

Ridgway Town Council
Regular Meeting Agenda
Wednesday, August 14, 2019
201 N. Railroad Street, Ridgway, Colorado

5:30 p.m.

ROLL CALL Councilors Robb Austin, Tessa Cheek, Ninah Hunter, Beth Lakin, Russ Meyer, Mayor Pro Tem Eric Johnson and Mayor John Clark

EXECUTIVE SESSION

The Council will enter into a closed session pursuant to Colorado Revised Statutes 24-6-402(b) for the purpose of receiving legal advice regarding the following matter: code enforcement regarding illegal use of private property; and C.R.S. 24-6-402(4)(e) for the purpose of determining position relative to matters that may be subject to negotiations: Tri-County Water Conservancy District emergency interconnection; and C.R.S. 24-6-402(4)(f) Personnel Matters.

6:00 p.m.

ADDITIONS & DELETIONS TO THE AGENDA

ADOPTION OF CONSENT CALENDAR All matters listed under the consent calendar are considered to be routine by the Town Council and enacted by one motion. The Council has received and considered reports and recommendations prior to assigning consent calendar designations. Copies of the reports are on file in the Town Clerk's Office and are available to the public. There will be no separate discussion on these items. If discussion is requested, that item will be removed from the consent calendar and considered separately.

1. Minutes of the Regular Meeting of July 10, 2019.
2. Register of Demands for August 2019.
3. Renewal of restaurant liquor license for Provisions.
4. Request for water leak adjustment, 251 S. Charlotte, meter #6890.1
5. Request for water leak adjustment, 610 Sabeta Dr., meter #5150.1
6. Request from Ridgway Creative Advocacy Team (CAT) to appoint Jen Randolph.
7. Request from Hope West for letter of support to renew Enterprise Zone designation.

PUBLIC COMMENTS Established time for the public to address the Council regarding any item not otherwise listed on the agenda. Comments will be limited to 5 minutes per person.

PUBLIC REQUESTS AND PRESENTATIONS Public comments will be limited to 5 minutes per person; discussion of each item may be limited to 20 minutes.

8. Presentation of the 2018 Fiscal Year Audit - Blair and Associates.
9. Request to hold ROK'n Buddy Run and 10k Trail Race on Town right of way, and potluck in Hartwell Park on October 5th - Mary Plumb, on behalf of Peer Kindness.

10. Presentation on Communities that Care Coalition - Danelle Norman, Programs Manager for Voyager Youth Program.

11. Ridgway Area Chamber of Commerce 2019 Second Quarter Report - Hilary Lewkowitz.

PUBLIC HEARINGS Public comments will be limited to 5 minutes per person; hearings may be limited to 20 minutes.

12. Recommendation from Planning Commission on application for Preliminary Plat for Vista Park Commons; Location: Ridgway USA Subdivision Lots 30-34; Address: TBD Redcliff Drive; Zone: General Commercial; Applicant: Vista Park Development, LLC; Owners: Ridgway Land Company, LLLP - Town Manager.

POLICY MATTERS Public comments will be limited to 5 minutes per person; overall discussion of each item may be limited to 20 minutes.

13. Recommendation to award bid for artwork for Space to Create property - Diedra Silbert, Community Initiatives Facilitator.
14. Update on Ouray County Hazard Mitigation Plan – Shay Coburn, Town Planner
15. Introduction of an Ordinance of the Town of Ridgway, Colorado Repealing and Replacing Chapter 6, Section 5 of the Ridgway Municipal Code Regarding Outdoor Lighting Regulations - Shay Coburn, Town Planner.
16. Discussion regarding participation in the Adopt a Highway Program along Highway 62 west of Town - Mayor Clark.
17. Discussion of Highway 62 bike lanes – Mayor Clark

MANAGERS UPDATE

Planning Commission Update

Statewide roundtables regarding affordable housing funding:

<https://www.colorado.gov/pacific/dola/housing-stakeholder-engagement>

Submit application for Creative Corridor 2020 with budgeted funds of \$2500

Broadband update

Application to DoLA for Graduate Main Street Community

Update on Athletic Park Pavilion Project

Outreach to property owners along Ridgway Ditch

General update on Town Business

STAFF REPORT Written report may be provided for informational purposes prior to the meeting updating Council on various matters that may or may not warrant discussion and action.

COUNCIL COMMITTEE REPORTS Informational verbal reports from Councilors pertaining to the following committees, commissions and organizations:

Council Appointed Committees, Commissions, Task Forces:

Ridgway Parks, Trails & Open Space Committee - Councilors Austin and Mayor Pro Tem Johnson

Ridgway Planning Commission - Councilor Cheek and Mayor Clark

Ridgway Creative District Creative Advocacy Team - Councilor Hunter

Ridgway Scholarship Committee - Mayor Pro Tem Johnson and Mayor Clark

Council Board Appointments:

Ouray County Weed Board - Councilor Lakin; alternate - Town Engineer

Ouray County Joint Planning Board - Councilor Meyer, citizens Rod Fitzhugh & Tom McKenney;
alternate-Mayor Pro Tem Johnson

Sneffels Energy Board - Councilor Lakin and Public Works Services Administrator; alternate -
Mayor Pro Tem Johnson

Region 10 Board - Mayor Clark

WestCO Dispatch Board - Town Marshal; alternate - Town Manager

Gunnison Valley Transportation Planning Region - Town Manager; alternate - Public Works
Services Administrator

Ouray County Transit Committee - Public Works Services Administrator; alternate - Town Manager

Ouray County Water Users Association - Councilor Meyer

Ouray County Affordable Housing Advisory Committee - Councilor Austin.

Council Participation and Liaisons:

Chamber of Commerce - Councilmember Hunter

Communities That Care Coalition - Mayor Clark

Ouray County Fairgrounds - Councilor Austin

ADJOURNMENT

Deadline for agenda items for next regular meeting, Wednesday, September 4, 2019 at 4:00 p.m.,
Town Clerk's Office, 201 N. Railroad Street, Ridgway, Colorado.

Consent Agenda

RIDGWAY TOWN COUNCIL
MINUTES OF REGULAR MEETING
JULY 10, 2019

CALL TO ORDER

The Mayor called the meeting to order at 5:35 p.m. in the Community Center at 201 N. Railroad Street, Ridgway, Colorado. The Council was present in its entirety with Councilors Austin, Cheek, Hunter, Lakin, Meyer, Mayor Pro Tem Johnson and Mayor Clark in attendance.

EXECUTIVE SESSION

The Town Attorney suggested the Council enter into a closed session pursuant to Colorado Revised Statutes 24-6-402(b) for the purpose of receiving legal advice regarding temporary access at Railroad Street and waste water utility maintenance; and C.R.S. 24-6-402(4)(e) for the purpose of determining position relative to matters that may be subject to negotiations for the Tri-County Water Conservancy District emergency interconnection and the proposed ordinance on the plastic bag ordinance.

ACTION:

It was moved by Councilor Meyer, seconded by Councilor Austin and unanimously carried to enter into closed session.

The Council entered into executive session at 5:35 p.m. with the Town Attorney and Town Manager.

The Council reconvened to open session at 6:05 p.m.

The regular meeting began at 6:10 p.m.

CONSENT AGENDA

1. Minutes of the Regular Meeting of June 12, 2019.
2. Minutes of the Joint Workshop Meeting on June 26, 2019.
3. Register of Demands for July 2019.
4. Renewal of liquor store license for High Spirits.
5. Renewal of restaurant liquor license for Eatery 66.

ACTION:

It was moved by Mayor Pro Tem Johnson and seconded by Councilmember Austin to approve the consent agenda. The motion carried unanimously.

PUBLIC COMMENTS

Tom Heffernan suggested the Council participate in the Department of Transportation Adopt a Road program, and commit to clearing refuse from a portion of Highway 62 located 4.3 miles west of Town. He noted it would require removing litter in the spring and fall.

Council discussed the proposal and directed staff to place the suggestion on the agenda for the next regular meeting.

Robyn Cascade complimented the public works staff for repairing “the break in the water line in front of our house”.

PUBLIC REQUESTS AND PRESENTATIONS

6. Request from the Ridgway Library District to use Town property north of the library for construction staging

Dickson Pratt member of the Ridgway Library District Board of Trustees, addressed the Council regarding the upcoming library expansion. He requested use of a portion of the public parking lot adjacent to the north side of the library for construction staging, beginning this fall and going into May of 2020.

There was discussion between the Council and Mr. Pratt.

ACTION:

Councilor Lakin moved to approve the use of the parking lot for the library staging plan. Councilor Cheek seconded the motion which carried unanimously.

7. Presentation and request for letter of support for the draft Grand Mesa Uncompahgre Gunnison National Forest Plan and Community Conservation Proposal

Robyn Cascade, representing Great Old Broads for Wilderness, presented the Council with a draft letter and talking points for commenting on the recently released draft Grand Mesa Uncompahgre Gunnison (GMUG) National Forest Plan, and the Community Conservation Proposal. She explained the deadline for comments is July 29th. The plan includes a Community Conservation Proposal and the portion affecting Ouray County addresses wilderness and special designations within the San Juan Mountain Range. The local conservation proposal was submitted 18 months ago and included letters of support from local organizations addressing wildlife, water shed, forest, recreation uses, and protecting the area in perpetuity.

Ms. Cascade presented portions of the draft plan which could be included in a letter of support. The Council discussed and agreed upon items to include in a letter of support, which Councilor Lakin agreed to prepare.

ACTION:

Councilor Cheek moved, and Councilmember Hunter seconded to direct Councilor Lakin to take the talking points presented by Ms. Cascade and incorporate them into a letter of support on behalf of the Council. On a call for the vote the motion carried unanimously.

8. Presentation from the Uncompahgre Watershed Partnership

Ashley Bembeneck, Communications Director with the Uncompahgre Watershed Partnership (UWP) presented the studies performed in 2017 and 2019 upstream of the Ouray Hydro Dam. She reported the findings “found low metal concentrations” in the water, which “only changed” during the “time of delivery”, with “little reason to detect any impact” to the quality of the water in the Uncompahgre River between Ouray and Ridgway.

Ms. Bembeneck answered questions from the audience and Council.

Tanya Ishikawa, Technical Coordinator with UWP explained the organization is preparing a watershed guide to “help residents and visitors understand” water quality and water uses. She asked for input on items to address in the document; there were numerous suggestions from the Council.

9. Request to use Hartwell Park south parking lot on Friday evenings for car and motorcycle event

Justin Fagan with C.A.M.S. Car and Motorcycle Society requested approval of a special events permit to utilize the south parking lot at Hartwell Park Friday evenings through October 15th. He noted the event was held at the fairgrounds last summer and “provides a forum for gathering of car and motorcycle enthusiasts”.

Mr. Fagan answered questions from the Council. It was noted by the Council the event can not be held on weekends when other events have been scheduled.

ACTION:

Mayor Pro Tem Johnson moved to approve the inaugural application for use of the south parking lot in Hartwell Park for the weekly CAMS event, excluding any pre-existing scheduled events. Councilor Cheek seconded, and the motion carried unanimously.

PUBLIC HEARINGS

10. Transfer of restaurant liquor license at 146 N. Cora St.; Applicant: Thai Paradise Ridgway Inc.; Sole Member: Patcharin (Patty) Lawler

Staff Report from the Town Clerk dated 7-1-19 presenting an application for transfer of the restaurant liquor license for Thai Paradise.

The Town Clerk explained the current license is held by Thai Paradise LLC, sole member Kulanee Monthaven, and the new applicant is Thai Paradise Ridgway Inc. sole member, Patcharin (Patty) Lawler. The trade name of the establishment will remain Thai Paradise. Notice of the hearing has been posted on the premises and public notice boards; all State requirements for transfer of the license have been met, all forms filed and all fees paid. Additionally a background check has been conducted, she reported.

The Clerk explained state liquor law allows the transferee to request the local jurisdiction issue a temporary permit to continue to conduct business and sell alcohol under the existing license, during the period in which the application to transfer ownership is pending approval by the state. The applicant is seeking issuance of a temporary operating permit along with the request for transfer of the liquor license she noted.

ACTION:

Councilor Meyer moved, with Councilmember Lakin seconding to approve the transfer of liquor license for Thai Paradise and grant a temporary operating permit. On a call for the vote the motion carried unanimously.

11. Presentation and approval of Heritage Park and Visitor's Center Strategic Plan

Community Initiatives Facilitator Diedra Silbert presented the Heritage Park and Visitors Center Strategic Plan, noting if approved it would become an element of the Master Plan. She explained the plan was developed through grant funds from the Colorado Main Street Program and involves expansion of Heritage Park and construction of a new visitors center. She reported the existing commuter parking lot may need to be relocated; the Parks Committee has suggested restrooms at the Visitors Center be made accessible to the public; and grant funds will need to be sought for project construction.

The Town Manager noted the project would need to be incorporated into the Town's capital improvement plan.

ACTION:

Moved by Councilmember Austin to approve the Heritage Park and Visitor's Center Strategic Plan as presented this evening. Councilor Lakin seconded the motion which carried unanimously.

12. Adoption of an Ordinance Amending Ordinance 2018-07 Which Prohibits the Use of Certain Plastic Bags, to Allow an Exemption for the Use of Small, Locking, Plastic Bags up to Two Gallons in Size

Manager Coates reported at the prior meeting Council discussed creating an exemption to the existing ban on plastic bags by allowing the use of small locking base up to two gallons in size. The ordinance was modified at the meeting to eliminate the locking bags, and the new draft is being presented for adoption.

The Mayor suggested the Council consider changing the ordinance to approve the use of locking bags up to a quart in size. There was discussion by the Council regarding creating a "sunset clause" to allow for review in 18 months to determine if the exemption can be eliminated if compostable products become available.

SPEAKING FROM THE AUDIENCE:

Krista Meyer questioned the insertion of a clause into the document.

Tom Hennessey supported "requiring all products be compostable".

There was discussion by the Council.

ACTION:

It was moved by Councilor Austin to introduce the Ordinance Allowing an Exemption to the Prohibition of Use of Plastic Bags to Allow for the Use of Small, Locking, Plastic Bags up to One Quart in Size and add to Section 12-3-1(B) a number 2 which says small locking bags up to one quart in size, Mayor Pro Tem Johnson seconded, the motion carried unanimously.

LAND USE MATTERS

13. Reciprocal Agreement for purchase of project infrastructure easements and Town conveyed land to Lena Commons LLC and utility easement from Lena Street Commons to the Town

The Town Attorney explained Council approval of the Lena Street Commons preliminary plat was tied to agreements for purchase of an easement and also conveyance of land for

utility easements. He presented agreements containing language approved within the development agreement. Attorney Nerlin asked the Council to approve a deed of sale for conveyance of 1512 square feet of property off Otto Street based upon market value of \$10.72 per square foot. The property is needed by the development to complete required storm drainage.

ACTION:

Moved by Councilor Hunter, seconded by Councilor Lakin and unanimously carried to approve the Bargain and Sale Deed between the Town and Lena Street Commons LLC.

Attorney Nerlin stated the Council approved reciprocal utility easements as part of the development agreement. The Town will receive a 1260 square feet easement east of the project to access existing utility mains; and the Town will deed 1200 square feet to allow the developers to bring storm water from Lena to Railroad Street along Otto Street.

ACTION:

It was moved by Councilmember Lakin, seconded by Councilmember Hunter to approve the Access and Utility Easement Agreement with Lena Street Commons pending discussions regarding water and gas lines with the developers. The motion carried unanimously.

POLICY MATTERS

14. Agreement for receipt and use of private donation for the purpose of designing and constructing a pavilion and storage building in the Ridgway Athletic Park

The Town Manager reported the Town has been approached by an anonymous donor to construct a pavilion and storage structure in the Athletic Park. The agreement states the Town will try to raise \$75,000 in cash contributions, and provide a \$25,000 in-kind donation to total \$100,000. The donor will match on a three to one basis, up to a maximum of \$300,000. She stated staff is committed to fundraising this year, so construction can begin next year.

ACTION:

Mayor Pro Tem Johnson moved to approve receipt and use of a private donation for the purpose of designing and constructing a pavilion and storage building in the Ridgway Athletic Park. Councilor Lakin seconded and on a call for the vote the motion carried unanimously.

15. Update on Dark Skies Ordinance discussion at the Planning Commission meeting

The Town Manager reported the Planning Commission reviewed the proposed dark skies ordinance at the last meeting. The Commission agreed to continue discussions to the next meeting to allow for all members to be present. The Commission noted concerns with enforcement demands on Town staff.

Val Swartz, chair of the Dark Skies Committee, explained the Town can apply for the dark skies community designation with the International Dark Skies Association under the 2015 guidelines which will allow "grandfathering" non-compliant residences and businesses. The regulations would "only affect new construction". He noted "currently most residences are in compliance".

SPEAKING FROM THE AUDIENCE

Dave Jones noted there are 24 vapor street lights which the Town would need to replace with LED lights within five years. San Miguel Power has committed to pay one-third of the cost, and he noted the new street lights “will pay for themselves in three years”.

Tom Hennessey and Tom Heffernan spoke in support of the proposed ordinance.

There was discussion by the Council. It was agreed to support the proposed ordinance and applying for dark skies certification. The Planning Commission was asked to review the ordinance and provide comments for introduction of the ordinance at the Council's August meeting.

16. Update from Colorado Communities for Climate Action meeting and ratification of policy statement

Councilor Lakin presented a report on attendance at the annual retreat for Colorado Communities for Climate Action (CC4CA), an organization of 27 municipalities and counties within the state, which are working to lobby the legislature on climate related issues. She presented a policy statement which all members are being asked to ratify.

ACTION:

Mayor Pro Tem Johnson moved to ratify the CC4CA policy document as presented with the changes as shown in the document. Councilor Hunter seconded the motion which carried unanimously.

17. Request for letter of support for broadband installation in Ouray County

Manager Coates presented a request dated 7-9-19 from Cleanetworkx asking for a letter of support for grant funds to expand the broadband network in Ouray County, north of Town.

ACTION:

Moved by Councilor Meyer, seconded by Councilmember Cheek and unanimously carried to send the letter of support for broadband in Ouray County as documented in the agenda packet.

18. Request for location to install TESLA supercharger electric car stations

Email dated 6-19-19 from TESLA Company requesting the Council discuss possible locations for installation of Tesla supercharger stations in Town.

There was discussion by the Council. It was agreed the Council was interested in having the supercharging stations in Town. Consensus was if placement is chosen on public property, the parking lot north of the library would be the most preferred location.

TOWN MANAGERS REPORT

Manager Coates reported on removal of a tree in Hartwell Park; and the budget retreat to be held in August.

COUNCIL REPORTS

Councilor Austin reported on the Ouray County Affordable Housing Advisory Committee.

EXECUTIVE SESSION

The Town Attorney suggested the Council enter into a closed session pursuant to Colorado Revised Statutes 24-6-402(b) for the purpose of receiving legal advice regarding waste water utility maintenance; and C.R.S. 24-6-402(4)(e) for the purpose of determining position relative to matters that may be subject to negotiations for the Tri-County Water Conservancy District emergency interconnection.

ACTION:

It was moved by Mayor Pro Tem Johnson, seconded by Councilor Meyer and unanimously carried to enter into closed session.

The Council entered into executive session at 9:10 p.m. with the Town Attorney and Town Manager.

The Council reconvened to open session at 9:40 p.m.

ADJOURNMENT

The meeting adjourned at 9:40 p.m.

Respectfully Submitted,

Pam Kraft, MMC
Town Clerk

Town of Ridgway
Register of Demands
August 2019

<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Dana Kepner Company Inc		Alpine-Operating Account	
	MXUs	988WOO · Taps & Meters	-927.84
TOTAL			-927.84
US Tractor & Harvest Inc		Alpine-Operating Account	
	teeth & pins - backhoe	961WOO · Vehicle & Equip Maint & Repair	-130.65
TOTAL			-130.65
Colorado Code Consulting, LLC		Alpine-Operating Account	
	building code update	514GOO · Consulting Services	-4,725.00
	change of occupancy proposal (to be rei...	514GOO · Consulting Services	-270.00
TOTAL			-4,995.00
Amerigas		Alpine-Operating Account	
	tank rental - wtr plant	942WOO · Utilities	-105.00
TOTAL			-105.00
United States Postal Service		Alpine-Operating Account	
	annual PO box fee	551GOO · Postage - general	-31.34
	annual PO box fee	951WOO · Postage - water	-31.33
	annual PO box fee	951SOO · Postage - sewer	-31.33
TOTAL			-94.00
Montrose Water Factory, LLC		Alpine-Operating Account	
		632GO2 · Supplies & Materials	-17.88
		732POO · Supplies & Materials	-17.88
		932SOO · Supplies & Materials	-17.87
		932WOO · Supplies & Materials	-17.87
TOTAL			-71.50
Hartman Brothers Inc		Alpine-Operating Account	
		661GO2 · Vehicle & Equip Maint & Repair	-2.27
		961SOO · Vehicle & Equip Maint & Repair	-2.28
		961WOO · Vehicle & Equip Maint & Repair	-2.27
TOTAL			-6.82
Ouray County		Alpine-Operating Account	
		834GO3 · Program Participation	-6,000.00
TOTAL			-6,000.00
SGS Accutest Inc		Alpine-Operating Account	
		990WOO · Testing - water	-352.60
TOTAL			-352.60

Town of Ridgway
Register of Demands
August 2019

Name	Memo	Account	Paid Amount
United States Postal Service		Alpine-Operating Account	
	pre-sort mail permit	951WOO · Postage - water	-117.50
	pre-sort mail permit	951SOO · Postage - sewer	-117.50
TOTAL			-235.00
The Paper Clip LLC		Alpine-Operating Account	
		541GOO · Office Supplies	-258.57
		941WOO · Office Supplies	-207.82
		941SOO · Office Supplies	-167.68
		841GO3 · Office Supplies	-15.85
TOTAL			-649.92
CDC Janitorial		Alpine-Operating Account	
		732PO1 · Supplies - community center	-68.60
		732POO · Supplies & Materials	-135.07
TOTAL			-203.67
Sensus USA		Alpine-Operating Account	
	9/26/19-9/25/20 sensus support	914WOO · Consulting & Engineering Ser...	-857.97
	9/26/19-9/25/20 sensus support	914SOO · Consulting & Engineering Servs	-857.98
TOTAL			-1,715.95
Grand Junction Pipe & Supply ...		Alpine-Operating Account	
	sprinkler parts	731POO · Maintenance & Repairs	-360.00
TOTAL			-360.00
Mesa County HDR Laboratory		Alpine-Operating Account	
		990WOO · Testing - water	-20.00
TOTAL			-20.00
DOLA		Alpine-Operating Account	
		996SOO · Debt Service - DOLA (2)	-15,915.00
TOTAL			-15,915.00
DOLA		Alpine-Operating Account	
		992WOO · Debt Service - DOLA	-9,795.00
TOTAL			-9,795.00
UNCC		Alpine-Operating Account	
		915WOO · Dues & memberships	-22.01
		915SOO · Dues & Memberships	-22.01
TOTAL			-44.02

Town of Ridgway
Register of Demands
August 2019

Name	Memo	Account	Paid Amount
Ouray County Road & Bridge		Alpine-Operating Account	
	July 2019	660GO2 · Gas & Oil	-242.64
	July 2019	760POO · Gas & Oil	-375.84
	July 2019	960WOO · Gas & Oil	-187.24
	July 2019	960SOO · Gas & Oil	-357.11
	July 2019	860GO3 · Gas & Oil	-612.50
TOTAL			-1,775.33
Southwestern Systems Inc.		Alpine-Operating Account	
	pump contact chamber at plant	931SOO · Maintenance & Repairs	-1,091.00
	pump septic tank - Rollans	731POO · Maintenance & Repairs	-731.00
TOTAL			-1,822.00
True Value		Alpine-Operating Account	
		632GO2 · Supplies & Materials	-52.68
		732POO · Supplies & Materials	-241.24
		781POO · Events & Festivals	-23.71
		768POO · Mosquito Control	-19.47
		832GO3 · Equipment & Supplies	-9.78
		961SOO · Vehicle & Equip Maint & Repair	-18.50
		932SOO · Supplies & Materials	-50.60
		932WOO · Supplies & Materials	-327.51
		961WOO · Vehicle & Equip Maint & Repair	-18.49
TOTAL			-761.98
Alpenglow Publishers LLC		Alpine-Operating Account	
		540GOO · Printing & Publishing	-20.88
TOTAL			-20.88
CDPHE		Alpine-Operating Account	
	7/1/19-6/30/20 discharge	918SOO · Testing & Permits - sewer	-1,427.00
TOTAL			-1,427.00
CDPHE		Alpine-Operating Account	
	7/1/19-6/30/20 pretreatment	918SOO · Testing & Permits - sewer	-92.00
TOTAL			-92.00
SGM		Alpine-Operating Account	
	thru 7/13/19	552GOO · GIS Mapping - admin	-202.00
	thru 7/13/19	952WOO · GIS Mapping - water	-202.00
	thru 7/13/19	952SOO · GIS Mapping - sewer	-202.00
TOTAL			-606.00
Munro Supply Inc		Alpine-Operating Account	
	grinder pumps - Amelia lift station	931SOO · Maintenance & Repairs	-4,179.85
TOTAL			-4,179.85

Town of Ridgway

Register of Demands

August 2019

Name	Memo	Account	Paid Amount
Pureline Treatment Systems		Alpine-Operating Account	
	purecide for plant	932WOO · Supplies & Materials	-646.12
	Aug 2019	989WOO · Plant Expenses - water	-1,650.00
TOTAL			-2,296.12
Deeply Digital LLC		Alpine-Operating Account	
		556GOO · IT Services	-306.25
		917SOO · IT Services	-127.50
TOTAL			-433.75
Caselle Inc		Alpine-Operating Account	
	Sept 2019	914SOO · Consulting & Engineering Servs	-159.50
	Sept 2019	914WOO · Consulting & Engineering Ser...	-159.50
TOTAL			-319.00
Sunset Automotive		Alpine-Operating Account	
	battery - 2017 Explorer	861GO3 · Vehicle Maintenance & Repair	-233.27
	light bulb - Chevy 2500	661GO2 · Vehicle & Equip Maint & Repair	-21.03
	pressure hose - F350	961SOO · Vehicle & Equip Maint & Repair	-290.37
TOTAL			-544.67
USABlueBook		Alpine-Operating Account	
	chlorine injection pump	931WOO · Maintenance & Repairs	-1,875.25
TOTAL			-1,875.25
Sani Serv LLC		Alpine-Operating Account	
	portapotties - July 2019 - Weaver Park	732POO · Supplies & Materials	-110.00
	portapotties - July 2019 - H. Park	732POO · Supplies & Materials	-220.00
TOTAL			-330.00
Grand Junction Pipe & Supply ...		Alpine-Operating Account	
	water leak	931WOO · Maintenance & Repairs	-286.45
TOTAL			-286.45
San Miguel Power Assoc, Inc.		Alpine-Operating Account	
	6/19/19-7/19/19	542GOO · Utilities	-76.20
	6/19/19-7/19/19	638GO2 · Street Lighting	-302.34
	6/19/19-7/19/19	642GO2 · Utilities	-39.50
	6/19/19-7/19/19	742POO · Utilities	-272.48
	6/19/19-7/19/19	742PO1 · Utilities - community center	-76.20
	6/19/19-7/19/19	842GO3 · Utilities	-76.20
	6/19/19-7/19/19	942SOO · Utilities	-3,540.21
	6/19/19-7/19/19	942WOO · Utilities	-698.18
TOTAL			-5,081.31

Town of Ridgway
Register of Demands
August 2019

Name	Memo	Account	Paid Amount
CDPHE		Alpine-Operating Account	
	7/1/19-6/30/20 drinking water	918WOO · Permits - water	-310.00
TOTAL			-310.00
Verizon Wireless		Alpine-Operating Account	
		943SOO · Telephone	-75.46
		943WOO · Telephone	-123.80
		843GO3 · Telephone	-212.60
		543GOO · Telephone	-116.34
		643GO2 · Telephone	-53.17
		552GOO · GIS Mapping - admin	-10.01
		952SOO · GIS Mapping - sewer	-10.00
		952WOO · GIS Mapping - water	-10.01
		819GO3 · Contractual Services	-160.04
TOTAL			-771.43
AlSCO		Alpine-Operating Account	
		932WOO · Supplies & Materials	-27.87
		932SOO · Supplies & Materials	-27.87
		732PO1 · Supplies - community center	-27.88
		632GO2 · Supplies & Materials	-27.87
TOTAL			-111.49
Home Depot Credit Services		Alpine-Operating Account	
	air conditioner	871GO3 · Office Equipment Purchase	-445.94
TOTAL			-445.94
WestCo		Alpine-Operating Account	
	3rd qtr 2019	885GO3 · Dispatch Services	-11,051.28
TOTAL			-11,051.28
Clear Networkx, LLC		Alpine-Operating Account	
	Aug 2019	543GOO · Telephone	-56.00
	Aug 2019	643GO2 · Telephone	-56.00
	Aug 2019	843GO3 · Telephone	-56.00
	Aug 2019	943WOO · Telephone	-56.00
	Aug 2019	943SOO · Telephone	-56.00
	Aug 2019	556GOO · IT Services	-165.00
	Aug 2019	615GO2 · IT Services	-15.00
	Aug 2019	729POO · IT	-15.00
	Aug 2019	820GO3 · IT Services	-75.00
	Aug 2019	917WOO · IT Services	-15.00
	Aug 2019	917SOO · IT Services	-15.00
	Aug 2019	917WOO · IT Services	-50.00
	Aug 2019	917SOO · IT Services	-25.00
	Aug 2019	615GO2 · IT Services	-25.00
	Aug 2019	843GO3 · Telephone	-55.00
TOTAL			-735.00

Town of Ridgway
Register of Demands
August 2019

Name	Memo	Account	Paid Amount
Ouray County Treasurer vendor		Alpine-Operating Account	
	lien on mineral rights	528GOO · Other - admin	-10.62
TOTAL			-10.62
Lowery Excavating Inc.		Alpine-Operating Account	
	Beaver Creek headgate	931WOO · Maintenance & Repairs	-880.00
TOTAL			-880.00
Blair and Associates, P.C.		Alpine-Operating Account	
		512GOO · Auditing Services	-6,150.00
		912SOO · Auditing Services	-3,075.00
		912WOO · Auditing Services	-3,075.00
TOTAL			-12,300.00
Black Hills Energy-Hartwell Park		Alpine-Operating Account	
		742POO · Utilities	-35.75
TOTAL			-35.75
Black Hills Energy-Town Hall		Alpine-Operating Account	
		742PO1 · Utilities - community center	-13.53
		842GO3 · Utilities	-13.53
		542GOO · Utilities	-13.53
TOTAL			-40.59
Black Hills Energy-PW Building		Alpine-Operating Account	
		742POO · Utilities	-6.31
		642GO2 · Utilities	-6.31
		942SOO · Utilities	-6.32
		942WOO · Utilities	-6.31
TOTAL			-25.25
Black Hills Energy-Lift Station		Alpine-Operating Account	
		942SOO · Utilities	-26.86
TOTAL			-26.86
Black Hills Energy-PW Office		Alpine-Operating Account	
		642GO2 · Utilities	-10.57
		942SOO · Utilities	-10.57
		942WOO · Utilities	-10.57
TOTAL			-31.71

STAFF REPORT

Subject: Request for water leak adjustment - Account #6890.1/Matsuda
Initiated By: Pam Kraft, MMC, Town Clerk
Date: August 2, 2019

BACKGROUND:

Attached is a request for water leak adjustment from Karen Matsuda for the residence at 251 S. Charlotte for excess usage of 121,800 gallons. The property owner identified the source of the leak in the irrigation system and it was repaired.

ANALYSIS:

Pursuant to Municipal Code Section 9-1-23 the Council has the authority to authorize water leak adjustments. The provisions are as follows:

9-1-23:WATER BREAK ADJUSTMENTS.

(A) The Town Council shall have authority to make an equitable adjustment to a water bill when the bill is extraordinarily high due to an undiscovered break downstream of the customer's meter if the break was not caused by the customer's negligence and the customer did not have a reasonable opportunity to discover the break more quickly than it was discovered.

(B) No adjustment shall be allowed unless the customer submits a written request for the adjustment within fifteen days of the mailing of the bill in question and unless the leak has been repaired.

(C) The adjustment shall not reduce the customer's bill below the cost to the Town of producing the water supplied through the meter.

The customer used 131,800 gallons in June and was billed \$2,482.50. This calculates to 121,800 gallons over the base allotment; based on the leak adjustment rate of \$10.50 for each 1,000 gallons, the customer can be awarded a water leak adjustment credit of \$1,132.10.

ATTACHMENT: Letter from Karen Matsuda dated 7-16-19

Kaen L Matsuda
PO Box [REDACTED], 251 South Charlotte Street
Ridgway, CO 81432
[REDACTED]
[REDACTED]

July 16, 2019

Pam Kraft, Town Clerk
Town of Ridgway
PO Box 10
Ridgway, CO 81432

Subject: Home Water Usage – 251 South Charlotte

Dear Pam:

We recently experienced a serious water leak from the drop irrigation for our landscaped Xeriscape house. Wanda Taylor alerted me with a call early last week while we were out of town. The meter read over 11,000 gallons of water usage! I immediately had the water to the irrigation shut off. We contacted our friend, Dan Bartashius, now retired from Ridgway Public Works to assist in locating the leak. He uncovered the house water main valve to make sure that the leak wasn't at that source. He turned on the irrigation and apparently saw a huge amount of water gushing out near the water main valve. Dan shut the water off immediately. The irrigation system has been turned off until we receive help to repair the broken water line, which hopefully will be identified and fixed tomorrow.

Prior to Wanda's call, there was very little noticeable water from the drip lines, except for a few emitters at the plants in the front yard closest to Charlotte Street. We noticed that the gravel was wet. But, by all means it wasn't so wet that there would be that much water that can fill a swimming pool! Apparently, the water has seeped underground, showing no sign of massive water use.

In the 12-1/2 years living Ridgway, we have never experienced high water usage. Matter of fact, born in Tucson, water conservation has been instilled in my life growing up with parents who are very water conscience. This is why I chose

Xeriscape. We take pride in keeping our surrounding yards clean of weeds and clutter, with much effort put into the up-keep with limited water usage to keep the plants alive.

I received the June bill yesterday and it actually indicates that 131,800 usage and a bill for \$2,484.50. I'm appalled from the ridiculous water usage and cost! I can't justify, nor afford to pay the bill. Had there been some sort of water monitoring system that Ridgway has to alert of excessive water usage, this would have avoided all of the wasted water. Thanks to Wanda's call, or the water would have continued to run with no indication of a leak.

At this time, I'm requesting that the town takes into consideration that the excessive water usage was not due to negligence. We would very much appreciate a significant reduction in the water bill for this situation that was out of our control.

Kind Regards,

Karen Matsuda & Family

STAFF REPORT

Subject: Request for water leak adjustment - Account #5150.1/Wheeler
Initiated By: Pam Kraft, MMC, Town Clerk
Date: August 2, 2019

BACKGROUND:

Attached is a request for water leak adjustment from Debbie Wheeler for the residence at 610 Sabeta for excess usage of 22,100 gallons. The property owner identified the source of the leak in the irrigation system and it was repaired.

ANALYSIS:

Pursuant to Municipal Code Section 9-1-23 the Council has the authority to authorize water leak adjustments. The provisions are as follows:

9-1-23:WATER BREAK ADJUSTMENTS.

(A) The Town Council shall have authority to make an equitable adjustment to a water bill when the bill is extraordinarily high due to an undiscovered break downstream of the customer's meter if the break was not caused by the customer's negligence and the customer did not have a reasonable opportunity to discover the break more quickly than it was discovered.

(B) No adjustment shall be allowed unless the customer submits a written request for the adjustment within fifteen days of the mailing of the bill in question and unless the leak has been repaired.

(C) The adjustment shall not reduce the customer's bill below the cost to the Town of producing the water supplied through the meter.

The customer used 32,100 gallons in June and was billed \$490.50. This calculates to 22,100 gallons over the base allotment; based on the leak adjustment rate of \$10.50 for each 1,000 gallons, the customer can be awarded a water leak adjustment credit of \$184.95.

ATTACHMENT: Email from Debbie Wheeler dated 7-22-19

Pam Kraft

From: Debbie Wheeler [REDACTED]
Sent: Monday, July 22, 2019 2:31 PM
To: Pam Kraft
Subject: Water bill

Pam. As per our discussion, I was dismayed at the exorbitant cost of water. I found out belatedly that my irrigation service had not completely opened my valve. I am very conservative in my irrigation water consumption. As you can imagine, I was shocked at a \$490.50 water bill. I hope the water board would consider some form of remuneration for this high bill. I am also in contact with Matt Steen, my irrigation company.

I would like to file a complaint about the exorbitant cost of water Sincerely Deborah Wheeler M.D.
610 Sabeta Drive
Ridgway

Sent from my iPhone

Pam Kraft

From: Debbie Wheeler <[REDACTED]>
Sent: Friday, July 26, 2019 9:44 AM
To: Pam Kraft
Subject: Fwd: Irrigation leak

Pam. Would you attach this letter to my initial request for forgiveness or reduction of my \$500 water bill
Thanks. Debbie Wheeler

Sent from my iPhone

Begin forwarded message:

From: Matthew Steen <tellurideirrigation@mac.com>
Date: July 26, 2019 at 7:52:24 AM MDT
To: Deb Wheeler <dwheeler610@me.com>
Subject: Irrigation leak

Hi Deb,

I wanted to follow up with a letter detailing the irrigation and water leaks from earlier this summer.

Your irrigation system is fed by a frost-free valve called a stop-waste valve. This valve allows down stream water to evacuate the piping system after shut down. A leak was detected at your property this spring. We coordinated with your landscaper to assess and test for leaks. We identified that the stop-waste valve wasn't completely opened in the spring. These valves will leak water out the 'waste' portion of the valve if the valve is stuck and not fully open. This leak is buried below frost line and was unnoticeable. We addressed the leak and also checked for other leaks. We identified a small leak in one of the irrigation valve solenoids. This accounted for additional water loss. We flushed and fixed the two leaks and confirmed at your water meter that the leaks were remedied.

We hope this letter can accompany your request for a leak forgiveness with the town council of Ridgway. Please let me know if we can assist in any other way. Thank you for your business.

Matt Steen
Telluride Irrigation
San Juan Backflow Services
Placerville Depot Parking and Storage
PO Box 2771 Telluride CO, 81435
970.596.0408 -C
970.728.4987 -F
970.300.9944 -O
tellurideirrigation@mac.com



- Please print on letterhead and address letter to:
The Colorado Economic Development Commission

About Enterprise Zone:

- HopeWest is reapplying for Enterprise Zone (EZ) designation. Colorado Enterprise Zone Contribution Projects encourage community participation and public-private partnerships to revitalize Enterprise Zones. Contribution Projects aim to focus on community engagement on an issue or opportunity.

EZ is designed to promote a business-friendly environment in economically distressed areas by offering tax credit that helps business locate and develop in, and nonprofit organizations to assist with the needs of these communities.

- The investment result on tax revenue for school districts, cities, counties, and the state is outweighing the costs of the tax generated. HopeWest benefits from the Enterprise Zone, encouraging donors to give generously.

About HopeWest:

- In 1993, HopeWest began with passion, vision and one employee. We were formed by an unusual collaboration of three competing hospitals, St. Mary's, Community and Family Health West, a local insurance company, Rocky Mountain Health Plans, Hilltop Community Resources and the VA Medical Center who gave us our first office. These founding organizations were visionary and loaning expertise to make HopeWest a reality. The goal was to serve people who were aging, seriously ill, and grieving in Western Colorado without duplication of services and with broad access to services despite their ability to pay.

HopeWest began with 81 patients and their families in and around Grand Junction. Today we serve 1800 each year, 300 palliative care patients and grief service to 1500 people spanning 9,000 square miles through five offices and The HopeWest Hospice Care Center. The dream of bringing Hospice to the Western Slope allows residents to use their Medicare benefit, here close to home, if they are expected to live six months or less.

In 26 years, HopeWest has taken care of more than 25,000 hospice patient and their families. Despite headwinds like low reimbursement and vast geographic logistics, philanthropy enables HopeWest to take root in multiple locations despite a dearth of available care. It relies on fundraising, some two million dollars a year to offset operational costs.

AGENDA ITEM #8

Town of Ridgway
Financial Statements
and
Report of Independent Auditor
December 31, 2018

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INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Town Council
Town of Ridgway, Colorado

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Town of Ridgway, Colorado, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Ridgway, Colorado, as of December 31, 2018, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-10 and 37-41 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Ridgway, Colorado's basic financial statements. The Schedules of Revenues, Expenditures and Changes in Fund Balance and Available Resources-Budget and Actual- Capital Projects Fund and Enterprise Funds and local highway finance report are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedules of Revenues, Expenditures and Changes in Fund Balance and Available Resources-Budget and Actual- Capital Projects Fund and Enterprise Funds and local highway finance report are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedules of Revenues, Expenditures and Changes in Available Resources-Budget and Actual-Enterprise Funds and local highway finance report are fairly stated in all material respects in relation to the basic financial statements as a whole.

Blair and Associates, P.C.

Cedaredge, Colorado
May 16, 2019

TOWN OF RIDGWAY
Management's Discussion and Analysis
Fiscal Year Ended December 31, 2018

As management of the Town of Ridgway (the "Town"), we offer readers of the Town's basic financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended December 31, 2018. We encourage readers to consider the information presented here in conjunction with additional information provided in the financial statements.

FINANCIAL HIGHLIGHTS

- The Town's assets exceeded its liabilities by \$ 12,317,704 (i.e. net position) as of December 31, 2018, an increase of \$ 316,273 in comparison to the prior year.
- Governmental funds reported combined ending fund balances of \$ 1,424,373, decrease of \$ 15,061 in comparison with the prior year.
- The Town's fund balance for the General Fund was \$1,386,891, increase of \$ 62,794 in comparison to the prior year.
- Total long-term liabilities decreased by \$ 174,915 during the 2018 fiscal year with no new debt issued.
- General property tax, sales tax, and other tax totaled \$ 1,617,076 or 87% of general revenues.

OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The basic statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances in a manner similar to a private-sector business.

The statement of net position presents information on all the Town's assets, liabilities and deferred inflows of resources, with the difference reported as net position. Over time, the increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The statement of activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses reported in this statement for some items will result in cash flows in future periods (e.g. uncollected taxes and earned but unused personal time).

The government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (Governmental Activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (Business-type Activities).

The Governmental Activities of the Town include general government administration, police, public works, and community center. The Business-type Activities of the Town include the following utilities: water and sewer funds.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. The Town's funds can be divided into three categories: Governmental Funds, Proprietary Funds and Fiduciary Funds.

Governmental Funds – Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on short-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's short-term financing requirements. The accounting method is called modified accrual accounting.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental activities in the governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's short-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains two major government funds, the General Fund and the Capital Projects Fund. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund.

Proprietary Funds – The Town maintains one type of proprietary fund. Enterprise Funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town uses a separate enterprise fund to account for each of its utility funds: Water and Sewer Fund.

Fiduciary Funds – The Town maintains one type of fiduciary fund, the Ridgway General Improvement District #1.

Notes to Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net Position

As noted previously, net position may serve over time as a useful indicator of the Town's financial position. For the year ended December 31, 2018, the Town's combined assets exceeded liabilities by \$ 12,317,704. Of this amount, \$ 2,737,126 is unrestricted and available to meet the Town's ongoing financial obligations.

By far the largest portion of net position is the investment in capital assets (net of related debt) of \$ 9,481,278 (77% of net position). This amount reflects the investment in all capital assets (e.g. infrastructure, land, buildings, and equipment) less any related debt used to acquire those assets that are still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of debt, it should be noted that the resources needed to repay this debt must be provided from other sources since capital assets themselves cannot be used to liquidate these liabilities.

The following table summarizes the Town's governmental and business-type net assets for 2018:

	Governmental Activities		Business Type Activities		Totals	
	2017	2018	2017	2018	2017	2018
Assets						
Current and other assets	\$ 1,724,254	\$ 1,713,514	\$ 1,322,189	\$ 1,502,375	\$ 3,046,443	\$ 3,215,889
Capital assets	6,858,459	6,914,978	4,731,627	4,652,323	11,590,086	11,567,301
Total assets	<u>\$ 8,582,713</u>	<u>\$ 8,628,492</u>	<u>\$ 6,053,816</u>	<u>\$ 6,154,698</u>	<u>\$ 14,636,529</u>	<u>\$ 14,783,190</u>
Current liabilities	\$ 123,327	\$ 114,076	\$ 114,623	\$ 109,598	\$ 237,950	\$ 223,674
Non-current liabilities						
Compensated absences	49,020	49,107	-	-	49,020	49,107
Bond and loans payables	1,090,000	1,005,000	997,967	927,640	2,087,967	1,932,640
Total liabilities	<u>1,262,347</u>	<u>1,168,183</u>	<u>1,112,590</u>	<u>1,037,238</u>	<u>2,374,937</u>	<u>2,205,421</u>
Deferred inflow of resources						
Deferred property taxes	<u>260,161</u>	<u>260,065</u>	<u>-</u>	<u>-</u>	<u>272,000</u>	<u>260,065</u>
Net assets						
Investment in capital assets,						
net of related debt	5,669,791	5,824,978	3,659,356	3,656,300	9,329,147	9,481,278
Restricted	82,721	99,300	-	-	82,721	99,300
Unrestricted	<u>1,307,693</u>	<u>1,275,966</u>	<u>1,281,870</u>	<u>1,461,160</u>	<u>2,589,563</u>	<u>2,737,126</u>
Total net assets	<u>\$ 7,060,205</u>	<u>\$ 7,200,244</u>	<u>\$ 4,941,226</u>	<u>\$ 5,117,460</u>	<u>\$ 12,001,431</u>	<u>\$ 12,317,704</u>

An additional portion of net position, \$ 99,300, represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position, \$ 2,737,126 (22% of net position), may be used to meet the government's ongoing obligations to citizens and creditors.

Change in Net Position

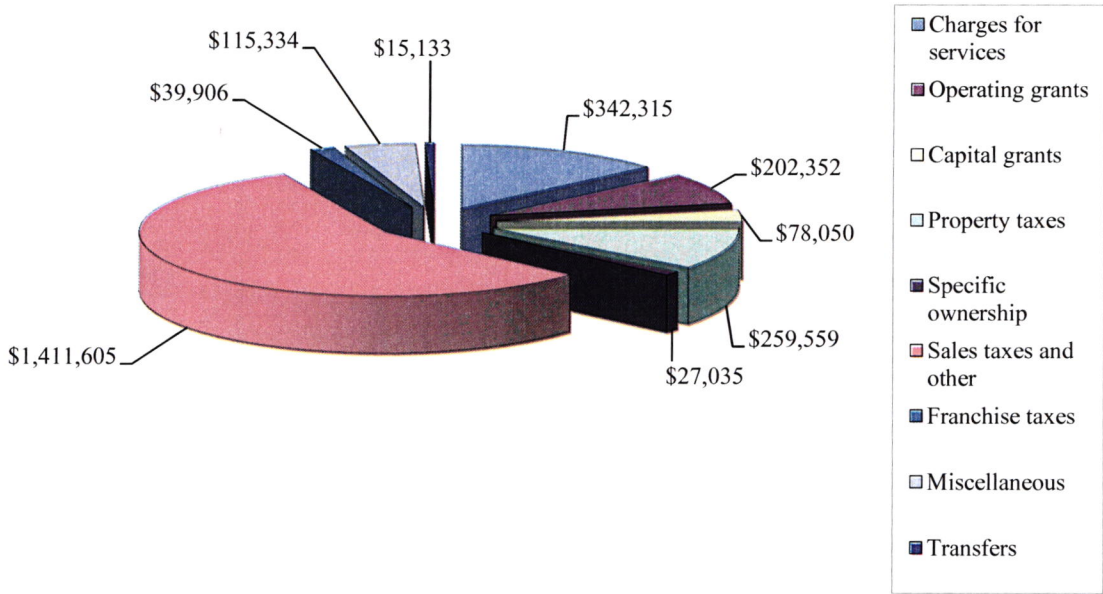
Governmental and business-type activities increased the Town's net position by \$ 316,273 in 2018.

	Governmental Activities		Business Type Activities		Total	
	2017	2018	2017	2018	2017	2018
Revenues						
Program revenues						
Charges for services	\$ 262,182	\$ 342,315	\$ 734,072	\$ 760,090	\$ 996,254	\$ 1,102,405
Operating grants	117,695	202,352	-	-	117,695	202,352
Capital grants	748,224	78,050	237,534	118,790	985,758	196,840
General revenues						
Property taxes	288,904	259,559	-	-	288,904	259,559
Specific ownership	26,803	27,035	-	-	26,803	27,035
Sales taxes and other	1,180,796	1,411,605	-	-	1,180,796	1,411,605
Franchise taxes	35,666	39,906	-	-	35,666	39,906
Transfers	27,593	-	(27,593)	-	-	-
Miscellaneous	188,941	115,334	-	-	188,941	115,334
Interest income	7,656	15,133	9,037	21,372	16,693	36,505
Totals	2,884,460	2,491,289	953,050	900,252	3,837,510	3,391,541
Expenses						
General government	855,131	983,473	-	-	855,131	983,473
Public safety	362,155	416,358	-	-	362,155	416,358
Public works	410,264	604,254	753,141	724,018	1,163,405	1,328,272
Culture and recreation	426,708	347,165	-	-	426,708	347,165
Total expenses	2,054,258	2,351,250	753,141	724,018	2,807,399	3,075,268
Increase in net position	830,202	140,039	199,909	176,234	1,030,111	316,273
Beginning	6,230,003	7,060,205	4,741,317	4,941,226	10,971,320	12,001,431
Ending	\$ 7,060,205	\$ 7,200,244	\$ 4,941,226	\$ 5,117,460	\$ 12,001,431	\$ 12,317,704

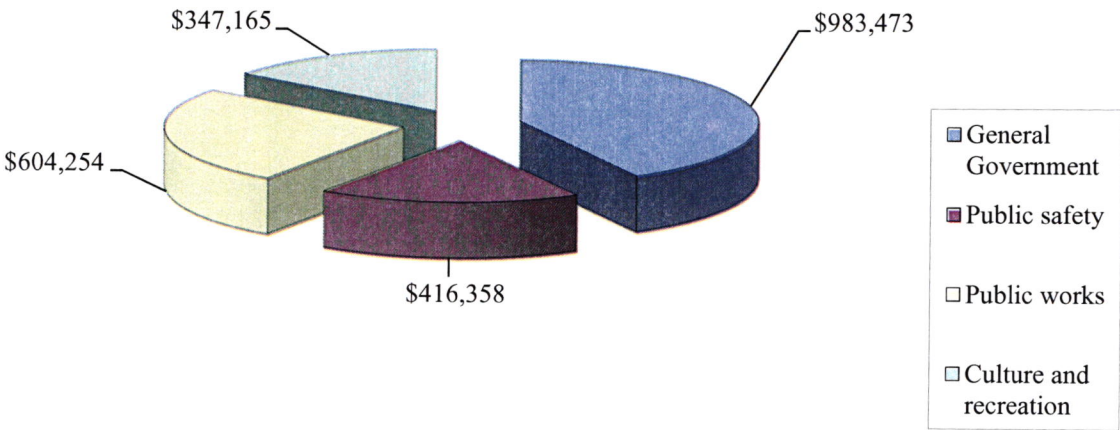
Governmental Activities

Governmental activities increased the Town's net position by \$ 140,039.

Revenues by Source-Governmental Activities



Expenses by Department-Governmental Activities



Business-type Activities

Business-type activities for the year had an increase in net position of \$ 176,234. Charges for services accounted for 84% of total revenues.

FINANCIAL ANALYSIS OF GOVERNMENT'S FUNDS

Governmental funds

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the Town's net resources available for spending at the end of the fiscal year.

As of the end of 2018, the Town's governmental funds reported combined ending fund balances of \$ 1,424,373, decrease of \$ 15,061 in comparison with the prior year. Of the combined ending fund balances for all governmental funds 90% of this total amount, \$ 1,287,591, constitutes unassigned fund balance, which is available for appropriation at the Town's discretion. The remainder of the fund balance is reserved to indicate that it is not available for new spending because it is already committed to meet a State constitution mandated emergency reserve, \$99,300 and for capital improvements of \$37,482.

The Town has one major governmental fund, the General Fund, which is the primary operating fund for the Town. At the end of 2018, unassigned fund balance of the General Fund was \$ 1,287,591, while the total fund balance was \$ 1,386,891. As a measure of the General Fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. The fund balance in the Town's General Fund increased by \$ 62,794 during 2018.

Proprietary funds

The Town's proprietary fund statements provide the same type of information found in the government-wide financial statements, but in more detail.

The Town has two enterprise funds: Water Fund and Sewer Fund. At the end of 2018, these funds represented the following net position amounts:

	<u>Water</u>	<u>Sewer</u>
Unrestricted net position	\$ 561,429	\$ 899,731
Total net position	\$ 3,219,552	\$ 1,897,908
Increase (decrease) in net position	\$ 89,035	\$ 87,199

GENERAL FUND BUDGETARY HIGHLIGHTS

The Town budgeted \$ 2,675,031 for 2018 expenditures. Actual expenditures were \$ 2,350,445. There was no amendment to the original budget for General Fund.

CAPITAL ASSET AND DEBT ADMINISTRATION

The Town's investment in capital assets for its governmental and business-type activities as of December 31, 2018, was \$ 11,567,301. As required by GASB 34, the investment in capital assets includes land, buildings, building improvements, and equipment.

	Balance January 1, 2018	Additions	Dispositions	Balance December 31, 2018
Governmental Activities				
Capital assets not being depreciated				
Land	\$ 1,940,462	\$ -	\$ -	\$ 1,940,462
Construction in progress	416,266	150,000	(416,266)	150,000
	<u>2,356,728</u>	<u>150,000</u>	<u>(416,266)</u>	<u>2,090,462</u>
Capital assets being depreciated				
Buildings	433,024	-	-	433,024
Vehicles and equipment	400,953	78,314	-	479,267
Equipment-culture and recreation	120,061	14,371	-	134,432
Infrastructure	4,880,727	416,266	-	5,296,993
Less accumulated depreciation	<u>(1,333,034)</u>	<u>(186,166)</u>	<u>-</u>	<u>(1,519,200)</u>
Capital assets being depreciated, net	<u>4,501,731</u>	<u>322,785</u>	<u>-</u>	<u>4,824,516</u>
Total Governmental Activities Capital Assets	<u>\$ 6,858,459</u>	<u>\$ 472,785</u>	<u>\$ (416,266)</u>	<u>\$ 6,914,978</u>
	Balance January 1, 2018	Additions	Dispositions	Balance December 31, 2018
Business - Type Activities				
Capital assets not being depreciated				
Land	\$ 2,036,258	\$ -	\$ -	\$ 2,036,258
	<u>2,036,258</u>	<u>-</u>	<u>-</u>	<u>2,036,258</u>
Capital assets being depreciated				
Buildings	20,668	-	-	20,668
Improvements other than buildings	4,665,433	29,419	-	4,694,852
Vehicles and equipment	355,061	10,500	-	365,561
Less accumulated depreciation	<u>(2,345,793)</u>	<u>(119,223)</u>	<u>-</u>	<u>(2,465,016)</u>
Capital assets being depreciated, net	<u>2,695,369</u>	<u>(79,304)</u>	<u>-</u>	<u>2,616,065</u>
Total Business-Type Activities Capital Assets	<u>\$ 4,731,627</u>	<u>\$ (79,304)</u>	<u>\$ -</u>	<u>\$ 4,652,323</u>

Long-term Debt

As of December 31, 2018, the Town had long-term debt as follows:

	Balance January 1, 2018	Additions	Reductions	Balance December 31, 2018	Due Within One Year
Governmental Activities					
Accrued compensated absences	\$ 49,020	\$ 87	\$ -	\$ 49,107	\$ 49,107
G.O Bonds Series 2014	1,170,000	-	(80,000)	1,090,000	85,000
Loan payable	18,668	-	(18,668)	-	-
Total	<u>\$ 1,237,688</u>	<u>\$ 87</u>	<u>\$ (98,668)</u>	<u>\$ 1,139,107</u>	<u>\$ 134,107</u>
Enterprise Activities					
Bank loan	\$ 22,540	\$ -	\$ (15,943)	\$ 6,597	\$ 6,597
CWCB loan	580,143	-	(13,513)	566,630	13,919
CWCB loan	21,412	-	(6,928)	14,484	7,136
Loan payable	166,925	-	(17,363)	149,562	18,231
CWRPDA loan	281,250	-	(22,500)	258,750	22,500
Total	<u>\$ 1,072,270</u>	<u>\$ -</u>	<u>\$ (76,247)</u>	<u>\$ 996,023</u>	<u>\$ 68,383</u>

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

- The Town is in good financial condition.
- The Town's General fund has a fund balance that will cover three months of normal expenditures.
- In 2006 the voters approved a sales tax increase of .06%, which is designated for capital improvements.

REQUEST FOR INFORMATION

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in the report or requests for additional financial information should be addressed to:

Town Clerk
Town of Ridgway
Ridgway, Co

**Town of Ridgway
Statement of Net Position
December 31, 2018**

	Governmental Activities	Business -Type Activities	Total
ASSETS			
Cash and cash equivalents	\$ 300,322	\$ 307,791	\$ 608,113
Investments	998,344	1,121,304	2,119,648
Taxes receivable	138,209	-	138,209
Property taxes receivable	260,065	-	260,065
Accounts receivable	16,574	73,280	89,854
Capital assets			
Nondepreciable	2,090,462	2,036,258	4,126,720
Depreciable, net of accumulated depreciation	4,824,516	2,616,065	7,440,581
Total assets	<u>8,628,492</u>	<u>6,154,698</u>	<u>14,783,190</u>
LIABILITIES			
Accounts payable	7,807	4,049	11,856
Accrued payroll costs	475	-	475
Accrued payroll	20,794	5,636	26,430
Accrued compensated absences	49,107	-	49,107
Accrued interest payable	-	1,530	1,530
Deferred revenue	-	30,000	30,000
Non current liabilities			
Due within one year	85,000	68,383	153,383
Due in more than one year	1,005,000	927,640	1,932,640
Total liabilities	<u>1,168,183</u>	<u>1,037,238</u>	<u>2,205,421</u>
Deferred inflows of resources			
Deferred property taxes	<u>260,065</u>	<u>-</u>	<u>260,065</u>
NET POSITION			
Invested in capital assets, net of related debt	5,824,978	3,656,300	9,481,278
Restricted for:			
Emergencies	99,300	-	99,300
Unrestricted	1,275,966	1,461,160	2,737,126
Total net position	<u>\$ 7,200,244</u>	<u>\$ 5,117,460</u>	<u>\$ 12,317,704</u>

The accompanying notes are an integral part of this statement.

Town of Ridgway
Statement of Activities
For the Year Ended December 31, 2018

Functions/Programs	Expenses	Program Revenues		
		Charges for Service and Fees	Operating Grants and Contributions	Capital Grants and Contributions
Primary government:				
Governmental activities:				
General government	\$ 983,473	\$ 53,405	\$ 98,788	\$ -
Public Safety	416,358	10,716	-	-
Public Works	604,254	278,194	93,276	-
Culture and Recreation	347,165	-	10,288	78,050
Total governmental activities	<u>2,351,250</u>	<u>342,315</u>	<u>202,352</u>	<u>78,050</u>
Business-type activities:				
Water	422,670	443,676	-	60,150
Sewer	301,348	316,414	-	58,640
Total business- type activities	<u>724,018</u>	<u>760,090</u>	<u>-</u>	<u>118,790</u>
Total primary government	<u>\$ 3,075,268</u>	<u>\$ 1,102,405</u>	<u>\$ 202,352</u>	<u>\$ 196,840</u>

General Revenues

Taxes:

Property taxes

Specific ownership

Sales taxes and miscellaneous

Lodging tax

Franchise taxes

Miscellaneous

Investment earnings

Total General Revenues

Changes in Net Position

Net Position-January 1

Net Position-December 31

Net (Expense) Revenue and Changes in Net Position		
Primary Government		
Governmental Activities	Business-Type Activities	Total
\$ (831,280)	\$ -	\$ (831,280)
(405,642)	-	(405,642)
(232,784)	-	(232,784)
(258,827)	-	(258,827)
<u>(1,728,533)</u>	<u>-</u>	<u>(1,728,533)</u>
-	81,156	81,156
-	73,706	73,706
-	154,862	154,862
<u>(1,728,533)</u>	<u>154,862</u>	<u>(1,573,671)</u>
259,559	-	259,559
27,035	-	27,035
1,330,482	-	1,330,482
81,123	-	81,123
39,906	-	39,906
115,334	-	115,334
15,133	21,372	36,505
<u>1,868,572</u>	<u>21,372</u>	<u>1,889,944</u>
140,039	176,234	316,273
7,060,205	4,941,226	12,001,431
<u>\$ 7,200,244</u>	<u>\$ 5,117,460</u>	<u>\$ 12,317,704</u>

The accompanying notes are an integral part of this statement.

**Town of Ridgway
Governmental Funds
Balance Sheet
December 31, 2018**

	General Fund	Capital Projects Fund	Total Governmental Funds
Assets			
Cash and cash equivalents	\$ 262,840	\$ 37,482	\$ 300,322
Investments	998,344	-	998,344
Taxes receivable	138,209	-	138,209
Property taxes receivable	260,065		260,065
Due from other funds	-	-	-
Accounts receivable	16,574	-	16,574
Total assets	<u>\$ 1,676,032</u>	<u>\$ 37,482</u>	<u>\$ 1,713,514</u>
Liabilities and Fund Balance			
Liabilities:			
Accounts payable	\$ 7,807	\$ -	\$ 7,807
Accrued payroll costs	475	-	475
Accrued payroll	20,794	-	20,794
Total liabilities	<u>29,076</u>	<u>-</u>	<u>29,076</u>
Deferred inflows of resources			
Deferred property taxes	<u>260,065</u>	<u>-</u>	<u>260,065</u>
Fund balances:			
Reserve for emergencies	99,300	-	99,300
Reserve for capital improvements	-	37,482	37,482
Unreserved	1,287,591	-	1,287,591
Total fund balance	<u>1,386,891</u>	<u>37,482</u>	<u>1,424,373</u>
Total liabilities, deferred inflows of resources and fund balance	<u>\$ 1,676,032</u>	<u>\$ 37,482</u>	<u>\$ 1,713,514</u>

The accompanying notes are an integral part of this statement.

Town of Ridgway
Reconciliation of the Governmental Funds Balance
Sheet to the Statement of Net Position
December 31, 2018

Total Fund Balance, Governmental Funds \$ 1,424,373

Amounts reported for governmental activities in the Statement of Net Position is different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.

Cost of capital assets	\$ 8,434,178	
Less accumulated depreciation	<u>(1,519,200)</u>	6,914,978

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.

Bond payables	\$ (1,090,000)	
Compensated absences	<u>(49,107)</u>	(1,139,107)

Net Position - Governmental Activities		<u><u>\$ 7,200,244</u></u>
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The accompanying notes are an integral part of this statement.

**Town of Ridgway
Governmental Funds
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended December 31, 2018**

	General Fund	Capital Projects Fund	Total Governmental Funds
Revenues			
Taxes	\$ 1,722,601	\$ -	\$ 1,722,601
Fees and fines	10,716	-	10,716
Licenses and permits	130,509	-	130,509
Intergovernmental	217,856	78,050	295,906
Charges for services	195,590	-	195,590
Miscellaneous	135,967	-	135,967
Total revenues	<u>2,413,239</u>	<u>78,050</u>	<u>2,491,289</u>
Expenditures			
Current:			
General government	969,017	-	969,017
Public safety	401,965	-	401,965
Public works	451,591	-	451,591
Culture and recreation	338,606	-	338,606
Debt service payments	116,553	-	116,553
Capital outlay	72,713	155,905	228,618
Total expenditures	<u>2,350,445</u>	<u>155,905</u>	<u>2,506,350</u>
Excess of revenues over expenditures	<u>62,794</u>	<u>(77,855)</u>	<u>(15,061)</u>
Fund balance, January 1	1,324,097	115,337	1,439,434
Fund balance, December 31	<u><u>\$ 1,386,891</u></u>	<u><u>\$ 37,482</u></u>	<u><u>\$ 1,424,373</u></u>

The accompanying notes are an integral part of this statement.

Town of Ridgway
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures,
and Changes in Fund Balances to the Statement of Activities
For the Year Ended December 31, 2018

Net Change in Fund Balances - Total Governmental Funds \$ (15,061)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Capital outlay	\$ 242,685	
Depreciation expense	<u>(186,166)</u>	
Excess of capital outlay over depreciation		56,519

Repayment of long-term debt principal is reported as an expenditure in the governmental funds but reduces long-term liabilities in the statement of net position.

Loans and notes payable	98,668
Compensated absences	<u>(87)</u>

Change in Net Position of Governmental Funds \$ 140,039

The accompanying notes are an integral part of this statement.

Town of Ridgway
Statement of Net Position
Enterprise Funds
December 31, 2018

	Enterprise Funds		
	Water	Sewer	Total Enterprise Funds
Assets			
Current assets:			
Equity in pooled cash and investments	\$ 551,699	\$ 877,396	\$ 1,429,095
Receivables-net	45,002	28,278	73,280
Total current assets	<u>596,701</u>	<u>905,674</u>	<u>1,502,375</u>
Utility plant in service			
Land and reservoirs	2,036,258	-	2,036,258
Buildings	15,275	5,393	20,668
Improvements other than buildings	2,771,820	1,923,032	4,694,852
Vehicles and equipment	218,678	146,883	365,561
Less: Accumulated depreciation	<u>(1,510,774)</u>	<u>(954,242)</u>	<u>(2,465,016)</u>
Utility plant in service-net	<u>3,531,257</u>	<u>1,121,066</u>	<u>4,652,323</u>
Total assets	<u><u>\$ 4,127,958</u></u>	<u><u>\$ 2,026,740</u></u>	<u><u>\$ 6,154,698</u></u>
Liabilities and fund equity			
Current liabilities			
Accounts payable	\$ 642	\$ 3,407	\$ 4,049
Accrued payroll	3,100	2,536	5,636
Deferred revenue	30,000	-	30,000
Accrued interest payable	1,530	-	1,530
Current portion of long-term debt	<u>58,613</u>	<u>9,770</u>	<u>68,383</u>
Total current liabilities	<u>93,885</u>	<u>15,713</u>	<u>109,598</u>
Long-term debt-net	<u>814,521</u>	<u>113,119</u>	<u>927,640</u>
Net Position			
Invested in capital assets, net of related debt	2,658,123	998,177	3,656,300
Unrestricted	<u>561,429</u>	<u>899,731</u>	<u>1,461,160</u>
Total net position	<u><u>\$ 3,219,552</u></u>	<u><u>\$ 1,897,908</u></u>	<u><u>\$ 5,117,460</u></u>

The accompanying notes are an integral part of this statement.

Town of Ridgway
All Enterprise Funds
Statement of Revenues, Expenses, and Changes in Net Position
December 31, 2018

	Enterprise Funds		
	Water	Sewer	Total Enterprise Funds
Operating revenues			
Charges for services	\$ 426,870	\$ 312,679	\$ 739,549
Other	16,806	3,735	20,541
Total operating revenues	<u>443,676</u>	<u>316,414</u>	<u>760,090</u>
Operating expenses			
Salaries and fringe benefits	166,649	137,391	304,040
Maintenance and repairs	54,562	21,442	76,004
Material and Supplies	16,810	11,220	28,030
Utilities and telephone	12,478	39,445	51,923
Professional fees	3,000	2,900	5,900
Depreciation	73,745	45,479	119,224
Miscellaneous	45,563	17,420	62,983
Consulting and engineering	22,065	12,990	35,055
Insurance	6,958	6,451	13,409
Total operating expenses	<u>401,830</u>	<u>294,738</u>	<u>696,568</u>
Operating income or (loss)	41,846	21,676	63,522
Non operating revenues (expenses)			
Investment income	7,879	13,493	21,372
Interest expense	(20,840)	(6,610)	(27,450)
Total non operating revenues (expenses)	<u>(12,961)</u>	<u>6,883</u>	<u>(6,078)</u>
Income (loss) before transfers and capital contributions	28,885	28,559	57,444
Capital contributions-Tap fees	<u>60,150</u>	<u>58,640</u>	<u>118,790</u>
Change in net position	89,035	87,199	176,234
Total net position, January 1	<u>3,130,517</u>	<u>1,810,709</u>	<u>4,941,226</u>
Total net position, December 31	<u><u>\$3,219,552</u></u>	<u><u>\$1,897,908</u></u>	<u><u>\$ 5,117,460</u></u>

The accompanying notes are an integral part of this statement.

**Town of Ridgway
Statement of Cash Flows
Enterprise Funds
Year Ended December 31, 2018**

	Water Fund	Sewer Fund	Total Enterprise Funds
Cash Flows From Operating Activities			
Cash received from charges for services	\$ 431,568	\$ 315,282	\$ 746,850
Cash payments for goods and services	(162,184)	(111,804)	(273,988)
Cash payments to employees for services	(166,649)	(136,687)	(303,336)
Net cash provided (used) by operating activities	<u>102,735</u>	<u>66,791</u>	<u>169,526</u>
Cash Flows from Capital and Related Financing Activities			
Tap fees	60,150	58,640	118,790
Acquisition of capital assets	(34,669)	(5,250)	(39,919)
Transfers	-	-	-
Principal paid on loans and leases	(66,943)	(9,305)	(76,248)
Interest expense	(20,840)	(6,610)	(27,450)
Net cash provided (used) by capital and related financing activities	<u>(62,302)</u>	<u>37,475</u>	<u>(24,827)</u>
Cash Flows from Investing Activities			
Interest on investments	<u>7,879</u>	<u>13,493</u>	<u>21,372</u>
Net increase (decrease) in cash and equivalents	48,312	117,759	166,071
Cash balances, January 1	<u>503,387</u>	<u>759,637</u>	<u>1,263,024</u>
Cash balances, December 31	<u><u>\$ 551,699</u></u>	<u><u>\$ 877,396</u></u>	<u><u>\$ 1,429,095</u></u>
Reconciling of operating income (loss) to net cash provided (used) by operating activities:			
Operating income (loss)	<u>\$ 41,846</u>	<u>\$ 21,676</u>	<u>\$ 63,522</u>
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:			
Depreciation expense	73,745	45,479	119,224
Assets (increase) decrease:			
Accounts receivables	(12,983)	(1,132)	(14,115)
Liabilities increase (decrease):			
Accounts payable	(748)	64	(684)
Accrued wages	875	704	1,579
Total adjustments	<u>60,889</u>	<u>45,115</u>	<u>106,004</u>
Net cash provided (used) by operating activities	<u><u>\$ 102,735</u></u>	<u><u>\$ 66,791</u></u>	<u><u>\$ 169,526</u></u>

The accompanying notes are an integral part of this statement.

**Town of Ridgway
Statement of Fiduciary Net Position
Fiduciary Funds
December 31, 2018**

	Trust and Agency Fund
Assets	
Cash and cash equivalents	\$ 34,834
Net Position	
Held in trust for benefits and other purposes	\$ 34,834

The accompanying notes are an integral part of this statement.

Town of Ridgway
Notes to the Financial Statements
December 31, 2018

Note 1 - Summary of Significant Accounting Policies

The financial statements of the Town of Ridgway, Colorado (the Town) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The more significant of the Town's accounting policies are described below:

A. Financial Reporting Entity

The Town is a home rule municipality with a mayor – council form of government with seven elected Council members. As required by accounting principles generally accepted in the United States of America, these financial statements present the Town of Ridgway (the primary government). The Town has no oversight responsibility for any other governmental entity since no other entities are considered to be controlled by or dependent on the Town. Control or dependence is determined on the basis of budget adoption, taxing authority, funding, and appointment of the respective governing body.

B. Government-wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the activities of the Town and its component unit. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, which normally are supported by taxes, charges for services and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on user charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to those who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Water and Sewer funds are charges to customers for sales and services. They also recognize as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Town of Ridgway
Notes to the Financial Statements
December 31, 2018

Note 1 - Summary of Significant Accounting Policies (continued)

C. Fund Financial Statements

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

All governmental funds are accounted for on a flow of current financial resources basis. Balance sheets for these funds generally include only current assets and current liabilities. Reported fund balances are considered a measure of available, spendable resources. Operating statements for these funds present a summary of available, spendable resources and expenditures for the period.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The Town reports the following major governmental funds:

General Fund is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund.

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Enterprise funds are considered major funds because of community interests in the activities and sources of funding supporting these operations.

The Town reports the following major enterprise fund business-type activities:

Water and Sewer funds -accounts for all operations of the Town's water and sewer services. They are primarily financed by user charges.

Fiduciary Funds

Fiduciary fund -accounts for assets held by the Town in a trustee or agency capacity. Agency fund (**Ridgway General Improvement District No. 1**) is custodial in nature and do not involve measurement of results of operations.

Town of Ridgway
Notes to the Financial Statements
December 31, 2018

Note 1 - Summary of Significant Accounting Policies (continued)

D. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the enterprise fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The modified accrual basis of accounting is used by all governmental funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. Exceptions to this general rule include principal and interest on general long-term debt which is recognized when due, and compensated absences which are recognized when the obligations are expected to be liquidated with expendable available resources.

Those revenues susceptible to accrual are interest revenue and charges for services. Entitlement revenues are not susceptible to accrual because generally, they are not measurable until received. Grant revenues are recognized as they are earned.

The accrual basis of accounting is utilized by enterprise funds. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

E. Cash and Cash Equivalents

For the purposes of the statement of cash flows of the enterprise funds, cash and cash equivalents consist of operating and restricted cash and highly liquid securities with an initial maturity of three months or less.

F. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

G. Property Taxes

Property taxes for the current year are levied and attach as a lien on property the following January 1. They are payable in full by April 30 or in two equal installments due February 28 and June 15. Property taxes levied in the current year and collected in the following year are reported as a receivable at December 31. However, since the taxes are not available to pay current liabilities, the receivable is recorded as deferred inflows of resources in the governmental and enterprise funds.

Town of Ridgway
Notes to the Financial Statements
December 31, 2018

Note 1 - Summary of Significant Accounting Policies (continued)

H. Capital Assets

Capital assets, which include property, equipment and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capitalized assets are defined by the Town as assets that have a useful life of one or more years, and for which the initial, individual value equals or exceeds \$ 5,000.

All purchased assets are valued at cost where historical records are available and at an estimated historical costs where no historical records exist. Donated assets are valued at their estimated fair market value on the date received. The cost of normal maintenance and repairs that does not add to the value of an asset or materially extend asset life is not capitalized.

Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

<u>Asset Class</u>	<u>Useful Life</u>
Building and Other Improvements	15-40 years
Utility Plant and System	40-50 years
Equipment and vehicles	3-10 years
Infrastructure	15-50 years

Public domain assets consisting of roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems are examples of infrastructure assets. Infrastructure assets are distinguished from other capitalized assets as their useful life often extends beyond most other capital assets and are stationary in nature. General infrastructure assets are those associated with or arising from governmental activities. Prior to GASB 34 governments were not required to report general infrastructure assets.

I. Long-Term Liabilities

In the government-wide financial statements, and enterprise fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable government activities, business-type activities, or enterprise fund type statement of net position. The long-term compensated absences are serviced from revenues of the General Fund from future appropriations.

J. Compensated Absences

Vacation time accumulates at the rate of 40 hours at the end of their first year of service, 80 hours per year in years of service from two (2) through four (4), 120 hours per year in years of service from five (5) through fourteen (14) and the maximum accrual is 160 vacation hours for service after the fifteenth (15) year and after. Upon termination of employment, the employee shall be paid for each hour of earned and unused annual vacation leave at his or her regular rate of pay.

Town of Ridgway
Notes to the Financial Statements
December 31, 2018

Note 1 - Summary of Significant Accounting Policies (continued)

K. Net Position

Net position represent the difference between assets and liabilities. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition or construction of improvements on those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, laws or regulations of other governments.

L. Interfund Transactions

Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. At year end, outstanding balances between funds are reported as "due to/from other funds." Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

M. Encumbrances

The Town does not use an encumbrance system for budgetary control.

N. Accounts Receivable

The Town considers accounts receivable for water and sewer to be fully collectible because the Town can place liens on the individual properties; accordingly, no allowance for doubtful accounts is required. If amounts become uncollectible, they will be charged to operations when that determination is made.

O. Fund Equity

Beginning with fiscal year 2011, the Town implemented GASB Statement 54 "Fund Balance Reporting and Governmental Fund Type Definitions". This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent.

The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Non-spendable fund balance amounts that are not in spendable form (such as inventory) or are required to be maintained intact;
- Restricted fund balance-amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions or by enabling legislation;
- Committed fund balance-amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;

Town of Ridgway
Notes to the Financial Statements
December 31, 2018

Note 1 - Summary of Significant Accounting Policies (continued)

O. Fund Equity (continued)

- Assigned fund balance-amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority;
- Unassigned fund balance-amounts that are available for any purpose; positive amounts are reported only in the general fund.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Town considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Town considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless Town Council has provided otherwise in its commitment or assignment actions.

Note 2 - Reconciliation of Government-wide and Fund Financial Statements

The governmental funds balance sheet includes reconciliation between fund balances total governmental funds and net position - governmental activities as reported in the government-wide statement of net position. Additionally, the governmental fund statement of revenues, expenditures, and changes in fund balances includes reconciliation between net change in fund balances - total governmental funds and changes in net position of governmental activities as reported in the government-wide statement of activities. The enterprise fund statement of net position and statement of revenues, expenses and changes in net position also includes reconciliation to the government-wide statement of net position and activities.

These reconciliations detail items that require adjustment to convert from the current resources measurement and modified accrual basis for government fund statements to the economic resources measurement and full accrual basis used for government-wide statements. However, certain items having no effect on measurement and basis of accounting were eliminated from the governmental fund statements during the consolidation of governmental activities.

Note 3 - Tax, Spending and Debt Limitations

Colorado voters passed an amendment to the State Constitution, Article X, Section 20, which has several limitations, including revenue raising, spending abilities, and other specific requirements of state and local governments, excluding "enterprises."

The Amendment is complex and subject to judicial interpretation. The Town believes it is in compliance with the requirements of the amendment.

The Amendment requires that an emergency reserve be maintained at three percent of fiscal year spending. A portion of the General Fund's fund balance is classified as restricted for emergencies as required by the Amendment.

Town of Ridgway
Notes to the Financial Statements
December 31, 2018

Note 4 - Budgets

The Town adheres to the following procedures in establishing budgetary data reflected in the financial statements:

- A. By September of each year, the Town Clerk gives public notice of the budget calendar for the next fiscal year. The Town Clerk asks that all Town departments, boards, commissions or citizens submit within thirty days from the notice, any request for funds under the budget being prepared. The Town Clerk then prepares a proposed budget for the ensuing fiscal year and submits it to the Council no later than forty-five days prior to any date required by state law for the certification to the County of the tax levy.
- B. The budget provides a complete financial plan of all Town funds and activities for the ensuing fiscal year indicating anticipated revenues, proposed operating and capital expenditures, a provision for contingencies, and anticipated net surplus or deficit for the ensuing fiscal year.
- C. A public hearing on the proposed budget is held by the Council in early December.
- D. The Council adopts the budget by resolution on or before the final day established by law for the certification of the ensuing year's tax levy to the County. Adoption of the budget by the Council shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated and shall constitute a levy of the property tax therein proposed.
- E. If during the fiscal year the Town Clerk determines that there are expenses in excess of those estimated in the budget, the Council by resolution may make supplemental appropriations for the year up to the amount of such excess. To meet an emergency affecting public property, health, peace or safety, the Council may make emergency appropriations. If at any time during the fiscal year it appears probable to the Town Clerk that the revenues available will be insufficient to meet the amount appropriated, the Town Clerk reports to the Council, indicating the estimated amount of deficit, any remedial action already taken, and a recommendation as to any other steps to be taken. Any time during the fiscal year the Town Clerk may transfer part or all of any unencumbered appropriation balance within a department.
- F. Budget appropriations lapse at the end of each year.
- G. Expenditures may not exceed appropriations at the fund level. Budget amounts included in the financial statements are based on the final amended budget.
- H. Budgets for governmental funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America (GAAP), except for long-term receivables and advances and capital lease financing which are budgeted when liquidated rather than when the receivable/liability is incurred. Budgets for enterprise funds are adopted on a basis consistent with the spending measurement focus of the governmental funds.

Town of Ridgway
Notes to the Financial Statements
December 31, 2018

Note 5 - Deposits and Investments

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories; eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. The eligible collateral is determined by the PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool is to be maintained by another institution or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to the aggregate uninsured deposits. Collateral in the pool is considered to be equal to depository insurance pursuant to definitions listed in GASB Statement No. 40. At December 31, 2018, the bank balance of the Town's deposits was \$ 719,400 of which \$ 478,113 was covered by federal depository insurance and \$ 241,287 was collateralized under PDPA.

The composition of all cash and cash investments held by the Town at December 31, 2018 is as follows

Cash on hand and with county treasurer	\$ 1,560
Cash in bank	606,553
CSAFE	1,078,336
ColoTrust	<u>1,041,312</u>
Total cash and investments	<u>\$ 2,727,761</u>
 Ridgway General Improvement District # 1	 <u>\$ 34,834</u>

Colorado statutes specify investment instruments meeting defined rating and risk criteria in which local government entities may invest. Authorized investments include obligations of the United States and certain U.S. government agency securities; certain international agency securities; general obligation and revenue bonds of U.S. local government entities; bankers' acceptance of certain banks; commercial paper; local government investment pools; written pools; written repurchase agreement collateralized by certain authorized securities; certain money market funds; and, guaranteed investment contracts.

The Town had invested \$ 2,119,648 in the Colorado Surplus Asset Fund Trust (CSAFE), and ColoTrust, which are investment vehicles established for local governmental entities in Colorado to pool surplus funds. CSAFE and ColoTrust operate similarly to a money market fund and each share is equal value to \$1.00. Investments of CSAFE and ColoTrust consist of U.S. Treasury and Agency securities. These pools are not required to and are not registered with the SEC. COLOTRUST's and CSAFE funds are rated AAAM by Standard and Poor's, Fitch's and Moody's rating services.

Interest rate risk-The town does not have a formal policy limiting investment maturities, other than that established by the state statute of five years, which would help manage its exposure to fair value losses from increasing interest rates.

Credit risk-Credit risk is the risk that the issuer or other counterparty to an investment will not fulfill its obligations. It is the Town's policy to limit its investments to U.S. Treasury obligations, certain U.S. government agencies securities, commercial paper, local government investment pools, repurchase agreements and money market funds.

Custodial Credit Risk- For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Town will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party.

Town of Ridgway
Notes to the Financial Statements
December 31, 2018

Note 6 - Long-Term Liabilities

General obligation bonds, revenue bonds, notes payable of the Town are as follows:

General obligation Water Refunding Bonds Series 2009 Private Placement with the Montrose Bank: The Town refinanced their G.O. bonds with Capmark Finance, Inc. with the Montrose Bank. Total refinanced amount was \$ 119,000, due in annual installments of \$ 9,000 in 2010; increasing to \$14,000 in 2018, with a final payment of \$ 14,000 in 2019, plus interest @ 4.75% per annum, payable from the Water Fund.

\$ 6,597

Revenue bonds and contracts include:

\$ 175,000 contract payable to Colorado Water Conservation Board in annual installments of \$ 7,571 including interest at 3% per annum, payable from the water fund.

\$ 14,484

EIA loan in 2006 payable to the Department of Local Affairs. Total original amount of \$100,000 due in annual installments of \$ 9,794.80 starting on September 1, 2007, with an annual interest rate of 5%

\$ 26,673

EIA loan in 2008 payable to the Department of Local Affairs. Total original amount of \$200,000 due in annual installments of \$ 15,914.78 starting on September 1, 2009, with an annual interest rate of 5%.

\$ 122,889

General Obligation Note Series 2014 with Branch Banking and Trust Company. Total amount was \$ 1,400,000, due in semi-annual installments, with an interest rate of 3.09% per annum, payable from the General Fund.

\$1,090,000

Town of Ridgway
Notes to the Financial Statements
December 31, 2018

Note 6 - Long-Term Liabilities (continued)

Loan payable to Colorado Water Resources and Power Development Authority. Total original amount of \$ 450,000 in semi-yearly amounts of \$ 11,250, starting on November 1, 2010 with an annual interest rate of 0% \$ 258,750

Loan payable to Colorado Water Conservation Board. Total original amount of \$ 606,000 annual amount of \$ 30,917.67, starting on January 1, 2016 with an annual interest rate of 3% \$ 566,630

Total long term debt \$ 2,086,023

Debt service requirements to maturity are as follows:

General obligation water bonds

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 6,597	\$ 313	\$ 6,910
	<u>\$ 6,597</u>	<u>\$ 313</u>	<u>\$ 6,910</u>

Colorado water conservancy board-contracts payable

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 7,136	\$ 435	\$ 7,571
2020	7,348	222	7,570
	<u>\$ 14,484</u>	<u>\$ 657</u>	<u>\$ 15,141</u>

Significant bond covenants:

1974 Sewer Revenue Bond - Town must maintain a reserve account for payment of principal and interest when other revenues are insufficient of \$6,900.

EIA 2006 Loan

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 8,461	\$ 1,334	\$ 9,795
2020	8,884	911	9,795
2021	9,328	467	9,795
	<u>\$ 26,673</u>	<u>\$ 2,712</u>	<u>\$ 29,385</u>

Town of Ridgway
Notes to the Financial Statements
December 31, 2018

Note 6- Long-Term Liabilities (continued)

EIA 2008 Loan

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 9,770	\$ 6,144	\$ 15,914
2020	10,259	5,656	15,915
2021	10,772	5,143	15,915
2022	11,310	4,604	15,914
2023	11,876	4,039	15,915
2024 to 2028	68,902	10,672	79,574
	<u>\$ 122,889</u>	<u>\$ 36,258</u>	<u>\$ 159,147</u>

CWRPDA Loan Water Lines

	<u>Principal</u>
2019	\$ 22,500
2020	22,500
2021	22,500
2022	22,500
2023	22,500
2024 to 2028	112,500
2029 to 2030	33,750
Total	<u>\$ 258,750</u>

General Obligation Notes, Series 2014

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 85,000	\$ 33,681	\$ 118,681
2020	85,000	31,055	116,055
2021	90,000	28,428	118,428
2022	95,000	25,647	120,647
2023	95,000	22,712	117,712
2024 to 2028	525,000	67,362	592,362
2027 to 2029	115,000	3,553	118,553
	<u>\$ 1,090,000</u>	<u>\$ 212,438</u>	<u>\$ 1,302,438</u>

Town of Ridgway
Notes to the Financial Statements
December 31, 2018

Note 6- Long-Term Liabilities (continued)

Colorado Water Conservation Board

	Principal	Interest	Total
2020	\$ 13,919	\$ 16,999	\$ 30,918
2021	14,336	16,581	30,917
2022	14,766	16,151	30,917
2023	15,209	15,708	30,917
2024	15,666	15,252	30,918
2025 to 2029	85,667	68,922	154,589
2030 to 2034	99,311	55,277	154,588
2035 to 2039	115,129	39,460	154,589
2040 to 2044	133,466	21,123	154,589
2045 to 2046	59,161	2,675	61,836
	<u>\$ 566,630</u>	<u>\$ 268,148</u>	<u>\$ 834,778</u>

	Balance January 1, 2018	Additions	Reductions	Balance December 31, 2018	Due Within One Year
Governmental Activities					
Accrued compensated absences	\$ 49,020	\$ 87	\$ -	\$ 49,107	\$ 49,107
G.O Bonds Series 2014	1,170,000	-	(80,000)	1,090,000	85,000
Loan payable	18,668	-	(18,668)	-	-
Total	<u>\$ 1,237,688</u>	<u>\$ 87</u>	<u>\$ (98,668)</u>	<u>\$ 1,139,107</u>	<u>\$ 134,107</u>
Enterprise Activities					
Bank loan	\$ 22,540	\$ -	\$ (15,943)	\$ 6,597	\$ 6,597
CWCB loan	580,143	-	(13,513)	566,630	13,919
CWCB loan	21,412	-	(6,928)	14,484	7,136
Loan payable	166,925	-	(17,363)	149,562	18,231
CWRPDA loan	281,250	-	(22,500)	258,750	22,500
Total	<u>\$ 1,072,270</u>	<u>\$ -</u>	<u>\$ (76,247)</u>	<u>\$ 996,023</u>	<u>\$ 68,383</u>

Town of Ridgway
Notes to the Financial Statements
December 31, 2018

Note 7 - Risk Management

The Town is a member of the Colorado Intergovernmental Risk Sharing Agency (CIRSA), a separate and independent governmental and legal entity formed by intergovernmental agreement by member municipalities pursuant to the provision of 24-10-1155, Colorado Revised Statutes (1982 Replacement Volume) and Colorado Constitution, Article XIV, Section 18(2).

The purposes of CIRSA are to provide members defined liability and property coverage and to assist members to prevent and reduce losses and injuries to municipal property and to persons or property which might result in claims being made against members of CIRSA, their employees or officers.

It is the intent of the members of CIRSA to create an entity in perpetuity which will administer and use funds contributed by the members to defend indemnify, in accordance with the bylaws, and member of CIRSA against liability or loss, to the limit of the financial resources of CIRSA. It is also the intent of the members to have CIRSA provide continuing stability and availability of needed coverage at reasonable costs. All income and assets of CIRSA shall at all time be dedicated to the exclusive benefit of its members. All Colorado municipalities who are member of the Colorado Municipal League and own property are eligible to participate.

The general objectives of the Agency are to provide member municipalities defined liability and property coverage through joint self-insurance and too assists members in loss prevention measures. Any member may withdraw from the Agency by giving written notice to the Board of Directors of the prospective effective date of its withdrawal.

The Town recognizes an expense for coverage for the amount paid to CIRSA annually. Contingent liability claims for the coverage have not been recognized to date after reviewing claim history and the remoteness of potential loss in excess of actual contributions by the Town.

CIRSA is a separate legal entity and the Town does not approve budgets nor does it have ability to significantly affect the operations of CIRSA. The Board of Directors of the Agency is composed of seven directors elected by the members at the annual meeting to be scheduled in December of each year.

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees and natural disasters. Claims have not exceeded coverage in any of the last three fiscal years.

Note 8 - Retirement Plans

Defined Contribution Plan

The Town has a defined contribution plan for its employees which is administered by Colorado County Officials and Employees Retirement Association (CCOERA). In a defined contribution plan, benefits depend solely on amounts contributed to the plan, plus investment earnings. Employees are eligible to participate six months from the date of employment. Both the employees and the Town make a basic contribution of 4% of the employee's salary. Employees may make additional voluntary contributions not to exceed 10% of compensations. Participants vest in employer contributions and in earnings, losses and changes in fair market value of Plan assets at a rate of 20% per year. Any nonvested Town contributions forfeited by an employee who leaves the Town's employment are remitted to the Town.

Town of Ridgway
Notes to the Financial Statements
December 31, 2018

Note 8 - Retirement Plans (continued)

Defined Contribution Plan

The Town's total payroll in 2018 was \$ 1,081,291. The total payroll covered by the plan was \$ 777,200. Contributions consisted of the Town's contribution of \$31,088 and the employee's contributions of \$55,163.

Note 9 - Capital Assets

Capital assets activity for the year ended December 31, 2018 was as follows:

	Balance January 1, 2018	Additions	Dispositions	Balance December 31 2018
Governmental Activities				
Capital assets not being depreciated				
Land	\$ 1,940,462	\$ -	\$ -	\$ 1,940,462
Construction in progress	416,266	150,000	(416,266)	150,000
Total	<u>2,356,728</u>	<u>150,000</u>	<u>(416,266)</u>	<u>2,090,462</u>
Capital assets being depreciated				
Buildings	433,024	-	-	433,024
Vehicles and equipment	400,953	78,314	-	479,267
Equipment - culture and recreation	120,061	14,371	-	134,432
Infrastructure	4,880,727	416,266	-	5,296,993
Less accumulated depreciation	<u>(1,333,034)</u>	<u>(186,166)</u>	-	<u>(1,519,200)</u>
Capital assets being depreciated, net	<u>4,501,731</u>	<u>322,785</u>	<u>-</u>	<u>4,824,516</u>
Total Governmental Activities capital assets	<u>\$ 6,858,459</u>	<u>\$ 472,785</u>	<u>\$ (416,266)</u>	<u>\$ 6,914,978</u>

Town of Ridgway
Notes to the Financial Statements
December 31, 2018

Note 9 - Capital Assets (continued)

	Balance January 1, 2018	Additions	Dispositions	Balance December 31, 2018
Business-type Activities				
Capital assets not being depreciated				
Land	\$ 2,036,258	\$ -	\$ -	\$ 2,036,258
	<u>2,036,258</u>	<u>-</u>	<u>-</u>	<u>2,036,258</u>
Capital assets being depreciated				
Buildings	20,668	-	-	20,668
Improvements other than buildings	4,665,433	29,419	-	4,694,852
Vehicles and equipment	355,061	10,500	-	365,561
Less accumulated depreciation	(2,345,793)	(119,223)	-	(2,465,016)
Capital assets being depreciated, net	<u>2,695,369</u>	<u>(79,304)</u>	<u>-</u>	<u>2,616,065</u>
 Total Business-Type Activities Capital Assets	 <u>\$ 4,731,627</u>	 <u>\$ (79,304)</u>	 <u>-</u>	 <u>\$ 4,652,323</u>

Depreciation expense was charged to functions/programs of the Town as follows:

General government	\$ 14,369	Water	\$ 73,745
Public safety	14,393	Sewer	45,478
Culture and recreation	22,626		<u>\$ 119,223</u>
Public works, including depreciation of general infrastructure assets	<u>134,778</u>		
Total depreciation expenses	<u>\$ 186,166</u>		

Note 8 – Restatement of financial statements

The beginning fund balances and retained earnings were reinstated for accrued payroll of \$11,966 and compensated absences of \$(52,316). Total net position was reinstated from \$11,961,081 to \$12,001,431 or increase of \$40,350 at the end of December 31, 2017.

Required Supplementary Information

Town of Ridgway
General Fund
Schedule of Revenues-Budget and Actual
December 31, 2018

Revenues	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Taxes:				
General property taxes	\$ 260,161	\$ 260,161	\$ 259,559	\$ (602)
Specific Ownership taxes	24,000	24,000	27,035	3,035
General sales taxes	1,098,500	1,098,500	1,304,863	206,363
Franchise taxes	40,000	40,000	39,906	(94)
Lodging tax	72,000	72,000	81,123	9,123
Interest on delinquent taxes	500	500	769	269
Delinquent taxes	100	100	70	(30)
Sales tax-penalty and interest	2,000	2,000	9,276	7,276
Excise Development Tax	10,000	10,000	-	(10,000)
Total taxes	<u>1,507,261</u>	<u>1,507,261</u>	<u>1,722,601</u>	<u>215,340</u>
Licenses and permits:				
Liquor licenses	3,500	3,500	3,610	110
Other	26,230	26,230	25,725	(505)
Sales tax and license	17,000	17,000	18,570	1,570
Building permit fees	75,000	75,000	82,604	7,604
Total licenses and permits	<u>121,730</u>	<u>121,730</u>	<u>130,509</u>	<u>8,779</u>
Intergovernmental revenues				
Grants	132,386	132,386	98,788	(33,598)
State shared revenue:				
Lottery funds	9,275	9,275	10,288	1,013
Cigarette taxes	2,200	2,200	2,782	582
Motor vehicle registration fees	7,000	7,000	5,992	(1,008)
Mineral leasing and other	5,000	5,000	12,722	7,722
Road and bridge apportionment	22,575	22,575	22,575	-
Highway user's taxes	50,281	50,281	64,709	14,428
Total intergovernmental revenues	<u>228,717</u>	<u>228,717</u>	<u>217,856</u>	<u>(10,861)</u>
Fines and forfeits	<u>12,500</u>	<u>12,500</u>	<u>10,716</u>	<u>(1,784)</u>
Miscellaneous revenues:				
Interest	5,000	5,000	15,133	10,133
Consulting services	60,000	60,000	38,049	(21,951)
P & Z applications	5,000	5,000	5,500	500
Reimbursements and refunds	33,500	33,500	28,913	(4,587)
Other	38,530	38,530	48,372	9,842
Total miscellaneous revenues	<u>142,030</u>	<u>142,030</u>	<u>135,967</u>	<u>(6,063)</u>
Charges for services-trash	<u>125,000</u>	<u>125,000</u>	<u>195,590</u>	<u>70,590</u>
Transfers in	-	-	-	-
Total revenues	<u><u>\$ 2,137,238</u></u>	<u><u>\$ 2,137,238</u></u>	<u><u>\$ 2,413,239</u></u>	<u><u>\$ 276,001</u></u>

Town of Ridgway
General Fund
Schedule of Expenditures-Budget and Actual
December 31, 2018

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
General Government				
Personnel				
Salary and wages	\$ 438,500	\$ 438,500	\$ 434,778	\$ 3,722
Employee benefits	128,545	128,545	120,510	8,035
Council and Mayor	18,600	18,600	17,600	1,000
P and Z compensation	13,200	13,200	13,200	-
Town Attorney	60,000	60,000	53,275	6,725
Total personnel	<u>658,845</u>	<u>658,845</u>	<u>639,363</u>	<u>19,482</u>
Administration				
Treasurer fees	7,000	7,000	5,208	1,792
Audit and budget	5,600	5,600	5,900	(300)
Insurance and bonds	5,992	5,992	6,215	(223)
Printing and publishing	1,500	1,500	1,578	(78)
Office supplies and postage	7,000	7,000	6,836	164
Utilities	1,600	1,600	1,428	172
Telephone	3,500	3,500	1,999	1,501
Repairs and maintenance	200	200	-	200
Elections	2,000	2,000	45	1,955
Janitor services	6,800	6,800	6,800	-
Conference and school	23,000	23,000	3,607	19,393
Dues	2,600	2,600	1,848	752
Consulting services	176,225	176,225	137,253	38,972
Miscellaneous	177,500	177,500	73,025	104,475
Reimbursable bonds and permits	6,000	6,000	9,221	(3,221)
Tourism promotion	50,400	50,400	55,837	(5,437)
Leases	2,400	2,400	3,192	(792)
Meeting and community events	14,000	14,000	6,369	7,631
Website	3,000	3,000	-	3,000
Filing and recording	850	850	235	615
Total administrative	<u>497,167</u>	<u>497,167</u>	<u>326,596</u>	<u>170,571</u>
Capital outlay				
Office equipment	5,000	5,000	2,755	2,245
Records management	250	250	303	(53)
Total capital outlay	<u>5,250</u>	<u>5,250</u>	<u>3,058</u>	<u>2,192</u>
Total general government	<u>\$ 1,161,262</u>	<u>\$ 1,161,262</u>	<u>\$ 969,017</u>	<u>\$ 192,245</u>

Town of Ridgway
General Fund
Statement of Expenditures-Budget and Actual
December 31, 2018

continued

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Public Safety				
Personnel				
Salary and wages	\$ 209,390	\$ 209,390	\$ 212,768	\$ (3,378)
Municipal Judge	1,656	1,656	1,518	138
Court Clerk	4,140	4,140	4,140	-
Employee benefits	89,325	89,325	78,407	10,918
Juvenile diversion	5,000	5,000	5,000	-
Total personnel	<u>309,511</u>	<u>309,511</u>	<u>301,833</u>	<u>7,678</u>
Administration				
Utilities	1,600	1,600	1,428	172
Gas and oil	5,000	5,000	7,434	(2,434)
Telephone	4,000	4,000	4,090	(90)
Uniforms	3,000	3,000	2,144	856
Radio and radar repair	750	750	371	379
Office supplies	1,500	1,500	1,524	(24)
Dues and schools	6,750	6,750	6,373	377
Equipment purchases	7,600	7,600	5,484	2,116
Traffic and investigations	2,500	2,500	67	2,433
Dispatch services	36,666	36,666	35,530	1,136
Testing and examinations	500	500	-	500
Contractual services	8,980	8,980	6,983	1,997
Other	15,500	15,500	11,496	4,004
Vehicle maintenance	8,000	8,000	5,758	2,242
Computer services	2,235	2,235	2,170	65
Total administration	<u>104,581</u>	<u>104,581</u>	<u>90,852</u>	<u>13,729</u>
Capital Outlay				
Vehicle purchase	<u>75,000</u>	<u>75,000</u>	<u>72,713</u>	<u>2,287</u>
Total capital outlay	<u>75,000</u>	<u>75,000</u>	<u>72,713</u>	<u>2,287</u>
Other				
Weed control	500	500		500
Mosquito control	<u>12,000</u>	<u>12,000</u>	<u>9,280</u>	<u>2,720</u>
Total other	<u>12,500</u>	<u>12,500</u>	<u>9,280</u>	<u>3,220</u>
Total public safety	<u>\$ 501,592</u>	<u>\$ 501,592</u>	<u>\$ 474,678</u>	<u>\$ 26,914</u>

**Town of Ridgway
General Fund
Statement of Expenditures-Budget and Actual
December 31, 2018**

continued

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Public Works				
Personnel				
Salaries	\$ 110,400	\$ 110,400	\$ 101,455	\$ 8,945
Employee benefits	36,796	36,796	31,421	5,375
Total personnel	<u>147,196</u>	<u>147,196</u>	<u>132,876</u>	<u>14,320</u>
Administration				
Repairs and maintenance	11,500	11,500	7,512	3,988
Supplies	27,100	27,100	1,709	25,391
Gas, oil and diesel	5,500	5,500	5,033	467
Tools	500	500	171	329
Utilities	2,400	2,400	2,092	308
Telephone	1,300	1,300	1,211	89
Safety equipment	1,000	1,000	600	400
Street signs	3,000	3,000	2,097	903
Consulting services	22,550	22,550	17,207	5,343
Street lighting	5,000	5,000	4,098	902
Miscellaneous	13,620	13,620	18,161	(4,541)
Computer services	2,500	2,500	2,199	301
Total administration	<u>95,970</u>	<u>95,970</u>	<u>62,090</u>	<u>33,880</u>
Capital Outlay				
Storm Drainage	7,500	7,500	4,950	2,550
Gravel and paving	35,000	35,000	9,612	25,388
Equipment Leases	4,729	4,729	6,306	(1,577)
Dust prevention	40,000	40,000	29,050	10,950
Equipment purchase	38,833	38,833	11,117	27,716
Total capital outlay	<u>126,062</u>	<u>126,062</u>	<u>61,035</u>	<u>65,027</u>
Total public works	<u>369,228</u>	<u>369,228</u>	<u>256,001</u>	<u>113,227</u>
Trash removal	<u>\$ 125,000</u>	<u>\$ 125,000</u>	<u>\$ 195,590</u>	<u>\$ (70,590)</u>

Town of Ridgway
General Fund
Statement of Expenditures-Budget and Actual
December 31, 2018

continued

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Culture and recreation				
KVNF radio	\$ 1,000	\$ 1,000	\$ 1,000	-
Voyage after school program	7,000	7,000	7,000	-
Other donations	30,900	30,900	23,965	6,935
Uncompahgre Volunteer Legal Aid	3,000	3,000	3,000	-
Ouray County partners program	1,000	1,000	1,000	-
Eco Action Partners	5,000	5,000	5,000	-
Second chance humane society	6,500	6,500	6,500	-
Region 10	-	-	62,396	(62,396)
Affordable housing incentives	4,000	4,000	-	4,000
Total culture and recreation	<u>58,400</u>	<u>58,400</u>	<u>109,861</u>	<u>(51,461)</u>
Community Center				
Utilities	1,600	1,600	1,428	172
Maintenance and repairs	31,000	31,000	14,807	16,193
Janitorial services	6,800	6,800	6,800	-
Supplies	4,000	4,000	3,001	999
Total community center	<u>43,400</u>	<u>43,400</u>	<u>26,036</u>	<u>17,364</u>
Parks				
Personnel				
Salaries and benefits	116,500	116,500	69,644	46,856
Employee benefits	30,921	30,921	10,905	20,016
Total personnel	<u>147,421</u>	<u>147,421</u>	<u>80,549</u>	<u>66,872</u>
Administration				
Utilities	4,000	4,000	3,656	344
Gas and oil	1,400	1,400	1,052	348
Repairs and maintenance	10,000	10,000	1,648	8,352
Janitorial	3,000	3,000	3,000	-
Supplies and materials	26,000	26,000	26,867	(867)
Insurance	6,000	6,000	6,000	-
Urban forest management	10,000	10,000	10,000	-
River Corridor maintenance	5,000	5,000	7,365	(2,365)
Events and festivals	59,000	59,000	50,446	8,554
Other	11,775	11,775	8,126	3,649
Total administration	<u>136,175</u>	<u>136,175</u>	<u>118,160</u>	<u>18,015</u>
Capital outlay	<u>6,000</u>	<u>6,000</u>	<u>4,000</u>	<u>2,000</u>
Total parks	<u>289,596</u>	<u>289,596</u>	<u>202,709</u>	<u>86,887</u>
Debt service	<u>116,553</u>	<u>116,553</u>	<u>116,553</u>	<u>-</u>
Transfers	<u>10,000</u>	<u>10,000</u>		<u>10,000</u>
Total expenditures	<u>\$ 2,675,031</u>	<u>\$ 2,675,031</u>	<u>\$ 2,350,445</u>	<u>\$ 324,586</u>

Town of Ridgway
Capital Projects Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
Year Ended December 31, 2018

	Original Budget	Final Budget	Actual	Favorable (Unfavorable)
Revenues				
Intergovernmental	\$ 904,500	\$ 904,500	\$ 78,050	\$ (826,450)
Donations	35,220	35,220	-	\$ (35,220)
Total revenues	<u>939,720</u>	<u>939,720</u>	<u>78,050</u>	<u>(861,670)</u>
Expenditures				
Current:				
Culture and recreation				
Capital outlay	1,038,905	1,038,905	155,905	883,000
Total expenditures	<u>1,038,905</u>	<u>1,038,905</u>	<u>155,905</u>	<u>883,000</u>
Excess (deficiency) of revenues over expenditures	(99,185)	(99,185)	(77,855)	21,330
Other financing sources (uses)				
Transfers in (out)	10,000	10,000	-	(10,000)
Fund balance, January 1	89,185	89,185	115,337	26,152
Fund balance, December 31	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 37,482</u>	<u>\$ 37,482</u>

Town of Ridgway
Water Fund-(non GAAP Budgetary Basis)
Schedule of Revenues and Expenditures-Budget and Actual
December 31, 2018

	Budgeted		Actual	Variable
	Original	Final		Favorable (Unfavorable)
Revenues				
Charges for services	\$ 414,000	\$ 414,000	\$ 426,870	\$ 12,870
Tap fees and contributions	60,000	60,000	60,150	150
Investment income	2,900	2,900	7,879	4,979
Other	32,500	32,500	16,806	(15,694)
Total revenues	<u>509,400</u>	<u>509,400</u>	<u>511,705</u>	<u>2,305</u>
Expenditures				
Salaries and fringe benefits	185,460	185,460	166,649	18,811
Supplies	22,000	22,000	16,804	5,196
Insurance	6,653	6,653	6,958	(305)
Professional fees	10,000	10,000	3,000	7,000
Repairs and maintenance	95,000	95,000	55,974	39,026
Vehicle expense	11,000	11,000	8,207	2,793
GIS mapping	8,000	8,000	4,450	3,550
Testing and permits	6,150	6,150	3,958	2,192
Capital outlay	38,833	38,833	5,256	33,577
Consulting and engineering	46,900	46,900	22,065	24,835
Utilities and telephone	14,300	14,300	12,478	1,822
Plant Expenses	22,000	22,000	19,800	2,200
Computer services	2,800	2,800	3,188	(388)
Other	35,900	35,900	27,662	8,238
Equipment Lease	4,729	4,729	6,306	(1,577)
Debt service-CWCB	7,571	7,571	7,571	-
Debt service-Montrose Bank	17,000	17,000	17,000	-
Debt service-CWRPD	22,500	22,500	22,500	-
Debt service-DOLA	9,795	9,795	9,795	-
Debt service- CWCB	30,918	30,918	30,918	-
Total expenditures	<u>597,509</u>	<u>597,509</u>	<u>450,539</u>	<u>146,970</u>
Excess of revenues over expenditures	(88,109)	(88,109)	61,166	149,275
Available Resources-January 1	<u>433,514</u>	<u>433,514</u>	<u>500,263</u>	<u>66,749</u>
Available Resources-December 1	<u>\$ 345,405</u>	<u>\$ 345,405</u>	<u>\$ 561,429</u>	<u>\$ 216,024</u>

Town of Ridgway
Sewer Fund-(Non GAAP Budgetary Basis)
Schedule of Revenues and Expenditures-Budget and Actual
December 31, 2018

	Budgeted		Actual	Variable
	Original	Final		Favorable (Unfavorable)
Revenues				
Charges for services	\$ 309,000	\$ 309,000	\$ 312,679	\$ 3,679
Tap fees and contributions	60,000	60,000	58,640	(1,360)
Investment income	5,700	5,700	13,493	7,793
Miscellaneous	3,100	3,100	3,735	635
Total revenues	<u>377,800</u>	<u>377,800</u>	<u>388,547</u>	<u>10,747</u>
Expenditures				
Salaries and fringe benefits	155,066	155,066	137,391	17,675
Consulting and engineering	32,750	32,750	12,990	19,760
Repairs and maintenance	22,000	22,000	16,010	5,990
Vehicle expense	10,500	10,500	5,432	5,068
GIS mapping	8,000	8,000	4,523	3,477
Testing and permits	4,400	4,400	4,060	340
Insurance	6,653	6,653	6,451	202
Professional fees	9,400	9,400	2,900	6,500
Supplies	7,000	7,000	4,911	2,089
Utilities and telephone	43,450	43,450	39,445	4,005
Computer services	2,500	2,500	2,913	(413)
Debt service-DOLA	15,915	15,915	15,915	-
Other	23,529	23,529	5,924	17,605
Capital outlay	38,833	38,833	11,561	27,272
Total expenditures	<u>379,996</u>	<u>379,996</u>	<u>270,426</u>	<u>109,570</u>
Excess of revenues over expenditures	(2,196)	(2,196)	118,121	120,317
Available Resources-January 1	<u>698,534</u>	<u>698,534</u>	<u>781,610</u>	<u>83,076</u>
Available Resources-December 1	<u>\$ 696,338</u>	<u>\$ 696,338</u>	<u>\$ 899,731</u>	<u>\$ 203,393</u>

Steps for printing your content and returning to 'Edit Mode'

1. Click Ctrl + A on a Windows machine or Command + A on a Mac to select all data.
2. Right-click your mouse and select Print.
3. Confirm that print settings are correct - make sure "selection only" isn't checked.
4. Print hard copy or to PDF.
5. Click "Edit Mode" to return to modifying your data.
6. Remember to click "Save" to save any changes.

ANNUAL HIGHWAY FINANCE REPORT - CY18

Email address: pkraft@town.ridgway.co.us

City/County: Ridgway

II - RECEIPTS FOR ROAD AND STREET PURPOSES

Please no commas or dollar signs for the input

A. Receipts from local sources

2. General Fund Appropriations:	\$	173,992.19
3. Other local imposts: <i>from A.3. Total below</i>	\$	28,534.84
4. Miscellaneous local receipts: <i>from A.4. Total below</i>	\$	10,716.00
5. Transfers from toll facilities	\$	0.00
6. Proceeds of sale of bonds and notes		
a. Bonds - Original Issues:	\$	0.00
b. Bonds - Refunding Issues:	\$	0.00
c. Notes:	\$	0.00

SubTotal: \$ 213,243.03

B. Private Contributions \$ 0.00

II - RECEIPTS FOR ROAD AND STREET PURPOSES (Detail)

Please no commas or dollar signs for the input

A.3. Other local imposts

a. Property Taxes and Assessments	\$ 0.00
b. Other Local Imposts	
1. Sales Taxes:	\$ 0.00
2. Infrastructure and Impact Fees:	\$ 0.00
3. Liens:	\$ 0.00
4. Licenses:	\$ 1,500.00
5. Specific Ownership and/or Other:	\$ 27,034.84

Total: (a + b) carried to 'Other local imposts' above \$ 28,534.84

A.4. Miscellaneous local receipts

Please no commas or dollar signs for the input

a. Interest on Investments:	\$ 0.00
b. Traffic fines & Penalties:	\$ 10,716.00
c. Parking Garage Fees:	\$ 0.00
d. Parking Meter Fees:	\$ 0.00
e. Sale of Surplus Property:	\$ 0.00
f. Charges for Services:	\$ 0.00
g. Other Misc. Receipts:	\$ 0.00
h. Other:	\$ 0.00

Total: (a through h) carried to 'Misc local receipts' above \$ 10,716.00

C. Receipts from State Government

Please no commas or dollar signs for the input

1. Highway User Taxes:	\$ 65,402.86
3. Other State funds:	
c. Motor Vehicle Registrations:	\$ 5,991.64
d. Other (Specify):	
Comments: undefined	\$ 0.00
e. Other (Specify):	
Comments: CDOT	\$ 75,549.72

Total: (1+3c,d,e) \$ 146,944.22

D. Receipts from Federal Government

Please no commas or dollar signs for the input

2. Other Federal Agencies

a. Forest Service:	\$	0.00
b. FEMA:	\$	0.00
c. HUD:	\$	0.00
d. Federal Transit Administration:	\$	0.00
e. U.S. Corp of Engineers	\$	0.00
f. Other Federal:	\$	0.00
Total: (2a-f)	\$	0.00

III - DISBURSEMENTS FOR ROAD AND STREET PURPOSES

Please no commas or dollar signs for the input

A. Local highway disbursements

1. Capital outlay: (from A.1.d. 'Total Capital Outlay' below)	\$	2,329.90
2. Maintenance:	\$	124,723.05
3. Road and street services		
a. Traffic control operations:	\$	2,097.00
b. Snow and ice removal:	\$	36,880.35
c. Other:	\$	15,962.60
4. General administration & miscellaneous	\$	0.00
5. Highway law enforcement and safety	\$	178,194.35
Total: (A.1-5)	\$	360,187.25

Please no commas or dollar signs for the input

B. Debt service on local obligations

1. Bonds		
a. Interest	\$	0.00
b. Redemption	\$	0.00
2. Notes		
a. Interest	\$	0.00
b. Redemption	\$	0.00
SubTotal: (1+2)	\$	0.00

Please no commas or dollar signs for the input

C. Payments to State for Highways:	\$	0.00
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D. Payments to Toll Facilities:

\$ 0.00

Total Disbursements: (A+B+C+D) \$ 360,187.25

Please no commas or dollar signs for the input

III - DISBURSEMENTS FOR ROAD AND STREET PURPOSES - (Detail)

Please no commas or dollar signs for the input

	A. ON NATIONAL HIGHWAY SYSTEM	B. OFF NATIONAL HIGHWAY SYSTEM	C. TOTAL
A. 1. Capital Outlay			
a. Right-Of-Way Costs:	\$ 0.00	\$ 0.00	\$ 0.00
b. Engineering Costs:	\$ 0.00	\$ 0.00	\$ 0.00
c. Construction			
1. New Facilities:	\$ 0.00	\$ 0.00	\$ 0.00
2. Capacity Improvements:	\$ 0.00	\$ 0.00	\$ 0.00
3. System Preservation:	\$ 0.00	\$ 2,329.90	\$ 2,329.90
4. System Enhancement:	\$ 0.00	\$ 0.00	\$ 0.00
5. Total Construction:			\$ 2,329.90
d. Total Capital Outlay: (Lines A. 1.a. + 1.b. + 1.c.5)			\$ 2,329.90

IV. LOCAL HIGHWAY DEBT STATUS

Please no commas or dollar signs for the input

	OPENING DEBT	AMOUNT ISSUED	REDEMPTIONS	CLOSING DEBT
A. Bonds (Total)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
1. Bonds (Refunding Portion)		\$ 0.00	\$ 0.00	\$ 0.00
B. Notes (Total):	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

V - LOCAL ROAD AND STREET FUND BALANCE

Please no commas or dollar signs for the input

A. Beginning Balance	B. Total Receipts	C. Total Disbursements	D. Ending Balance	E. Reconciliation
\$ 0.00	\$ 360,187.25	\$ 360,187.25	\$ 0.00	\$ 0.00

Notes & Comments:

undefined

Please enter your name: undefined

Please provide a telephone number where you may be reached: undefined

Save

Print Mode

Edit Mode

Please click on the "Save" button before viewing the data in a print format.

AGENDA ITEM #9



TOWN HALL PO Box 10 | 201 N. Railroad Street | Ridgway, Colorado 81432 | 970.626.5308 | www.town.ridgway.co.us

Special Event Permit Application

Private Use of Public Property (RMC 14-3-3):

Parks, Facilities, Rights-of-Way, including the Hartwell Park Stage

Application Date:	08/25/19 09/09/19	Event Name:	ROK'N RUN
Applicant Name:	MARY PLUMB	Event Date:	10/5/19
Applicant Phone:	970 376 3462	Event Time:	7:30A - 1:00P
Applicant Email:	scaryplumb@mac.com	#Attendees:	100?
Organization Name:	PEER KINDNESS	# Participants:	75
Mailing Address:		Entry Fee(s):	\$20 for Run
Contact Name (Event Day):	Mary Plumb	# of Vendors:	0
Contact Mobile #:	970 376 3462	# of Spectators:	

IMPORTANT: Inaugural and second annual events, must receive the express approval of the Ridgway Town Council. Subsequent annual events will be permitted administratively and include all conditions of approval and other Town Council requirements.

All event sponsors are required to provide proof of insurance listing the Town of Ridgway, officers and employees as additional insured and indemnifying the Town of Ridgway and its officers and employees.

Specify park, facility and/or public right-of-way for the event (check all that apply):

<input checked="" type="checkbox"/> Hartwell Park	<input type="checkbox"/> Performing Arts Stage	<input type="checkbox"/> Athletic Park
<input type="checkbox"/> Cottonwood Park	<input type="checkbox"/> Dennis Weaver Memorial Park	<input type="checkbox"/> Rollans Park
<input type="checkbox"/> Green Street Park	<input type="checkbox"/> Ouray County Fairgrounds	<input checked="" type="checkbox"/> Right-of-Way (specify below)
<input type="checkbox"/> Other (specify):		

If use of Right-of-Way (streets, alleys, sidewalks) specify exact location(s):

bike path; trail behind HS to Eagle Hill
sweetwater foot path to Lost Hill Summit, back
on river path to town - see map

Event Type (check all that apply):

<input checked="" type="checkbox"/> Fundraising Event	<input type="checkbox"/> Outdoor Concert	<input type="checkbox"/> Filming/ Production
<input checked="" type="checkbox"/> Run/Walk Event	<input type="checkbox"/> Bicycling Event	<input type="checkbox"/> Art Show
<input type="checkbox"/> Outdoor Market	<input type="checkbox"/> Other (specify):	



Describe in detail the proposed use and activity for the park, facility and/or right-of-way:

The pavilion + bike path for start + finish for the run. Registration would start @ 7am at the pavilion, finish would be about 12 noon.

For assistance in completing the application please contact the Town of Ridgway 970-626-5308.

Applicant Signature: M. Allen Date: 5/8/19

TOWN STAFF WILL COMPLETE THE FEE SCHEDULE and REQUIREMENTS BELOW

Permit Application Fee (\$50): (Due at time of application)	\$ <u>50</u>	Date Paid: _____	Check #: _____
Large Event Fee (\$50 - If more than 100 people):	\$ _____	Date Paid: _____	
Filming/ Production Fee (\$250 per day):	\$ _____	Date Paid: _____	
Parks Department Assistance (\$25/hr)	\$ _____	Date Paid: _____	
Performing Arts Stage Use Fee (\$300 permitting, stage preparation and breakdown):	\$ _____	Date Paid: _____	
Electricity Use Fee: (\$15/day)	\$ _____	Date Paid: _____	
Law Enforcement Fee: (\$30/hr/officer)	\$ <u>100</u>	Date Paid: _____	
Performance Security (Damage Deposit) up to 100 people: \$100 101-500 people: \$150 >500 people: \$200 Hartwell Park Stage Deposit: \$500	\$ _____	Date Paid: _____	
Release of Deposit (Yes/No):	\$ _____	Date Paid: _____	
Local government & special districts: 50% fee waiver			

ADDITIONAL REQUIREMENTS (check all that apply):

<input type="checkbox"/> Town Council Approval (Date: _____)	<input checked="" type="checkbox"/> Insurance/ Indemnity
<input type="checkbox"/> Sign Permit	<input type="checkbox"/> Special Event Liquor License
<input type="checkbox"/> Special Event Vendor License	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Sales Tax License(s)	<input type="checkbox"/> Other: _____



Vicinity Map/Site Plan

Attach a vicinity map and site plan. List all parks, trails, open space, facilities, roadways, bridges and other Town property proposed for use with the event. The following questions include items which, if applicable, should also be included on the site plan.

Checklist for Vicinity Map/ Site Plan:

- ☐ Event site (park, trail, open space, facilities, roadway)
- ☐ Parking plan and traffic flow
- ☐ Locations of security personnel
- ☐ Locations of first aid and emergency services
- ☐ Routes for EMS and Fire Crew
- ☐ Water stations
- ☐ Location and number of sanitation facilities
- ☐ Food and merchandise vendor booths
- ☐ Temporary road closures
- ☐ Location of liquor sales and consumption (must match special event liquor license)
- ☐ Electrical and lighting sources
- ☐ Sound and amplification plan
- ☐ Trash Receptacles
- ☐ Signage type and location
- ☐ Proposed locations for staking or any penetration of the ground

Parking/Traffic Flow

Indicate the number of parking spaces, locations, traffic flow, personnel directing traffic, and traffic signage.

Name(s) authorized personnel to direct traffic: Peer Kynchess volunteers

Are you planning event parking on-site?

☒ Yes ☐ No

Are you planning event parking off-site?

☐ Yes ☐ No

How will you be moving people to/from the event site?

walking

Security/Law Enforcement

Describe the emergency communications plan [e.g.: radio channels, cell phones, etc.]:

There will be "HAM" radios (walkie talkies)
& cell phones



Do you anticipate utilizing uniform deputy services for ground security or traffic direction?

If so, what are the event needs?

☐ Yes ☒ No

Will a private security company be used?

☐ Yes ☒ No

How will the security personnel be identified?

Will your event interrupt the normal traffic flow on any roadway?

☐ Yes ☒ No

Will your event need authorization to park vehicles on any roadway?

☐ Yes ☒ No

Does event need Ouray County Sheriff's Department or Ridgway Fire Department services?

If yes, please list and explain:

☐ Yes ☒ No

Emergency Medical Care

Describe Emergency Medical Services arrangements/plan:

We have an EMT on staff who will volunteer
that day

Potable Water

Are participants/vendors providing their own drinking water?

☒ Yes ☐ No

If yes, describe water source, estimated amount and method of distribution:

5 gallon buckets/dispensers - water bottles
provided

Sanitation

Are you planning to use Town restroom facilities?

☒ Yes ☐ No

If yes, describe:

Pavilion restrooms. porta-potty by Dennis
Weaver

Will portable sanitation facilities be rented?

☒ Yes ☐ No



If yes, describe portable sanitation plan, including company name and phone number:

There will be 2 additional p-arts @ dennu
weaver parking lot + near pavilion

Sanitation Drop Off/ Pick Up Dates and Times:

Drop Off: 10 / 4 / 19 3pm
mm / dd / yy est. time

Pick Up: 10 / 5 / 19 1pm
mm / dd / yy est. time

Food Service & Merchandise Vendors

Will food service and/or merchandise vendors be present at the event?

☐ Yes ☒ No

If yes, an application for a Special Event Vendor License must be submitted to Clerks Office, including a detailed list of all vendors. The Clerk's Office will issue sales tax remittance forms to each vendor.

Describe plan to remove hot coals and grease generated by food vendors: N/A

Alcohol Use

No alcoholic beverages may be possessed, consumed or provided on any public property unless the permit holder has been issued a Town of Ridgway Special Event Liquor License from the Town Clerk. All provisions of the Colorado Liquor Code and local law related to liquor apply to all public properties.

Electricity

Is electricity needed for the event?

☐ Yes ☒ No

Describe what electricity will be used for:

What type of service is needed:

Sound and Amplification

Will sound amplification be used for the event?

☒ Yes ☐ No



Describe sound/ amplification to be used:

1 Microphone w/ Portable amplifier

Trash Collection/Removal

Will event use Town park trash receptacles?

☒ Yes ☐ No

Will event have dumpsters be rented?

☐ Yes ☒ No

If yes, describe trash collection plan, including company name and phone number:

We will provide trash pickup @ and stations
+ Pavilion

Collection Container Drop Off/ Pick Up Dates and Times:

Drop Off: / /
mm / dd / yy est. time

Pick Up: / /
mm / dd / yy est. time

Road Closure

Are temporary road closures needed for the event?

☐ Yes ☒ No

Describe the road closure, signage and safety plan: There will be course

marshalls suspending traffic if need be
@ trail crossing on railroad rd

Signage

Indicate the date and time the temporary signage will be placed:
(contact Town Staff for applicable regulations)

Signage Up:

10/5/19
mm dd yy

Signage Down:

10/5/19
mm dd yy

Staking (ground penetration – eg: tents, signs, fencing, etc.)

Are any ground penetrations needed for the event?

☐ Yes ☒ No



Describe the staking plan: _____

Please list any other special requirements or potential impacts of the event:

We may need additional parking behind
library or fire station (if more than
50 attend the event).

*** Please Note:** Town equipment and furnishings cannot be removed from Town Hall for use outside of Town Hall.

SPECIAL EVENT PERMIT APPLICATION
OURAY COUNTY, COLORADO

Name of Person or Organization: Peer Kindness
Address:
Authorized Agent: MARY PLUMB
Contact information for Authorized agent: 970-376-3462 scaryplumb@mac.com

Name of Event: ROK'N RUN
Date of Event: Saturday October 5, 2019

Description of Event (Provide details regarding the date, time, nature of the event, expected number of participants, age groups expected to participate, other pertinent details):

County Property being requested for Event: Eagle Hill trails

Other jurisdictions involved, if any:

Is insurance available to indemnify the County? Please include.

What security measures will be used for the event? course marshalls, EMT available

Are any impacts to vehicle traffic anticipated? Please describe any flagging measures and public outreach. minimal - perhaps on railroad st where path crosses it; and at Dennis Weaver Trailhead,

7am: registration opens @ Town Park Ridgway
9am: 5K buddy run + 10K trail race starts
from Town Park; route is: north on
river trail; west on single track behind HS
(along river) to Eagle Hill subdivision, along
Sweetwater Trail to Dennis Weaver Park
5K loop around Boot Hill; return on
paved bike path.
10-12 potluck + awards.

Pam Kraft

From: Mary Plumb <scaryplumb@mac.com>
Sent: Thursday, August 01, 2019 9:37 PM
To: glennpauls@earthlink.net
Cc: Robyn Shank; Pam Kraft; jhoyt@intechhv.com
Subject: Fwd: Peer Kindness, Inc dba: Before You Hate Think of Cait
Attachments: Certificate.pdf

Hi Glenn,

It was a pleasure talking with you today; I appreciate you giving us your consideration to use your property as part of our ROK'n Run route.

Let me reiterate what we are hoping to do:

A first annual ROK'n 5k Buddy Run and 10k Trail Race and Potluck Brunch at Ridgway Town Park on Saturday, October 5...all to create awareness and raise funds for Peer Kindness (www.peerkindness.org) in Ridgway Schools and Community.

This run will start from the park at 9am; proceed north on the river bike path until just before the bridge; where it will veer left onto the single track path that follows the river and turns sharp left (west) uphill to the plateau behind the school (or your property). It will hook up with the Eagle Hill utility road along the north side of the school fence line and come out onto Eagle Hill Dr. Runners will turn right and catch the pea gravel footpath (along Sweetwater) through Eagle Hill to Dennis Weaver Park. The 5k will continue to the bike path and return to Town Park. The 10k will turn north onto the Boothill trails, make two loops and return on the bike path to town park. I expect the time on your property will be minimal from 9:10-9:40am depending on the number of participants (we'd be ecstatic to get 100).

Attached please find our liability insurance; and be assured that each participant will sign a waiver releasing the town, private parties, and both Peer Kindness and San Juan Mountain Runners from any liability.

We (SJMR) have been putting on running races for over 30 years in Ouray and Montrose Counties; rest assured this one too will be fully supported, marshaled, and executed professionally.

I have copied John Hoyt from Eagle Hill HOA, Pam Kraft from Ridgway Town Staff, and Robyn Shank from Peer Kindness so they are aware of our correspondence, have a copy of our insurance, and have more details on the route. If any of you have any more questions or concerns, please contact me!

We are meeting with the Town Council on August 14, so we need your approval before then.

Thank you again,
Mary Plumb
970-376-3462

Begin forwarded message:

From: Renee Worrell <reneew@hlic.com>
Date: July 24, 2019 at 10:20:59 MDT
To: scaryplumb@mac.com
Subject: Peer Kindness, Inc dba: Before You Hate Think of Cait
Reply-To: reneew@hlic.com

NOTICE: You cannot bind, alter or cancel coverage without speaking to an authorized representative of Home Loan Insurance Company. Coverage cannot be bound without written confirmation from an authorized representative of Home Loan Insurance Company. This e-mail



BEFOYOU-01

RENEW

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/24/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Home Loan & Investment Company 205 North 4th Street Grand Junction, CO 81501	CONTACT NAME: Renee Worrell	
	PHONE (A/C, No, Ext):	FAX (A/C, No): (970) 243-3914
INSURED Peer Kindness, Inc dba: Before You Hate Think of Calt PO Box 1466 Montrose, CO 81402	E-MAIL ADDRESS: reneew@hlic.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Secura Insurance Company	
	INSURER B: Pinnacol Assurance	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			CP3272498	7/15/2019	7/15/2020	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 1,000,000
							PRODUCTS - COMP/OP AGG \$ 1,000,000
							LIQUOR LIABILITY \$ 1,000,000
							COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
PROPERTY DAMAGE (Per accident) \$							
							\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
B	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	4201196	5/1/2019	5/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
							E L EACH ACCIDENT \$ 100,000
							E L DISEASE - EA EMPLOYEE \$ 100,000
							E L DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Re: Event ROK N Run Race

CERTIFICATE HOLDER

CANCELLATION

Town of Ridgway
201 N. Railroad Street
Ridgway, CO 81432

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



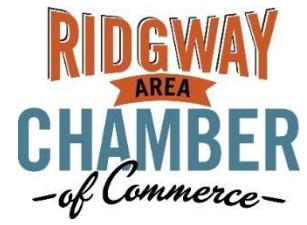
The start line will be on the paved river trail next to the library. Proceed north on the paved trail until just before the railroad bridge. Veer left onto a single track that slightly follows the river north until it takes a sharp left/west uphill to the plateau behind the high school. The trail veers right/north onto a double track that follows the high school fence line behind the Eagle Hill barn and exits onto Eagle Hill Drive. Turn right on Eagle Hill Drive, right on Sweetwater Drive and get on the pea gravel walkway that follows Sweetwater to Dennis Weaver Park. The 5K route crosses the Sweetwater bridge and turns right on the paved river path returning back to the finish line in Town Park. The 10K route crosses Sweetwater just before DW Park, and does a "Cloverleaf" loop in Boothill; exiting just east of DW parking lot at the Boothill Trailhead. Cross the Sweetwater bridge, turn right onto the paved River trail and finish in Town Park.

We plan to have course Marshalls at every turn; and an aid/water station at the gravel path just before the 10k route crosses Sweetwater.

In no place will there be two way traffic, so it will be safer for all runners.

AGENDA ITEM #10

AGENDA ITEM #11



To: Town of Ridgway
From: Ridgway Area Chamber of Commerce
Subject: Q2 Interim Lodging Tax Report
Date: August 5, 2019

Dear Ridgway Town Council,

The RACC Board of Directors is happy to share our second quarter report with the Town of Ridgway. We are excited by the progress that continues to be made at the organization.

Due to extenuating circumstances we will be submitting Chamber's Lodging Tax P&L statement late. As a reminder, RACC's QuickBooks structures are organized around the Town-approved marketing plan and managed by Middleton Accounting. These actuals are a direct pull from QuickBooks and reflect a continued diversification of investments designed to advance our local business community.

It has been a busy and exciting three months since our last report to the Town. Currently, we are overseeing two Colorado Tourism Office grants: \$10,000 marketing grant (partnership with OTO) and \$15,000 Visitor Center and Heritage Park redesign grant that is now complete. We are prepping for the September 14th Chamber Golf Open along with the 2020 Visitor Guide. In addition, we are in the process of applying for another year of funding from the Colorado Tourism Office marketing grant to continue to support off-peak season economic development.

We continue to see progress being made as a result of the organizational infrastructure investments made over the last two years, especially through RidgwayColorado.com and the exceptional group of contractors now engaged with the organization. We continue to strive towards a sustainable model of staff-led, board-advised organization.

We look forward to hearing any questions or comments you have regarding this interim report and continuing to partner with the Town of Ridgway to advance the interests of local businesses and the community as a whole.

Sincerely,

A handwritten signature in blue ink, appearing to read "Hilary Lewkowitz".

Hilary Lewkowitz
Marketing Director, Ridgway Area Chamber of Commerce

Ridgway Area Chamber of Commerce
150 Racecourse Road
PO BOX 544, Ridgway, CO 81432
970-626-5181
RidgwayColorado.com

Staffing

As shared in the 2019 Marketing Budget Request, we are transitioning the Chamber to an organization that is staff-led and board-advised. Increased staff capacity will enable the organization to successfully achieve its marketing plan and bring increased value to the local business community.

Marketing Director, Hilary Lewkowitz, has taken on an increase of roles in order to ensure that the Chamber can move towards a staff-led and board-advised model. Hilary is managing all staff, which includes: leading monthly staff meetings, working with the board to identify marketing goals, guiding the direction for all marketing-related projects, partnerships, approving invoices and liaising with town staff. In addition to these management roles, Hilary is overseeing all marketing-related projects plus managing our two current Colorado Tourism Office grants.

Program Coordinator, Pamela Cannalte continues to maintain a lead staffing role for the organization focused in particular on the operational/program management of our different tracks of work. In particular, management support to the Visitor Center, membership relations, and the implementation of select special projects throughout the year, including this year's golf tournament. Pamela has been a terrific leader and contributor to the organization's mission and the community more broadly.

As of April 30th, we are now internally managing the weekly e-blast and social media. Hilary Lewkowitz is managing the weekly e-blast plus Instagram account and Tanya Ishikawa, who works closely with us on many other communications projects including the Visitors Guide, is managing the Chamber's Facebook account. Part of the transition process included a number of changes to the e-blast, which are listed in the "Website" section of this report.

Jeannie Robertson has taken over the Visitor Center Coordinator volunteer position. Pamela Cannalte is working directly with Jeannie to ensure the Visitor Center volunteer staff and general operations are being managed appropriately. The Visitor Center opened on Saturday, May 3rd.

Our exceptional group of local consulting partners and staff, all based in Ridgway, includes:

- *Marketing Director* – Hilary Lewkowitz
- *Program Coordinator* -- Pamela Cannalte
- *Online Content and Storytelling Consultant* – Tanya Ishikawa
- *Visitors Center and Volunteer Coordinator* – Jeannie Robertson
- *Accounting* – Middleton Accounting (Jane Pulliam)
- *Website and Technology Partner* -- Peak Media (Josh Gowans)
- *Media and Design Partner* – Sprout Design Studio (Nicole Green)
- *Youth Ambassador* – Emma Wallin

Board of Directors

As noted in the Q1 report, Colin Lacy was re-elected as President for another year-long term with the caveat that this will be his final year in that leadership role. During the April monthly board meeting, Barb Latham informed the board that she will be stepping down from her role as Treasurer due to a career change that moves her away from Ridgway. The Board is actively working to find a replacement for Barb.

- *President* – Colin Lacy (US2020)
- *Vice President* – Tim Patterson (RIGS)
- *Secretary* – Erin Stadelman (Ouray County Fairgrounds and Rodeo Association)
- *Treasurer* – Vacant
- *At Large*
 - Jason Bojar (Balance Natural Medicine)
 - Daniel Richards (Colorado Boy)
 - Amanda Swain (Ridgway Adventure Sports)

Colorado Tourism Office Grant: \$10,000 Off Peak Season Marketing (partnership with OTO)

In the fall of 2018 the RACC received a Small Marketing Match Grant for \$10,000 from the CTO, which is based on a 25% match (\$2,500). Grant implementation began in January and is being led by Marketing Director, Hilary Lewkowitz. RACC and OTO are collaborating on the grant in an effort to increase countywide off-peak season visitation and visitor-driven economic opportunities. Both organizations recognize that summer tourism visitation is close to maximum capacity. In contrast, businesses struggle to keep a consistent cash flow during the off-peak seasons of October through April.

Grant implementation since January includes:

- Sponsored article on Colorado.com, CTO's website for marketing Colorado out-of-state and internationally. The article, "5 Reasons to Escape to These Quiet Mountain Towns", focuses on off-peak season tourism assets in Ridgway and Ouray.
 - <https://www.colorado.com/articles/5-reasons-escape-these-quiet-mountain-towns>
- Advertisements on Colorado.com that showcase Ridgway as a year-round destination and are based on the five marketing themes. Advertisements will run until they receive 100K impressions. Clicking on the advertisement (and links in the article mentioned above) takes readers to RidgwayColorado.com/plan-your-trip to enter their contact information to receive a digital copy of the Visitor's Guide.
- Instagram Takeover on Visit Colorado's (144K followers) account from April 19-25. Over a 7-day period, 22 images were shared on their account that covered the five marketing themes and focused on late spring tourism assets.
- Colorado Tourism Office September out-of-state newsletter featured advertisement to 296K inboxes. Featured advertisement focuses on off-peak season tourism opportunities in Ridgway and Ouray.

Below is a press release that details the grant and opportunity. We are in the process of applying for the same grant for 2020, which will continue our partnership with OTO to drive off-peak season economic opportunities.

Ridgway and Ouray Receive State Grant to Promote Off-Peak Season Tourism

The Ridgway Area Chamber of Commerce (RACC) and the Ouray Tourism Office (OTO) are pleased to announce their recent award of a \$10,000 marketing grant from the Colorado Tourism Office to promote countywide, off-peak season visitation and tourism-driven economic opportunities. Ridgway and Ouray recognize that summer tourism visitation is at or near maximum capacity. In contrast, local

businesses struggle to keep a consistent cash flow during the shoulder seasons of October through April. The marketing grant will be used to target off-peak season months in an effort to increase tourism-driven economic opportunities for local businesses. This is the first tourism-related, countywide collaboration that will lay the foundation for future marketing strategies around off-peak season travel periods, and Ridgway Chamber's first state Tourism Office grant award as the lead applicant.

The two biggest challenges for Ridgway and surrounding area business owners are seasonal swings (off-peak season income) and hiring/retaining employees, according to a 2017 study conducted by Durango-based RPI Consulting. Over the years, Ridgway and Ouray have seen businesses close because of decreased cash flow during the slower months. It has also been challenging to hire and retain employees without being able to promise year-round employment. The purpose of this new initiative is to increase visitors during the off-peak seasons, which will directly impact the success of our local economy by bringing more financial (and workforce) stability to local businesses.

This grant will greatly enhance both Ridgway and Ouray's current marketing programs. To date, Ouray and Ridgway have not worked together towards a collaborative countywide marketing strategy. In addition, neither Ridgway nor Ouray has specifically targeted off-peak season tourism in marketing campaigns. This grant will be the start of a long-term marketing strategy to unite Ouray County stakeholders towards a common goal of tourism development beyond the busy summer season. The marketing initiatives will be based on a series of itineraries highlighting countywide tourism assets that are accessible during the months of October through March. Target markets will be high-value outdoor enthusiasts and creatives that are looking to experience uncrowded and authentic Colorado mountain towns.

"We see this grant as only the beginning of a new and ongoing strategy to focus marketing efforts specifically on the off-peak season, and to do so in collaboration with Ouray. Our board believes this is where we can move the needle for our business community and their employees", commented Colin Lacy, RACC Board President.

"This grant represents an opportunity for Ouray and Ridgway to showcase our shared assets and unique experiences in the seasons where we would like to see more economic stability. Both the Ouray Tourism Office and Ridgway Area Chamber of Commerce share a vision of a sustainable, community-first and experience-based destination marketing program, and this forms the basis of a new collaborative strategy between the organizations. This grant, and the shoulder seasons, are our best opportunity to start moving forward on a sustainable path into the future. We applaud RACC for taking the lead on this grant and look forward to working with their excellent team in the upcoming year.", said Kat Papenbrock, Executive Director, Ouray Tourism Office.

Outside of just this CTO grant, RACC intends to guide its broader marketing strategy to focus in particular on this shoulder/low season period. This is a period that is critical for our businesses success and an area where we believe we can begin to move the needle in terms of impact. This grant would support the development of a marketing plan, which will include a series of itineraries based on existing initiatives: Creative Corridor, Hot Springs Loop, Colorado Spirits Trail, and San Juan Skyway. Itineraries will detail off-peak season tourism assets related to existing initiatives, and incorporate activities, restaurants and lodging throughout the county. This is just the beginning of a broader strategy to target the shoulder and low seasons.

Colorado Tourism Office Grant: \$15,000 Visitor Center & Heritage Park Strategic Plan for Redesign

In partnership with the Town of Ridgway, the Chamber received a \$15,000 grant (with a \$3,650 match by RACC) to create a strategic plan to redesign the Visitor Center and surrounding Heritage Park. We are pleased to announce that the new strategic plan was approved by Town Council on July 10. The plan can be reviewed here:

https://ridgwaycolorado.com/images/news/Ridgway-Gateway-Strategic-Plan_June2019.pdf.

This area is considered the gateway to the region, and is the first point of contact for visitors entering Ridgway from the directions of Montrose or Ouray. As the Railroad Museum started its transition to the new location, we have seen the numbers of visitors at the center dropped from approximately 6,000 in 2017 to 4,500 in 2018. Grant funding was used to hire a consulting firm to help redesign the space to meet off-peak season needs, drive visitors to explore tourism assets, adapt to the digital world of travel and better represent Ridgway's community character. This project is an exciting and significant opportunity for both the business community and community at large.

Grant activities February - July:

- DHM Design was chosen through a public RFP process as the lead consulting firm for the redesign process.
- March 28th - The first community input meeting was held in order to gather ideas on vision for the redesigned space.
- April 1-28 - DHM Design created a 1st draft of the strategic plan with input from Town, Chamber and community meeting.
- April 29 - The second community input meeting was held to assess the 1st draft of the strategic plan. Feedback from this meeting was used to create a second draft of the strategic plan.
- May 24 - 30 - Draft plan public comment period.
- June 14 - Final plan released.
- July 10 - "Strategic Master Plan for Ridgway Visitor Center and Heritage Park" adopted by Ridgway Town Council.
- July 22 - Final report, including long-term implementation plan, submitted and accepted by CTO.



This project is a great example of Town-Chamber collaboration and we look forward to working together on the implementation process. Below is a Press Release that details the final plan:

Ridgway Visitor Center and Heritage Park to be Revamped

The Town of Ridgway and the Ridgway Area Chamber of Commerce (RACC) released a [Strategic Master Plan for Ridgway Visitor Center and Heritage Park](#) on Friday, June 14. The plan includes two options for the southwest corner of the intersection of Highways 550 and 62, a site at the entrance to

the town currently occupied by the Ridgway Visitor Center and Ridgway Railroad Museum. The property is known as Heritage Park.

Both plan options for Heritage Park and Visitor Center maintain features that are reminiscent of Ridgway's railroad history. Besides a series of attractive pathways and a xeric garden, amenities include a new, larger Ridgway gateway sign near the highway intersection, and a photo opportunity area and marker where family and friends can stand on a railroad trestle and take a scenic photo capturing a view up the valley with the San Juan Mountains as a backdrop.

The options also feature a large climbing boulder and nature-play themed tot lot including a series of smaller boulders, logs and stumps. A large Visitors Center sign will direct travelers to the center, which will have renovated, accessible restrooms, a picnic area, and improved parking. Plus, activity-themed informational signage will offer information on historic and local attractions.

While the first option consists of less-expensive retrofitted storage containers to serve as information kiosks available year-round, even when the Visitor Center is unstaffed, the second option envisions a new Visitor Center building that would provide additional services and amenities but require year-round staff.

"The property is a key gateway piece for our town and community. It is how the world first sees Ridgway coming from the north and south on Highway 550, and it can set the tone and theme for the local and visitor experience here, providing another great public space for locals to congregate, sharing our culture and heritage, and introducing visitors to our town and local businesses," said Ridgway Town Manager Jen Coates. "We first needed to establish a vision and plan for the space and then we will explore opportunities for realizing the improvements in the short and longer terms, based on the priorities of the town."

Since the Railroad Museum decided to move to a new location at 200 North Railroad Street, the Town and Chamber have been considering how the former museum site could remain a valuable visitor attraction. A majority of the train cars have been relocated to the museum's new location, and the plan is to move the indoor displays there by summer 2020. The Visitor Center remaining on the site is in a 73-year-old building, and the park has minimal amenities and landscaping. Center visitor numbers dropped from 6,000 in 2017 to 4,500 in 2018, with future projections of a continued decrease in numbers.

DHM Design was hired by the Town and Chamber this spring to facilitate the creation of a strategic plan for a redesign of the Visitor Center and Heritage Park. Working with staff from DHM's Durango office, the town hosted two public meetings to gather community input about what amenities should be included on the site.

DHM has worked on streetscape, park and gateway monument projects in key locations for attracting the attention of passers-by in several southwest Colorado communities such as Naturita, Nucla, Norwood, and Cortez. The Ridgway Streetscape completed in 2017 was one of their designs, which not only included paved roads and sidewalks but also created gathering spaces, traffic and pedestrian flow, and featured site furnishings designed by various artists.

"Getting people to stop at Ridgway Heritage Park and Visitors Center would increase the foot traffic not only of the park itself, but can also let people know of the attractions offered in downtown. Increasing

visibility and awareness serves to increase visitation and can boost the local economy as the tourism sector of the Town grows,” DHM Principal Walker Christensen said. “Having a key gateway area into a community can have long-range effects on the town—it can beautify the space, which can increase land values; it can boost the local economy by attracting more stops at local businesses; and it can offer local residents some additional amenities not currently being provided in the community—such as the climbing boulder feature. It is your first impression of the Town.”

The total estimated cost of the first option with retrofitted storage containers is approximately \$746,055, while the second option with a new Visitor Center is estimated at \$1,219,430. A list of potential funding sources is provided in the Strategic Plan.

“Due to the cost of the redesign, a phasing plan was created that identifies top priorities. Phase 1 includes: site clean-up, landscape design and irrigation, visitor information signs, accessible bathrooms, and more,” RACC Manager Hilary Lewkowitz said. “The timing of construction phases of different park elements may vary as funding is acquired. The Town will utilize funding from the Department of Local Affairs’ Colorado Main Street Program to create construction drawings for landscape design, visitor information signs and the photo opportunity area. The RACC will be applying for a CTO grant to create content and layout design for the visitor information signs.”

Colorado Creative Corridor

In 2018, Ridgway joined four other Colorado communities in the establishment of the “Colorado Creative Corridor.” This project is continuing in 2019, with another \$25,000 grant from the Colorado Tourism Office. RACC will provide \$2,500 in match funding for this effort, and the Town of Ridgway will also provide \$2,500. The partners are: Tourism Council of Carbondale; Carbondale Creative District; Salida Creative District; Chaffee County Visitors Bureau; Crested Butte Creative District; Gunnison-Crested Butte Tourism Association; Delta County Tourism Council; North Fork Creative Coalition; Ridgway Creative District; and the Ridgway Chamber.

2019 grant funding will continue on the success of this past year, which saw the following results: print brochure (with Ridgway itinerary) distributed throughout the state, earned media with estimated 142.9 million reach, plus Creative Corridor Colorado.com brand channel and social media platforms.

Hilary is serving in a lead strategy role from the Chamber’s end on how we can begin to capitalize on this significant investment and opportunity. This includes working with Town Staff to ensure marketing content best reflects Ridgway assets.

We are excited for this project to continue to bring value to the business and creative economy for years to come, and look forward to this continuing to be an important example of the positive impact of Chamber/Town collaboration.

Online Media Assets: Website, Digital Newsletters & Social Media

RidgwayColorado.com remains the #1 Google search result for keyword “Ridgway Colorado” as well as other high value keywords. Site optimization is an ongoing effort, we are working with Peak Media to

continue to improve site features, functions and ease of use. We will continue to invest in additional content and our staff/contractors to monitor the site and keep membership content fresh and up to date. We are actively leveraging the “Five Themes” branding (detailed below) within the website, online itineraries and quarterly visitor newsletter (launching in May).

In an effort to better capture email leads, we updated <https://ridgwaycolorado.com/plan-your-trip> so the Visitor Guide is gated content. This webpage is the landing page for any digital advertisements outside of RidgwayColorado.com (e.g., Colorado.com advertisements land on this page). All email leads will automatically be added to our CRM system and sent the weekly e-blast and/or quarterly visitor news (based on user preferences).

Last fall we completed the development of a CRM (customer relationship management) for the website. With leadership from Peak Media, we are now using this system and continually working on improvements.

The weekly community e-blast was relaunched on May 13th with a new design and platform. Before that, email contacts were stored under an email platform that was not connected with our CRM system. Because of this, we were losing valuable data and list growth. Peak Media and Hilary Lewkowitz worked together to transition all contacts into our CRM system and redesign the e-blast in a manner that will better serve businesses and the greater community. In addition, we plan to launch our first-ever quarterly visitor newsletter. This newsletter will go out to our Go-Colorado leads plus website sign-ups. The purpose of this newsletter is to send promotional emails to targeted email leads. This new newsletter will focus on the five marketing themes and promoting Ridgway as a year-round destination.

The RACC Instagram account is now being presented as a visitor-facing platform. So, we will use this social platform to promote Ridgway tourism assets and local businesses to potential visitors. This strategy is in-line with communities throughout Colorado. Since February we started partnering with local photographers and using only high quality images. As of July, our Instagram account has more than doubled to 1,066 followers. Facebook will continue to be a platform that we promote and communicate to our local community with 1,841 followers.

Visitors Guide

Discussion is now underway for the 2020 Visitor Guide. We will continue our partnership with the Ouray Tourism Office, and design elements of a single cover with “Ridgway and Ouray” and combined content. Since the release of the 2019 guide, we have received positive feedback on usability with this new version. Over the past three months, the RACC and OTO explored the option of producing the 2020 Visitor Guide in-house with the hopes of streamlining the creation and distribution process. After a thorough investigation, both organizations decided it is currently not financially feasible along with lacking staff capacity. Therefore, we will continue our partnership with Ballantine Communications, which has produced and distributed the Visitor Guide for the past two years. We will continue to use our staff and contractors on content design, which will be led by contractor, Tanya Ishikawa.

Golf Tournament

Planning for the September 14th Chamber Open began in June, and is being led by Pamela Cannalte with support by the Board, Marketing Director and contractors. This year's fundraiser and community event will build on the success of 2018. We are using 2018 tournament proceeds to fund the Youth Apprenticeship Program (see below section).

Five Themes

The Chamber is actively using the five themes as the foundation of all marketing initiatives. As we have shared in previous reports, these themes are designed to capture the unique attractions of the Ridgway area and our goal has been to develop these themes and inline with marketing best practices, use them consistently across our media, including website, visitors guide, print ads, social media and visitor center. These are now being adopted across all of our platform in conjunction with the themes:



Print Media

The Chamber coordinated co-op ads with local businesses in the 2019 San Juan Skyways publication. The San Juan Skyway is distributed throughout Colorado and is considered to be a marketing asset for local businesses as well as the Chamber.

Visitor Center

In the staffing section of this report we highlight Jeannie Robertson, our new Visitor Center Coordinator. With the support of Pamela Cannalte, we are thrilled to have Jeannie coordinating the volunteers and Visitor Center operations.

As mentioned above, we are excited to have the newly adopted "Strategic Master Plan for Ridgway Visitor Center and Heritage Park". In partnership with Town, we look forward to partnering on the implementation process.

Itineraries

Itinerary development is a project that we continue to work on and the itineraries are now included on the RidgwayColorado.com website as well as the Colorado Tourism Office's Colorado.com website in their Field Guide/Creative Corridor section of the website. These itineraries are important assets for the Visitors Center as well. The Chamber is committed to giving exposure to all five categories of business mentioned above and ultimately develop itineraries to include a wide range of activities, themes and times of the year. We will continue to send fresh itinerary content to Colorado.com, which will incite interest in Ridgway as a whole and provide inclusion of a cross-section of local businesses.

Youth Apprenticeship Program & Career Experience Fair

This year, we launched the Youth Apprenticeship Program. This new program builds on a series of initiatives to better connect local youth to our business community and provides high quality work experience opportunities. The Youth Apprenticeship program offers paid summer apprenticeships with completion bonuses for Ridgway students in their junior or senior year. Students will have a specific job with a local member business and will receive ongoing training and professional development above and beyond a traditional summer job. Funding for this initiative is entirely made possible by the generous support of our annual golf tournament sponsors and players. This year, the program paired three local students with three businesses: RIGS Fly Shop & Guide Service, Cowgirl Creations Flowers & Gifts, and Lucky Find Consignments for summer 2019. Though the 2018 Golf Open proceeds were only enough for those three apprenticeships, Mountain Girl Gallery and Beautifully Served by Jill applied for the program and promoted apprenticeships (funded independently) as well.

In partnership with Ridgway Secondary School, we co-hosted a Career Experience Fair on May 13th. This one-hour event enabled local businesses and nonprofits to connect with middle and high school students, and introduce students to part-time work and volunteer opportunities in our community.

The Chamber is very pleased with the progress that continues to be made in 2019 and we sincerely thank the Council and all of the Town staff for their support and partnership.



AGENDA ITEM #13

AGENDA ITEM #14

Hazard Mitigation Plan Update

Ouray County and its municipalities and districts have begun a planning project to update their hazard mitigation plan.

What is Hazard Mitigation?

The term "Hazard Mitigation" describes actions that can help reduce or eliminate long-term risks caused by hazards, such as floods, wildfires, landslides, and earthquakes. As the costs of disaster impacts continue to rise, governments and citizens must find ways to reduce hazard risks to our communities. Efforts made to reduce hazard risks are easily made compatible with other community goals; safer communities are more attractive to visitors and employers, as well as residents. As communities plan for new development and improvements to existing infrastructure, mitigation can and should be an important component of the planning effort.

While mitigation activities can and should be taken before a disaster event has the chance to occur, post-disaster hazard mitigation is essential. Oftentimes after disasters, repairs and reconstruction are often completed in such a way as to simply restore damaged property to pre-disaster conditions. These efforts may "get things back to normal", but the replication of pre-disaster conditions often results in a repetitive cycle of damage, reconstruction, and repeated damage.

Hazard mitigation breaks this repetitive cycle by producing less vulnerable conditions through post-disaster repairs and reconstruction. The implementation of such hazard mitigation actions now by state and local governments means building stronger, safer and smarter communities that will be able to reduce future injuries and damages.

About the Project

Ouray County created its previous Mitigation Plan in accordance with the requirements of the Federal Stafford Act, the National Flood Insurance Act, and 44 Code of Federal Regulations (CFR). The last plan was approved by FEMA in early 2015, and was adopted by the County Commissioners and municipalities / districts within Ouray County. These plans must be updated and approved by FEMA every five years. Ouray County is now in the process of updating the Hazard Mitigation Plan

Project Benefits

Plan participants will benefit from this project by:

- Ensuring eligibility for all sources of hazard mitigation funds made available through FEMA.
- Increasing public awareness and understanding of vulnerabilities as well as support for specific actions to reduce losses from future disasters.
- Ensuring community policies, programs, and goals are compatible with reducing vulnerability to all hazards and identifying those that are incompatible.
- Building partnerships with diverse stakeholders, increasing opportunities to leverage data and resources in reducing workloads, as well as achieving shared community objectives.

- Expanding the understanding of potential risk reduction measures to include: local plans and regulations; structure and infrastructure projects; natural systems protection; education and awareness programs; and other tools.
- Informing the development, prioritization, and implementation of mitigation projects. Benefits accrue over the life of these projects as losses are avoided from each subsequent hazard event.

Public Involvement

Residents, organizations, and businesses are encouraged to contribute to the planning process.

Over the next few months, the County and its jurisdictions will be reaching out to the public for input on hazards and their mitigation. Stay tuned for additional project communications.





CDR MAGUIRE
EMERGENCY MANAGEMENT

Hazard Mitigation Planning



FEMA

Hazard Mitigation Planning

FEMA Hazard Mitigation Plan Requirements

Hazard mitigation is best accomplished when based on a comprehensive, long-term plan developed *before* a disaster strikes.

The Federal Emergency Management Agency (FEMA) requires state, U.S. territories, tribal, and local governments to develop and adopt hazard mitigation plans as a condition for receiving certain types of non-emergency disaster assistance, including funding for mitigation projects. This includes projects funded through FEMA's Hazard Mitigation Grant Program (HMGP), which helps communities implement hazard mitigation measures following a Presidential major disaster declaration. The objective is to support cost effective measures during recovery that will reduce the risk of physical and social impacts from future disasters.

Jurisdictions must update their hazard mitigation plans and re-submit them for FEMA approval every five years to maintain eligibility.

For More Information, Contact:

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Planning Program Manager
Michael.Garner@CDRMaguire.com |
CDR-EM.com



Hazard Mitigation Planning

Disasters can cause loss of life; damage buildings and infrastructure; and have devastating consequences for a community's economic, social, and environmental well-being. Hazard mitigation is the effort to reduce loss of life and property by lessening the impact of disasters. In other words, hazard mitigation keeps hazards from becoming disasters.

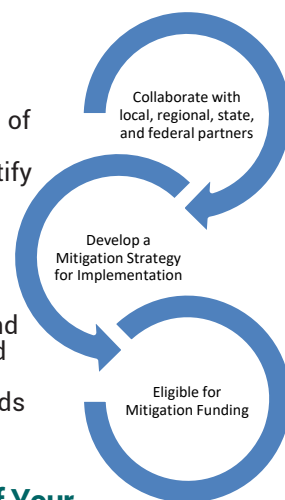
Hazard mitigation is best accomplished when based on a comprehensive, long-term plan developed before a disaster strikes. Mitigation planning is the process used by state, tribal, and local leaders to understand risks from hazards and develop long-term strategies that will reduce the impacts of future events on people, property, and the environment.

Benefits

Mitigation is an investment in your community's future safety and sustainability. Mitigation planning helps you take action now, before a disaster, to reduce impacts when a disaster occurs. Hazard mitigation planning helps you think through how you choose to plan, design, and build your community and builds partnerships for risk reduction throughout the community. Consider the critical importance of mitigation to:

- ✓ Protect public safety and prevent loss of life and injury.
- ✓ Reduce harm to existing and future development.
- ✓ Maintain community continuity and strengthen the social connections that are essential for recovery.
- ✓ Prevent damage to your community's unique economic, cultural, and environmental assets.
- ✓ Minimize operational downtime and accelerate recovery of government and business after disasters.
- ✓ Reduce the costs of disaster response and recovery and the exposure to risk for first responders.
- ✓ Help accomplish other community objectives, such as capital improvements, infrastructure protection, open space preservation, and economic resiliency.

Having a hazard mitigation plan will increase awareness of hazards, risk, and vulnerabilities; identify actions for risk reduction; focus resources on the greatest risks; communicate priorities to state and federal officials; and increase overall awareness of hazards and risks.



Make the Most of Your Hazard Mitigation Plan

- **Focus on the mitigation strategy.** The mitigation strategy is the plan's primary purpose. All other sections contribute to and inform the mitigation strategy and specific hazard mitigation actions.
- **Emphasize that the planning process is as important as the plan itself.** In mitigation planning, as with most other planning efforts, the plan is only as good as the process and people involved in its development. The plan should also serve as the written record, or documentation, of the planning process.
- **Use the plan as a tool to capture your community's identity.** To have value, the plan must represent the current needs and values of the community and be useful for local officials and stakeholders. Develop the mitigation plan in a way that best serves your community's purpose and people

AGENDA ITEM #15



To: Ridgway Town Council
From: Ridgway Planning Commission, via Shay Coburn, Town Planner
Date: August 14, 2019
RE: Dark Skies Designation and Revisions to Outdoor Lighting Regulations

BACKGROUND

Since as early as 1997 the Town of Ridgway has upheld regulations in the Municipal Code that address outdoor lighting for the purposes of avoiding nuisances to others, reducing glare, preserving the small-town character of the town and the ability to observe the night sky (*Ordinance 3- 1997*).

The current version of the town's Outdoor Lighting Regulations comprises Chapter 6, Section 5 of the Ridgway Municipal Code, and still contains provisions to preserve the dark skies and mitigate light pollution. Additionally, the 2019 Ridgway Master Plan identifies Ridgway's dark skies as a valuable community resource that should continue to be protected through reduction of light pollution (Policy ENV-4.4; Action ENV-4f).

Therefore, for over 20 years, Ridgway has worked to minimize night-time light pollution, and staff believes these efforts are succeeding to the benefit of our small community. Now, a passionate community group is asking Town to take our historic efforts to preserve the dark sky one step further by pursuing certification as an International Dark Sky Community (IDSC) through the International Dark Sky Association (IDA). Benefits of this designation include further protection of the night sky resource, a sense of pride in the community, and a potential increase in dark sky tourism.

As a result of Council direction, the Planning Commission and staff have worked with the Dark Sky community group to study the IDSC certification process and requirements. The following information is a summary of the discussions from multiple Commission meetings to help the Council understand this topic and be able to decide what is most appropriate for the Ridgway community.

REQUIREMENTS FOR IDSC CERTIFICATION

IDSC Certification requires: 1) ongoing administrative responsibilities for staff and 2) changes to the Outdoor Lighting section of the Municipal Code. Details on these requirements, along with Commission thoughts for Council discussion are below.

1. **STAFF RESPONSIBILITIES:** Town would first need to participate in the application packet submitted to IDA. If approved, the administrative and outreach responsibilities that would come with IDSC certification include:
 - a. Ensure Town-owned lights conform to Dark Sky lighting regulations (within 5 yrs.) and support Dark Skies through Town publications, flyers, public service announcements, etc.
 - b. Educate community through events, community outreach, and/or school curriculum.
 - c. Provide examples of projects that demonstrate successful light pollution control within town.



- d. Support the community's existing sky brightness monitoring program to collect data and report on Town's dark skies.
- e. Provide annual reports showing Dark Sky efforts are upheld and progress is being made.

As you can see, the amount of administrative work required for certification is not insignificant. However, the Dark Sky community group (including members of ROCC) has pledged to share these responsibilities and prepare all required materials for final review and submission to IDA by Town Staff. Yet, the Planning Commission has the following thoughts regarding the additional administrative responsibilities:

- How does Dark Skies line up with other Town priorities such as affordable housing and infrastructure improvements? However well-intentioned, this volunteer group may not be around forever, and ultimately the designation belongs to the town making staff responsible for all administrative requirements.
 - The Town has historically done a great job promoting and protecting dark skies and is committed to minimizing light pollution. Could the town and community group pledge to perform similar Dark Sky outreach requirements, without the administrative commitment of formal IDSC designation?
 - While the community is very supportive of dark skies, the Town will want to spread awareness and gather feedback on this potential code update throughout the community before adoption.
2. **OUTDOOR LIGHTING CODE REVISIONS:** Becoming an IDSC would require revisions to the Outdoor Lighting Regulations in the Municipal Code (see proposed ordinance attached). While RMC 6-5 already meets a number of IDA requirements, designation would require a few considerable changes including:
- a. Setting a limit on correlated color temperature (kelvin) per bulb,
 - b. Setting a limit on lumens (amount of light) per property and per fixture, and
 - c. Adding regulations for Town-owned outdoor lighting.

The Planning Commission has discussed the following points regarding the proposed code revisions. Note that this ordinance will need to be reviewed by the Town Attorney.

- Kelvin and lumen limits are difficult to interpret and will require additional staff time for building permit review and code enforcement. For example, in order to confirm kelvin and lumens, the small print on outdoor light bulbs would need to be read. Is this appropriate or realistic for staff?
- The complexity of the lighting limits may be difficult for the public to understand and apply. This could result in increased appeals, variance requests, or other challenges from the community.



- Suitable lumen limits for Ridgway have proven quite difficult to determine. The proposal attached are the best option that staff and the community group have come up with, but the complications with setting lumen limits include:
 - Lumen limits are quite restrictive in some cases and generous in others (see table below). Dense development lighting is much more restricted; however, our community desires development to be more concentrated to protect our open space per the Master Plan.
 - There may be instances where these regulations are in conflict with Town's building codes. Staff tried to address this with item A(8).
 - Calculating lumen limits for all public outdoor lighting (i.e., parks, streets, town facilities) will not be straight forward and may not make sense in some instances.
 - Understanding and enforcement of the non-conforming provisions for lumen limits will be difficult to apply.
 - Prior to 2006, the RMC contained a provision that exempted "lights rated 60 watts or 2100 lumens or less, whichever is more restrictive, and which are emitted through colored, frosted or opaque fixture coverings so glare from bulb is not visible" from the Outdoor Lighting Regulations, essentially setting a watt/lumen limit. Then in 2006 (Ord. 06-16) the code was changed to remove this exemption, and instead required all new lighting to be shielded so light can't trespass off property. This is the regulation that remains in place today.
 - IDA has not seen this portion of the proposed revisions to the code yet.
- The additional regulations for public outdoor lighting include compliance by the Town within 5 years. This is generally not an issue as the Town mostly complies but an initial estimate identified 24 existing mercury vapor lights that would need to be replaced by the Town at an approximate cost of \$7,000. However, SMPA lighting rebates could offset this cost. Council would need to budget for these upgrades.
- Should light trespass from internal building lights be addressed? Some folks could react to the restrictions of outdoor lighting by increasing their internal lights.
- While most in the community have no problem complying with existing outdoor lighting regulations, the Commission questioned if the additional regulations could be considered too much. Are there parts of the suggested code update that we can adopt without others (most complicated are the kelvin and lumen limits)? Should some of the regulations be voluntary rather than mandatory? Could this effort be adopted as a Resolution rather than an Ordinance?



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Sample Sites for Understanding Proposed Lumen Limits

Address	Name	Site Type	Acreage	Max. Lumens	# 60 watt incan. bulbs	bulbs per unit
Sabeta Dr.	House	Single-family residential	0.52	n/a		
S Cora St.	House + ADU	Single-family residential	0.16	n/a		
Sabeta Dr.	Condos	Multi-family residential	0.9	90,000	112.5	16.1
Redcliff Dr.	Multi-unit subdivision	Multi-family residential	2.4	240,000	300.0	13.0
S Lena St.	Condos	Multi-family residential	0.16	16,299	20.4	5.1
Redcliff Cir.	Condos	Multi-family residential	2.55	255,000	319	8.0
Sherman St.	Condos	Mixed-use	0.32	32,000	40.0	3.1
S Lena St.	Condos	Mixed-use	0.16	16,299	20.4	2.5
N Lena St.	Condos	Mixed-use	0.19	19,000	23.8	3.0
Clinton St.	apartments	Mixed-use	0.46	46,000	57.5	2.1
Palomino Tr.	Commercial building	Non-residential	1.42	142,000	177.5	
Chipeta Dr.	Commercial building	Non-residential	1.2	120,000	150.0	
Green St.	Public building	Non-residential	23	2,300,000	2,875	
Palomino Tr.	Commercial building	Non-residential	0.93	93,000	116.3	
Sherman St.	Commercial building	Non-residential	0.99	99,000	123.8	24.8
N Cora St.	Light industrial building	Non-residential	0.21	21,000	26.3	
N Cora St.	Light industrial building	Non-residential	0.28	28,000	35.0	8.75

Watts to Lumens Conversion

- Watts = power consumption (incandescent is much greater than LED)
- Lumens = amount of light emitted

Lumens	Incandescent Bulb Watts	LED Watts
1600	100 W	22 W
1100	75 W	20 W
800	60 W	12 W
400-450	40 W	5-9 W

ORDINANCE NO. 2019-_____

AN ORDINANCE OF THE TOWN OF RIDGWAY, COLORADO REPEALING AND REPLACING CHAPTER 6, SECTION 5 OF THE RIDGWAY MUNICIPAL CODE REGARDING OUTDOOR LIGHTING REGULATIONS.

WHEREAS, The Town of Ridgway established dark skies-oriented regulations for outdoor lighting via Ordinance 3-1997; and

WHEREAS, the Ridgway Town Council amended the Outdoor Lighting Regulations by Ordinance 4-2017 that provide for appropriate illumination of public art on public property that respects the “dark skies” desire of the community while providing for some illumination of public art in public places; and

WHEREAS, the 2019 Ridgway Master Plan contains the following:

Policy ENV-4.4 Dark Skies: Continue to prioritize efforts to reduce light pollution and enhance the appearance of the night sky.

Action ENV-4f: Continue to protect our dark skies as a valuable community resource; and

WHEREAS, glare and light pollution can result in safety concerns, diminish the ability to view the night sky, and impact community character; and

WHEREAS, the Ridgway Town Council desires to pursue certification through the International Dark-Sky Association to become an International Dark Sky Community; and

WHEREAS, the Ridgway Planning Commission reviewed previous drafts of edits to the Outdoor Lighting Regulations at the March 5th, June 25th, and July 30th, 2019 meetings which provided opportunity for public feedback and input; and

WHEREAS, the Town of Ridgway has invested, and continues to invest, in protecting the important dark sky resource.

NOW THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO, as follows:

SECTION 1. RIDGWAY MUNICIPAL CODE CHAPTER 6, SECTION 5 IS REPEALED AND REPLACED AS FOLLOWS:

6-5-1 GENERAL PROVISIONS.

(A) All non-exempt outdoor light fixtures and illuminating devices permanently or temporarily installed outdoors, including but not limited to devices to illuminate signs, shall meet the following requirements:

(1) They shall be shielded so no light rays are emitted at angles which will allow the light to pass directly off of the premises appurtenant to the fixture.

(2) They shall be shielded so that ~~all~~^{no} light rays are emitted by the installed fixture at angles ~~below~~^{above} the horizontal plane.

(3) All fixtures designed to illuminate signs or structures shall be mounted above the area of the sign or structure to be illuminated.

(4) Blinking, flashing, rotating or moving lights are prohibited.

(5) Correlated color temperature (CCT) is limited to 3000 kelvin per fixture.

(6) Multi-Family Residential Sites, Mixed-Use Sites, and Non-Residential Sites shall be limited to 100,000 lumens per acre. Each lighting fixture shall be limited to 1,500 lumens. This lumen limit is established to prevent over lighting and is not intended to be achieved. Each site should use the lowest amount of lumens needed for the site to provide for safety and functionality.

~~(4)(7)~~ Lighting for all non-residential uses shall be extinguished one hour after close of business unless there is a public safety hazard that is best mitigated by the use of lighting. Lighting intended for security purposes shall use Adaptive Controls.

(8) If any of the above are in conflict with the Town building codes, adopted pursuant to RMC 6-1, the regulations of the adopted building code shall apply.

(B) The following are exempt from the provisions of Subsection (A).

(1) Lights used to illuminate athletic fields or other community special event areas, which are on only when the field is in use. Such lights shall be turned off one hour after the conclusion of the event and should be designed or placed to minimize light falling beyond the area in use.

(2) Signs which are illuminated by interior light sources, such as neon signs, provided such signs are lit only during the property owner's business hours.

(3) Official traffic control devices and lights owned and operated by or pursuant to proper authority of the United States of America, the State of Colorado or any of their agencies, and such other lights as are specifically required by federal or state law.

(4) Official traffic control Street lights owned and operated by the Town of Ridgway to the extent that compliance with Subsection (A) is not practical while still achieving the purposes of traffic and pedestrian safety.

(5) Repealed by Ordinance 16-2006

(6) Lawful vehicle lights.

(7) Repealed by Ordinance 10-2007

(8) Christmas-Holiday lights. Christmas Holiday lights should only be in use from November 15 to January 31.

(9) Repealed by Ordinance 2-2002

(10) Artwork that is outdoors and on public property. Such artwork shall receive a permit by the Town of Ridgway prior to installation. Such artwork shall be public and accessible to all people and may be illuminated, pursuant to the following:

(a) Artwork shall not contain lighting that exceeds 500 lumens within the entire structure, nor more than 2500 degrees kelvin.

(b) All public art that is illuminated shall include a dimmer and timer to aid the compliance with the Dark Skies Association's Outdoor Lighting Requirements, and shall have the ability to be automatically turned off. In any event such lighting shall be automatically turned off by 10 p.m. nightly.

(c) No structure may contain lighting that is cast upward or outward, but may be diffused in a way such that the lighting emits a soft glow.

(d) All structures shall be lit internally.

(e) All illuminated public art is subject to review and approval by Town staff for compliance with these regulations.

(C) Public Outdoor Lighting

~~(11)~~(1) New public lighting, owned and operated by the Town of Ridgway, including street lights, walkway lights, external buildings lights, holiday lights, and other lights to ensure safety, shall be allowed as recommended by the Town Manager and shall be in compliance with Subsection (A).

(2) Adaptive Controls or curfews shall be employed in all new public outdoor lighting installations, except for new street lighting installed according to C(1) above and required for public safety.

(3) All Town owned lighting shall comply with the requirements of Section 6-5 within five years from the effective date of this ordinance.

6-5-2 NONCONFORMING LIGHTS.

(A) Lights which were lawfully existing and in use at the time they became nonconforming with the requirements of this Section 6-5 by virtue of the initial adoption of this Section, subsequent amendment to this Section or by annexation into the Town, may continue to be used and operated subject to the limitations of this Section.

(B) The right to operate a lawful nonconforming light shall terminate upon any of the following:

(1) Replacement of the light fixture.

(2) Non-use of the light fixture for a period of six months.

(3) Repealed by Ordinance 16-2006

(4) Damage to the light fixture so that the cost of repair is 50% or more of the cost to replace it with a conforming fixture.

(C) The right to exceed the lumen limits established in RMC 6-5-1 as a lawful nonconforming site shall terminate upon any of the following:

(1) Replacement of 50% or more of the light fixtures on the site.

(2) Damage to the light fixtures so that the cost of repair is 50% or more of the cost to replace them with conforming fixtures.

~~(C)~~(D) No alteration may be made to lighting on a site which would increase the amount or degree of the nonconformity.

6-5-3 ADMINISTRATION AND ENFORCEMENT.

(A) The provisions of this Section shall be administered by the building official or other authorized Town officer or employee.

(B) It shall be unlawful to violate any provision of this Section.

(C) Any continuing violation of this Section is hereby declared to be nuisance, which may be abated by the Town in any lawful manner, or enjoined by a court of competent jurisdiction.

(D) No building permit or occupancy permit shall be issued for work which has noncomplying light fixtures.

6-5-4 APPEALS AND VARIANCES.

(A) Any person aggrieved by an interpretation of this Section or decision of the Town made in the administration of this Section, may appeal the interpretation or decision to the [Board of Appeals](#)~~Planning Commission~~ pursuant to the review procedure of Section ~~6-1-57-3-18~~ of the Ridgway Municipal Code upon payment of a \$250.00 application fee.

(B) (1) Any person may apply for a variance to the Planning Commission from the provisions of this Section upon payment of the \$250.00 application fee in accordance with the review procedure of Section 7-3-18 of the Ridgway Municipal Code.

(2) The Planning Commission may grant a variance only upon a determination that the following criteria are met:

(a) The variance will be consistent with the public health, safety and welfare.

(b) The variance is justified by unreasonable hardship not created by the activities of the applicant or strict compliance is unfeasible.

(c) The variance will be substantially consistent with the purposes of this Section to avoid nuisances to others, preserve the ability to observe the night sky, conserve energy, reduce glare, promote traffic and pedestrian safety, preserve the small town character of Ridgway and promote the Town's master plan.

(d) [The variance will not compromise any Dark Skies Certification, if such](#)

certification is in place at the time the variance is requested.

6-5-5 PURPOSE

To protect the dark sky resource, maintain nighttime visibility, minimize light pollution and glare, promote energy conservation, promote traffic and pedestrian safety, help mitigate wildlife sleep and mitigation related issues, and preserve the small-town character of the Town.

6-5-6 DEFINITIONS

(A) Adaptive Controls: devices such as timers, motion-sensors and light-sensitive switches used to actively regulate the emission of light from light fixtures.

(B) Mixed-Use Site: an undivided or combination of undivided lots under one or more ownership or lease agreement used for a mixture of commercial, industrial, institutional, and residential uses.

(C) Multi-Family Residential Site: an undivided or combination of undivided lots under one or more ownership or lease arrangements occupied by multiple dwelling units.

~~(A)~~(D) Non-Residential Site: an undivided or combination of undivided lots under one or more ownership or lease agreement used for commercial, industrial, or institutional uses.

(E) Single-Family Residential Site: an undivided or combination of undivided lots under one ownership occupied by a single-family residential structure and related accessory structures.

* * *

SECTION 2. ORDINANCE EFFECT

All Ordinances of the Town, or parts thereof, inconsistent or in conflict with this Ordinance are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

SECTION 3. SEVERABILITY

The Provisions of this Ordinance are severable, and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

SECTION 4. EFFECTIVE DATE.

This Ordinance shall take effect 30 days after adoption.

SECTION 5. PUBLIC HEARING.

A public hearing on this Ordinance was held on the _____ day of _____, 2019,
in the Town Council Chambers, 201 N. Railroad Street, Ridgway, CO 81432.

INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town
of Ridgway, Colorado, on the _____ day of _____, 2019.

TOWN OF RIDGWAY, COLORADO, A HOME
RULE MUNICIPALITY

By: _____
JOHN CLARK, Mayor

ATTEST:

PAM KRAFT, Town Clerk

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Ridgway, Colorado, this _____
day of _____, 2019.

TOWN OF RIDGWAY, COLORADO, A HOME
RULE MUNICIPALITY

By: _____
JOHN CLARK, Mayor

ATTEST:

PAM KRAFT, Town Clerk

Approved as to Form:

BO JAMES NERLIN, Town Attorney

ORDINANCE NO. 2019-_____

AN ORDINANCE OF THE TOWN OF RIDGWAY, COLORADO REPEALING AND REPLACING CHAPTER 6, SECTION 5 OF THE RIDGWAY MUNICIPAL CODE REGARDING OUTDOOR LIGHTING REGULATIONS.

WHEREAS, The Town of Ridgway established dark skies-oriented regulations for outdoor lighting via Ordinance 3-1997; and

WHEREAS, the Ridgway Town Council amended the Outdoor Lighting Regulations by Ordinance 4-2017 that provide for appropriate illumination of public art on public property that respects the “dark skies” desire of the community while providing for some illumination of public art in public places; and

WHEREAS, the 2019 Ridgway Master Plan contains the following:

Policy ENV-4.4 Dark Skies: Continue to prioritize efforts to reduce light pollution and enhance the appearance of the night sky.

Action ENV-4f: Continue to protect our dark skies as a valuable community resource; and

WHEREAS, glare and light pollution can result in safety concerns, diminish the ability to view the night sky, and impact community character; and

WHEREAS, the Ridgway Town Council desires to pursue certification through the International Dark-Sky Association to become an International Dark Sky Community; and

WHEREAS, the Ridgway Planning Commission reviewed previous drafts of edits to the Outdoor Lighting Regulations at the March 5th, June 25th, and July 30th, 2019 meetings which provided opportunity for public feedback and input; and

WHEREAS, the Town of Ridgway has invested, and continues to invest, in protecting the important dark sky resource.

NOW THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO, as follows:

SECTION 1. RIDGWAY MUNICIPAL CODE CHAPTER 6, SECTION 5 IS REPEALED AND REPLACED AS

FOLLOWS:

6-5-1 GENERAL PROVISIONS.

(A) All non-exempt outdoor light fixtures and illuminating devices permanently or temporarily installed outdoors, including but not limited to devices to illuminate signs, shall meet the following requirements:

(1) They shall be shielded so no light rays are emitted at angles which will allow the light to pass directly off of the premises appurtenant to the fixture.

(2) They shall be shielded so that all light rays are emitted by the installed fixture at angles below the horizontal plane.

(3) All fixtures designed to illuminate signs or structures shall be mounted above the area of the sign or structure to be illuminated.

(4) Blinking, flashing, rotating or moving lights are prohibited.

(5) Correlated color temperature (CCT) is limited to 3000 kelvin per fixture.

(6) Multi-Family Residential Sites, Mixed-Use Sites, and Non-Residential Sites shall be limited to 100,000 lumens per acre. Each lighting fixture shall be limited to 1,500 lumens. This lumen limit is established to prevent over lighting and is not intended to be achieved. Each site should use the lowest amount of lumens needed for the site to provide for safety and functionality.

(7) Lighting for all non-residential uses shall be extinguished one hour after close of business unless there is a public safety hazard that is best mitigated by the use of lighting. Lighting intended for security purposes shall use Adaptive Controls.

(8) If any of the above are in conflict with the Town building codes, adopted pursuant to RMC 6-1, the regulations of the adopted building code shall apply.

(B) The following are exempt from the provisions of Subsection (A).

(1) Lights used to illuminate athletic fields or other community special event areas. Such lights shall be turned off one hour after the conclusion of the event and should be designed or placed to minimize light falling beyond the area in use.

(2) Signs which are illuminated by interior light sources, such as neon signs, provided such signs are lit only during the property owner's business hours.

(3) Official traffic control devices and lights owned and operated by or pursuant to proper authority of the United States of America, the State of Colorado or any of their agencies, and such other lights as are specifically required by federal or state law.

(4) Official traffic control lights owned and operated by the Town of Ridgway.

(5) Repealed by Ordinance 16-2006

(6) Lawful vehicle lights.

(7) Repealed by Ordinance 10-2007

(8) Holiday lights. Holiday lights should only be in use from November 15 to January 31.

(9) Repealed by Ordinance 2-2002

(10) Artwork that is outdoors and on public property. Such artwork shall receive a permit by the Town of Ridgway prior to installation. Such artwork shall be public and accessible to all people and may be illuminated, pursuant to the following:

(a) Artwork shall not contain lighting that exceeds 500 lumens within the entire structure, nor more than 2500 degrees kelvin.

(b) All public art that is illuminated shall include a dimmer and timer to aid the compliance with the Dark Skies Association's Outdoor Lighting Requirements, and shall have the ability to be automatically turned off. In any event such lighting shall be automatically turned off by 10 p.m. nightly.

(c) No structure may contain lighting that is cast upward or outward, but may be diffused in a way such that the lighting emits a soft glow.

(d) All structures shall be lit internally.

(e) All illuminated public art is subject to review and approval by Town staff for compliance with these regulations.

(C) Public Outdoor Lighting

(1) New public lighting, owned and operated by the Town of Ridgway, including street lights, walkway lights, external buildings lights, holiday lights, and other lights to ensure safety, shall be allowed as recommended by the Town Manager and shall be in compliance with Subsection (A).

- (2) Adaptive Controls or curfews shall be employed in all new public outdoor lighting installations, except for new street lighting installed according to C(1) above and required for public safety.
- (3) All Town owned lighting shall comply with the requirements of Section 6-5 within five years from the effective date of this ordinance.

6-5-2 NONCONFORMING LIGHTS.

(A) Lights which were lawfully existing and in use at the time they became nonconforming with the requirements of this Section 6-5 by virtue of the initial adoption of this Section, subsequent amendment to this Section or by annexation into the Town, may continue to be used and operated subject to the limitations of this Section.

(B) The right to operate a lawful nonconforming light shall terminate upon any of the following:

- (1) Replacement of the light fixture.
- (2) Non-use of the light fixture for a period of six months.
- (3) Repealed by Ordinance 16-2006
- (4) Damage to the light fixture so that the cost of repair is 50% or more of the cost to replace it with a conforming fixture.

(C) The right to exceed the lumen limits established in RMC 6-5-1 as a lawful nonconforming site shall terminate upon any of the following:

- (1) Replacement of 50% or more of the light fixtures on the site.
- (2) Damage to the light fixtures so that the cost of repair is 50% or more of the cost to replace them with conforming fixtures.

(D) No alteration may be made to lighting on a site which would increase the amount or degree of the nonconformity.

6-5-3 ADMINISTRATION AND ENFORCEMENT.

(A) The provisions of this Section shall be administered by the building official or other authorized Town officer or employee.

(B) It shall be unlawful to violate any provision of this Section.

(C) Any continuing violation of this Section is hereby declared to be nuisance, which may be abated by the Town in any lawful manner, or enjoined by a court of competent jurisdiction.

(D) No building permit or occupancy permit shall be issued for work which has noncomplying light fixtures.

6-5-4 APPEALS AND VARIANCES.

(A) Any person aggrieved by an interpretation of this Section or decision of the Town made in the administration of this Section, may appeal the interpretation or decision to the Board of Appeals pursuant to the review procedure of Section 6-1-5 of the Ridgway Municipal Code upon payment of a \$250.00 application fee.

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INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Ridgway, Colorado, on the _____ day of _____, 2019.

TOWN OF RIDGWAY, COLORADO, A HOME
RULE MUNICIPALITY

By: _____
JOHN CLARK, Mayor

ATTEST:

PAM KRAFT, Town Clerk

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Ridgway, Colorado, this _____ day of _____, 2019.

TOWN OF RIDGWAY, COLORADO, A HOME
RULE MUNICIPALITY

By: _____
JOHN CLARK, Mayor

ATTEST:

PAM KRAFT, Town Clerk

Approved as to Form:

BO JAMES NERLIN, Town Attorney

AGENDA ITEM #16

AGENDA ITEM #17

AGENDA ITEM: Manager's Report

RIDGWAY PLANNING COMMISSION

AGENDA

Tuesday, July 30th, 2019
Regular Meeting; 5:30 pm
Ridgway Community Center
201 North Railroad Street, Ridgway, Colorado

ROLL CALL: Chairperson: Doug Canright, Commissioners: Tessa Cheek, John Clark, Thomas Emilson, Larry Falk, Bill Liske, and Jennifer Nelson

PUBLIC HEARINGS:

1. **Application:** Sketch Plan; **Location:** Block 28, Lots 16-20; **Address:** 283 N Cora Street; **Zone:** Historic Residential (HR); **Applicant:** Matt McIsaac; **Owners:** Matt McIsaac **Approved**

OTHER BUSINESS:

2. Dark Skies **Prepare memo and ordinance to be forwarded to Town Council**
3. Ouray County Multi-Hazard Mitigation Plan, 2019 update – project introduction and update **Town is participating in this project. See attached for more info.**

APPROVAL OF MINUTES:

4. Minutes from the meeting of June 25th, 2019 **Approved**

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2019 Durango Outreach and Training

[View Registrations \(/events/RSVPlist.aspx?id=1227774\)](/events/RSVPlist.aspx?id=1227774)[Tell a Friend \(/members/send.asp?event=1227774\)](/members/send.asp?event=1227774)**7/29/2019**

When: Monday, July 29, 2019
9:00 am - 3:00 pm

Where: Durango Public Library - Program Room #1 & 2
1900 E. 3rd Ave.
Durango, Colorado 81301
United States

Contact: Rachel Massman
Rachel@housingcolorado.org (<mailto:Rachel@housingcolorado.org>)
(303) 863-0125

Live Affordably (<http://www.liveaffordablycolorado.org/>) | Sign In (</login.aspx>)

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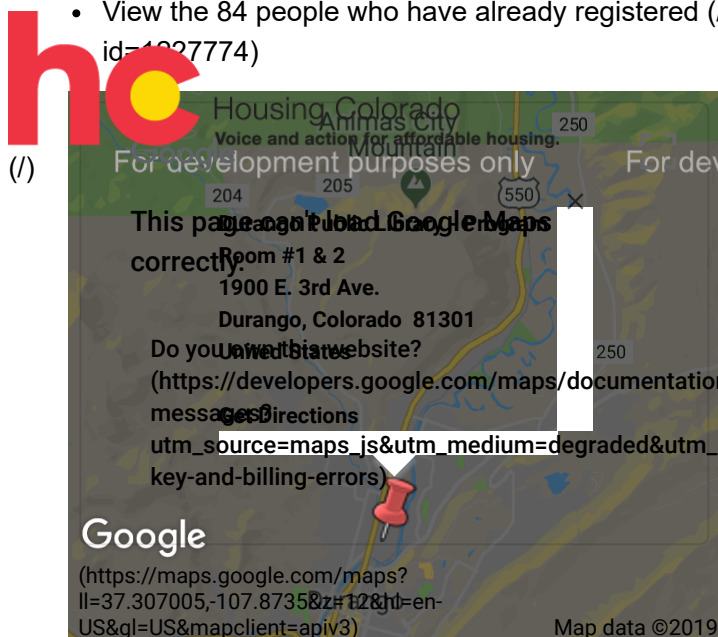
Online registration is closed.

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« Go to Upcoming Event List (/events/event_list.asp)

2019 Statewide Outreach Event Series

Help the CO Division of Housing spend \$1 Billion in housing funds over the next decade!

Housing Colorado, the Colorado Department of Local Affairs, Division of Housing (DOH) and the Colorado Housing and Finance Authority (CHFA) are pleased to host five statewide Outreach and Engagement Forums. Participants will hear from each agency on policies, programs and recent housing-related legislation. Through facilitated discussions, participants will provide perspective and opinions on how existing programs are working, where additional funding could be most useful and effective, and the resource, research and technical assistance needs of their communities.

Durango: Monday, July 29 from 9:00AM- 3:00PM

Durango Public Library - Program Room 1 & 2, 1900 E 3rd Ave, Durango, CO 81301

Cost: This is a free event open to the public. Lunch is provided.

Schedule:

9:00 am Registration opens

9:15 am Welcome and Introductions


9:30 am The Colorado Housing Framework -

Division of Housing, CHFA, Housing Colorado and local housing representatives will outline the statewide and regional affordable housing framework, including existing policy, programs and both current and new funding. The discussion will be guided by the housing continuum, including programs that address homelessness, affordable rental housing, workforce housing and home ownership.

11:30 am Working Lunch and Table Discussions -Live Affordably (<http://www.liveaffordablycolorado.org/>) | Sign In (</login.aspx>)

After grabbing a delicious lunch, participants will break tables by subject to discuss programs and policies pertinent to specific topics. Everyone will be able to participate in 2-3 table discussions. Discussions will be facilitated by DOH, CHFA, and Housing Colorado representatives.

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- 
- 1) Homeless solutions
 - 2) Voucher and rental assistance programs
 - 3) Tax-credit based rental housing development
 - 4) Non-tax credit rental housing development
 - 5) Modular housing
 - 6) Home ownership programs
 - 7) Land banking
 - 8) Other topics left off this list

1:00 pm Community Discussions -

Participants will sit with members of their community and develop a short (3-5) list of the highest housing priorities in their community. DOH, CHFA, and Housing Colorado will be on hand to take notes and identify funding and programmatic gaps, technical assistance needs, and resource requests.

2:00 pm Report Out and Wrap Up -

Each community will be asked to share their work with the group and hopefully generate a lively discussion resulting in strategic steps for the most promising projects under discussion.

3:00 pm Adjourn**In partnership with:**

COLORADO
Department of Local Affairs
 Division of Housing

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Colorado Creative Corridor

Mid-Year Recap | Jan-June, 2019

The Colorado Creative Corridor is a 331-mile trail that links the mountain towns of Carbondale, Crested Butte, Paonia, Ridgway and Salida. Together, we work to create and promote visitor experiences which include event programming and activities. This is year two of our partnership. Below is a snapshot of our efforts to-date in 2019.

BROCHURES

- Updated 2019 content
- Ordered and Distributed 5,000+ to Corridor Partners, as well as 10 Colorado Welcome Centers

BRAND CHANNEL

- Brand Channel Page
 - 14,156 Page Views
- Articles
 - 6,322 Total Article Page Views
- Banner Ads
 - 559,863 Impressions
 - 2,339 Clicks

PRINT ADS

- 5280 (Printing in August)
 - 85,000 Print Distribution
- Colorado Country Life
 - 675,000 Readers
- Love, Colorado, Winter '18/'19
 - 171,000 Subscribers
- Summer in Aspen
 - 17,500 Distribution

MEDIA MENTIONS/PR

- Field Guide YouTube video, sponsored by CTO
- "Take an art-themed trip through Colorado's Creative Corridor," Colorado County Life, print & web
- "Ride your bike on these Colorado railroad routes without fear of being run over by a train," The Know, Denver Post, web

SOCIAL

- Instagram:
 - 364 followers
 - Increase of 196 Since January, 2019
 - Top Performing Hashtags: #CCC #coloradocreatives #optoutside
- Facebook
 - 337 Followers
 - Increase of 51 Since January, 2019
 - Top traffic: Carbondale, Paonia, Denver