

Ridgway Town Council
Regular Meeting Agenda
Wednesday, December 12, 2018
201 N. Railroad Street, Ridgway, Colorado

5:30 p.m.

ROLL CALL Councilors Robb Austin, Tom Heffernan, Ellen Hunter, Ninah Hunter, Tim Malone, Mayor Pro Tem Eric Johnson and Mayor John Clark

EXECUTIVE SESSION

The Council will enter into a closed session pursuant to Colorado Revised Statutes 24-6-402(b) and (e) for conference with the Town Attorney for the purpose of receiving legal advice regarding the use of town property, and to discuss matters subject to negotiations regarding public property, water rights and water supply. The Council may reconvene into executive session at the end of the regular meeting.

6:00 p.m.

ADDITIONS & DELETIONS TO THE AGENDA

ADOPTION OF CONSENT CALENDAR All matters listed under the consent calendar are considered to be routine by the Town Council and enacted by one motion. The Council has received and considered reports and recommendations prior to assigning consent calendar designations. Copies of the reports are on file in the Town Clerk's Office and are available to the public. There will be no separate discussion on these items. If discussion is requested, that item will be removed from the consent calendar and considered separately.

1. Minutes of the Regular Meeting of November 14, 2018.
2. Minutes of Workshop Meeting on November 28, 2018.
3. Register of Demands for December 2018.
4. Renewal of restaurant liquor license for Taco Del Gnar.
5. Renewal of restaurant liquor license for Four Corners Restaurant.

PUBLIC COMMENTS Established time for the public to address the Council regarding any item not otherwise listed on the agenda. Comments will be limited to 5 minutes per person.

PUBLIC REQUESTS AND PRESENTATIONS Public comments will be limited to 5 minutes per person; discussion of each item may be limited to 20 minutes.

6. Request for support to apply to the Colorado Tourism Office for grant funding to develop a plan for Heritage Park – Colin Lacy, Ridgway Area Chamber of Commerce Board President.

PUBLIC HEARINGS Public comments will be limited to 5 minutes per person; hearings may be limited to 20 minutes.

7. Adoption of Ordinance of the Town Council of the Town of Ridgway, Colorado Prohibiting the Use of Certain Plastic Bags and Encouraging Citizens to Curtail Their Use of Single Use Plastics - Town Attorney.

8. Adoption of the 2019 Fiscal Year Budget and setting the Property Tax Levy for 2019 through approval of resolutions - Town Clerk and Town Manager.

LAND USE Public comments will be limited to 5 minutes per person; hearings may be limited to 20 minutes.

POLICY MATTERS Public comments will be limited to 5 minutes per person; overall discussion of each item may be limited to 20 minutes.

9. Adoption of 5 Year and 10 Year Capital Improvements Plans – Town Manager.
10. Adoption of 2019 Strategic Plan – Town Manager.
11. Shared Agency License Agreement with Spillman Technologies, Inc. and Host Agency Montrose Police Department and Purchased Products and Services Agreement with Spillman Technologies, Inc. – Town Manager.
12. Amendment 1 to Fiber-Optic Indefeasible Right of Use Agreement with Clearnetworkx, LLC – Town Manager.
13. Thirty day extension for access to Railroad Street from Lot A, Park Subdivision - Town Attorney.
14. Discussion of updated fee schedules for Ridgway Municipal Code Chapters 6, 7, 8, 10, 11, 14 and Resolutions 06-05, 07-07, 08-03, 08-04, 09-03, 12-06, 12-08, 14-05 – Town Manager.
15. Appointment for Board Representation on the San Miguel and Ouray County Juvenile Services Coordination Board – Mayor Clark.
16. Recommend Chase Jones as full-time, non-probationary status employee with the Town effective January 1, 2019 – Town Manager.

MANAGERS UPDATE

Beaver Creek diversion build
2018 Year-end update

STAFF REPORT Written report is provided for informational purposes prior to the meeting updating Council on various matters that may or may not warrant discussion and action.

COUNCIL COMMITTEE REPORTS Informational verbal reports from Councilors pertaining to the following committees, commissions and organizations:

Council Appointed Committees, Commissions, Task Forces:

Ridgway Parks, Trails & Open Space Committee - Councilors Austin, N. Hunter and Mayor Pro Tem Johnson

Ridgway Planning Commission - Councilor E. Hunter and Mayor Clark

Ridgway Creative District Creative Advocacy Team - Councilor N. Hunter

Ridgway Scholarship Committee - Councilors Malone, Mayor Pro Tem Johnson and Mayor Clark

Council Board Appointments:

Ouray County Weed Board - Councilor E. Hunter; alternate - Town Engineer

Ouray County Joint Planning Board - Councilor E. Hunter, citizens Rod Fitzhugh & Tom McKenney; alternate-Mayor Pro Tem Johnson

Sneffels Energy Board - Mayor Clark and Town Manager; alternate - Mayor Pro Tem Johnson

Ouray County Multi-Jurisdictional Housing Advisory Committee - Councilor Heffernan; alternate - Town Manager

Region 10 Board - Mayor Clark

WestCO Dispatch Board - Town Marshal; alternate - Town Manager

Gunnison Valley Transportation Planning Region - Town Manager; alternate - Town Engineer

Ouray County Transit Committee - Community Initiatives Facilitator; alternate - Town Manager

Ouray County Water Users Association - Councilor E. Hunter

Council Participation and Liaisons:

Chamber of Commerce - Councilmember Malone

Communities That Care Coalition - Mayor Clark

Ouray County Fairgrounds - Councilor Hunter

ADJOURNMENT

Deadline for agenda items for next regular meeting, Wednesday, January 2, 2019 at 4:00 p.m., Town Clerk's Office, 201 N. Railroad Street, Ridgway, Colorado.

Consent Agenda

RIDGWAY TOWN COUNCIL
MINUTES OF REGULAR MEETING
NOVEMBER 14, 2018

CALL TO ORDER

The Mayor called the meeting to order at 5:40 p.m. in the Community Center at 201 N. Railroad Street, Ridgway, Colorado. In attendance Councilors Austin, Heffernan, E. Hunter, N. Hunter, Malone and Mayor Clark. Mayor Pro Tem Johnson was absent for the roll call.

EXECUTIVE SESSION

The Town Attorney requested entering into a closed session pursuant to Colorado Revised Statutes 24-6-402(b) and (e) for conference with the Town Attorney for the purpose of receiving legal advice regarding Council actions, and to discuss matters subject to negotiations regarding public property, water rights and water supply.

ACTION:

It was moved by Councilor E. Hunter, seconded by Councilor N. Hunter and unanimously carried to enter into closed session.

The Council entered into executive session at 5:40 p.m. with the Town Attorney and Town Manager.

Mayor Pro Tem Johnson entered into the meeting at 6:00 p.m.

The Council reconvened to open session at 6:00 p.m.

CONSENT AGENDA

1. Minutes of the Budget Workshop on September 19, 2018.
2. Minutes of the Regular Meeting of October 10, 2018.
3. Minutes from the Special Meeting of October 10, 2018.
4. Minutes of the Workshop Meeting on October 17, 2018.
5. Minutes of the Workshop Meeting held October 24, 2018.
6. Minutes from the Special Meeting held October 24, 2018.
7. Register of Demands for November 2018.
8. Renewal of restaurant liquor license for Land and Ocean Restaurant.
9. Renewal of tavern liquor license for Ouray County Fairgrounds.
10. Renewal of restaurant liquor license for Adobe Inn.

ACTION:

It was moved by Mayor Pro Tem Johnson and seconded by Councilor E. Hunter to approve the consent agenda. The motion carried unanimously.

PUBLIC COMMENTS

Robyn Cascade invited the Council to attend a screening and panel discussion next week pertaining to victim assistance for sexual assault.

PUBLIC REQUESTS AND PRESENTATIONS

11. Presentation of the 2017 Fiscal Year Audit

Brian Blair, CPA with Blair and Associates, presented a management letter dated 11-14-18 reporting on the 2017 fiscal year audit. He reported the general fund revenues increased from budgeted estimates due to sales and lodging taxes, and the water and sewer funds increased due to tap fees. Expenses were under budget in all three funds.

12. Presentation to the Town of winning entry from the annual Public Art Ridgway Colorado Plein Air event

Speaking on behalf of Public Art Ridgway Colorado (PARC), Rick Weaver reported during 2018 the organization purchased three of the sculptures placed on public property that have been on loan. Most of the 27 sculptures placed through out Town are now owned by the community. He gave an update on the annual Plein Air event; and presented the Town with the winning entry, a pastel by Ginny Wise entitled "River of Gold", to be placed with the other pieces in Town Hall.

13. Discussion regarding draft visions and goals in the Master Plan update

Draft report dated 10-25-18 of the Ridgway Master Plan Visions and Goals from Planner Shay Coburn and Community Initiatives Facilitator Diedra Silbert.

Planner Coburn explained the draft document is the vision, community values and goals compiled after numerous community meetings, and meetings with the focus groups and steering committee. She requested Council input on the draft and reviewed areas of the document which include vision and community values, goals, policies and implementation. She reviewed with the Council the proposed community values which include healthy natural environment; sense of community and inclusivity; small town character and identify; vibrant and balance economy; well managed growth. The Council agreed to the use of the categories. Facilitator Silbert and Planner Coburn presented and discussed with the Council the identified goals which follow each value. It was noted the master plan update process will continue with a survey to the public for comments on the proposed vision, values and goals; and staff working with the steering committee to define policies.

14. Request from the Ouray County Soccer Association for funding in 2019

Dalton Carver representing the Ouray County Soccer Association presented an update on the organizations fall season, noting an indoor season will begin at the elementary school. He requested continued Council support in 2019 to provide student scholarships. Mayor Clark noted the request would be addressed during an upcoming budget meeting.

15. Request for use of Hartwell Park and financial support for the Ridgway Western Jubilee “Old West Fest”

Eve Becker-Doyle representing the Ridgway Western Heritage Society presented the Council with information on a proposed event to be held on the tentative dates of October 11 through the 13th in 2019. The western festival will “highlight Ridgway’s film, ranching and railroad heritage”. She requested use of Hartwell Park and the parking lot for the event, and the waiver of permit fees and a contribution to assist in providing event insurance.

Speaking from the audience Robin Cascade asked that the event organizers consider also addressing the “heritage of the indigenous culture”.

Mayor Clark explained the request for funding will be addressed during upcoming budget discussions.

PUBLIC HEARINGS

16. Adoption of an Ordinance Prohibiting the Use of Certain Plastic Bags and Encouraging Citizens to Curtail Their Use of Single Use Plastics

The Town Attorney presented an ordinance which places a ban on the use of plastic bags by all retail businesses in Town; defines exemptions; and encourages citizens to curtail the use of single use plastics. He reported Colorado state statute does not allow banning consumer products, and other communities have addressed the limiting of single use plastics in many different ways. He suggested the Council consider proposing to the Colorado Municipal League endorsement of legislation to change the revised statute, and allow home rule municipalities to have choices pertaining to banning single use plastics.

SPEAKING FROM THE AUDIENCE

Speaking in favor of adoption of the ordinance Robyn Cascade, Erica Gordon, Hansa Devi, Nicole Green and Josh Jacobs.

There was discussion by the Council to remove some of the exemptions from the draft ordinance. The Town Attorney noted changes can be made and the ordinance would need to be re-introduced at the next meeting. The Council agreed to remove (B) 1, 2 and 3 and in (D) 1 clarify that paper must be at least a 40% recycle content.

ACTION:

Councilor E. Hunter moved to re-introduce the ordinance with the changes discussed and give the Town Attorney the ability to change wording based on the appropriate terminology. Mayor Pro Tem Johnson seconded and the motion carried unanimously.

There was further discussion by the Council.

ACTION:

Councilor E. Hunter moved with Mayor Pro Tem Johnson seconding to amend the motion and remove in Section B reference to compostable plastic bags. The motion carried unanimously.

ACTION:

Councilor Austin moved, seconded by Councilor N. Hunter to direct the Town Attorney to draft a letter to CML to encourage the legislature to change in 2019 Colorado Revised Statute 25-17104. On a call for the vote the motion carried unanimously.

The Council took a recess at 7:50 p.m. and reconvened the meeting at 7:55 p.m.

17. Application for replat of Block 2 and 8 and alley "A" in River Park Ridgway Business Park, Filing 1

Staff Report dated 11-9-18 from Planner Coburn and the Town Manager presenting a recommendation from the Planning Commission meeting on 10-30-18 to approve the replat of Block 2, 8 and alley "A" of the River Park Ridgway Business Park Filing 1 with conditions.

Planner Coburn explained the request is to carry the alleyway through and reconfigure lot lines. She noted the replat also requires rezoning, which will be presented at a separate public hearing.

ACTION:

On a motion by Councilor Heffernan, with a second by Councilor N. Hunter the motion to approve the replat of Block 2, 8 and alley "A" of the River Park Ridgway Business Park Filing 1 with conditions in the staff report and that the infrastructure work is done before the final plat is recorded, carried unanimously.

18. Application for rezoning of Blocks 2 and 8 in River Park Ridgway Business Park, Filing 1

Staff Report dated 11-9-18 from Planner Coburn and the Town Manager presenting the Planning Commission recommendation to approve the rezone of a small portion of Block 8, Lot 2 from I-2 to I-1 and rezone a small portion of Block 2, Lot 4 from I-1 to I-2 in River Park Business Park, Filing 1.

Planner Coburn explained rezoning two small portions of the two lots will remove property from one and add to the other, and offer 50 feet of street frontage.

Manager Coates noted the rezone will not occur until the replat is fully complete and recorded. The action will trigger the need for approval of an ordinance which will be brought to the Council at that time.

ACTION:

Moved by Councilor E. Hunter to approve conditionally based upon the future replat and adoption of a future ordinance, the rezoning of Blocks 2 and 8 in River Park Ridgway Business Park, Filing 1 the motion was seconded by Councilmember N. Hunter and carried unanimously.

POLICY MATTERS

19. Grant application to Colorado Department of Local Affairs for water system interconnection

The Town Manager explained staff is exploring the option of augmenting the estimated cost of \$70,000 to perform the inter-connection of the Town's water system next year by applying for a grant with the Colorado Department of Local Affairs (DOLA) for fifty percent matching funds.

ACTION:

Councilmember E. Hunter moved to approve application for a grant to DOLA for funding water system interconnection. Mayor Pro Tem Johnson seconded the motion, which carried unanimously.

20. Request for thirty day extension of the Reciprocal License Agreement for Access to Railroad Street from Lot A, Park Subdivision

The Town Attorney requested a thirty day extension for the agreement to access Railroad Street from Lot A of Park Subdivision.

ACTION:

Councilor N. Hunter moved, with Councilor Austin seconding to approve a thirty day extension for a reciprocal license agreement for access to Railroad Street from Lot A, Park Subdivision. The motion carried with Councilmember E. Hunter voting no.

21. Intergovernmental agreement for Juvenile Diversion Services

Manager Coates noted at the Council's meeting in October the Juvenile Diversion program approached the Council regarding all participating entities entering into an intergovernmental agreement. She explained the agreement requires that each entity have a representative on the board, and the Town Marshal can serve in that capacity. The Council agreed.

ACTION:

It was moved by Mayor Pro Tem Johnson, seconded by Councilmember E. Hunter and unanimously carried to enter into an Intergovernmental Agreement for Juvenile Diversion Services.

22. Agreement for engineering services in 2019

Manager Coates presented the annual agreement for engineering services with Consolidated Consulting Services, noting the hourly rate for services will increase from \$110 to \$120 an hour, and the charge back rate of \$135 to \$140.

ACTION:

Councilmember E. Hunter moved to enter into an agreement between the Town of Ridgway and Consolidated Consulting Series for engineering services. Councilor N. Hunter seconded, and the motion carried unanimously.

23. Request for letter of support for the Ridgway Public Library expansion

The Town Clerk reported the Ridgway Public Library Board of Directors presented an update a number of months earlier regarding the proposed expansion to the library. At that time they asked for Council support of grant submittals, and are now requesting a letter to include with grant applications.

ACTION:

It was moved by Councilor Heffernan, seconded by Mayor Pro Tem Johnson and unanimously carried to approve a letter of support for the Ridgway Public Library Expansion Project for use in numerous grant applications.

24. Discussion regarding prioritizing and funding Town Council initiatives

Staff Report from the Town Manager dated 11-9-18 presenting background on funding Town Council initiatives in the annual budgets, and policies from other communities regarding requests for funding from non-profit organizations.

Manager Coates suggested the Council discuss a process or procedure for funding requests to be included in annual budget discussions. The Council directed staff to schedule discussion of the issue in early 2019.

25. Review of Snow Removal Policy

The Town Manager reported last year the Council discussed snow removal on sidewalks adjacent to the highway and directed staff to research ways to address removal of snow from sidewalks created by the state transportation department clearing the highway. She explained staff has placed in the 2019 budget purchase of a piece of snow removal equipment that will fit on the sidewalk. Staff will clear the sidewalks adjacent to the highway from Laura to Amelia Streets. She reviewed the policy pertaining to clearing of snow from sidewalks adjacent to private property, and explained enforcement procedures.

TOWN MANAGERS REPORT

Manager Coates reported on the annual holiday party and diversion box in Ridgway Ditch.

COUNCIL COMMITTEE REPORTS

Councilor Austin reported on the recent Parks and Trails Committee meeting; Councilor E. Hunter on the steering committee researching alternative public water sources within the county.

ADJOURNMENT

The meeting adjourned at 9:10 p.m.

Respectfully Submitted,

Pam Kraft, MMC
Town Clerk

RIDGWAY TOWN COUNCIL
MINUTES OF WORKSHOP MEETING
NOVEMBER 28, 2018

The Town Council convened for a budget workshop meeting at 5:40 p.m. in the Ridgway Community Center at 201 N. Railroad Street, Ridgway, Colorado. In attendance Councilors Austin, Heffernan, E. Hunter, N. Hunter, Mayor Pro Tem Johnson and Mayor Clark. Councilor Malone was absent.

Town Clerk's Notice of Budget Workshop dated November 20, 2018.

The Council received the draft 2019 Fiscal Year Budget; list of major expenditures and revenues by line items; requests for funding from Ridgway Area Trails Group and George Gardner Scholarship Fund; Five and Ten Year Capital Improvement Plans; draft 2019 Strategic Plan; proposed Council meeting dates in 2019.

Town Manager Jen Coates presented a draft of the final budget noting it contains modifications and additions since the last budget workshop. She updated the Council on the changes contained in the document and amount of reserves held in the capital project fund.

Council reviewed and discussed capital improvements and projects for 2019 and the five and ten year capital plans. It was agreed to not include paving of Amelia Street in the budget and wait until completion of the storm drainage plan, and allow for discussions with Ouray County regarding participation in funding the project.

The Council reviewed and discussed the requests for funding. There was discussion pertaining to increasing stipend for members of the Planning Commission and it was agreed to increase the Councilors and Commissioners stipend by \$50 a month. Council agreed to include in the budget a two percent cost of living increase and two percent merit pool for staff.

The Council discussed services shared among regional governments in the Eco Action Partners program, and services specific to the Town.

The Town Manager reviewed the draft 2019 Strategic Plan with the Council. The Council reviewed and discussed the memo dated November 26, 2019 presenting proposed 2019 meeting, workshop and training schedule, and conference opportunities.

ADJOURNMENT

The meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Pam Kraft, MMC
Town Clerk

Town of Ridgway
Register of Demands
December 2018

Name	Memo	Account	Paid Amount
USABlueBook		Alpine-Operating Account	
	chemicals	932WOO · Supplies & Materials	-1,040.36
TOTAL			-1,040.36
City of Grand Junction		Alpine-Operating Account	
		918SOO · Testing & Permits - sewer	-125.00
TOTAL			-125.00
Sunset Automotive		Alpine-Operating Account	
	tire repair - F350	961WOO · Vehicle & Equip Maint & Repair	-13.00
	tire repair - F350	961SOO · Vehicle & Equip Maint & Repair	-13.00
	power steering leak - F350	961WOO · Vehicle & Equip Maint & Repair	-262.29
	power steering leak - F350	961SOO · Vehicle & Equip Maint & Repair	-262.28
TOTAL			-550.57
Consolidated Consulting Servi...		Alpine-Operating Account	
	engin - River Park Block 8 (to be reimb)	519GOO · Contractual Services	-607.50
	engin - Co Housing proj. (to be reimb)	519GOO · Contractual Services	-641.25
TOTAL			-1,248.75
Ouray County Road & Bridge		Alpine-Operating Account	
	Nov 2018	660GO2 · Gas & Oil	-188.65
	Nov 2018	760POO · Gas & Oil	-33.81
	Nov 2018	960WOO · Gas & Oil	-277.87
	Nov 2018	960SOO · Gas & Oil	-154.74
	Nov 2018	860GO3 · Gas & Oil	-653.56
TOTAL			-1,308.63
UNCC		Alpine-Operating Account	
		915WOO · Dues & memberships	-11.60
		915SOO · Dues & Memberships	-11.60
TOTAL			-23.20
SGS Accutest Inc		Alpine-Operating Account	
		990WOO · Testing - water	-232.50
TOTAL			-232.50
The Paper Clip LLC		Alpine-Operating Account	
		541GOO · Office Supplies	-96.29
		941WOO · Office Supplies	-96.30
		941SOO · Office Supplies	-96.29
TOTAL			-288.88

Town of Ridgway
Register of Demands
December 2018

Name	Memo	Account	Paid Amount
NAPA		Alpine-Operating Account	
	jacks (2)	633GO2 · Tools	-108.26
	jacks (2)	933WOO · Tools	-108.25
	jacks (2)	933SOO · Tools	-108.25
TOTAL			-324.76
Grand Junction Pipe & Supply ...		Alpine-Operating Account	
	line break - Second Chance	932WOO · Supplies & Materials	-147.78
TOTAL			-147.78
SGM		Alpine-Operating Account	
	capital assessment thru 10/13/18	519GOO · Contractual Services	-3,414.50
TOTAL			-3,414.50
City of Delta		Alpine-Operating Account	
		918SOO · Testing & Permits - sewer	-234.00
TOTAL			-234.00
True Value		Alpine-Operating Account	
		632GO2 · Supplies & Materials	-42.36
		732POO · Supplies & Materials	-32.84
		732PO1 · Supplies - community center	-111.24
		961SOO · Vehicle & Equip Maint & Repair	-29.73
		932SOO · Supplies & Materials	-42.36
		932WOO · Supplies & Materials	-136.97
		961WOO · Vehicle & Equip Maint & Repair	-29.73
TOTAL			-425.23
Montrose Water Factory, LLC		Alpine-Operating Account	
		632GO2 · Supplies & Materials	-5.12
		732POO · Supplies & Materials	-5.13
		932SOO · Supplies & Materials	-5.13
		932WOO · Supplies & Materials	-5.12
TOTAL			-20.50
AlSCO		Alpine-Operating Account	
		932WOO · Supplies & Materials	-23.23
		932SOO · Supplies & Materials	-23.22
		732PO1 · Supplies - community center	-23.22
		632GO2 · Supplies & Materials	-23.23
TOTAL			-92.90
Quill.com		Alpine-Operating Account	
	HP printer	571GOO · Office Equipment Purchase	-219.00
		541GOO · Office Supplies	-23.49
TOTAL			-242.49

Town of Ridgway
Register of Demands
December 2018

Name	Memo	Account	Paid Amount
San Miguel Power Assoc, Inc.		Alpine-Operating Account	
	10/19-11/18/18	542GOO · Utilities	-73.68
	10/19-11/18/18	638GO2 · Street Lighting	-351.21
	10/19-11/18/18	642GO2 · Utilities	-61.63
	10/19-11/18/18	742POO · Utilities	-245.68
	10/19-11/18/18	742PO1 · Utilities - community center	-73.68
	10/19-11/18/18	842GO3 · Utilities	-73.68
	10/19-11/18/18	942SOO · Utilities	-3,608.45
	10/19-11/18/18	942WOO · Utilities	-528.08
TOTAL			-5,016.09
Mesa County HDR Laboratory		Alpine-Operating Account	
		990WOO · Testing - water	-20.00
TOTAL			-20.00
Lowery Excavating Inc.		Alpine-Operating Account	
	Beaver Creek headgate	931WOO · Maintenance & Repairs	-3,820.00
TOTAL			-3,820.00
Pureline Treatment Systems		Alpine-Operating Account	
	Dec 2018	989WOO · Plant Expenses - water	-1,650.00
TOTAL			-1,650.00
Black Hills Energy-Town Hall		Alpine-Operating Account	
		742PO1 · Utilities - community center	-63.05
		842GO3 · Utilities	-63.05
		542GOO · Utilities	-63.05
TOTAL			-189.15
Black Hills Energy-Hartwell Park		Alpine-Operating Account	
		742POO · Utilities	-55.04
TOTAL			-55.04
Black Hills Energy-PW Building		Alpine-Operating Account	
		742POO · Utilities	-53.26
		642GO2 · Utilities	-53.27
		942SOO · Utilities	-53.26
		942WOO · Utilities	-53.26
TOTAL			-213.05
Black Hills Energy-Lift Station		Alpine-Operating Account	
		942SOO · Utilities	-26.47
TOTAL			-26.47

Town of Ridgway
Register of Demands
December 2018

Name	Memo	Account	Paid Amount
Black Hills Energy-PW Office		Alpine-Operating Account	
		642GO2 · Utilities	-13.21
		942SOO · Utilities	-13.21
		942WOO · Utilities	-13.21
TOTAL			-39.63
Clear Networx, LLC		Alpine-Operating Account	
	Dec 2018	543GOO · Telephone	-56.00
	Dec 2018	643GO2 · Telephone	-56.00
	Dec 2018	843GO3 · Telephone	-56.00
	Dec 2018	943WOO · Telephone	-56.00
	Dec 2018	943SOO · Telephone	-56.00
	Dec 2018	530GOO · Computer	-60.00
	Dec 2018	630GO2 · Computer	-60.00
	Dec 2018	830GO3 · Computer	-60.00
	Dec 2018	930WOO · Computer	-60.00
	Dec 2018	930SOO · Computer	-60.00
	Dec 2018	930WOO · Computer	-50.00
	Dec 2018	930SOO · Computer	-25.00
	Dec 2018	630GO2 · Computer	-25.00
	Dec 2018	843GO3 · Telephone	-55.00
TOTAL			-735.00
Clarion Associates		Alpine-Operating Account	
	Oct 2018	513GOO · Planning Consulting	-8,851.24
TOTAL			-8,851.24
Deeply Digital LLC		Alpine-Operating Account	
		820GO3 · IT Services	-52.50
TOTAL			-52.50
Federal Express		Alpine-Operating Account	
		990WOO · Testing - water	-76.49
TOTAL			-76.49
Verizon Wireless		Alpine-Operating Account	
		943SOO · Telephone	-73.97
		943WOO · Telephone	-123.30
		843GO3 · Telephone	-210.56
		543GOO · Telephone	-116.12
		643GO2 · Telephone	-52.66
		552GOO · GIS Mapping - admin	-10.00
		952SOO · GIS Mapping - sewer	-10.00
		952WOO · GIS Mapping - water	-10.01
TOTAL			-606.62

AGENDA ITEM #6

AGENDA ITEM #7



J. David Reed, P.C.

ATTORNEYS AT LAW

J. David Reed | James D. Mahoney | Bo James Nerlin | Sarah H. Abbott

MONTROSE • RIDGWAY • TELLURIDE

Memo

To: Town of Ridgway – Town Council

From: Bo James Nerlin

CC: Ms. Jen Coates, Town Manager

Date: December 6, 2018

Re: Ordinance 2018 -07

At the November 2018 regular Council Meeting of the Town Council, the Town Council asked our office to revise Ordinance No. 2018-07 to further limit the use of plastic bags and edit the Definitions, Section 12-3-1, to further restrict what does not constitute a disposable plastic bag. After further discussing this issue with the Town Staff and in consideration of several factors, it is the recommendation of our office that the language in Section 12-3-1(b) remain as it was presented before the Council at the November Board Meeting. This is based on three factors:

1. Neither the Council nor the staff has had an opportunity to reach out to the business community to discuss how their businesses may be affected by this Ordinance;
2. There is not an understanding at the staff level as to which businesses use bags that would no longer be exempt under Section 12-3-1(b); and
3. In addition to outreach, staff needs additional time to look at enforcement of this Ordinance.

Based on these factors, we would like to get Ordinance No. 2018-07 on the books, and then look at additional changes to this Ordinance and the Town Code regarding the limitations on plastics and plastic bags in the future.

ORDINANCE NO. 2018 - 07

ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO, PROHIBITING THE USE OF CERTAIN PLASTIC BAGS AND ENCOURAGING CITIZENS TO CURTAIL THEIR USE OF SINGLE-USE PLASTICS

RECITALS

A. WHEREAS, the Town of Ridgway (the “Town”) is a legally created, established, organized and existing Colorado municipal corporation under the provisions of Article XX of the Constitution of the State of Colorado and the Home Rule Charter of the Town (the “Charter”); and

B. WHEREAS, the Town is governed by its Home Rule Charter (“Charter”) as authorized by Article XX § 6 of the Colorado Constitution; and

C. WHEREAS, it is the purpose of the Town Council to attempt to protect the health, safety and welfare of its citizens; and

D. WHEREAS, the Town supports efforts to reduce the amount of land-fill waste; and

E. WHEREAS, the use of single-use disposable plastics such as bags, straws, coffee stirrers, soda and water bottles have severe negative impacts on the environment, both on a local and global scale, including contributing to greenhouse gas emissions, litter, atmospheric acidification, water consumption and solid waste generalization, and harming wildlife; and

F. WHEREAS, the Town Council wishes to encourage its citizens to limit their use of disposable single-use plastics; and

G. WHEREAS, the Town Council desires to prohibit the use of certain plastic bags, which is necessary to address the environmental problems associated with disposable bags.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO, THAT:

SECTION 1. RECITALS.

The foregoing recitals are hereby affirmed and incorporated herein by this reference as findings of the Town Council.

SECTION 2. AMENDMENT TO THE TOWN CODE.

The following sections shall be added creating Chapter 12, Section 12-3 Bag Restrictions of the Town of Ridgway Municipal Code:

12-3-1 DEFINITIONS.

The following terms used in this Section have the following meanings unless the context clearly indicates otherwise:

(A) *Business* means any commercial enterprise or establishment, including sole proprietorships, joint ventures, partnerships, corporations or any other legal entity whether for profit or not for profit and including all employees of the Business and any independent contractors associated with the Business.

Business does not include vendors at temporary or special events.

(B) *Disposable Plastic Bag* means a bag made from non-compostable plastic provided by a Business to a customer at a point of sale for the purpose of transporting goods.

Disposable Plastic Bag does not include:

- (1) Bags used by consumers inside stores to:
 - a. package bulk items such as fruit, vegetables, nuts, grains, candy or small hardware items;
 - b. Contain or wrap frozen foods, meat or fish;
 - c. Contain or wrap flowers, potted plants or other items where dampness may be a problem; or
 - d. Contain unwrapped prepared foods or bakery goods.
- (2) A non-handled bag used to protect a purchased item from damaging or contaminating other purchased items when placed in a recyclable paper bag or reusable bag.
- (3) Bags provided by pharmacists to contain prescription drugs.
- (4) Newspaper bags, laundry/dry cleaning bags, or bags sold in packages containing multiple bags for uses such as food storage, garbage, pet waste or yard waste.

(C) *Non-permitted Paper Bag* means a paper bag provided by a Business to a customer at the point of sale for the purpose of transporting goods, which does not meet the standards of a "Permitted Paper Bag."

(D) *Permitted Paper Bag* means a paper bag provided by a Business to a customer at the point of sale for the purpose of transporting goods, which meets all of the following requirements:

(1) The bag is manufactured from a minimum of 40% recycled content; and

(2) The bag is 100% recyclable.

(E) *Reusable Carryout Bag* means a bag that:

- (1) is designed and manufactured to withstand repeated uses over a period of time;
- (2) is made from a material that can be cleaned and disinfected regularly;
- (3) is at least two and one-fourth (2.25) mils thick, if made from plastic; and
- (4) has the capability of carrying a minimum of eighteen (18) pounds.

12-3-2 TOWN-WIDE PROHIBITION ON DISPOSABLE PLASTIC BAGS

Effective January 12th, 2019, Disposable Plastic Bags and Non-permitted Paper Bags shall not be sold or distributed, retail or wholesale, within Town limits by any Business. Businesses, citizens of the Town, and consumers within the Town are encouraged to use Reusable Carryout Bags or Permitted Paper Bags.

12-3-3 VIOLATIONS AND PENALTIES

(A) Any Person and/or Business, upon conviction of any violation of any provision of this Chapter 12, Section 3, shall be cited and subject to the Administrative Enforcement of the Ridgway Municipal Code, pursuant to Chapter 2, Section 4 of the Code, and penalty assessment under Section 2-4-13 of the Ridgway Municipal Code.

(B) No more than one (1) penalty shall be imposed upon a Person and/or Business within any seven (7) day period.

SECTION 3. SINGLE-USE PLASTICS

With the adoption of this Ordinance prohibiting the use of Disposable Plastic Bags and Non-permitted Paper Bags, the Town Council further encourages all of its citizens to limit or curtail their use of single-use plastics or disposable plastics such as straws, coffee stirrers, soda bottles, water bottles, cups, utensils and food packaging. The Town Council may consider a further ban on additional single-use plastics.

SECTION 4. ORDINANCE EFFECT

All Ordinances of the Town, or parts thereof, inconsistent or in conflict with this Ordinance are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

SECTION 5. SEVERABILITY

The Provisions of this Ordinance are severable, and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

SECTION 6. EFFECTIVE DATE.

This Ordinance shall take effect thirty days after passage.

SECTION 7 PUBLIC HEARING.

A public hearing on this Ordinance was held on the 14th day of November, 2018, and the 12th day of December, 2018 in the Town Council Chambers, 201 N. Railroad Street, Ridgway, CO 81432.

INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Ridgway, Colorado, on the 10th day of October, 2018.

**TOWN OF RIDGWAY, COLORADO, A HOME
RULE MUNICIPALITY**

By: _____
JOHN CLARK, Mayor

ATTEST:

PAM KRAFT, Town Clerk

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Ridgway, Colorado, this 12th day of December, 2018.

**TOWN OF RIDGWAY, COLORADO, A HOME
RULE MUNICIPALITY**

By: _____
JOHN CLARK, Mayor

ATTEST:

PAM KRAFT, Town Clerk

Approved as to Form:

BO JAMES NERLIN, Town Attorney

AGENDA ITEM #8

Resolution No. 18-11

A RESOLUTION OF THE TOWN OF RIDGWAY, STATE OF COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW FOR THE 2019 BUDGET YEAR

WHEREAS, the Town Council has adopted the annual budget in accordance with the Town Charter on December 12, 2018; and

WHEREAS, the Town Council has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, appropriating the revenues provided in the budget to and for the purposes described below, establish a limitation on expenditures for the operations of the Town of Ridgway pursuant to the Charter.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO:

Section 1. The following sums are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated:

GENERAL FUND

Current Operating Expenses	\$ 2,690,234
Capital Projects	\$ 0
Debt Service	\$ 118,681
Total General Fund Expenditures	\$ 2,808,915

WATER FUND

Current Operating Expenses	\$ 606,988
Capital Projects	\$ 0
Debt Service	\$ 85,449
Total Water Fund Expenditures	\$ 692,437

SEWER FUND

Current Operating Expenses	\$ 327,746
Capital Projects	\$ 0
Debt Service	\$ 15,915
 Total Sewer Fund Expenditures	 \$ 343,661

CAPITAL PROJECTS

Grant Receipts for Project Expenditures	\$ 500,000
---	------------

APPROVED AND ADOPTED this 12th day of December, 2018

John I. Clark
Mayor

Attest: _____
Pam Kraft, MMC
Town Clerk/Treasurer

Resolution No. 18-12

**A RESOLUTION OF THE TOWN OF RIDGWAY, STATE OF COLORADO,
ADOPTING A BUDGET FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY
OF JANUARY, 2019 AND ENDING ON THE LAST DAY OF DECEMBER, 2019**

WHEREAS, the Town Council of the Town of Ridgway designated the Town Clerk/Treasurer to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, the Treasurer has submitted a proposed budget to this governing body on October 10, 2018 for its consideration, along with numerous public meetings, and;

WHEREAS, upon due and proper notice, published and posted in accordance with the Town Charter, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 12, 2018, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO:

Section 1. That the Fiscal Year 2019 Budget as attached as Exhibit A hereto, is hereby approved and adopted.

APPROVED AND ADOPTED this 12th day of December, 2018.

John I. Clark
Mayor

ATTEST: _____
Pam Kraft, MMC
Town Clerk/Treasurer

GENERAL FUND		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
			BUDGET			BUDGET
	BEGINNING FUND BALANCE	1,786,086	1,092,057		1,360,987	1,229,145
	Amount Reserved for RAMP Cap Project	299,592				
	AVAILABLE FUND BALANCE	1,486,494	1,092,057		1,360,987	1,229,145
ACCOUNT #	REVENUES					
	TAXES					
400GOO	Property Tax	235,483	260,161	242,694	260,191	260,065
4001GOO	Property Tax - Bond Repayment	53,420	0	0	0	19,547
401GOO	Penalties & Interest - Property Tax	813	500	119	550	500
402GOO	Delinquent Property Tax	19	100	0	70	100
403GOO	Sales Tax	914,513	835,000	514,814	985,000	1,000,000
404GOO	Sales Tax - Food for Home Consumption	63,787	60,000	29,874	61,000	62,000
405GOO	Sales Tax - Capital Improvement Fund	156,871	178,000	93,792	197,047	200,048
4051GOO	Sales Tax - Cap Impr-Food Home Consum	23,346	25,500	6,103	15,000	16,000
406GOO	Penalties & Interest - Sales&Lodging Tax	7,639	2,000	3,575	5,725	4,000
407GOO	Lodging Tax	73,283	72,000	27,961	70,000	72,000
408GOO	Specific Ownership Tax	26,803	24,000	13,806	26,000	25,000
409GOO	Utility Franchise Tax	35,666	40,000	30,995	40,000	40,000
410GOO	Excise Development Tax	3,000	10,000	0	3,000	3,000
	TOTAL	1,594,643	1,507,261	963,733	1,663,583	1,702,260
	INTERGOVERNMENTAL					
411GOO	Highway Users	50,540	50,281	28,813	50,000	52,080
412GOO	Motor Vehicle Fees	7,255	7,000	2,878	5,500	6,000
413GOO	Cigarette Tax	2,725	2,200	1,640	2,700	2,700
414GOO	Conservation Trust Fund (Lottery)	9,632	9,275	5,260	10,000	10,000
415GOO	Grants - general	29,763	132,386	40,408	109,927	151,690
416GOO	Road & Bridge Apportionment	20,505	22,575	22,575	22,575	22,612
417GOO	Mineral Lease & Severance Tax	8,083	5,000	0	12,721	10,000
	TOTAL	128,503	228,717	101,573	213,423	255,082
	LICENSES, PERMITS & FEES					
420GOO	Building Permits	84,250	75,000	53,703	75,000	75,000
421GOO	Liquor Licenses	8,218	3,500	2,875	3,500	2,300
422GOO	Sales Tax Licenses	2,862	17,000	9,455	17,000	8,500
430GOO	Marijuana Facility Licenses	650	2,100	3,000	5,100	600
423GOO	Planning/Zoning Applications	3,550	5,000	4,590	5,500	5,000
424GOO	Excavation/Encroachment Permits	1,580	2,000	800	1,500	2,000
425GOO	Refuse Collection Fees	124,396	125,000	74,434	190,000	154,000
427GOO	USPS Rental Fees	8,230	8,230	4,801	8,230	8,230
428GOO	Parks, Facility & Rights of Way User Fees	3,196	3,200	975	1,650	2,000
429GOO	Permits - other (signs, etc)	475	500	400	750	500
431GOO	Short Term Rental Licenses	8,700	10,200	2,350	10,000	2,500
	TOTAL	246,107	251,730	157,383	318,230	260,630
	FINES & FORFEITURES					
435GOO	Court Fines	16,075	12,500	6,139	12,000	12,000
	TOTAL	16,075	12,500	6,139	12,000	12,000
	REIMBURSABLE FEES					
440GOO	Consulting Services Reimbursement	15,974	60,000	22,454	50,000	95,000
441GOO	Labor & Documents Reimbursement	15,432	15,000	147	3,500	4,000
442GOO	Bonds & Permits Reimbursement	11,694	10,000	7,283	16,800	10,000
443GOO	Mosquito Control Reimbursement	6,500	6,500	0	6,500	8,000
444GOO	Administrative Reimbursement	2,065	2,000	2,259	3,970	5,000
	TOTAL	51,665	93,500	32,143	80,770	122,000
	MISCELLANEOUS					
450GOO	Donations - parks	125	50	75	75	50
451GOO	Sales - other (copies, equip sales, misc)	153	200	250	300	250
452GOO	Credits & Refunds - general	31,075	2,000	140	9,430	2,000
453GOO	Other - general (T/Clerk & Marshal fees)	3,215	3,000	4,535	5,000	4,000
454GOO	Special Events (festivals, concerts, movies)	25,481	30,000	26,834	32,740	35,000
459GOO	Donations - RCD & MainStreet	1,550	1,000	0	0	500
455GOO	Interest Income	7,656	5,000	3,448	6,100	5,000
456GOO	Investment Income/Desig Reserves	2,001	1,900	1,991	3,600	2,500
457GOO	Investment Income/Cap Project Reserves	395	380	392	680	400
	TOTAL	71,651	43,530	37,665	57,925	49,700
	TOTAL GENERAL FUND REVENUES	2,108,644	2,137,238	1,298,635	2,345,931	2,401,672
	TOTAL AVAILABLE RESOURCES	3,894,730	3,229,295	1,298,635	3,706,918	3,630,817

GENERAL FUND		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
ACCOUNT #	EXPENDITURES		BUDGET			BUDGET
	ADMINISTRATIVE SERVICES					
	PERSONNEL					
500GOO	Administrative Wages	422,250	438,500	254,575	431,620	427,917
509GOO	Council Compensation	18,600	18,600	8,300	17,600	19,850
510GOO	Planning Commission Compensation	13,200	13,200	6,600	13,200	17,400
501GOO	Employer Tax Expense	34,526	35,978	20,330	35,375	35,585
502GOO	Health Insurance	67,638	69,540	43,683	66,603	69,264
503GOO	Retirement Fund	12,572	17,540	8,300	14,046	17,117
504GOO	Workers Compensation Insurance	1,525	1,087	0	1,080	2,595
	PROFESSIONAL SERVICES					
511GOO	Town Attorney	56,663	60,000	39,760	65,000	70,000
512GOO	Auditing Services	5,600	5,600	0	5,600	5,900
514GOO	Consulting Services	1,197	1,225	1,871	2,200	28,000
556GOO	IT Services	3,472	12,000	1,969	11,000	9,309
513GOO	Planning Consulting	0	100,000	31,043	84,936	17,000
518GOO	Building Inspection	0	0	0	0	0
515GOO	County Treasurer Services	4,778	7,000	4,856	7,500	7,500
519GOO	Contractual Services	6,899	75,000	14,298	75,000	75,000
538GOO	Muni-Revs Services		14,500	9,150	13,025	10,500
539GOO	Human Resources Consulting		3,000	2,803	2,803	3,000
516GOO	Refuse Collection Franchise	124,190	125,000	63,617	190,000	154,000
	ADMINISTRATIVE EXPENSE					
520GOO	Insurance (Property & Casualty)	5,367	5,992	6,130	6,130	6,000
521GOO	Conferences, Workshops & Training	6,971	11,000	1,951	5,000	10,000
522GOO	Dues & Memberships	2,459	2,600	1,643	2,600	2,800
523GOO	Council/Pcomm - Conferences & Training	2,502	12,000	870	1,000	4,000
524GOO	Reimbursable Bonds & Permits	5,922	6,000	6,786	9,380	12,500
525GOO	Unemployment Tax (all)	3,332	3,750	1,660	3,400	3,450
526GOO	Life Insurance (all)	558	650	344	520	600
527GOO	Personnel - Recruitment/Testing	4,324	4,000	312	312	1,500
536GOO	Wellness Program	11,751	14,000	3,435	16,100	16,350
528GOO	Other - admin.	604	1,000	200	1,000	1,000
	OFFICE EXPENSE					
540GOO	Printing & Publishing	1,032	1,500	1,075	1,500	2,500
541GOO	Office Supplies	4,271	6,000	2,877	6,000	6,000
542GOO	Utilities	1,414	1,600	840	1,500	1,600
543GOO	Telephone	2,509	3,500	1,083	2,500	3,500
544GOO	Elections	618	2,000	45	45	2,500
530GOO	Computer	2,479	2,500	1,684	2,680	3,482
545GOO	Janitorial Services	6,800	6,800	4,533	6,800	6,800
546GOO	Council/PCommission - Materials/Equipment	1,038	1,000	450	450	1,000
547GOO	Records Management	186	250	53	250	250
548GOO	Office Equipment - Leases	2,110	2,400	1,655	3,100	3,000
549GOO	Office Equipment - Maintenance/Repairs	0	200	0	0	700
550GOO	Filing Fees/Recording Costs	709	850	108	300	850
551GOO	Postage - general	1,073	1,000	1,442	1,850	1,000
552GOO	GIS Mapping - admin	4,101	8,000	3,042	8,000	5,000
553GOO	Meetings & Community Events	9,598	14,000	2,864	13,000	14,000
554GOO	Website Maintenance	740	3,000	0	0	3,000
537GOO	Bank & Misc. Fees & Charges		3,500	779	1,500	3,500
	COMMUNITY & ECONOMIC DEVELOPMENT					
529GOO	Tourism Promotion	50,119	50,400	14,602	49,000	50,400
531GOO	Community Outreach	5,042	2,500	2,082	2,500	2,500
532GOO	Creative District	4,336	30,000	1,870	10,000	33,000
533GOO	Economic Development	5,894	20,000	6,435	15,000	10,000
781POO	Events and Festivals	44,271	59,000	41,195	50,000	59,000
5075GO1	Region 10 & Broadband Participation	40,570	60,000	1,207	60,000	50,000

GENERAL FUND						
		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
			BUDGET			BUDGET
	VEHICLE EXPENSE					
560GOO	Gas & Oil		1,000	0	0	1,000
561GOO	Vehicle Maintenance & Repair		500	0	0	500
	CAPITAL OUTLAY					
571GOO	Office Equipment Purchase	5,250	5,000	2,362	3,000	8,500
	DEBT SERVICE					
591GOO	Debt Service-BB&T Governmental Financing	119,025	116,553	18,077	116,553	118,681
	COUNCIL INITIATIVES					
5010GO1	Uncompahgre Volunteer Legal Aid	1,000	3,000	0	3,000	3,000
5015GO1	Partners Program	1,000	1,000	0	1,000	1,000
5020GO1	Colorado West Land Trust	1,500	0	0	0	2,000
5025GO1	Voyager Program	7,000	7,000	7,000	7,000	7,000
5030GO1	Juvenile Diversion	5,000	5,000	0	5,000	6,500
5040GO1	Other Contributions	4,320	7,500	4,500	5,500	12,500
5050GO1	KVNF Radio	500	1,000	1,000	1,000	1,000
5055GO1	Center for Mental Health	500	500	0	500	500
5060GO1	Second Chance Humane Society	6,000	6,500	0	6,500	6,500
5065GO1	Neighbor to Neighbor Program	1,000	1,000	0	1,000	1,000
5070GO1	Affordable Housing	0	4,000	0	4,000	1,500
5085GO1	Eco Action Partners	5,000	5,000	0	5,000	5,000
5095GO1	Student Scholarship	1,000	1,000	1,000	1,000	1,000
5100GO1	Public Art Ridgway Colorado	2,500	3,000	3,000	3,000	3,000
5105GO1	CO Mountain Bike Assoc - Ridgway Chapter	3,000	1,000	0	1,000	1,000
5110GO1	Uncompahgre Watershed Partnership	3,000	3,000	3,000	3,000	3,000
5115GO1	George Gardner Scholarship Fund	1,000	0	0	0	1,000
5120GO1	Ouray County Soccer Association	1,500	3,000	0	3,000	2,000
5130GO1	ADA Small Business Grant		5,000	0	0	2,500
5135GO1	Sherbino Theater	5,000	5,000	0	5,000	5,000
5136GO1	Ouray County Food Pantry		900	900	900	1,000
	SUBTOTAL COUNCIL INITIATIVES	49,820	63,400	20,400	56,400	67,000
	ADMINISTRATIVE EXPEND. SUBTOTAL	1,179,905	1,525,215	665,246	1,493,958	1,487,400

GENERAL FUND		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
			BUDGET			BUDGET
ACCOUNT #	EXPENDITURES					
	STREETS & MAINTENANCE					
	PERSONNEL					
600GO2	Streets Wages	103,211	107,900	60,021	98,046	94,053
605GO2	Streets - Seasonal Wages		2,500	0	1,000	2,500
601GO2	Employer Tax Expense	7,235	8,445	4,016	7,692	7,386
602GO2	Health Insurance	19,814	19,530	10,278	16,103	20,055
603GO2	Retirement Fund	4,144	4,200	2,300	3,627	3,762
604GO2	Workers Compensation Insurance	3,407	4,621	0	4,621	4,985
	ADMINISTRATIVE EXPENSE					
613GO2	Office - miscellaneous	276	750	499	650	750
621GO2	Workshops & Training	30	3,170	0	500	3,000
628GO2	Other - streets	157	500	0	500	500
614GO2	Consulting & Contractural Services	358	22,550	4,963	54,288	225,200
615GO2	IT Services	186	200	111	220	846
	OPERATING EXPENSE					
631GO2	Maintenance & Repairs	262	3,500	182	7,000	8,500
632GO2	Supplies & Materials	1,388	13,000	1,100	5,000	5,000
635GO2	Gravel & Sand	2,149	30,000	3,302	7,500	30,000
636GO2	Dust Prevention (mag chloride)	35,564	40,000	29,050	29,050	40,000
637GO2	Paving & Maintenance	16,959	5,000	148	6,500	6,500
667GO2	Street Sweeping		6,000	3,280	6,560	7,000
633GO2	Tools	121	500	0	250	500
638GO2	Street Lighting	3,949	5,000	2,408	4,500	10,000
639GO2	Street Signs	4,708	3,000	0	2,000	5,000
634GO2	Safety Equipment	723	1,000	321	950	1,000
682GO2	Tree Trimming - Streets & Rights-of-Ways	3,000	3,000	0	3,000	3,000
663GO2	Storm Drainage	16,382	7,500	0	7,000	40,000
665GO2	Leased Property - Downtown Parking	4,500				
662GO2	Snow Removal Equipment & Services	8,659	14,100	8,284	12,000	12,100
	SHOP EXPENSE					
642GO2	Utilities	1,799	2,400	1,471	2,200	2,400
643GO2	Telephone	1,257	1,300	671	1,300	1,450
630GO2	Computer	2,203	2,500	1,498	2,260	317
	VEHICLE EXPENSE					
660GO2	Gas, Oil & Diesel	4,178	5,500	3,023	5,500	5,500
661GO2	Vehicle & Equip Maintenance & Repair	3,887	8,000	2,170	6,000	8,000
	DEBT SERVICE					
691GO2	Equipment Leases - CAT Equipment	6,342	4,729	4,729	4,729	
	CAPITAL OUTLAY					
670GO2	Vehicle Purchase					30,000
671GO2	Office Equipment Purchase	327	500	0	0	500
672GO2	Equipment Purchase	4,174	38,333	11,117	11,117	28,750
	STREETS & MAINT. EXP. SUBTOTAL	261,349	369,228	154,943	311,663	608,554

GENERAL FUND		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
			BUDGET			BUDGET
ACCOUNT #	EXPENDITURES					
	PARKS, FACILITIES & ENVIRONMENT					
	PERSONNEL					
700POO	Parks Maintenance Wages	48,027	62,500	10,054	27,500	12,000
706POO	Parks Maintenance - Seasonal Wages	52,176	54,000	24,435	41,940	75,500
701POO	Employer Tax Expense	6,985	8,912	2,547	5,312	6,694
702POO	Health Insurance	8,950	13,950	0	0	2,865
703POO	Retirement Fund	1,921	2,300	0	0	480
704POO	Workers Compensation Insurance	4,764	5,759	3,862	5,759	4,920
	ADMINISTRATIVE EXPENSE					
719POO	Contractual Services	5,000	6,500	1,937	6,500	2,000
720POO	Insurance (Property & Casualty)	5,444	6,000	6,000	6,000	6,459
721POO	Workshops & Training	0	3,400	0	0	2,000
728POO	Other - parks	100	500	0	0	500
	COMMUNITY CENTER					
732PO1	Supplies - community center	2,165	4,000	1,982	4,000	4,000
742PO1	Utilities - community center	1,414	1,600	840	1,600	1,600
779PO1	Janitorial Services - community center	6,800	6,800	4,533	6,800	6,800
731PO1	Maintenance & Repairs - community center	73,176	31,000	435	15,750	5,000
	OPERATING EXPENSE					
731POO	Maintenance & Repair	1,970	7,000	709	5,000	5,000
732POO	Supplies & Materials	13,317	26,000	19,271	28,000	21,000
733POO	Tools	0	200	0	0	3,000
734POO	Safety Equipment	144	600	44	50	600
741POO	Telephone	166	575	0	0	250
742POO	Utilities	4,097	4,000	1,926	3,500	4,000
729POO	IT Services					846
730POO	Computer					317
779POO	Janitorial Service - parks	3,000	3,000	2,000	3,000	3,000
765POO	River Corridor Maintenance&Gravel Removal	0	5,000	7,365	7,365	5,000
767POO	Urban Forest Management	11,325	10,000	1,125	10,000	10,000
768POO	Mosquito Control	8,292	12,000	5,296	9,500	12,000
769POO	Weed Control	330	500	0	0	500
	VEHICLE EXPENSE					
760POO	Gas & Oil	1,001	1,400	446	900	1,400
761POO	Vehicle & Equipment Maint & Repair	826	3,000	1,867	2,200	3,000
	CAPITAL OUTLAY					
772POO	Equipment Purchase	3,000	1,000	0	1,000	23,250
775POO	Park Improvements	16,650	5,000	0	4,600	25,000
	PARKS & FACILITIES EXPEND. SUBTOTAL	281,040	286,496	96,674	196,276	248,981

GENERAL FUND		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
ACCOUNT #	EXPENDITURES		BUDGET			BUDGET
	LAW ENFORCEMENT					
	PERSONNEL					
800GO3	Law Enforcement Wages	136,247	168,190	90,460	167,561	159,120
809GO3	Law Enforcement - Part Time Wages		41,200	34,549	45,000	66,600
807GO3	Municipal Judge	1,570	1,656	828	1,518	1,656
808GO3	Municipal Court Clerk	3,600	4,140	2,415	4,140	4,140
805GO3	Housing Stipend	11,000	22,500	10,000	20,000	18,000
801GO3	Employer Tax Expense	9,829	18,125	9,813	18,000	19,088
802GO3	Health Insurance	24,210	33,480	17,245	28,894	34,380
803GO3	Retirement Fund	3,431	6,720	1,987	4,533	6,365
804GO3	Workers Compensation Insurance	7,267	8,500	7,993	8,500	8,928
	OFFICE EXPENSE					
819GO3	Contractual Services	72,996	8,980	4,673	8,980	35,658
820GO3	IT Services	1,928	750	485	750	4,080
822GO3	Dues & Memberships	308	750	395	600	750
841GO3	Office Supplies	2,103	1,500	1,187	1,500	1,500
842GO3	Utilities	1,414	1,600	840	1,500	1,600
843GO3	Telephone	3,482	4,000	2,073	4,000	4,000
830GO3	Computer	2,401	2,235	1,593	2,200	1,551
849GO3	Office Equip - Maintenance/Repairs	0	100	0	0	100
	OPERATING EXPENSE					
832GO3	Equipment & Supplies	1,082	6,000	5,282	6,000	7,000
821GO3	Conferences, Workshops & Training	4,519	6,000	3,514	6,000	7,000
883GO3	Uniforms	2,430	3,000	2,068	3,000	3,000
884GO3	Traffic & Investigations	1,657	2,500	653	2,000	2,000
886GO3	Testing & Examinations	0	500	0	0	500
828GO3	Other - law enforcement	506	1,650	975	1,650	1,500
885GO3	Dispatch Services	33,168	36,666	26,648	36,666	44,214
834GO3	Multi-Jurisdictional Program Participation	1,000	6,000	0	6,000	6,000
835GO3	Community Outreach Programs		1,000	0	1,000	1,000
	VEHICLE EXPENSE					
860GO3	Gas & Oil	3,781	5,000	3,522	7,200	7,500
862GO3	Radio/Radar Repair	126	750	371	371	750
861GO3	Vehicle Maintenance & Repair	5,973	8,000	2,921	8,000	8,000
	CAPITAL OUTLAY					
870GO3	Vehicle Purchase	8,543	75,000	72,713	72,713	0
871GO3	Office Equipment Purchase		7,600	2,774	7,600	8,000
	LAW ENFORCEMENT EXP. SUBTOTAL	344,571	484,092	307,977	475,876	463,980

GENERAL FUND		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
			BUDGET			BUDGET
	TOTAL GENERAL FUND EXPENDITURES	2,066,865	2,665,031	1,224,840	2,477,773	2,808,915
	TRANSFER CAPITAL PROJECT - CDOT Enhancement Funds Pro	28,699				
	TRANSFER CAPITAL PROJECT - CDOT RAMP Project	299,592				
	TRANSFER CAPITAL PROJECT - CDOT RAMP Proj - Parking Lot	9,974				
	TRANSFER CAPITAL PROJECT - Green Street Park	651	10,000	0	0	
	TRANSFER CAPITAL PROJECT - Space to Create Project	127,962				
	TOTAL TRANS. TO CAPITAL PROJECTS	466,878	10,000	0	0	
	Retirement & Severance Pay Out		20,000	0	0	20,000
	Emergency Reserves		20,000	0	0	20,000
	ENDING GENERAL FUND BALANCE	1,360,987	514,264		1,229,145	781,902
	Restricted for Capital Improvement Fund	0	0		0	0
	(per GASBY 54)					

WATER ENTERPRISE FUND		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
			BUDGET			BUDGET
	BEGINNING FUND BALANCE	445,369	433,514		502,482	524,581
ACCOUNT#						
460WOO	Water Service Charges	400,463	410,000	246,263	415,000	514,380
461WOO	Penalty Fees on Water Charges	3,210	3,000	1,840	3,500	3,000
462WOO	Transfer fees - water	1,010	1,000	341	560	750
464WOO	Material/Labor Reimbursement - water	24,064	20,000	9,705	11,500	20,000
463WOO	Tap Fees - water	117,420	60,000	32,600	51,600	66,000
465WOO	Other - water	100	12,500	0	0	37,500
456WOO	Investment Income/Desgn Reserves	3,076	2,900	3,969	7,500	4,500
	TOTAL WATER FUND REVENUES	549,343	509,400	294,718	489,660	646,130
	TOTAL AVAILABLE RESOURCES	994,712	942,914	294,718	992,142	1,170,711
	EXPENDITURES					
	PERSONNEL					
900WOO	Water Wages	130,129	134,750	75,295	124,351	121,170
905WOO	Water - Seasonal Wages	2,499	3,600	900	2,400	3,600
901WOO	Employer Tax Expense	9,443	10,584	5,468	9,696	9,545
902WOO	Health Insurance	25,060	25,110	13,986	21,504	25,785
903WOO	Retirement Fund	5,198	5,300	2,549	4,318	4,847
904WOO	Workers Compensation Insurance	3,394	6,116	6,116	6,116	5,225
	ADMINISTRATIVE EXPENSE					
920WOO	Insurance (Property & Casualty)	6,144	6,653	709	6,653	7,403
921WOO	Workshops & Training	468	6,000	608	1,000	2,500
919WOO	Wellness Program	1,479	1,750	721	1,400	1,650
914WOO	Consulting & Engineering Services	3,177	46,900	1,529	28,000	90,500
917WOO	IT Services	195	2,000	353	850	846
912WOO	Auditing Services	3,000	3,000	0	3,000	3,000
911WOO	Legal Services	833	5,000	752	2,500	25,000
918WOO	Permits - water	310	1,650	0	1,650	1,650
	OFFICE EXPENSE					
913WOO	Office - misc	2,052	5,000	937	2,000	2,500
915WOO	Dues & Memberships	353	400	97	250	400
916WOO	Filing Fees/Recording Costs	63	100	198	225	200
942WOO	Utilities	9,016	12,000	5,616	10,000	12,000
943WOO	Telephone	2,127	2,300	1,227	2,250	2,450
930WOO	Computer	3,164	2,800	2,034	3,280	317
941WOO	Office Supplies	720	2,000	571	1,250	2,000
947WOO	Records Management	89	250	48	150	250
948WOO	Office Equipment - Leases	500	500	240	500	500
949WOO	Office Equipment - Maint & Repairs	200	250	200	200	250
951WOO	Postage - water	1,499	2,000	1,296	2,000	2,000
952WOO	GIS Mapping - water	4,119	8,000	3,063	8,000	4,500
	OPERATING EXPENSE					
931WOO	Maintenance & Repairs	98,737	95,000	8,572	51,000	155,000
932WOO	Supplies & Materials	13,641	20,000	6,604	18,500	10,000
933WOO	Tools	1,024	1,500	0	500	1,000
988WOO	Taps & Meters	12,573	15,000	16,189	20,000	20,000
989WOO	Plant Expenses - water	19,800	22,000	11,550	22,000	22,000
934WOO	Safety Equipment	832	1,600	373	500	1,600
990WOO	Testing - water	5,063	4,500	2,878	4,500	4,500
987WOO	Weed Control	1,338	1,000	0	0	5,000
928WOO	Other - water	157	550	175	250	550
	VEHICLE EXPENSE					
960WOO	Gas & Oil	4,136	4,500	2,682	4,500	4,500
961WOO	Vehicle & Equipment Maint & Repair	1,560	6,500	1,861	4,500	6,000

WATER ENTERPRISE FUND		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
			BUDGET			BUDGET
	CAPITAL OUTLAY					
971WOO	Office Equipment Purchase	553	500	0	0	500
972WOO	Equipment Purchase	0	38,333	5,255	5,255	46,250
	DEBT SERVICE					
991WOO	Equipment Leases - CAT Equipment	6,342	4,729	4,729	4,729	
997WOO	Debt Service - CWCB (1)	7,571	7,571	7,571	7,571	7,571
992WOO	Debt Service - DOLA	9,795	9,795	0	9,795	9,795
993WOO	Debt Service - CWRPDA	22,500	22,500	11,250	22,500	22,500
994WOO	Debt Service - Bank of Colorado	17,160	17,000	521	17,000	14,665
998WOO	Debt Service - CWCB (2)	30,917	30,918	0	30,918	30,918
	TOTAL WATER FUND EXPENDITURES	468,930	597,509	204,723	467,561	692,437
	TRANSFER CAPITAL PROJECT - Lake Otonowanda Renovation					
	TRANSFER CAPITAL PROJECT - Line Extension-RAMP Proj	23,300				
	TOTAL TRANS. TO CAPITAL PROJECTS	23,300				
	Retirement & Severance Payout		8,000	0	0	8,000
	Emergency Reserves		20,000	0	0	20,000
	ENDING WATER FUND BALANCE	502,482	317,405		524,581	450,274

SEWER ENTERPRISE FUND		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
			BUDGET			BUDGET
	BEGINNING SEWER FUND BALANCE	699,656	698,534		783,440	852,039
ACCOUNT#						
	REVENUES					
460SOO	Sewer Service Charges	301,124	305,000	181,774	310,000	311,000
461SOO	Penalty Fees on Sewer Charges	3,060	3,000	1,715	3,000	3,000
462SOO	Transfer Fees - sewer	990	1,000	301	500	750
464SOO	Material/Labor Reimbursement - sewer	0	3,000	0	0	3,000
463SOO	Tap Fees - sewer	120,114	60,000	30,940	49,940	66,000
465SOO	Other - sewer	51	100	0	0	100
456SOO	Investment Income - Desgn Reserves	5,961	5,700	6,801	12,000	8,000
	TOTAL SEWER FUND REVENUES	431,300	377,800	221,531	375,440	391,850
	TOTAL AVAILABLE RESOURCES	1,130,956	1,076,334	221,531	1,158,880	1,243,889
	EXPENDITURES					
	PERSONNEL					
900SOO	Sewer Wages	110,009	113,650	63,065	103,453	99,863
905SOO	Sewer-Seasonal Wages	2,499	3,600	900	900	3,600
901SOO	Employer Tax Expense	7,944	8,970	4,559	7,915	7,915
902SOO	Health Insurance	19,690	19,500	10,490	16,238	20,055
903SOO	Retirement Fund	4,375	4,500	2,060	3,482	3,995
904SOO	Workers Compensation Insurance	2,607	4,846	4,846	4,846	3,402
	ADMINISTRATIVE EXPENSE					
920SOO	Insurance (Property & Casualty)	6,144	6,653	6,451	6,653	7,403
921SOO	Workshops & Training	468	5,000	113	500	1,500
914SOO	Consulting & Engineering Services	3,177	32,750	1,529	20,225	7,500
917SOO	IT Services	212	1,500	370	800	846
912SOO	Auditing Services	2,900	2,900	0	2,900	2,900
911SOO	Legal Services	0	5,000	49	500	3,000
919SOO	Wellness Program	1,128	1,750	721	1,400	1,650
	OFFICE EXPENSE					
913SOO	Office - misc	2,027	5,000	820	2,000	2,500
915SOO	Dues & Memberships	353	400	97	250	400
916SOO	Filing Fees/Recording Costs	13	100	63	100	100
941SOO	Office Supplies	393	2,000	503	1,250	2,000
942SOO	Utilities	40,340	42,000	20,752	42,000	45,000
943SOO	Telephone	1,278	1,450	679	1,350	1,600
930SOO	Computer	2,822	2,500	1,859	2,980	317
947SOO	Records Management	89	150	48	100	150
948SOO	Office Equipment - Leases	500	500	168	500	500
949SOO	Office Equipment - Maint & Repairs	200	250	200	200	250
951SOO	Postage - sewer	1,228	1,500	640	2,000	2,000
952SOO	GIS Mapping - sewer	4,119	8,000	3,063	8,000	4,000
	OPERATING EXPENSE					
931SOO	Maintenance & Repairs	91,764	22,000	15,449	28,000	32,500
932SOO	Supplies & Materials	3,581	5,000	2,289	11,500	10,000
933SOO	Tools	601	1,500	0	500	1,000
918SOO	Testing & Permits	3,750	4,400	1,498	4,400	4,400
928SOO	Other - sewer	157	550	175	250	550
934SOO	Safety Equipment	632	1,600	331	500	1,600
989SOO	Plant Improvements					
987SOO	Weed Control	0	500	0	0	500
	VEHICLE EXPENSE					
960SOO	Gas & Oil	3,119	4,000	2,089	3,250	4,000
961SOO	Vehicle & Equipment Maint & Repairs	2,294	6,500	1,011	2,000	6,000

SEWER ENTERPRISE FUND		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
			BUDGET			BUDGET
	DEBT SERVICE					
991SOO	Equipment Leases - CAT Equipment	6,342	4,729	4,729	4,729	
996SOO	Debt Service - DOLA	15,915	15,915	0	15,915	15,915
	CAPITAL OUTLAY					
971SOO	Office Equipment Purchase	553	500	0	0	500
972SOO	Equipment Purchase		38,333	5,255	5,255	44,250
978SOO	Bio-Solid Removal					
	TOTAL SEWER FUND EXPENDITURES	343,223	379,996	156,870	306,841	343,661
	TRANSFER CAPITAL PROJECT - Line Extension RAMP Proj	4,293				
	TOTAL TRANS. TO CAPITAL PROJECTS	4,293				
	Retirement & Severance Payout		8,000	0	0	8,000
	Emergency Reserves		20,000	0	0	20,000
	ENDING SEWER FUND BALANCE	783,440	668,338		852,039	872,228

RIDGWAY GENERAL IMPROVEMENT DISTRICT # 1						
	2017	2018	AS OF	ESTIMATED	2019	
	ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED	
		BUDGET			BUDGET	
BEGINNING FUND BALANCE	37,700	34,799		34,799	34,534	
REVENUES						
Operation & Maint. (Ballot #5A, 1996)						
Debt Increase (Ballot#5B, 1996)						
Interest	36	40	0	35	35	
TOTAL GID #1 REVENUES	36	40		35	35	
TOTAL AVAILABLE RESOURCES	37,736	34,839		34,834	34,569	
EXPENDITURES						
OPERATING EXPENSE						
Construction & Paving						
Administration/Engineering/Legal	54	4,500	0	300	4,500	
Maintenance						
CAPITAL OUTLAY						
Chipseal/Overlay Streets	2,883					
Highway Enhancement Projects # 3&4						
Culvert & Drainage Improvements		20,000	0	0	20,000	
TOTAL GID #1 EXPENDITURES	2,937	24,500		300	24,500	
ENDING FUND BALANCE	34,799	10,339		34,534	10,069	

CAPITAL PROJECTS FUND - Highway Enhancement Funds - Phase 5						
		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
			BUDGET			BUDGET
ACCOUNT#						
	REVENUES					
1500A	Grant from CDOT	294,744	64,500	0	75,550	
	Town Funding	28,699				
	TOTAL REVENUES	323,443	64,500	0	75,550	
	PROJECT EXPENDITURES					
CP1500	Design & Engineering & Constr Mngm	2,147				
CP1501	Construction	414,119		2,330	2,330	
	TOTAL EXPENDITURES	416,266	0	2,330	2,330	

CAPITAL PROJECTS FUND - RAMP Project Account						
		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2019	YR. END 2018	ADOPTED
			BUDGET			BUDGET
ACCOUNT#						
	REVENUES					
	Town Funding-Cap Imprv Tax contrib					
	Proceeds from Note Sale					
	TOTAL REVENUES	0	0	0	0	
	PROJECT EXPENDITURES					
CP1203	Transfer to CDOT	299,592				
	TOTAL EXPENDITURES	299,592	0	0	0	

CAPITAL PROJECTS FUND - RAMP Project Note Account						
		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
			BUDGET			BUDGET
ACCOUNT#						
	REVENUES					
4001GOO	Property Tax	53,420	0		0	19,547
	Transfer from restricted Cap Imprv Acc	65,605	116,553		116,553	99,134
	TOTAL REVENUES	119,025	116,553		116,553	118,681
	PROJECT EXPENDITURES					
591GOO	Note Principal & Interest Payment Am	119,025	116,553		116,553	118,681
	TOTAL EXPENDITURES	119,025	116,553		116,553	118,681

CAPITAL PROJECTS FUND - Utility Line Extensions - RAMP Project

		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
			BUDGET			BUDGET
ACCOUNT#						
	REVENUES					
1600A	DOLA Grant	18,057				
	Town Funding - Water Fund	23,300				
	Town Funding - Sewer Fund	4,293				
	TOTAL REVENUES	45,650				
	PROJECT EXPENDITURES					
CP1600	Water Line Extensions	20,153				
CP1601	Sewer Line Extensions					
	TOTAL EXPENDITURES	20,153				

CAPITAL PROJECTS FUND - RAMP Matching Improvements Project						
		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
			BUDGET			BUDGET
ACCOUNT#						
	REVENUES					
1200A	DOLA EIAF Grant	131,738				
	Town Funding (Parking Lot)	9,974				
	TOTAL REVENUES	141,712				
	PROJECT EXPENDITURES					
CP1201	Site Furnishings (DoLA Grant)	55,245				
CP1200	RawWaterLineRelocation (DoLA Grant)					
CP1202	Parking Lot Improvements	86,466				
	TOTAL EXPENDITURES	141,711				

CAPITAL PROJECTS FUND - Space to Create

		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
			BUDGET			BUDGET
ACCOUNT#						
	REVENUES					
1700A	Boettcher Foundation Grant					
1700B	Dept of Local Affairs - Planning Grant	25,000				
1700C	Dept of Local Affairs - Prop Acq Grant	125,000				
1700D	Boettcher Foundation - PreDev Grant	100,000	100,000	0	0	100,000
1700E	Dept of Local Affairs - PreDev Grant		325,000	0	0	325,000
1700F	CO CreativeIndus'ts - PreDev Grant	50,000				
1700G	Misc Grants - Pre Development		75,000	2,500	2,500	75,000
1700H	Property Taxes Received at Closing	3,685				
	Town Funding	127,962				
	TOTAL REVENUES	431,647	500,000	2,500	2,500	500,000
	PROJECT EXPENDITURES					
CP1700	Property Option					
CP1701	Affordable Housing Study					
CP1702	Arts Market Study	5,000				
CP1703	Property Acquisition	250,000				
CP1704	Legal, Survey, Closing Fees	2,962				
CP1705	Property Taxes 1/1-10/3/2017		3,685	3,575	3,575	
CP1706	Pre-Development Phase		650,000	150,000	150,000	500,000
	TOTAL EXPENDITURES	257,962	653,685	153,575	153,575	500,000

CAPITAL PROJECTS FUND - Green Street Park						
		2017	2018	AS OF	ESTIMATED	2019
		ACTUAL	ADOPTED	8/1/2018	YR. END 2018	ADOPTED
			BUDGET			BUDGET
ACCOUNT#						
REVENUES						
1800A	GOCO Grant		340,000	0	0	
1800B	Private Donations		35,220	0	0	
	Town Funding	651	10,000	0	0	
	TOTAL REVENUES		385,220	0	0	
PROJECT EXPENDITURES						
CP1800	Construction	651	353,430	0	0	
CP1801	Design		31,790	0	0	
	TOTAL EXPENDITURES	651	385,220	0	0	0

Resolution No. 18-13

**A RESOLUTION OF THE TOWN OF RIDGWAY, STATE OF COLORADO,
ADOPTING THE PROPERTY TAX LEVY FOR THE YEAR 2019
FOR CERTIFICATION TO THE OURAY COUNTY COMMISSIONERS**

WHEREAS, the Town Council of the Town of Ridgway, has adopted the annual budget in accordance with its Charter on December 12, 2018; and

WHEREAS, such budget provides for property tax revenues for general operating purposes of \$260,065; and

WHEREAS, as such budget provides for property tax revenues necessary for debt service payment for the 2016 streetscape bond/note of \$19,547; and

WHEREAS, the valuation for assessment for the Town of Ridgway as certified by the County Assessor is \$30,061,820.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO:

Section 1. That for the purpose of meeting general operating expenses of the Town of Ridgway during the 2019 budget year, a property tax mill levy of 8.651 mills is hereby adopted for certification to the Ouray County Commissioners.

Section 2. That for the purpose of payment of the debt service on the streetscape bond/note a property tax levy of 0.6502 mills is hereby adopted for certification to the Ouray County Commissioners.

Section 3. The Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Ouray County, Colorado, the adopted mill levies for the Town of Ridgway as hereinabove determined and set, to be levied by said Commissioners as taxes against real and personal property within the Town, in accordance with law.

APPROVED AND ADOPTED this 12th day of December, 2018.

John I. Clark
Mayor

ATTEST: _____
Pam Kraft, MMC
Town Clerk/Treasurer

AGENDA ITEM #9

RESOLUTION NO. 18-14

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF RIDGWAY ADOPTING THE 2019
CAPITAL IMPROVEMENTS PLAN**

WHEREAS, the Town Charter provides for the adoption of a Capital Improvements Plan each year pursuant to Article IX, Section 11; and

WHEREAS, the Town Council met numerous times over a series of four months to develop and refine the 2019 Capital Improvements Plan, including improvements planned over a 5-year and 10-year time frame; and

WHEREAS, the 2019 Capital Improvements Plan was considered with the preparation and adoption of the 2019 budget; and

WHEREAS, the Capital Improvements Plan includes significant capital projects planned or proposed for the next 5 years, and includes estimated costs and sources of revenue proposed to finance such improvements; and

WHEREAS, all meetings were noticed and open to the public for input and discussion; and

WHEREAS, the Town Council used this plan as a guide in drafting and adopting the 2019 annual budget.

**NOW, THEREFORE, THE TOWN OF RIDGWAY, BY AND THROUGH ITS TOWN COUNCIL
ADOPTS THE 2019 CAPITAL IMPROVEMENTS PLAN, ATTACHED HERETO.**

Adopted this 12th day of December 2018.

TOWN OF RIDGWAY, COLORADO

By: _____
JOHN CLARK, Mayor

ATTEST:

By: _____
PAM KRAFT, Town Clerk

Town of Ridgway FY 2019 Capital Outlay and 5-Year Capital Improvements Plan (2019 - 2023)
Final - December 5, 2018

						2019 Capital Outlays and Investments			
PROJECT DESCRIPTION: GENERAL FUND PARKS AND TRAILS	Total Estimated Cost (\$)	Budget Line Item	Lodging Tax Eligible	.6% CIP Funds (Yes/No)	Est. Year	Budgeted Town Cash (\$)	Grant Funds	Loan Funds	Funding Sources
GENERAL FUND									
PARKS, TRAILS and URBAN FOREST MANAGEMENT									
Picnic Table Replacement	\$ 15,000	775P00	No	Yes	2019	\$ 15,000	\$ -	\$ -	General Fund; FHC; CIP
Capital Assessment Recommendations - TBD									General Fund; FHC; CIP
Hartwell Park - Expand Restroom Facility	\$ 150,000								General Fund; FHC; CIP; GOCO; Donations
Dog Park	\$ 25,000								General Fund; FHC; CIP; GOCO; Donations
Athletic Fields - concession stand, seating, storage shed	\$ 60,000								General Fund; FHC; CIP; OC Soccier Assn
Dennis Weaver Memorial Park - Vault Restroom Facility	\$ 150,000								General Fund; FHC; CIP
Hartwell Park - Re-roof Pavilion	\$ 75,000								General Fund; FHC; CIP
Hartwell Park - Water bottle filling station(s)	\$ 10,000								General Fund; FHC; CIP; Donations
RiverWay Trail - Regional Partnership to build Unc River Trail Montrose to Ouray	\$ 60,000								GF; FHC; CIP; GOCO; City/County Ouray & Montrose
Master Plan: Rollans Park + DWMP + Town River Corridor	\$ 70,000								General Fund; FHC; CIP; DoLA; GOCO
Rollans Park - Restoration Project: In-Stream Improvements	\$ 400,000								General Fund; FHC; CIP; GOCO; DoLA
Athletic Fields - improve drainage on n/s irrigation ditch, on west side	\$ 15,000								General Fund; FHC; CIP; GOCO; SR HOA
PARKS CAPITAL OUTLAY and 5 YEAR CIP EXPENDITURES Combined:	\$ 1,030,000								
2019 PARKS CAPITAL EXPENDITURES:	\$ 15,000								
2019 PARKS Town Funds Budgeted:	\$ 15,000								
PARKS Outstanding identified priorities to budget within 5 years:	\$ 1,015,000								
2019 Grants:	\$ -								
2019 Loans	\$ -								

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

Final - December 5, 2018

[illegible]

Town of Ridgway FY 2019: 10-Year Capital Improvements Plan (2024 - 2028)

Final - December 5, 2018

Description of Project	Total Estimated Cost	Funding Source Options
GENERAL FUND		
PARKS		
Regional Athletic Park - Third Soccer Field (including drainage)	\$150,000	GOCO, Donations, OCSA
Regional Athletic Park - Groundwater Management	\$100,000	GOCO, Donations, OCSA, Solar Ranches
Regional Athletic Park - Storage Building, concession and bleachers	\$60,000	GOCO, Donations, OCSA
Rollans Park - Acquire Trail Easement (north to Unc River Trail)	\$300,000	GOCO, Donations, Trails Group, Private Property Owners
Regional Athletic Park - Tot Lot	\$25,000	GOCO, Donations, Stakeholders
Regional Athletic Park - Sand Volleyball Court	\$16,000	GOCO, Donations, Stakeholders
Regional Athletic Park - renovation of and new baseball field	\$150,000	GOCO, Donations, Stakeholders, School District
Implementation of River Corridor Plan (North / South Corridor)	\$500,000	GOCO, Donations, Stakeholders
Completion of Green Street Park Plan Improvements	\$2,000,000	GOCO, Donations, Stakeholders
Ouray County Recreation District Feasibility		Ouray County, City of Ouray
SIDEWALKS AND TRAILS		
Sidewalks throughout Town	\$1,500,000	Special District, CIP, Bond
Regional Cooperation on Connecting Uncompahgre RiverWay Trail	TBD	State & Local Government partners, GOCO
STREETS AND STORMWATER		
Chip Sealing/ Hard-surfacing Town Streets	\$1,750,000	CIP, Bond, Special District
Improve Park-n-Ride Lot at Fairgrounds; Improve drainage	\$10,000	CIP, San Miguel and Montrose local govt
Storm Drains (Hyde, Mary, Charles, SMPA)	\$150,000	CIP
Town-wide storm water drainage improvements	\$1,500,000	CWRPDA, CDPHE, DoLA
Transition to more efficient, architectural street lighting	\$195,000	CIP, Colorado Energy Office, SMPA
BUILDINGS		
Construct new Public Works Building	\$400,000	DoLA
SPECIAL PROJECTS and INITIATIVES		
State online court management system	\$7,500	General Fund
HEAVY EQUIPMENT AND VEHICLES		
Street sweeper (purchase)	\$230,000	General Fund
Backhoe replacement	\$100,000	General Fund
Motor Grader	\$125,000	General Fund
Public Works - 1 Ton Truck Replacement	\$35,000	General Fund
Public Works - 1/2 Ton Truck Replacement	\$30,000	General Fund
Vacuum Truck (split 3 funds); small unit at \$220,000 total	\$73,333	General Fund
TOTAL GENERAL FUND:	\$9,406,833	
WATER ENTERPRISE FUND		
Water Storage Tank Painting	\$150,000	Water Fund
Water Collection System - Pipe Ditch / Headgate Work	\$1,500,000	CWCB, CRD, DoLA, WF, CDPHE
Presedimentation Ponds Improvements and Piping	\$100,000	Water Fund
Pump replacement at water plant	\$20,000	Water Fund
Vacuum Truck (split 3 funds); small unit at \$220,000 total	\$73,333	Water Fund
Increase capacity by the Lake outfall - 400' of 12" line. (Longer term may need to increase pipe size in flatter sections of the ditch).	\$45,000	Water Fund, CWCB, CDPHE, DoLA, River District
Micro Hydro Feasibility and Construction	\$1,000,000	Water Fund, CWCB
Replace Air Vac Valves on Transmission Lines		Water Fund
Blower and Compressor Upgrades	\$40,000	Water Fund
TOTAL WATER FUND:	\$2,928,333	
WASTEWATER ENTERPRISE FUND		
Mechanical Wastewater Treatment Plant Upgrade	\$5,000,000	Sewer Fund; DoLA; CDPHE
Vacuum Truck (split 3 funds); small unit at \$220,000 total	\$73,333	Sewer Fund
TOTAL WASTEWATER FUND:	\$5,073,333	
TOTAL CAPITAL EXPENDITURES (All Funds):	\$17,408,500	
Total of Project \$ identified for use of 0.6% CIP Funds:	\$9,406,833	

AGENDA ITEM #10

2019 TOWN OF RIDGWAY STRATEGIC PLAN - Final December 2018

Vision:

Ridgway is a welcoming, community-minded rural town situated in a beautiful mountain valley. We support learning, creativity and culture. We share a deep connection to the outdoors. We are committed to being economically sustainable and ecologically responsible.

Mission:

The Town of Ridgway is dedicated to the well-being and sustainability of our community and the enhancement of our small town character by continuously providing efficient, quality services and exercising sound stewardship of our resources.

GOAL 1:

Growth and Development:

Manage growth and development in Ridgway, utilizing land use policies consistent with the Ouray County IGA and the comprehensive plan, within the urban growth boundaries, and in a manner that is sustainable to the community, its infrastructure, and consistent with its small town character.

1	Complete Master Plan process;
2	Prioritize and implement Master Plan recommendations, including recommendations, priorities and updates to the Land Use Code;
3	Update regulations for shared utility taps and shared water meters;
4	Upon completion of Master Plan, work with Board of County Commissioners on adoption of the Land Use Map, including updates to the Urban Growth Boundary, as an appendix to the 2002 Ouray County/Ridgway Land Use Intergovernmental Agreement;
5	Participate in 2020 Census efforts;
6	Update Building Codes.

GOAL 2:

Water Resources:

Continue to develop the Town's water resources in a manner that will sustain existing and future populations within the Ridgway community, addressing storage and collection, healthy treatment, distribution, promotion of conservation efforts and protection of the Town's water rights.

1	Oversee and manage water levels and revegetation of the new Lake Otonowanda municipal reservoir;
2	Coordinate with Ouray County and the City of Ouray and other Ouray County Water Rights holders on county-wide water supply and water rights evaluation;
3	Research and explore water conservation opportunities in follow up to the 2018 adoption of the Water Management and Conservation Plan and water rate increases;
4	Advance goals of the Town's Source Water Protection Plan including working with Ouray County on setbacks to the Town's water supplies in the unincorporated areas of Ouray County;
5	Water supply analysis;
6	Interconnection improvements to augment water supply when needed;
7	Review and update Adequate Water Supply Rules in RMC 7-6 and update Town Code;
8	Acquire and install backup generator for water treatment plant;
9	Investigate potential seepage and evaporation in all outdoor water storage facilities.

GOAL 3:

Transportation:

Pursue the incremental development and improvement of street and multi-modal transportation infrastructure, consistent with the comprehensive plan, with focus upon key linkages and Highway 62.

1	Outreach and enforcement of snow removal requirements and town policy;
2	Participate in regional transportation planning and implementation efforts including: Gunnison Valley Transportation Region, Ouray County Transit Advisory Council, and the San Miguel Transit Advisory Council with Regional Transit Authority initiative, as appropriate;
3	Develop and maintain the GIS Asset Management streets database;
4	Install curb and parking stops in the Hartwell Park south parking lot;
5	Appraisal of potential future South Railroad Street.

GOAL 4:

Community Enhancement and Economic Development:

Promote and nurture the Ridgway community by implementing downtown improvements, aesthetic enhancement, arts and cultural events, improvements to public facilities, parks and trails. Foster a diverse and vibrant business community that is locally sustainable and community oriented, inclusive of commercial uses, professional services, tourism, outdoor recreation, light industry, non-profit entities and innovative entrepreneurship.

1	Explore business licensing opportunities with the Ridgway Area Chamber of Commerce and Muni-Revs;
2	Work with Ridgway Community Garden on improvements in the Green Street Park;
3	Participate in Local and Regional Broadband Efforts, including completion of the Carrier Neutral Location, antennae and connecting local government and anchor institution buildings, and planning for future town-wide connectivity with Region 10 and Ouray County governments;
4	Plan, manage and employ successful Summer Concert Series and Love Your Valley Fest;
5	Plan, manage and employ Creative District MoonWalk and MoonTalk Events, First Fridays and Film Festival;
6	Partner with Regional Creative Districts and the Ridgway Area Chamber of Commerce to advance the Creative Corridors Initiative;
7	Partner with Colorado Creative Industries to further develop and grow the Ridgway Creative District, including consideration of feedback and recommendations from the Creative District Committee, and training and educational opportunities for the Creative District Committee;
8	Partner with the Department of Local Affairs on the Main Street Program and implement priority recommendations from the Main Street Downtown Assessment focused on economic restructuring, design, organization and promotions;
9	Identify and complete a priority Creative District project with Colorado Creative Industries matching grant;
10	Expand community outreach and information sharing efforts;
11	Landscape around Town Hall and planter boxes;
12	Main Street technical assistance project and mini grant focused on planning Heritage Park gateway improvements;
13	Adopt a Park program participation;
14	Apply to be a Graduate Main Street community with the Department of Local Affairs Main Street Program;
15	Purchase needed equipment: dump truck, tractor, large trailer, four-wheeler with blade, commercial mower;
16	Create multi-purpose courts in the Athletic Park by striping for pickleball on the tennis courts and placing a new bench;
17	Replace picnic tables town-wide in parks;
18	Improve trails in Cottonwood Park.

GOAL 5:

Environmental Responsibility:

Implement sound environmental stewardship through sustainable growth and development; employ wise use of resources; promote conservation, green building, alternative energy and protection of habitat and open spaces; pursue and protect good air quality and water quality.

1	Commence and complete town-wide stormwater management plan, including development of standards and specifications for new development;
2	Employ targeted priorities in the GIS tree inventory and update and maintain the GIS inventory database;
3	Make available educational materials on radon mitigation, water and energy conservation, including dissemination of information via the Town website and other electronic media; Provide radon education and radon mitigation training for local building community;
4	Design and employ solutions to improve and extend water to trees in Cottonwood Park;
5	Continue participation in the Sneffels Energy Board (SEB), including energy management and reporting in partnership with Ouray County and San Miguel County jurisdictions and implementation of the 2019 work plan;
6	Coordinate with Ouray County on implementation of pest management and weed management plan, including the use of biological, chemical, mechanical control methods;
7	Update Land Use Code to encourage water conservation and management in line with the Town's Water Conservation and Management efforts;
8	Dark Skies initiative.

GOAL 6:

Affordable Housing:

Provide affordable housing to residents utilizing effective and workable methodologies, with the assistance of the Ouray County Multi-Jurisdictional Housing Authority Advisory Committee and other regional entities; encourage and support conservation and energy-efficiency methodologies in new and existing structures.

1	Complete predevelopment work on the Space to Create workforce housing and economic development project;
2	Employ recommended action items from the 2018-2019 Master Plan Housing Element;
3	Work with the Ouray County Housing Advisory Committee and provide technical support to the Committee as needed, including additional discussions county-wide on the viability, future, purpose and role of the Advisory Committee;
4	Work with developers through the Planned Unit Development process to secure deed restricted workforce housing.

GOAL 7:

Organizational Development, Community Outreach and Citizen Participation:

Develop an efficient, responsive Town organization, focusing upon forging effective partnerships, providing friendly service, retaining high morale and preserving the public trust.

1	Expand efforts on identifying longer-term storage, vault organization, record retention and destruction for official records;
2	Develop and organize volunteer efforts, focused on procedural rules, expectations, purpose, etc. for Council appointed commissions, boards, committees and task forces;
3	Create HR Management system with Employers Council, including staff training, education, hiring and onboarding systems;
4	Succession planning for Town Hall positions;
5	Improve and organize online filing systems;
6	Organize and Update Administrative Policies;
7	Explore user friendly and low cost online utility payment systems to increase usage and reduce staff time on data entry;
8	Explore opportunities to maximize employee benefits and simplify employee assistance for navigating benefits programs;
9	Increase outreach on municipal elections with reminders, absentee ballot option, banners, etc.;
10	Update fee schedules;

GOAL 8:

Public Safety:

Provide effective law enforcement and emergency response preparedness.

1	Organize and facilitate one regional law enforcement training opportunity;
2	Complete training with the Ouray County Sheriff's Office and City of Ouray Police Department to improve skills and foster good relations across the jurisdictional departments;
3	Employ cross-training within the Marshal's Department;
4	Develop a community outreach, feedback, and education program, including outreach on leash laws and dog owner responsibilities, securing trash containers and being bear-aware, town-wide speed limits, etc.;
5	Update business contact information and work closely with local business;
6	Continue trainings and education on targeted law enforcement priorities, including ongoing sexual assault and domestic violence training;
7	Purchase battery for the radar trailer, cameras, tools and PBTs;
8	Monitor and improve traffic calming initiatives (town-wide speed limit of 15 mph, in-street signage, enforcement);
9	Explore opportunities with mental health support and outreach, including the Mental Health Toolkit from CML, including collaboration with the Ridgway School District;
10	Acquire and utilize a new integrated software system for the Marshal's Department;
11	Finalize and adopt Local Emergency Response Plan;
12	Develop policy for maintenance of trees in Town rights-of-way.

GOAL 9:

Utility Infrastructure:

Institute improvements to water distribution system and wastewater system, inclusive of facility upgrades; implement municipal storm water plan; ensure sustainable enterprises.

1	Further develop and manage the water and sewer utility systems GIS database;
3	Perform state-mandated requirements for cross-connection outreach, reporting and tracking;
4	Develop and roll-out Grease Trap Regulations;
5	Clean out presedimentation ponds and explore algal growth remedies in storage reservoirs;
6	Update Town Standards and Specifications for development, including new stormwater standards and specifications;
7	Complete storm water management plan, including standards and specifications for new development;
8	Address increasingly limited access to Ridgway Ditch & development along the Ditch, including building and septic setbacks, access to the Ditch, and general land use opportunities with Ouray County to protect the Ridgway Ditch;
9	Work with Ouray County to monitor development that could impact water transmission lines;
10	Flow Measurement improvements at Happy Hollow and County Road 5;
11	Replace hydrants and valves as needed on water distribution system;
12	Install new meters, test water meter accuracy and investigate unaccounted for water;
13	Replace cabinets at water treatment plant;
14	Backup compressor pump at water plant;
15	Replace modem at wastewater plant;
16	TV and repair wastewater main lines;
17	Memorialize standard operating procedures for all plant operations.

AGENDA ITEM #11

SHARED AGENCY LICENSE AGREEMENT

This Shared Agency License Agreement (the "Agreement"), together with the Spillman Purchase and License Agreement (the "License Agreement"), constitutes one integrated agreement and is the complete and exclusive statement of Spillman's obligations and responsibilities with regard to licensing software. All capitalized terms used and not otherwise defined therein shall have the definitions given to such terms in the License Agreement.

Definitions:

Shared Agency. A "Shared Agency" is an agency that has purchased the right and license to use the same copy of the Spillman Software currently licensed by another agency (Host Agency).

Host Agency. "Host Agency" is a current Spillman licensee, as set forth below, that is authorized by Spillman and has agreed to "share" the use of the Spillman Software with the Shared Agency.

Section 1: License.

- 1.1 Spillman grants to Shared Agency a non-exclusive, non-transferable license to use the same copy of the Software and related materials, which are presently licensed to the Host Agency, subject to the terms and conditions set forth in the License Agreement, as well as the terms and conditions specified herein. Shared Agency agrees to comply with all such terms and conditions.
- 1.2 This Agreement will terminate automatically if and when the License Agreement terminates for any reason. Spillman or the Host Agency may terminate this Agreement and license at any time if Shared Agency breaches the license terms. The Host Agency may terminate this Agreement at any time upon ninety (90) days prior written notice to Spillman and Shared Agency, unless otherwise agreed in writing by the Host Agency.
- 1.3 Shared Agency may not assign or transfer this Agreement to any other entity or agency, including by operation of law, without the prior written consent of the Host Agency and Spillman, which shall not be unreasonably withheld.

Section 2: Scope of Rights.

- 2.1 Shared Agency understands that, unless otherwise agreed in writing by the parties, all assistance and support for the Software may be obtained only through the Host Agency. This Agreement does not entitle Shared Agency to any Spillman services beyond the license to use the Software.
- 2.2 The warranty term for the Software is limited to the remaining warranty term granted under the Host Agency's License Agreement.

Accepted and Approved:

Shared Agency: _____

By: _____

Print Name: _____

Title: _____

Date: _____

Spillman Technologies, Inc.

By: _____

Print Name: Joe Lunt

Title: Vice President

Date: _____

Host Agency: Montrose Police Department

By: _____

Print Name: _____

Title: _____

Date: _____

Purchased Products and Services

Ouray Police Department, Ouray County SO, Ridgway Marshall's Office

Price Estimate Date: November 21, 2018

Estimate Number: QUO-07814-M8L2Z8

Expiration Date: January 31, 2018

Prepared By: Troy Archer

Spillman Advantages

- Spillman's site license eliminates the frustrations of limited licensing and allows for agency growth by providing access to all desktop modules without individual license fees.
- Each Spillman system includes first-year maintenance, a comprehensive warranty, unlimited standard business hour support, and free enhancements.
- Professional services include onsite administration training and setup assistance as well as thorough end user training (all onsite services include travel and per diem).

Montrose County will do admin setup

Two weeks of onsite training

One week of Go-Live assistance

Price

Software and Services: 160,174

Purchased Products and Services

Ouray Police Department, Ouray County SO, Ridgway Marshall's Office

Price Estimate Date: November 21, 2018

Estimate Number: QUO-07814-M8L2Z8

Expiration Date: January 31, 2018

Prepared By: Troy Archer

Integrated Hub		
Integrated Hub - Names, Vehicles, Property, Wanted Persons, Message Center		

Records Management		
Evidence Management		
Law Records		
Traffic		

Mobile		
Mobile Arrest Form		
Driver License Scanning		
Mobile AVL and Mapping		
Mobile Incident Offense National Form		
Mobile Records		
Mobile State & National Queries		
Mobile Voiceless Dispatch		

Imaging		
Imaging		

State Specific Products		
IBR - CO Specific		
CO State Link		

Purchased Products and Services

Ouray Police Department, Ouray County SO, Ridgway Marshall's Office

Price Estimate Date: November 21, 2018

Estimate Number: QUO-07814-M8L2Z8

Expiration Date: January 31, 2018

Prepared By: Troy Archer

Subscription Software		
Learning Management System - 1 Year		

Hardware/3rd Party Products		
Drivers License Scanning Hardware		
Garmin GPS18X		

Payment Terms		
Equal Payments Over Three Years Made By Each Agency		
No Penalty for Early Payment		

2nd-year Maintenance	Price
<ul style="list-style-type: none"> 2nd-year maintenance charges will begin 12 months from the go-live date. Future maintenance is estimated for your planning purposes and is not included in this purchase. 	
2nd-year Maintenance Total Equally Split Between Ridgway, Ouray PD, and Ouray County Sheriff's Office:	\$12,623

Host Agency:

Montrose Police Department

Shared Agencies:

Ridgway Marshall's Office

Ouray Police Department

Ouray County Sheriff's Department

APPROPRIATION REQUIRED

This Agreement shall NOT be construed to constitute a debt of the Town beyond any current fiscal year and shall be subject to the availability of an annual appropriation therefore by the Town of Ridgway.

Purchased Products and Services

Ouray Police Department, Ouray County SO, Ridgway Marshall's Office

Price Estimate Date: November 21, 2018

Estimate Number: QUO-07814-M8L2Z8

Expiration Date: January 31, 2018

Prepared By: Troy Archer

This Purchase Agreement ("Agreement") is made and entered into by and between the Customer and Spillman Technologies, Inc. ("Spillman"), 4625 Lake Park Blvd, Salt Lake City, UT 84120.

I have read this agreement in its entirety and hereby approve and accept the terms and conditions of this Agreement as contained herein.

Ouray Police Department

Customer Name

Authorized Signature

Date

Print Name and Title

Ouray Sheriff's Office

Customer Name

Authorized Signature

Date

Print Name and Title

Town of Ridgway

Customer Name

Authorized Signature

Date

Print Name and Title

AGENDA ITEM #12

First Amendment to FIBER-OPTIC INDEFEASIBLE RIGHT OF USE AGREEMENT

THIS First Amendment to FIBER-OPTIC INDEFEASIBLE RIGHT OF USE AGREEMENT (this "*Amendment*") is made and entered into this ____ day of _____, 2018 (the "*Commencement Date*"), by and between Clearnetworx, LLC, a Colorado limited liability company, having a principal address of 343 N. 3rd Street, Montrose, Colorado (hereinafter referred to as "*Company*") and the TOWN OF RIDGWAY, a Colorado home rule municipality, having a principal address of 201 N. Railroad Street, P.O. Box 10, Ridgway, Colorado 81432, (hereinafter referred to as "*Town*"); the foregoing entities may sometimes be referred to generically and individually as a "*Party*" or collectively as the "*Parties*".

RECITALS

WHEREAS, Company and the Town entered into a Fiber-Optic Indefeasible Right of Use (IRU) Agreement ("*Original Agreement*") dated March 19th, 2018, wherein the Company agreed to provide one-half (1/2) of the space inside all fiber-optic conduit owned by Company within the Town limits existing as of the Commencement Date, and the Town agreed to transfer ownership of the Town's fiber optic conduit existing as of the Commencement Date in exchange for the one-half ownership of the space inside the specified conduit, with the shared conduit explicitly shown on Exhibit A of that Agreement; and

WHEREAS, Company and the Town subsequently worked together on the installation of additional conduit and have verbally agreed to incorporate the newly installed conduit into the Original Agreement; and

WHEREAS, the Company agrees to provide to the Town one-half (1/2) of the space inside the newly installed fiber-optic conduit owned by Company as shown on Exhibit A-1 attached to this Amendment; and

WHEREAS, the map depicted on Exhibit A-1 explicitly describes the additional fiber-optic conduit to be incorporated into the Original Agreement; and

WHEREAS, Company has presented actual costs of the newly installed fiber-optic conduit of \$48,481.99 for the installation of approximately 6,000 lineal feet of conduit as shown on Exhibit A-1; and

WHEREAS, the Town shall submit a payment of \$24,241.00 to Company in exchange for one-half of the space inside the newly installed fiber-optic conduit; and

WHEREAS, the Parties wish amend the Original Agreement to incorporate the additional conduit as shown in Exhibit A-1 attached to this Amendment upon the terms and conditions contained herein.

AGREEMENT

NOW, THEREFORE, in consideration of the promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Additional Conduit Space. Effective as of the Commencement Date, one-half of the space inside the fiber-optic conduit depicted on Exhibit A-1 attached hereto and incorporated herein by reference shall be added to the definition of Town IRU Fiber-Optic Conduit Space in the Original Agreement.
2. Consideration. Within three (3) days of the Commencement Date, Town shall pay to Company an amount equal to Twenty-four Thousand Two Hundred Forty-one and 00/Dollars (\$24,241.00).
3. Original Agreement. Except as modified by this Amendment, all other terms, provisions and conditions of the Original Agreement shall remain in full force and effect as if restated herein verbatim.

THIS AMENDMENT is hereby approved and agreed to and made effective as of the Commencement Date.

TOWN OF RIDGWAY

COMPANY

By: _____

By: _____

Name: John Clark
Title: Mayor

Name: Doug Seacat
Title: Member

ACKNOWLEDGEMENT

STATE OF COLORADO)
)
COUNTY OF _____) ss:

The foregoing instrument was acknowledged before me on _____, 2018,
by John Clark, as Mayor of Town of Ridgway.

(Notarial Seal)

Notary Public

STATE OF COLORADO)
)
COUNTY OF _____) ss:

The foregoing instrument was acknowledged before me on _____, 2018,
by Doug Seacat, as Member of Clearnetworkx, LLC.

(Notarial Seal)

Notary Public

EXHIBIT A: IRU Fiber-Optic Map, Amendment 1

Exhibit A-1: Phase 2 Conduit Share



Blue = 50% shared conduit
Orange = Clearnetworkx service line conduit

AGENDA ITEM #13

AGENDA ITEM #14

Summary Table of Fees for Town Council: Draft December 5, 2018

RMC Chapters: 6, 7, 8, 10, 11 and 14 and Resolutions: 06-05, 07-07, 08-03, 08-04, 09-03, 12-06, 12-08, 14-05.

Code/Reso. Reference	Current Cost	Recommended Cost	Est. min. - max. staff hours	Notes
Chapter 3-2: Sales Tax				
RMC 3-2-3: Sales Tax License (new)	\$25.00	\$30.00	1	
RMC 3-2-3: Sales Tax License (renewal)	\$20.00	\$25.00	1	
RMC 3-2-18: Recovery of taxes, penalty and interest fee	\$15.00 or 10% + ½% per month	\$50.00 or 15% + ½% per month	1 – 2	RMC 3-2-18: not to exceed 18% currently
RMC 3-2-23: Penalty and Remedies	\$25 per day	\$50 per day		For selling without a license
Chapter 3-3: Lodging Tax				
RMC 3-3-4: Enforcement	\$10 or 10% of tax due	\$50 or 15% of tax due		

Code/Reso. Reference	Current Cost	Recommended Cost	Est. min. - max. staff hours	Notes
Chapter 6: Building				
6-1-3(A)(5) Site permits	\$50	\$75	2	
6-1-3(A)(8) Building permits	Varies – based on value	same	15	
6-1-3(A)(8) Plan Review	65% of building permit fee	same		
6-1-3(A)(10) work commencing before permit	\$100	\$150	n/a	
6-1-3(A) Re-inspection	Not specified	\$50	1+	
6-1-8 Code Violations	\$300	same	3-6+	Hours become significant with non-compliance
6-1-10 Stove Permit	\$50	same	1.25	
6-2 Flood plain development permit	Not specified	\$250	4 – 10	This would be a new fee.
6-2 Floodplain variance	\$25 in 6-2-5 \$100 in 7-3-20	\$150	6-8	Match the variance cost of RMC 7-3-20; (need to fix consistency with 7-3-20, say it is \$100)
6-3-2 Factory built housing building permit	\$100	\$200	4 – 6	
6-5-4 Lighting appeal and variance	\$50	\$150	2-4	Make same as appeal rate for RMC 6-2, 6-5, 7-3-20, etc.
6-1 Expired permits	Not specified	\$150	2-6	This would be a new fee. Building inspector can grant extensions for 180 days; Council approval needed for expired permit
6-6-5 Deviation to Single-Family Home design guidelines	\$100	\$175	5 – 6	Fee is per RMC 7-3-20
Wastewater questionnaire	\$0	\$50	1 – 4	This would be a new fee.
Engineering, Legal outside consultant review	Not specified	Charge-back rates apply		

Code/Reso. Reference	Current Cost	Recommended Cost	Est. min. - max. staff hours	Notes
Chapter 7: Planning and Zoning				
7-3-9.4 and 9.5 Industrial use mitigation report	Not specified	\$50	1 – 4	This would be a new fee.
7-3-12 Master sign plan	\$100	\$150	3 – 6	Currently classified as “other reviews pursuant to 7-3-18” in RMC 7-3-20
7-3-12 Signs	\$25/\$75	\$35/\$75	1.5 – 3	Standard sign fee and fee for signs over rights-of-way
7-3-20 Temporary use	\$100	\$150	5 – 6.5	
7-3-20 Conditional use	\$100	\$250	6 – 11	
7-3-20 Change in non-conforming use	\$100	\$150	4 – 6	
7-3-20 Variance and appeals per 7-3-16	\$150	\$250	6 – 8	
7-3-20 Rezoning	\$200	\$250	6 – 8	
7-3-20 Other 7-3-18 reviews	\$100	\$250	4 - 10	
7-3-20 Variance to floodplain regs (also listed in 6-2)	\$100	\$150	4-8 hours	Fees need to match other code provisions and increase.
7-3-20 Zoning/land use compliance letters	\$0	\$50	2 – 4	Many other communities charge for these, we do not as of today. Have done about 4 in a year.
7-4-3 Fee for early sell before subdivision	\$100	\$300	n/a	Proposed to match the general penalty fee in RMC 6-1-8
7-4-12(A) Sketch plan review	\$200 + \$10 per lot/unit	\$300 + \$10 per lot/unit	15	
7-4-12(B) Preliminary plat	\$400 + \$20 per lot/unit	\$1,500 + \$25 per lot/unit	100	May consider additional charges for additional reviews/submittals to incentivize complete submittals
7-4-12(C) Resubmittal of Preliminary Plat	\$400 + \$20 per lot/unit	\$750 + \$25 per lot/unit	20 – 50	
7-4-12(C) Final Plat	\$300	\$600	10 - 20	
7-4-12 Minor subdivision	\$200	\$450 + \$25 per lot	15 – 20	
7-4-12 Lot split	\$100 + \$20 per lot/unit	\$450	8 – 16	
7-4-12 Replat	\$100 + \$20 per lot/unit	\$150 + \$25 per lot/unit	6 – 10	
7-4-12 Plat amendments	\$100	\$250	6 – 8	
7-5-3 Statutory vested property rights	\$50	\$1,500	~40	
Engineering, Legal outside consultant review	Charge-back rates apply	Charge-back rates apply		RMC 7-3-20 and 7-4-12; Need to add into RMC 7-5

Code/Reso. Reference	Current Cost	Recommended Cost	Est. min. - max. staff hours	Notes
Chapter 8-4: Marijuana (Fees include estimated staff and attorney's costs to establish and apply regulations)				
Medical Marijuana Application Fees (Resolution 12-06 from May 2012)				
Medical MJ Business Application	\$750	\$2,000		
Medical Marijuana Infused Products Manufacturer Application	\$750	\$1,500		
Optional Premises Cultivation Location Application	\$750	\$1,500		
Medical Marijuana Testing Facility Application	N/A	\$1,500		
Transfer of Ownership (note: this requires issuance of a new license)	\$1,500	\$2,000		
Medical Marijuana Center License Fees (Resolution 12-06 from May 2012)				
Medical Marijuana Center License	\$2,500	\$3,000		
Medical Marijuana Infused Products Manufacturer License	\$2,500	\$1,500		
Optional Premises Cultivation Location License	\$2,500	\$1,500		
Medical Marijuana Testing Facility License	N/A	\$1,500		
Medical Marijuana Center Renewal Fees (Resolution 12-06 from May 2012)				
Medical Marijuana Center	\$250	\$3,000		
Medical Marijuana Infused Products Manufacturer License	\$250	\$1,500		
Optional Premises Cultivation Location License	\$250	\$1,500		
Medical Marijuana Testing Facility License	N/A	\$1,500		
Retail Marijuana Application Fees (set out in RMC 8-4)				
Retail Marijuana Business Application	\$200	\$2,500		
Retail Marijuana Infused Products Manufacturer Application	N/A	\$2,500		
Optional Premises Cultivation Location Application	N/A	\$2,500		
Retail Marijuana Testing Facility Application	N/A	\$2,500		
Transfer of Ownership	N/A			
Retail Marijuana Store License Fees				
Retail Marijuana Store License	N/A	\$3,000		
Retail Marijuana Infused Products Manufacturer License	N/A	\$3,000		
Retail Optional Premises Cultivation Location License	N/A	\$3,000		
Retail Marijuana Testing Facility License	N/A	\$3,000		
Retail Marijuana Store Renewal Fees (set out in RMC 8-4)				
Retail Marijuana Store	\$200	\$5,000		

Code/Reso. Reference	Current Cost	Recommended Cost	Est. min. - max. staff hours	Notes
Retail Marijuana Infused Products Manufacturer	\$200	\$5,000		
Retail Optional Premises Cultivation Location	\$200	\$5,000		
Retail Marijuana Testing Facility	N/A	\$5,000		
Miscellaneous Fees for All Marijuana License Types (per license)				
Change of Corporation or LLC Structure	N/A	\$100/per person		
Change of Trade Name	N/A	\$50.00		
Change of Location	N/A	\$750.00		
Modification of Licensed Premises	N/A	\$500.00		
Off Premises Storage Permit	N/A	\$1500.00		
Conversion MMJ to RMJ (est. by State)	N/A	\$250.00		
Late renewal fee	N/A	\$750.00		Note: Some cities have an "Operating Fee" charge on all licenses (from \$1500 to \$3000)

Code/Reso. Reference	Current Cost	Recommended Cost	Est. min. - max. staff hours	Notes
Chapter 10: Litter and Junk, Miscellaneous Offenses, Liquor Laws				
10-1: Litter and Junk	\$25.00	\$50.00		
10-2: Nuisances	\$25.00	\$50.00		
10-3-7: Destruction of Property	\$25.00	\$50.00		
10-3-8: Unlawful Entry	\$25.00	\$50.00		
10-3-9: Trespass	\$25.00	\$100.00		
10-3-10: Discharge of Guns	\$25.00	\$100.00		
10-3-11: Interference with an Officer	\$25.00	\$50.00		
10-3-12: Resisting Arrest	\$25.00	\$100.00		
10-3-13: Indecent Conduct	\$25.00	\$50.00		
10-3-14: Disorderly Conduct	\$25.00	\$50.00		
10-3-15: Sleeping In Unlawful Places	\$25.00	\$50.00		
10-3-16: Fireworks	\$25.00	\$50.00		
10-3-17: Explosives	\$25.00			
10-3-18: Impersonating an Officer	\$25.00	\$50.00		
10-3-19: Petty Theft	\$25.00	\$50.00		
10-3-20: Posting of Handbills	\$25.00	\$50.00		
10-3-21: Window Peeping	\$25.00	\$50.00		
10-3-22: False Alarms	\$25.00	\$50.00		
10-3-23: False Identification	\$25.00	\$50.00		
10-3-24: Unreasonable Noise	\$25.00	\$50.00		
10-4: Liquor Laws	Not specified	\$75.00		

Code/Reso. Reference	Current Cost	Recommended Cost	Est. min. - max. staff hours	Notes
Chapter 11: Animals				
11-1-3: Rabies Control	Not Specified	\$50.00		
11-1-4: Animal Attacks	Not Specified	\$150.00		
11-1-6: Running at Large	Not Specified	\$50.00		
11-1-7: Keeping of Poultry	Not Specified	\$50.00		
11-1-8: Releasing Restrained Animals	Not Specified	\$50.00		
11-1-9: Vicious Animals	Not Specified	\$150.00		
11-1-10: Cruelty to Animals	Not Specified	\$50.00		
11-1-11: Nuisance	Not Specified	\$50.00		
11-1-12: Female Animals in Heat	Not Specified	\$50.00		
11-1-13: Farm Livestock	Not Specified	\$50.00		

Code/Reso. Reference	Current Cost	Recommended Cost	Est. min. - max. staff hours	Notes
Chapter 14-3: Council Approved Private Use of Public Property (Resolution 14-05 from June 2014)				
Permit Application	\$50.00	Same		
Events with more than 100 people	\$50.00	Same		
Parks Dept Staff	\$25.00/hour	Same		
Electricity Use	\$15.00/day	Same		
Damage Deposit	\$50.00: 100 people; \$100: 101-500 people; \$200: >500 people	Same		
Hartwell Stage Fee	\$50.00	Same		
Stage Prep and Breakdown	\$250.00	Same		
Stage Damage Deposit	\$500.00	Same		
Stage Electricity	\$15.00/day	Same		
Law Enforcement	\$30/officer/hour	Same		
Admin Staff Fee	Salary + benefits	Same		
Community Center Projector Deposit	\$100.00	Same		
Community Center Use	Varies based on use	Same		

Code/Reso. Reference	Current Cost	Recommended Cost	Est. min. - max. staff hours	Notes
Chapter 14-5: Public Property (Resolution 07-07 from May 2007, repealed Reso 00-13)				
14-5-7 Encroachment permit fee	\$50 (minor) \$200 (major)	\$100 - \$250	3 – 5	Reso 00-13 (Dec 2000): \$20.00 application fee and \$20 basic inspection fee.
Encroachment bond	\$1 per SF non-road; \$3 gravel; \$6 hard surface.	\$2 per SF non-road; \$5 gravel; \$10 hard surface.	1+ hour; fees based on cost of repair	Reso 07-07 (May 2007): Increase bond based on cost to do repairs if needed. Reso 00-13 (Dec 2000): Bond \$1/\$3/\$6
Rental Fees (amended Reso 07-07 with Reso 12-08 in June 2012):	\$.50/lineal foot per year; no charge for telecomm, CATV or Town.	\$5.00 per lineal foot; no charge for telecomm, CATV or Town.		Reso 07-07 (June 2012): use of ROW under 15-5-7 is \$0 for telephone, telecomm, or as charged in franchise/CATV agreements; \$0 existing irrigation ditches and pipelines; \$0 for Town driveways and utilities. Reso 07-07 (May 2007): Fair market rental due annually in advance for other encroachments, structures or facilities. Reso 00-13 (Dec 2000): \$.085 linear fee per year Jan 1 – Dec 31, fees due annually on Jan 15 th .
Engineering, Legal outside consultant review	Reimburse Town all other fees incurred.	Same		Reso 00-13 (Dec 2000): Permittee reimburse all costs incurred by the Town in excess of fees put forth in the resolution.

Code/Reso. Reference	Current Cost	Recommended Cost	Est. min. - max. staff hours	Notes
Chapter 14-6: CATV Use of Town Rights-of-Way				
14-6-5(B)(1) CATV Security bond	\$20,000	Same		
14-6-6(A)(1) CATV Renewal fee	\$200	Same		
14-6-4(A)(1) CATV Permit	\$2,000	Same		Not to exceed number, includes attorney's fees

Code/Reso. Reference	Current Cost	Recommended Cost	Est. min. - max. staff hours	Notes
Resolution 06-05: Marshals Department Fees				
Fingerprint card	\$10.00	\$15.00	.5	
VIN Inspection	\$10.00	\$15.00	.5	
Resolution 09-03: Marshals Department - Traffic Violation Municipal Court Fine Schedule				
Adopted December 2009 – no changes recommended at this time.				

Code/Reso. Reference	Current Cost	Recommended Cost	Est. min. - max. staff hours	Notes
Resolution 08-03: Clerk's Fees (March 2008)				
TC Agenda Subscription	\$10.00	N/A: online		Annual renewal
TC Minutes Subscription	\$18.00	N/A: online		Annual renewal
TC Complete Agenda Packet	\$5.00	N/A: online		Per meeting
PC Agenda Subscription	\$8.00	N/A: online		Annual renewal
PC Minutes Subscription	\$18.00	N/A: online		Annual renewal
PC Complete Agenda Packet	\$5.00	N/A: online		Per meeting
Computer disk reproduction	\$15.00/hr	\$30/hr	Varies	Plus cost of disks/USB/other
Certification of Official Documents	\$1.00/ea	\$5.00/ea	1	
Notary Public	\$2.00/ea	\$3.00/ea	.10	
Research requested by general public	Actual cost of time incurred	\$30/hr	Varies	
Copy/print/scan of public document	\$.15 letter \$.20 legal	\$.50/page	Varies	
Non-sufficient funds charge for returned items	\$20.00	\$35.00	1+	
Open Records Request	Per State Statute	See "Notes".	1 – 100 or more	First hour to collect and review documents and records shall be no charge (based on State Statute). Time after the first hour shall be charged at \$8.75 per quarter hour (\$35 per hour). If the estimated charges exceed \$50 the Town will require a deposit of 50% prior to undertaking the request. Attorney, Engineering and other contracted fees to be at charge-back rate.

Code/Reso. Reference	Current Cost	Recommended Cost	Est. min. - max. staff hours	Notes
Resolution 17-02: Short Term Rentals (May 2017) - fees include cost to establish regulations				
License Fee	\$400	Same		
License Renewal	\$400	Same		
License Fee (owner occupied room rental only)	\$300	Same		
License Renewal (owner occupied room rental only)	\$300	Same		

Code/Reso. Reference	Current Cost	Recommended Cost	Est. min. - max. staff hours	Notes
Annexation (policy document only)				
Annexation Request	Per State Statutes	\$400	10-25	Charge back rates apply.
Annexation Petition filing fee	Per State Statutes	\$1500	40 - 100	Charge back rates apply.
Engineering, Legal outside consultant review	Not specified	Charge-back rates apply.		Applies from initial contact to final recording of annexation map. Petitioner to sign Town's standard acknowledgement of fees form.

AGENDA ITEM #15

AGENDA ITEM #16

AGENDA ITEM: Manager's Report