
Base 0	0-10k	10-15k	>15k		Base 0	0-10k	10-15k	>15k		
\$35.50	\$10.50	\$10.50	\$10.50		\$35.50	\$10.50	\$10.50	\$10.50		\$722,597



SCENARIO 9 – Keeps old allocations, rate increase by 15%. Vacancy \$26.16. Schools \$111.55/ \$2.30.

RES	gal			NON-RES	gal			Projected Revenues*
Base 9000	9-18k	18-26k	>26k	Base 4000	4-10k	10-15k	>15k	
\$48.30	\$1.15	\$2.88	\$6.90	\$42.26	\$3.45	\$4.60	\$4.60	\$453,583

EXHIBITS:

Exhibit A: Water Rate Update Ordinance (2018-06)

Exhibit B: Water Wasting Ordinance (2018-05)

Exhibit C: Temporary Rate Adjustment Ordinance (2019-04)

Ordinance No. 18-06

AN ORDINANCE OF THE TOWN OF RIDGWAY, COLORADO AMENDING THE RIDGWAY MUNICIPAL CODE SECTION 9-1-17 TO UPDATE WATER SERVICE RATES AND WATER BASE ALLOCATIONS.

WHEREAS, The Town of Ridgway (the “Town”) is a legally created, established, organized and existing Colorado municipal corporation under the provisions of Article XX of the Constitution of the State of Colorado and the home rule charter of the Town (the “Charter”); and

WHEREAS, The Town is governed by its Home Rule Charter (“Charter”) as authorized by Article XX § 6 of the Colorado Constitution; and

WHEREAS, the water supply for the Town of Ridgway is a precious, valuable and critical resource for the Ridgway community; and

WHEREAS, the Town Council desires to have water service rates at least near the cost of securing, treating and delivering water to end customers while promoting water conservation; and

WHEREAS, the Town Council understands the need to secure outside funding for many if not all water utility improvements and investments and partner agencies will closely scrutinize the water rate structures and base allocations of water before agreeing to any financial commitment for improvements.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO as follows:

SECTION 1.

Ridgway Municipal Code Section 9-1-17 Water Service Rates, is repealed and replaced, as follows:

* * *

9-1-17 WATER SERVICE RATES.

- (A) (1) Single family homes, mobile homes, churches, and non-profit lodges and civic organizations shall be subject to the following charges for each meter serving the customer:

Type of Customer	Minimum Monthly Charge 0 to Base gal/mo	Rate for Use over Base and up to 10,000 gal./month	Rate for Use 10,000 and up to 15,000 gal./month	Rate for Use Over 15,000 gal./month
Customer age 65 & over owning a single family home or mobile home, and enrolled in the Senior Rate prior to 1/1/2009*	<p>Beginning on 12/1/18: Base gallons: 7000 Base Cost: \$32.75;</p> <p>Beginning on 12/1/19: Base gallons: 6000 Base Cost: \$32.75;</p> <p>Beginning on 12/1/20: Base gallons: 6000 Base Cost: \$37.75;</p> <p>Beginning on 12/1/21: Base gallons: 6000 Base Cost: \$42.75;</p> <p>Beginning on 12/1/22: Base gallons: 6000 Base Cost: \$47.75;</p> <p>Beginning on 12/1/23: Base gallons: 6000 Base Cost: \$52.75</p>	\$10.50/1,000 gal.	\$15.00/1,000 gal.	\$20.00/1,000 gal.
Vacancy Rate	<p>Beginning on 12/1/18: \$22.75;</p> <p>Beginning on 12/1/20: \$27.75;</p> <p>Beginning on 12/1/21: \$32.75;</p> <p>Beginning on 12/1/22: \$37.75;</p> <p>Beginning on 12/1/23: \$42.75</p>	N/A	N/A	N/A
All other Residential per dwelling unit (Multi-unit meters over their base allotment will be averaged and charged according to tier) ADUs = 0.72XUnit rate	<p>Beginning on 12/1/18: Base gallons: 7000 Base Cost: \$42.00;</p> <p>Beginning on 12/1/19: Base gallons: 6000 Base Cost: \$42.00;</p> <p>Beginning on 12/1/20: Base gallons: 6000 Base Cost: \$47.00;</p> <p>Beginning on 12/1/21: Base gallons: 6000 Base Cost: \$52.00;</p> <p>Beginning on 12/1/22: Base gallons: 6000 Base Cost: \$57.00;</p> <p>Beginning on 12/1/23: Base gallons: 6000 Base Cost: \$62.00</p>	\$10.50/1,000 gal.	\$15.00/1,000 gal.	\$20.00/1,000 gal.

* Senior rates are no longer offered after 1/1/2009

(2) In order to qualify for the vacancy rate, the customer must notify the Town of the vacancy and pay a shut-off fee of \$30.00. Before the water can then be turned back on, the customer must pay a turn-on fee of \$30.00. No water may be used at that meter during the vacancy period. In the event of failure to meet these requirements, the bill shall be adjusted to the regular rate.

(B) (1) Accessory dwelling units shall be subject to a minimum monthly charge per unit calculated to be 0.72 x the principal residential unit rate as provided in Subsection (A)(1) above.

(2) Each unit in multiple residences and dwelling facilities including but not limited to duplexes, multi-family residences, apartments, mobile homes and mobile home parks, providing permanent residences and utilizing a single meter, shall be subject to the applicable rate for the principal residential unit rate as provided in Subsection (A) above. Water used in any month in the amount greater than the base amount e.g. (Base Amount in gallons at \$42.00 for the first unit + Base Amount in gallons at \$42.00 for the second unit, etc. for each unit or space served by the meter) shall be billed at the rates identified in Subsection (A)(1) for the associated base rate changes over time and the additional gallons used per unit.

(C) The following rates shall apply to the Ridgway public schools, but shall not include the provision of non-potable Town water for irrigation purposes:

Type of Customer	Minimum Monthly Charge	Rate for Use Over 10,000 gal./month and up to 50,000 gal./month	Rate for Use Over 50,000 gal./month
Ridgway Schools	Beginning on 12/1/18: Base gallons: 10,000 Base Cost: \$97.00 Beginning on 12/1/19: Base gallons: 10,000 Base Cost: \$105.00	\$10.50/1,000 gal.	\$15.00/1,000 gal.

(D) The sale of bulk water is prohibited.

(E) (1) All other customers (including customers with both a residential and a non-residential use on the same premises which are located in commercial, business or industrial zoning districts) shall pay the following charges for each meter serving the customer.

Type of Customer	Minimum Monthly Charge	Rate for Use Over 4,000 gal./month and up to 10,000 gal./month	Rate for Use Over 10,000 gal./month and up to 15,000 gal./month	Rate for Use Over 15,000 gal./month
All other Customers (commercial, industrial, multi-use, etc.)	Beginning on 12/1/18: Base gallons: 4,000 Base Cost: \$42.00	\$10.50 / 1,000 gal.	\$15.00/1,000 gal.	\$20.00/1,000 gal.

Provided, however, that accessory dwelling units inside Town shall be subject to a minimum monthly charge per unit calculated to be .72 x the principal unit rate as provided in Subsection (A)(1) above; and further provided, however, that if the non-residential use qualifies as an accessory use to a residence pursuant to the criteria of Subsection 7-3-13(A) of Town Zoning Regulations, such customer shall be subject to the rates in Subsection (A)(1) above.

(F) Water service charges shall be charged at the time service is first initiated and continue until the tap is abandoned.

(G) Minimum charges for periods of service less than one month shall be pro-rated.

(H) In the event that any two separate structures are served by Town water from a single meter under circumstances where none of the foregoing rates specifically apply, the rate shall be computed in conformity with the provisions of Subsection (B) with each structure considered a separate "unit" for purposes of the calculation regardless of its use.

* * *

SECTION 3.

Effective Date and Duration. Pursuant to Article III of the Charter, this Ordinance shall be effective December 1st, 2018.

* * *

SECTION 4.

Posted Notice. Pursuant to Article III, Section 3-7 of the Charter, the Town Clerk shall post copies of this Ordinance as amended or adopted.

* * *

SECTION 5.

Severability. The provisions of this Ordinance are severable, and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

* * *

Section 6.

Public Hearing. A public hearing on this Ordinance was held on the 10th day of October, 2018 in the Town Council Chambers of the Town of Ridgway, 201 N. Railroad Street, Ridgway, CO 81432.

INTRODUCED before the Town Council of the Town of Ridgway, Colorado on the 12th day of September, 2018.

TOWN OF RIDGWAY, COLORADO, A HOME-RULE
MUNICIPALITY

By _____
John Clark, Mayor

ATTEST:

Pam Kraft, MMC, Town Clerk

Approved As to Form:

BO JAMES NERLIN, Town Attorney

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Ridgway, Colorado, this 10th day of
October, 2018.

TOWN OF RIDGWAY, COLORADO, A HOME-RULE
MUNICIPALITY

By _____
John Clark, Mayor

ATTEST:

Pam Kraft, MMC, Town Clerk

Approved As to Form:

BO JAMES NERLIN, Town Attorney

CERTIFICATE OF TOWN CLERK

The foregoing Ordinance was introduced at a meeting of the Ridgway Town Council on September 12th, 2018, published by title and posted thereafter, and adopted by the Town Council on October 10th, 2018.

(SEAL)

Pam Kraft, MMC, Town Clerk

Ordinance No. 18-05

AN EMERGENCY ORDINANCE OF THE TOWN OF RIDGWAY, COLORADO AMENDING THE RIDGWAY MUNICIPAL CODE TO PROVIDE A NEW SECTION TO CHAPTER 9-1 ADDING A DEFINITION FOR WATER WASTING, CREATING WATER WASTING REGULATIONS ASSOCIATED WITH MANDATORY WATER RESTRICTIONS AND AUGMENTING ENFORCEMENT PROVISIONS FOR WATER WASTING

WHEREAS, The Town of Ridgway (the “Town”) is a legally created, established, organized and existing Colorado municipal corporation under the provisions of Article XX of the Constitution of the State of Colorado and the home rule charter of the Town (the “Charter”); and

WHEREAS, The Town is governed by its Home Rule Charter (“Charter”) as authorized by Article XX § 6 of the Colorado Constitution; and

WHEREAS, The Town Council has the authority, pursuant to Article III, Section 3-8 of the Charter, to enact emergency ordinances for the preservation of the public peace, safety, or welfare upon the affirmative vote of six members of the Town Council; and

WHEREAS, the water supply for the Town of Ridgway is a precious, valuable and critical resource for the Ridgway community; and

WHEREAS, the Town of Ridgway, State of Colorado and the United States have seen periods of drought that significantly impact the local water supply, threatening the health, safety and welfare of our communities; and

WHEREAS, the Town Council desires to be proactive in communicating with the Ridgway community and water users of town-supplied water regarding the water conservation efforts that will be employed and the timing of such water restrictions; and

WHEREAS, the Town Council desires to conserve water in times of need to insure effective and safe delivery of water to the Ridgway community during all times, including in times of restricted or limited water supply and drought; and

WHEREAS, the Town Council desires to expeditiously enforce water wasting when water leaks are detected; and

WHEREAS, the Town of Ridgway Municipal Code Section 2-4 currently provides for Administrative Enforcement of the Ridgway Municipal Code including issuance of Notices of Violation and Citations for violations of the Ridgway Municipal Code including violations of Chapter 9 Section 2, with penalties assessed from \$150 for the first citation and up to \$999 for the third violation.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO as follows:

SECTION 1.

Section 9-1-1 DEFINITIONS, is amended to include a definition for Water Wasting as follows:

* * *

WATER WASTING: Town water, whether it be treated or untreated, shall be used only for beneficial use and shall not be wasted.

* * *

SECTION 2.

Section 9-1-20 WATER SERVICE SHUT-OFF Subsection (B) is hereby amended to read as follows:

* * *

(B) Prior to shutting off the water, the Town shall send a notice to the customer at his address as shown on Town records, stating the reason for the shut-off of service and the date upon which the service may be shut-off, unless the charges are paid or other specified violation is corrected. Such date shall be at least 10 days after the deposit of the letter giving notice of shut-off in the U.S. Mail. However, during the enactment of Stage 3 or Stage 4 of Ridgway's Water Conservation and Management Plan and/or when Section 9-1-28 Water Wasting is being enforced by the Town, the Town shall notify the customer in the most expedient manner possible including but not limited to: email, hand-delivery, telephone call, or other method effective to put the customer on notice of the leak, and the customer shall remedy, stop or repair the leak within 48 hours of notification or the water may be shut-off.

* * *

SECTION 3.

Section 9-1-28 WATER WASTING is hereby added to the Ridgway Municipal Code as follows:

(A) Water Wasting is always discouraged; however, during the enactment of Stage 3 or Stage 4 of Ridgway's Water Conservation and Management Plan, Water Wasting is prohibited. The Town or a representative code enforcer can determine an action to be Water Wasting at their discretion if the action matches the Water Wasting Definition found in Section 9-1-1. Water wasting includes but is not limited to the following actions:

- (1) Allowing water to spray or overflow onto sidewalks, driveways, streets, drainages or any hard surface.
- (2) Washing outdoor impermeable surfaces (i.e. driveways, walks, patios, etc.) with a hose or spray nozzle.
- (3) Washing of vehicles or recreational equipment.
- (4) Failing to notify the Town of a known water leak or needed repair in the Town's distribution system or water supply system within 72 hours of discovery.
- (5) Operating ornamental water features

(6) Failure to fix a leak downstream of the customer's meter within 48 hours of notification by the Town.

(B) Exceptions to Section 9-1-28(A) or the Water Wasting definition include the following:

(1) In cases where public health or safety is a concern.

(2) The installation, repair or maintenance of a water supply system when the operator or maintenance personnel are present.

* * *

SECTION 3.

Effective Date and Duration. Pursuant to Article III, Section 3-8 of the Charter, this Ordinance shall be effective immediately upon adoption, as it is necessary for the immediate preservation of the public health and safety of the citizens of the Town for the reasons recited herein.

SECTION 4.

Publication of Notice. Pursuant to Article III, Section 3-8 of the Charter, the Town Clerk shall publish this Ordinance by title upon adoption by the Town Council.

SECTION 5.

Severability. The provisions of this Ordinance are severable, and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

INTRODUCED, READ, HEARD and FINALLY ADOPTED before the Town Council of the Town of Ridgway, Colorado on the 12th day of September, 2018.

TOWN OF RIDGWAY, COLORADO, A HOME-RULE
MUNICIPALITY

By _____
John Clark, Mayor

ATTEST:

Pam Kraft, MMC, Town Clerk

Approved As to Form:

BO JAMES NERLIN, Town Attorney

CERTIFICATE OF TOWN CLERK

The foregoing Ordinance was published by title and posted thereafter, and adopted by the Ridgway Town Council on September 12th, 2018.

(SEAL)

Pam Kraft, MMC, Town Clerk

Ordinance No. 19-04

AN EMERGENCY ORDINANCE OF THE TOWN OF RIDGWAY, COLORADO AMENDING THE RIDGWAY MUNICIPAL CODE SECTION 9-1-17 TEMPORARILY ADJUSTING NON-RESIDENTIAL WATER SERVICE RATES FOR USAGE OVER THE BASE WATER ALLOTMENT FOR A DEFINED PERIOD OF TIME.

WHEREAS, The Town of Ridgway (the “Town”) is a legally created, established, organized and existing Colorado municipal corporation under the provisions of Article XX of the Constitution of the State of Colorado and the home rule charter of the Town (the “Charter”); and

WHEREAS, The Town is governed by its Home Rule Charter (“Charter”) as authorized by Article XX § 6 of the Colorado Constitution; and

WHEREAS, The Town Council has the authority, pursuant to Article III, Section 3-8 of the Charter, to enact emergency ordinances for the preservation of the public peace, safety, or welfare upon the affirmative vote of six members of the Town Council; and

WHEREAS, the water supply for the Town of Ridgway is a precious, valuable and critical resource for the Ridgway community; and

WHEREAS, the Town Council adopted Ordinance 18-06 on October 10th, 2018 amending water rates for all utility users; and

WHEREAS, the Town Council desires to temporarily amend the overage rate structure for non-residential uses; and

WHEREAS, The Town Council has determined it is necessary and appropriate to update the Town’s regulations to provide for a temporary reduction in water rates for uses over the base allocation of water for non-residential properties, in order to preserve the public health, safety and welfare of the Ridgway community; and

WHEREAS, the Town Council understands the need to secure outside funding for many if not all water utility improvements and investments and partner agencies will closely scrutinize the water rate structures and base allocations of water before agreeing to any financial commitment for improvements, and therefore this rate adjustment is only temporary until a final rate structure is adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO as follows:

SECTION 1.

Ridgway Municipal Code Section 9-1-17(E) Water Service Rates, is amended, as follows:

* * *

9-1-17 WATER SERVICE RATES.

- (E) (1) All other customers (including customers with both a residential and a non-residential use on the same premises which are located in commercial, business or industrial zoning districts) shall pay the following charges for each meter serving the customer.

The following temporary, water rate structure is effective for water usage during the months of June, July, August, September and October 2019. The rates as adopted in Ordinance 2018-06 shall be effective for all subsequent water usage after the month of October 2019, unless such rates are superseded by the adoption of an ordinance by the Ridgway Town Council providing a revised rate structure.

Type of Customer	Minimum Monthly Charge	Rate for Use Over 4,000 gal./month and up to 10,000 gal./month	Rate for Use Over 10,000 gal./month and up to 15,000 gal./month	Rate for Use Over 15,000 gal./month
All other Customers (commercial, industrial, multi-use, etc.)	Beginning on 12/1/18: Base gallons: 4,000 Base Cost: \$42.00	\$10.50 / 1,000 gal.	\$10.50/1,000 gal.	\$10.50/1,000 gal.

Provided, however, that accessory dwelling units inside Town shall be subject to a minimum monthly charge per unit calculated to be .72 x the principal unit rate as provided in Subsection (A)(1) above; and further provided, however, that if the non-residential use qualifies as an accessory use to a residence pursuant to the criteria of Subsection 7-3-13(A) of Town Zoning Regulations, such customer shall be subject to the rates in Subsection (A)(1) above.

* * *

SECTION 2.

Effective Date and Duration. Pursuant to Article III, Section 3-8 of the Charter, this Ordinance shall be effective immediately upon adoption, as it is necessary for the immediate preservation of the public health and safety of the citizens of the Town for the reasons recited herein.

* * *

SECTION 3.

Publication of Notice. Pursuant to Article III, Section 3-8 of the Charter, the Town Clerk shall publish this Ordinance by title upon adoption by the Town Council.

* * *

SECTION 4.

Severability. The provisions of this Ordinance are severable, and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

* * *

Section 5.

Public Hearing. A public hearing on this Ordinance was held on the 5th day of June, 2019 in the Town Council Chambers of the Town of Ridgway, 201 N. Railroad Street, Ridgway, CO 81432.

INTRODUCED, HEARD AND FINALLY ADOPTED by the Town Council of the Town of Ridgway, Colorado on the 5th day of June, 2019.

TOWN OF RIDGWAY, COLORADO, A HOME-RULE
MUNICIPALITY

By _____
Eric Johnson, Mayor Pro Tem

ATTEST:

Pam Kraft, MMC, Town Clerk

Approved As to Form:

BO JAMES NERLIN, Town Attorney

CERTIFICATE OF TOWN CLERK

The foregoing Ordinance was published by title and posted thereafter, and adopted by the Ridgway Town Council on _____, 2019.

(SEAL)

Pam Kraft, MMC, Town Clerk

From: [Martha McKenney](#)
To: [Jennifer Coates](#)
Subject: Residential water rates plan
Date: Friday, September 6, 2019 1:05:16 PM

Hello, Jen. Would you please pass this letter on to administrators, town council, staff, and anyone who is involved in our new water rate system. Thank you so very much....Martha McKenney

These are my thoughts on the new revised water rates plan:

#1 It is a given that we all need to conserve water everywhere. However, I feel that the town's approach is punitive to those people who garden and grow trees for the enhancement, not only of their own lives, but also for the beauty of the town as a whole. The aspen trees in our yard are the focal points of our residence. We planted them decades ago. Everyone knows where the aspen yard is. We have lost seven trees this year and last due to the dryness and heat of the summers. Punishing people for growing trees and their own food is untenable. We are a right to farm community! I propose that instead of using base gallons per month that makes growing trees and food impossible, especially for people on fixed incomes, that you use and enforce water restrictions in years when we need them. Limit days and hours of watering. If people don't honor those restrictions, ticket them and levy fines. Do not punish the residents who are abiding by those water restrictions.

#2 Encourage people to install water systems in their gardens and yards that conserve water. Let's also visit the possibility of using gray water for our gardening and outside water needs. We don't need treated water for our trees and plants. They are healthier if we use untreated water.

#3 If growth is the issue for revising our water system plan, let's have a limited moratorium on growth (we've done it before) until we can as a community create a proper and just plan for ALL residents.

#4 We need to know how much water we are using during the usage time. We need to know if we have a leak in our system immediately. If we can't have readable meters for residents installed, then we need more than one reading per month from the town. It's too late when the reading is only done one time at the end of the month. If you really want to save water, this issue needs to be addressed.

AGENDA ITEM #15

ORDINANCE NO. 2019-_____

AN ORDINANCE OF THE TOWN OF RIDGWAY, COLORADO REPLACING SECTION 7-3-12(J)
OF THE RIDGWAY MUNICIPAL CODE SECTION TO PROVIDE REGULATIONS FOR
MASTER SIGN PLANS, AND ADDING PROVISIONS TO THE SIGN REGULATIONS IN
CHAPTER 7-3-12 TO REFERENCE MASTER SIGN PLAN REGULATIONS

WHEREAS, the Town of Ridgway (the "Town"), is a duly organized and existing home rule municipality of the State of Colorado; and

WHEREAS, the Town of Ridgway Municipal Code (the "Code") contains certain sign regulations further enumerated under Section 7-3-12, Sign Regulations; and

WHEREAS, the Town Council repealed the Master Sign Plan process through Ordinance 2019-03; and

WHEREAS, the Town Council supports the efforts of local businesses and wishes to continue supporting the advertising of business and commerce within the town as is reasonable and appropriate for the preservation of the health, safety and welfare of the community while supporting the goals of the Town's Master Plan; and

WHEREAS, Master Sign Plans provide for flexibility with specified dimensional requirements for properties and buildings containing more than one business.

NOW THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO, AS FOLLOWS:

Section 1. **Section 7-3-12(E) Permits, subsection (3)** of the Ridgway Municipal Code is amended, as follows:

(3) The total sign face area of signs required to have a permit, per building, other than those restricted by Subsection (6), shall not exceed the lesser of one square foot per foot of lineal street frontage of the premises abutting Town streets or 150 square feet. When more than one building is on the premises, the premises street frontage shall be allocated among the buildings accordingly. A minimum of 32 square feet of sign area shall be allowed for each separate business, as defined by lot, unit, lease, or other legally created property interest, subject to the total sign face area limitation of 150 square feet per building. Total sign face area in excess of 150 square feet shall not be allowed for any building unless approved through a Master Sign Plan applicable to that building. No single business may have a sign with any face area larger than 32 square feet.

Section 2. **Section 7-3-12(F) Performance Criteria, subsection (7)** of the Ridgway Municipal Code, is amended as follows:

(7) No sign shall be larger than 32 square feet in area, except a freestanding sign with more than one business advertised may have a sign face up to 56 square feet, unless approved

through a Master Sign Plan applicable to that building. No sign shall have more than 2 sign faces. No sign face on a temporary "For Sale" or "For Rent" sign shall exceed 7 square feet in area including riders. All "For Sale" signs shall be taken down when the sale of the premises is closed.

Section 3. **Section 7-3-20(A) Fees and Costs for Master Sign Plans, subsection (8)** of the Ridgway Municipal Code, is amended to add subsections (8)(a)(b) and (c) as follows:

- (8) Master Sign Plans pursuant to 7-3-12: \$150.00
 - (a) Minor Change to Master Sign Plan: \$50.00
 - (b) Major Change to Master Sign Plan: \$150.00
 - (c) Appeal to Master Sign Plan: \$250.00

Section 4. **Section 7-3-12(J) Master Sign Plans** is added to the Ridgway Municipal Code as follows:

(J) Master Sign Plans

- (1) Purpose: To provide flexibility for the amount of signage and size of signs for multi-tenant buildings and developments to ensure signage is available for business and facility wayfinding and identification. To protect the health, safety and welfare of the community while preserving town aesthetics.
- (2) Applicability
 - (a) A Master Sign Plan shall be encouraged for all properties with multi-tenant buildings and/or multiple buildings in which three or more non-residential tenants or businesses are present.
 - (b) Any property with multiple-tenant buildings or multiple buildings in which three or more non-residential tenants existing at the time of adoption of this section that does not have a Master Sign Plan is encouraged to apply for a Master Sign Plan at the time of application for a new sign at the site.
 - (c) Any property owner with multi-tenant and/or multiple buildings in which two or more non-residential tenants or businesses are present may apply for a Master Sign Plan.
- (3) General Regulations
 - (a) All signs subject to a Master Sign Plan shall apply for and receive a sign permit before any sign may be installed.
 - (b) All signs on the site shall conform at all times to the approved Master Sign Plan and other applicable Sign Regulations.
 - (c) A Master Sign Plan shall run with the property for which it was issued and not with individual tenants or businesses.

- (d) Applications for a Master Sign Plan shall be submitted to the Town on forms supplied by the Town accompanied by the fee per Ridgway Municipal Code Section 7-3-20. At a minimum the Applicant shall submit the following information to the Town:
 - (i) Identification of the property for which the Master Sign Plan application shall apply;
 - (ii) Proof of property ownership, or partial ownership, and signatures from all property owners included in the proposed Master Sign Plan;
 - (iii) Total sign area allowed per Ridgway Municipal Code Section 7-3-12 and the total sign area requested with the Master Sign Plan;
 - (iv) Site plan showing location of all existing and proposed signs on property, with distance from property lines;
 - (v) Building elevations/pictures showing location of all existing and proposed signs on property, with height of all signs from the ground;
 - (vi) Dimensions and type of all existing and proposed signs, including the unit number/address for each;
 - (vii) Any proposed lighting for the signs, including location, type, kelvin, and lumens for each fixture; and
 - (viii) Proof that the Criteria for Approval have been met.
- (e) Through these Master Sign Plan Regulations, the following deviations from the specified dimensional requirements may be considered.
 - (i) A free-standing sign may be up to 30% larger than the 56 square feet limitation of 7-3-12(F)(7).
 - (ii) Up to 30% more than the allotted square footage per 7-3-12(E)(3) of sign area may be allowed.

Deviations shall not be considered for any other sign regulations in the Ridgway Municipal Code.

(4) Criteria for Approval

The proposed Master Sign Plan:

- (a) will not be contrary to the public health, safety, or welfare;
- (b) will not create traffic hazards;
- (c) provides for adequate assurances of safety from natural conditions (such as wind, snow, and ice) as it relates to the signs proposed;
- (d) will not unreasonably interfere with neighboring commercial businesses or properties; and
- (e) provides for signs that are reasonably necessary to operate the business or businesses on the property.

The burden shall be on the applicant to show that these criteria have been met.

(5) Review Procedure

- (a) Within 14 days of receipt of a completed application accompanied by the applicable fee for a Master Sign Plan, or a minor change to an existing Master Sign Plan, the Town will administratively approve or deny the application according to the Criteria for Approval. It

shall not be necessary for the Town to provide written findings or conclusions, except upon request of the applicant.

- (i) To the extent an application for a Master Sign Plan or minor change is denied in whole or in part, the requesting party may appeal to the Planning Commission as set forth in subsection (5)(b) of this section. Such appeal shall be in writing and submitted within 7 days of the Town's decision and review shall be *de novo*.
- (b) Within 14 days of receipt of a completed application accompanied by the applicable fee for a major change to a Master Sign Plan, or an appeal of a denial of a Master Sign Plan or minor change to a Master Sign Plan, the Planning Commission will set a hearing;
 - (i) The hearing shall be heard at the next regularly scheduled Planning Commission meeting for which proper notice of the hearing can be made, and no later than 40 days after receipt of a completed application accompanied by the applicable fee for a major change to a Master Sign Plan, or an appeal of a denial of a Master Sign Plan or minor change to a Master Sign Plan. A hearing that must be continued due to time constraints or other delays may be continued for an additional 7 days beyond the 40-day deadline, assuming the hearing was commenced within the 40-day deadline. By mutual agreement, the applicant and the Planning Commission may also extend the 40-day and 7-day deadlines set forth in this subsection.
 - (ii) At the hearing scheduled, the applicant and other interested parties may appear and present such evidence and testimony as they may desire. Anyone presenting evidence or testimony shall be subject to cross-examination by other interested parties, although the Planning Commission may limit testimony, evidence, and cross-examination which is merely cumulative and is not required to follow any set procedure during the hearing, nor strictly follow the Rules of Evidence as applied by the Court. The hearing should be tape recorded or otherwise electronically recorded. The applicant, or other interested party may, if he desires, have the hearing recorded by a court reporter, at the applicant's sole expense. The burden is upon the applicant in all cases to establish that the applicable criteria for any action are met.
 - (iii) Notice of the hearing shall be posted at Town Hall at least 10 days before the hearing and posted, visible for each street frontage abutting the property, for at least 10 days prior to the hearing in addition to any other notice required by Town regulations.
 - (iv) The Planning Commission shall announce its decision according to the Criteria for Approval within 14 days of the completion of the hearing. It shall not be necessary for the Planning Commission to provide written findings or conclusions, except upon request of the applicant, or other party appearing or participating in the hearing. The decision of the Planning Commission with respect to an application for a major change to a Master Sign Plan, or an appeal of a denial of a Master Sign Plan or minor change to a Master Sign Plan shall be final, subject only to review under Rule 106 of the Colorado Rules of Civil Procedure. Upon the filing of an appeal under Rule 106, the Town shall cause a transcript of any tape recording of the hearing to be made and certified to the court, and the party filing such appeal or such review, shall pay the Town the reasonable cost incurred in producing such transcript, unless such party has a transcript produced by a court reporter at the applicant's expense.
 - (v) The Planning Commission may approve the requested action only upon finding that all applicable criteria and requirements of these Master Sign Plan regulations or other Town ordinances have been met. If it determines such criteria have not been met,

the application shall be denied. The application may be granted upon conditions or limitations which the Planning Commission determines are necessary in order to ensure that the applicable criteria are met. Such conditions or limitations shall be provided to the applicant and interested parties, in writing, as part of the decision, subject only to review under Rule 106 of the Colorado Rules of Civil Procedure.

(6) Amendments to Approved Master Sign Plans

- (a) Minor Changes: Minor changes are those changes that do not alter the overall characteristics of the existing Master Sign Plan and that create no adverse impacts on adjacent uses, infrastructure, or public safety. Examples of what may be considered a minor change include, but is not limited to, 1) changes in the location of signs, 2) replacement of existing signs that are the same size or smaller than the existing sign, and 3) changes in the number of signs, as long as the aggregate square footage remains the same.
- (b) Major Changes: Major changes are those that can alter the overall character of the Master Sign Plan and which could create adverse impacts on adjacent uses or public infrastructure. Examples of what may be considered a major change include, but are not limited to, 1) changes in the total square footage of the Master Sign Plan and 2) requests for deviations per 7-3-12(J)(3)(e).

Section 5. **Severability**

The provisions of this Ordinance are severable, and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

Section 6. **Effective Date**

This Ordinance shall take effect 30 days after adoption.

Section 7. **Publication of Notice**

Pursuant to Article III, Section 3-8 of the Charter, the Town Clerk shall publish this Ordinance by title upon adoption by the Town Council.

Section 8. **Public Hearing**

A public hearing on this Ordinance was held on the ____ day of _____, 2019, in the Town Council Chambers, 201 N. Railroad Street, Ridgway, CO 81432.

INTRODUCED by the Town Council of the Town of Ridgway, Colorado, this ____ day of _____, 2019.

TOWN OF RIDGWAY, COLORADO, A HOME-
RULE MUNICIPALITY

By: _____
John I. Clark, Mayor

ATTEST:

Pam Kraft, MMC, Town Clerk

Approved as to Form:

Bo James Nerlin, Town Attorney

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Ridgway, Colorado, this ____
day of _____, 2019.

TOWN OF RIDGWAY, COLORADO, A HOME-
RULE MUNICIPALITY

By: _____
John I. Clark, Mayor

ATTEST:

Pam Kraft, MMC, Town Clerk

Approved as to Form:

Bo James Nerlin, Town Attorney

CERTIFICATE OF TOWN CLERK

The foregoing Ordinance was introduced at a meeting of the Ridgway Town Council on
_____, 2019, published by title and posted thereafter, and adopted by the Town
Council on _____, 2019.

(SEAL)

Pam Kraft, MMC, Town Clerk

AGENDA ITEM #16



To: Ridgway Town Council
From: Ridgway Planning Commission and Shay Coburn, Town Planner
Date: August 30, 2019
RE: Prioritizing Master Plan Action Items, specifically zoning and subdivision code updates

The Town of Ridgway recently adopted a new [Master Plan](#). Within this plan there are many action items assigned to the Planning Commission. At the August 23, 2019 Planning Commission meeting, the Commission agreed upon the following approach to begin addressing the many action items. With Town Council approval, the Commission is excited to start the process of updating our code as it relates to land use matters.

Priority	Task	Timeframe
1	Housing: Revise permitted use lists to add “Missing Middle” and innovative/efficient housing types in appropriate zone districts, as well as standards and definitions for those housing types. Consider development of a new residential district and/or revise dimensional standards. MP Actions: COM-2a, COM-1c, COM-2c	Sept.-Dec. 2019
2	Administrative Flexibility: Draft new Administrative Adjustment process and decision criteria to allow staff approval of minor deviations from listed dimensional and development standards when necessary to accommodate unique site, terrain, or utility constraints on single development lots (not entire multi-lot or multi-home developments).	Jan.-Feb. 2020
3	Planned Unit Developments: Revise PUD regulations to align lists of required PUD design elements or amenities with key priorities in the adopted master plan. Clarify standards, procedures, and decision criteria. Subdivision Regulations: Revise to align with adopted master plan. Simplify and clarify subdivision standards, procedures, and decision criteria. MP Actions: COM-1b, COM-2b, CHR-1c, GRO-1c, GRO-4d	Mar.-May 2020

AGENDA ITEM #17

AGENDA ITEM #18



TOWN HALL PO Box 10 | 201 N. Railroad Street | Ridgway, Colorado 81432 | 970.626.5308 | www.town.ridgway.co.us

To: Town Council
RE: GOCO Youth Corps grant application

<http://www.goco.org/grants/apply/youth-corps>



Youth Corps Grants

Great Outdoors Colorado (GOCO) and the Colorado Youth Corps Association (CYCA) are pleased to announce the release of the 2020 Youth Corps grant cycle with up to \$500,000 in funding for outdoor recreation, stewardship, and restoration projects completed by youth corps members. The goal of these funds is to employ youth and young adults (ages 14-25) throughout the state on critical outdoor recreation and land conservation projects using the network of youth corps accredited by CYCA.

BACKGROUND: Colorado's improving economy has yet to fully reach youth and young adults. The state unemployment rate for ages 16-24 is 6.5%, more than double the overall state rate; and for Coloradans ages 16-19 it is over four-fold higher at 13%. Rates climb even higher for ethnic minority youth: the August 2018 unemployment rate for Hispanics ages 16-19 was 15% and for African Americans it was 24%.¹ The situation in Colorado aligns with national trends. The Pew Research Center found that employment rates for young people in the summer—peak employment—were at near-record lows the last 3 years.²

Just as young people are ready and eager to work, our public and protected lands require constant maintenance to ensure they remain accessible. 92% of Coloradans participate in some form of outdoor recreation activity every year, and 64% recreate outdoors once a week. This growing engagement is matched by an increasing population. Between 2000 and 2010, Colorado's population increased by 16.9% to reach 5.2 million. Between 2010 and 2015, the population rose another 8.5% to 5.5 million, and estimates are the population will reach 7 million by 2030. It is critical we match our growth in citizens with growth in caring for our iconic landscapes.

Youth corps in Colorado engage more than 1,500 members annually to perform land, water, and energy projects to conserve resources and steward public lands. These efforts help mitigate the threat of natural disasters, such as flooding and wildfire; return delicate ecosystems back to balance; and maintain recreation infrastructure so they remain accessible for all.

ABOUT US: GOCO invests a portion of Colorado Lottery proceeds to help preserve and enhance the state's parks, trails, wildlife, rivers, and open spaces. Our independent board awards competitive grants to local governments and land trusts, and makes investments through Colorado Parks and Wildlife. Created by voters in 1992, GOCO has committed more than \$1.2 billion in lottery proceeds to more than 5,200 projects in all 64 counties without any tax dollar support. For more information, please visit www.GOCO.org.

CYCA is a statewide coalition of 8 youth conservation corps that employ and train youth, young adults, and veterans on land, water, and energy conservation projects. Youth corps are a proven strategy for engaging young people in service to their communities and stewardship of their environment while cultivating in them valuable skills to meet the challenges of the 21st century. For more information about youth corps, or to find the accredited conservation corps that serves your region, please go to www.CYCA.org.

¹ Colorado Department of Labor and Employment & the Bureau of Labor Statistics

² "The Fading of the Teen Summer Job", Pew Research Center, 6/23/2015

General Guidance and Grant Information

IMPORTANT DATES: Applicants must submit applications to CYCA **no later than 4:00pm on Thursday, September 19, 2019.** *We strongly encourage early submissions to avoid missing the application deadline.* A committee of the GOCO Board will meet to discuss funding recommendations in **November 2019.** The GOCO Board will make grant awards **on December 10, 2019** but note that this date is subject to change. Successful applicants shall have **one** year from the award date to complete the proposed project and submit final documentation.

APPLICATION REVIEW PROCESS: After receiving an application, CYCA partners with GOCO staff and outside peer reviewers to review, score, and rank applications based upon responses to the questions in the narrative section of the application, other application materials submitted, and the general merit of the project. Each category within the proposal narrative is assigned a maximum point value, and final scores reflect the sum-total of points awarded to each category. Funding recommendations are based upon the final score and the collective assessment of the merits of each proposal. The proposal review committee reserves the right to request revisions on all components of the application.

APPLICANT ELIGIBILITY: This program is open to following entities eligible to receive GOCO open space and/or local government funds:

- a) Colorado municipality or county
- b) Political subdivision of the State of Colorado that includes in its mission the identification, acquisition, or management of open space and natural areas
- c) Title 32 special district eligible to receive distributions from the Conservation Trust Fund
- d) 501(c)(3) non-profit land conservation organization that includes in its mission the identification, acquisition, or management of open space and natural areas, e.g., land trusts

PROJECT/PROPERTY ELIGIBILITY:

- a) Applicants must apply for a minimum of **two weeks of youth corps work.** One week of work consists of 320 hours of labor (8 people for 40 hours each, for example) inclusive of one-way travel and 4-5 hours per week of on-site education activities for the crew.
- b) The project's primary objective must consist of enhancing/restoring open space, wildlife habitat, or other ecosystem or enhancing/restoring trails or other passive recreational infrastructure including signs, fences, tent pads, etc.
- c) The project must occur on land owned or controlled by a:
 - i) municipality, county, or other political subdivision of the state, or
 - ii) land trust or other private party when the land is permanently protected by a conservation easement or other permanent use restriction
- d) **Projects on state or federal land are explicitly ineligible.**
- e) The project's primary objective must consist of enhancing/restoring open space, wildlife habitat, or other ecosystem (e.g. noxious weed removal, fire mitigation, fire recovery, flood recovery, riparian restoration) or constructing/enhancing/restoring trails or other passive recreational infrastructure including signs, fences, tent pads, etc.
- f) Projects must provide a public benefit and comply with any conservation easement, other use restriction, or government policies or procedures concerning management of the property's resources.
- g) Applicant must demonstrate capacity to host a youth corps crew, and coordinate closely with the youth corps in advance of submitting a proposal, to ensure the project is appropriate for a youth corps (youth ages 14-25).

TIMELINE FOR COMPLETION: Successful applicants must complete the proposed work within one year of the grant award date. Applicants must respond to a CYCA-generated project evaluation upon completion of the project. GOCO may deauthorize a grant if the project is not completed within that time, or by any extended period of time authorized by staff or the board.

COSTS AND MATCH: The table below provides a brief description of available crews and the weekly rates for each crew. Please only include requests for youth corps labor; materials, equipment, staff time, and any other costs are ineligible for funding. Please discuss any potential project expenses with GOCO to determine the eligibility of those expenses prior to applying. Funding match is encouraged but not required. Grantee must provide technical expertise, oversight and occasional supervision, and all materials and specialty equipment.

Weekly Crew Rates:		
Day Crew	crews go home each night and travel to the project daily	\$7,000/week
Camping Crew	crews camp at or near the project, sponsors should work with the youth corps to help secure free camping	\$7,600/week
Chainsaw and/or Herbicide Application Crew	includes day crew and camping crews, 80% of the crew is chainsaw trained, or meets state herbicide application compliance requirements	\$9,000/week

WORKING WITH A YOUTH CORPS:

From project planning to completion, it is easy to use a youth corps. Youth corps are high-capacity organizations that are well-prepared; they arrive with the equipment, skills and supervision to succeed. After talking with a potential sponsor, the youth corps will match the right type of crew for the project.

Typical youth corps projects include:

- constructing and maintaining Colorado's trail system
- improving outdoor recreation amenities such as playgrounds and parks
- mitigating fire fuels
- restoring wildlife habitat
- installing and dismantling fences
- mitigating and removing invasive species

Shared Project Responsibility

Hosting a youth corps requires cooperation, communication, and shared responsibility. Many sponsors ask, "what do I need to provide?" The chart below details how youth corps generally share responsibility. Of course, a project may require a different breakdown of responsibilities which you can discuss with corps staff as you plan the project.

Youth Corps Responsibilities	Project Sponsor Responsibilities
Pre-project walk-through with sponsor's staff	Project planning
Adult supervision	Pre-project walk-through with corps staff
Youth/young adult crew (at least 8 people and 320 hours of labor)	Specialty tools (if necessary)
Basic tools	Sponsor staff person available to answer questions and check work regularly
Transportation	Complete an end-of-project evaluation
Camp equipment & food (if necessary)	Access to free camping (if necessary)

What Youth Corps Are

- Youth, young adult and veteran workforce development programs
- Programs focused on developing youth and young adults through service
- Programs focused on providing veterans experience for post-service conservation careers
- Programs focused on environmental education and ethic of stewardship

What Youth Corps Are Not

- Professional contract-work crews
- Volunteer programs
- Recreation or summer camp programs
- Court-ordered or juvenile-offender diversion programs
- Wilderness therapy or mental health counseling

PROJECT PROMOTION: Applicant must agree to promote a funded project using social and traditional media.

CONTACT: We encourage you to thoroughly review all application materials and to discuss any questions or concerns that arise throughout the process in advance of submitting your proposal. We look forward to working with you!

Please direct questions about applicant or project eligibility to either of the following:

Madison Brannigan

Program Officer

303.226.4526

mbrannigan@goco.org

Chris Yuan-Farrell

Senior Program Officer

303.226.4511

cyuanfarrell@goco.org

For all other inquiries, please contact:

Scott Segerstrom

Executive Director

303.863.0604

ssegerstrom@cyca.org

To locate and contact the youth corps serving your area, please visit <https://www.cyca.org/hire-a-corps/>

Submit the following documents to Nancy Weil, nweil@cyca.org. CYCA strongly encourages submission via email but please contact CYCA if you wish to submit via an alternative means, e.g. fax, standard mail, FedEx, in-person, etc.

Document 1: Full Project Proposal

Please submit a single document (PDF preferred) comprised of the following **in the order listed**:

- ☐ Summary Form
- ☐ Proposal Narrative *Please include the HEADINGS with your answers; limited to THREE (3) pages*
- ☐ Proposals should include **TWO** (2) maps: 1) a project location map showing the general location and surrounding context, and 2) a detailed map for each discrete project location showing the specific project area and components in sufficient detail. Please label the maps and appropriately reference them in the narrative proposal. Format maps for 8 ½" x 11" paper.
- ☐ Assurance and Signature Page
- ☐ Letter of authorization from holder of the conservation easement or other use restriction that indicates that the anticipated work does not violate the easement/use restriction (**IF APPLICABLE**)

Please note that CYCA will not accept CDs, DVDs, videos, brochures, or any other additional attachments.

Applicants will be provided a receipt upon submission to CYCA.

APPLICANT INFORMATION

Name: _____ **Title:** _____
Organization Name: _____
Organization Type: Select an Organization Type
Phone: _____ **Email:** _____
Partnering Youth Corps: Select a Youth Corps

TECHNICAL CONTACT INFORMATION

Contact person for coordination of technical aspects of project (if different from applicant, above)
Name: _____ **Title:** _____
Organization Name: _____
Phone: _____ **Email:** _____

PROJECT INFORMATION

Project Title: _____
Property Name: _____
Landowner Name: _____
Property Type: Select a Property Type
County/Counties: _____
What entities will facilitate the required 4 hours of education per week: *(check all that apply)*
☒ Applicant ☐ Youth Corps ☐ External Facilitator [Other: _____

BUDGET INFORMATION

Select from the pulldown menu the type of youth corps crew requested and number of weeks for that crew type:

Example **Crew Type:** Day Crew - \$7,000/wk **Weeks:** 2 **Total \$:** \$14,000

Crew Type: Select a Crew Type	Weeks:	Total \$:
Crew Type: Select a Crew Type	Weeks:	Total \$:
Crew Type: Select a Crew Type	Weeks:	Total \$:
Crew Type: Select a Crew Type	Weeks:	Total \$:
Crew Type: Select a Crew Type	Weeks:	Total \$:

TOTAL AMOUNT REQUESTED:

MATCH INFORMATION

Please input the matching funds provided, cash or in-kind (if applicable):

Item	Source	Calculation	Cost
<i>Example: Chipper</i>	<i>Trees R Us</i>	<i>4 weeks at \$1,000/wk</i>	<i>\$4,000</i>

TOTAL MATCH PROVIDED:

BRIEF PROJECT DESCRIPTION

In the box below, provide a brief summary/overview of your proposal (100 words or less):

Answer each of the following Selection Criteria questions: Three (3) pages maximum, 11-point type, 1-inch margins. Please include the question title **(not the entire question)** and answer each question.

1. **PROJECT OVERVIEW, NEED, and BENEFITS:** Describe in detail the work activities that will be performed during this project. Describe the expected outputs of the project, such as miles of trail built, acres of invasive species to be removed, acres of forest thinned, etc.

Describe how this project is a priority for your community. Describe the needs being met by this project. Describe who will directly benefit from this project. Describe the impacts and outcomes if this project is not undertaken. **(60 points)**

2. **PLANNING & READINESS, and SUSTAINABILITY:** Describe the planning process for this project, including who was involved in the project development. Are all approvals, permits, and other required components in place? If not, describe the status of those components. Are there any barriers to completing the project by December 31, 2020?

Describe the sustainability of this project and its impacts, and who will be directly responsible for those activities. For example:

Specific to invasive species projects: describe the upstream contamination and how that will impact this project's sustainability. Describe the downstream contamination and how this project may impact those areas. Who will provide monitoring? Who will eradicate re-growth? What resources are in place to commit to those efforts in future years?

Specific to trail construction projects: describe what the planned maintenance for this trail will be in future years, based on use, location, weather, etc. Who is committed to performing this monitoring and maintenance? What resources are in place to commit to those efforts in future years?

(40 points)



ASSURANCE, AUTHORIZATION, & SIGNATURE FORM

ASSURANCE

I certify that I am authorized to sign on behalf of the applicant and that, if awarded a grant for this project, the applicant will comply with the grant administration requirements of both GOCO and CYCA. I further certify that the applicant collaborated on this proposal with the youth corps indicated and that the youth corps is fully aware of and agrees to the scope of the project, budget, and timeline.

Name and title of youth corps staff consulted on this proposal:

Name:

Title:

AUTHORIZATION TO RELEASE FUNDS

Applicant recognizes that it will not receive payment from GOCO. By its signature below, applicant hereby authorizes GOCO to make payment on its behalf directly to CYCA in the event this project is chosen for funding.

SIGNATURE

(electronic and pdf signatures are accepted)

Name:

Title:

Organization Name:

Signature:

Date:

AGENDA ITEM #19



TOWN OF RIDGWAY OPEN RECORDS POLICY

The Town of Ridgway supports an open, accessible and transparent government. This Open Records Policy has been developed to provide the public with access to Town records while ensuring compliance with the Colorado Open Records Act, C.R.S. § 24-72-201 (the “Act”). This policy shall apply to public inspection of Town records other than criminal justice records, which are covered by the Colorado Criminal Justice Records Act, C.R.S. § 24-72-301, *et seq.*

The goal of this policy is to promote efficiency by transparently explaining the requirements of the Act and setting expectations for the public. This policy will describe the requirements for submitting a request for Town records and responding to records requests made pursuant to the Act.

The Town may update these rules from time to time. The Town Clerk shall publish this policy by posting it on the Town website.

A. Submitting a Records Request.

1. Custodian of Records. The Town Clerk is the official custodian of records (other than criminal justice records) for the Town. For efficient processing of requests, all requests must be submitted to the Town Clerk. The Town Clerk may direct records requests to Town department(s) or staff members for a response.
2. Form of Request. The Town has provided a form for requests, which can be found here: <https://www.colorado.gov/ridgway>. In order to track and process requests in a timely manner, requests must be submitted in writing on this form, using the electronic submission system or printed and provided to the Town Clerk by e-mail, U.S. mail, or hand delivery.
3. Tips for Drafting a Request. Requests that are specific and targeted in nature are often faster to process, resulting in lower costs to both the requestor and the Town. Please consider the following recommendations when drafting a request:
 - a. Assistance from Town Clerk. The Town Clerk is a resource to help the public in drafting and submitting requests. Before a request is submitted, the requestor may confer with the Town Clerk in filling out the electronic submission form to develop the clearest possible request. After a request is submitted, the Town Clerk may contact the requestor to attempt to clarify and understand the request.
 - b. Specificity. Specific requests permit the efficient identification, collection, and evaluation of records. For example, to the extent available, requests should include information such as the record’s name or title, location(s), date(s), author(s), recipient(s), specific subject matter, or category of records.
 - c. Voluminous or Broad Requests. Responding to requests for voluminous or broad requests may not be immediately feasible. If production of requested records is not feasible within this



Policy's time limit, the Town Clerk is excused from producing the request within the time limits in this Policy, if production would significantly and adversely impact critically important or previously scheduled Town work. If the Town cannot respond to the request within three (3) business days, the Town Clerk will notify the requestor and provide an estimated timeframe for when a response will be provided.

- d. Multiple or Modified Requests. Multiple requests and requests submitted by the same person or entity within five (5) business days will be treated as one request for purposes of allocating fees and costs.
- e. Civility. The Town may reject a request if the requestor uses demeaning, harassing, or threatening language or engages in abusive conduct. The Town may deny a request where previously submitted requests from the requestor included such language or conduct.

B. Records Subject to the Act. While most Town records are available to the public, some are excluded under Act or other State or Federal law. The purpose of this Section B is to explain what types of records will be provided for inspection.

- 1. Definition of a Public Record. Under the Act, "**Public record**" means all writings made, maintained, or kept by the Town for use in the exercise of functions required or authorized by law or administrative rule or involving the receipt or expenditure of public funds.¹
- 2. Exceptions to the Act. Please note that, pursuant to the Act, the following records shall not be available for inspection:
 - a. If contrary to any State law, Federal law or court order;
 - b. Attorney/client privileged communications;
 - c. If disclosure would do substantial injury to the public interest, in which case the Town Clerk shall provide the requestor with a sworn statement generally describing the document or documents withheld and explaining why disclosure would cause substantial injury to the public interest;
 - d. The content of personnel files, specifically including but not limited to, social security numbers, home addresses, home telephone numbers, and personal medical, psychological, sociological and scholastic achievement data;
 - e. Letters of reference;
 - f. Correspondence between Town Council and constituents where it is clear that there was an expectation of confidentiality;
 - g. Trade secrets, privileged information, or confidential commercial or financial information furnished or obtained from a person that cannot be accessed by the general public;
 - h. Sexual harassment investigations;
 - i. Work product and drafts;

¹ C.R.S. § 24-72-202(6)



- j. Deliberative process materials;²
 - k. Real estate appraisals;
 - l. Investigatory files compiled for any law enforcement purpose; and
 - m. Any other disclosure exceptions found within C.R.S. § 24-72-204.
3. Redaction. If a Town record is open to inspection but contains information that is specifically protected by State and/or Federal law, such as confidential personal information and attorney-client privileged information, the Town Clerk shall determine whether the requested records should be released. If a portion of a record is available for public inspection under State and/or Federal law, the record shall be redacted to protect protected information and made available for inspection in redacted format. Time spent on redaction shall be subject to the fees set forth in this Policy.
4. Records Not Yet in Existence. The Act does not require the Town to create records that do not exist at the time of the request. Therefore, requests that seek records that are not yet in existence, that seek disclosure on a continuing or periodic basis, or that consist of interrogatories, editorials, or other similar comments will not be fulfilled.
5. Deleted Records. The Town shall have no duty to recreate or reconstruct any mailbox or hard drive in order to respond to a records request.
- C. Responding to a Records Request.**
1. Nature of Response. The Town may respond to a records request by:
- a. providing the requested records;
 - b. making the requested records available for inspection;
 - c. denying the request;
 - d. responding that there are no records responsive to the request;
 - e. requesting clarification or narrowing the request;
 - f. directing requestor to proper custodian of the record;
 - g. providing a cost estimate to respond to the request and request a deposit in accordance with this Policy;
 - h. any combination of the above; or
 - i. any other appropriate response.
2. Timeline for Response. The Town Clerk will provide a response to a complete and properly submitted records request within three (3) business days of receipt (excluding holidays and weekends) and after payment of estimated fees described below; however, records requests shall not take priority over the previously scheduled work activities of the Town. The Town Clerk will notify the requestor if unable to respond to the request within three (3) business days and provide an estimated timeframe for when the response will be provided. In the absence of the

² Deliberative process materials are defined as material so candid or personal that public disclosure is likely to stifle honest and frank discussion within the government.



Town Clerk, the Town Manager may receive and respond to complete and properly submitted records requests or the Town Manager will notify the requestor if unable to respond to the request within three (3) business days and provide an estimated timeframe for when the response will be provided.

3. Creation of Logs. When staff time in excess of one hour is required to respond to a records request, the requestor may ask for a time-log describing time spent responding to the request.
4. Inspection of Records. Records are generally available for inspection by appointment during regular Town business hours, except during holidays observed by the Town or different hours of operation established by respective Town departments. All inspection is subject to the supervision of the appropriate records custodian, and no records shall leave the custody and possession of a Town employee during inspection. The Town may respond to requests for access to public records stored electronically and in computer databases by providing, upon written request, a copy, disk or printout, but shall not allow access to a computer terminal connected to internal Town computer systems not ordinarily available for general public use.
5. Copying Records. The requestor may mark the pages she or he wishes to have copied with adhesive tabs and copies will be made at a later time.
6. 10 Days to Review. The requestor will have ten (10) business days to review records made available for inspection, retrieve records copied by the Town in response to a request, or submit payment for the identification, collection, evaluation, and copying of records, after which the Town will deem a request as abandoned. At such time, any original record will be returned to its normal place and any copies will be destroyed.
7. Failure to Pay for Prior Request. The Town will not proceed with a new request for a requestor who has not paid all costs associated with a previous request.
8. Records Available Elsewhere. If records that are the subject of a request are available publicly (i.e., on the Town website), the Town Clerk may direct the requestor to such source for inspection of the records.

D. Format of Records.

1. Manipulation of Records. The Town will provide documents in a form that is most convenient and practical, in its discretion, but will not manipulate or customize the format of a record.
2. Format of Electronic Records. Pursuant to the Act, if a record is stored in digital format, the Town will produce the record in digital format. If a digital record is stored in a searchable format, it shall be provided in searchable format; if stored in a sortable format, it will be provided in sortable format, unless in either case production would violate a copyright or licensing agreement, would result in the release of proprietary information, or it would not be technologically or practically feasible to permanently remove information that is required to be withheld in such format. It shall not be considered technologically or practicably feasible to



produce a record in such a manner if the custodian would be required to purchase software or create additional programming to remove information required to be withheld. If the Town Clerk cannot comply with requested format, he or she shall provide an alternative format and provide requestor with a written explanation as to why.

E. Fees.

1. Fees & Costs. After one (1) hour of free time, the Town may charge reasonable fees for the production of record(s), including, without limitation, the cost of copying and time spent by Town (through its employees or any third-parties) to identify, collect, evaluate, redact, format, and reproduce records, prepare responses and privilege logs, or otherwise respond to the request. The requestor will be responsible for paying the actual costs of commercial copying services, if necessary, in the Town's discretion, and transmission of any records (except when transmitted by e-mail). The current fee schedule is available here:
2. Payment of Fees & Costs. The Town will accept payment in the form of cash or check only.
3. Deposit. Before processing a request, the Town may require an advance deposit of (in any combination): (a) up to 50% of the estimated fees and cost where that the Town anticipates more than two (2) hours of time will be required; or (b) 100% of the estimated costs of media and third-party services required to respond to requests for electronically stored information.
4. Tolling. The Town will begin fulfilling a request upon payment as provided in this Policy. The timeline for the Town to respond to a request will be tolled pending such payment.
5. Exceptions. Except if the request requires more than one hour of time or more than 25 copies, the Town will not charge fees or costs for requests from the following persons or entities, except as provided: (a) Town staff, Town Council members, Town boards and commissions (excluding election materials requested by incumbent officials running for office); (b) other governmental entities; and (c) students enrolled at an educational institution requesting documents for a specific class project.

AGENDA ITEM #20



TOWN HALL PO Box 10 | 201 N. Railroad Street | Ridgway, Colorado 81432 | 970.626.5308 | www.town.ridgway.co.us

To: Town Council
RE: Vaping Regulations
Date: September 6, 2019

<https://www.cityofmontrose.org/CivicSend/ViewMessage/message/72743>

<https://www.cityofmontrose.org/CivicAlerts.aspx?AID=1220&ARC=1907>

https://www.montrosepress.com/news/city-makes-vaping-ordinances-official/article_7ce8d44a-2a75-11e9-aa0d-4f5f9e0a6c72.html

<https://www.denverpost.com/2019/07/01/colorado-indoor-vaping-ban/>

<https://www.cpr.org/2019/07/01/vaping-law-colorado-indoor-clean-air-act-smoking/>

AGENDA ITEM: Manager's Report