

Ridgway Town Council  
Regular Meeting Agenda  
Wednesday, November 14, 2018  
201 N. Railroad Street, Ridgway, Colorado

**5:30 p.m.**

**ROLL CALL** Councilors Robb Austin, Tom Heffernan, Ellen Hunter, Ninah Hunter, Tim Malone, Mayor Pro Tem Eric Johnson and Mayor John Clark

**EXECUTIVE SESSION**

The Council will enter into a closed session pursuant to Colorado Revised Statutes 24-6-402(b) and (e) for conference with the Town Attorney for the purpose of receiving legal advice regarding Council actions, and to discuss matters subject to negotiations regarding public property, water rights and water supply. The Council may reconvene into executive session at the end of the regular meeting.

**6:00 p.m.**

**ADDITIONS & DELETIONS TO THE AGENDA**

**ADOPTION OF CONSENT CALENDAR** All matters listed under the consent calendar are considered to be routine by the Town Council and enacted by one motion. The Council has received and considered reports and recommendations prior to assigning consent calendar designations. Copies of the reports are on file in the Town Clerk's Office and are available to the public. There will be no separate discussion on these items. If discussion is requested, that item will be removed from the consent calendar and considered separately.

1. Minutes of the Budget Workshop on September 19, 2018.
2. Minutes of the Regular Meeting of October 10, 2018.
3. Minutes from the Special Meeting of October 10, 2018.
4. Minutes of the Workshop Meeting on October 17, 2018.
5. Minutes of the Workshop Meeting held October 24, 2018.
6. Minutes from the Special Meeting held October 24, 2018.
7. Register of Demands for November 2018.
8. Renewal of restaurant liquor license for Land and Ocean Restaurant.
9. Renewal of tavern liquor license for Ouray County Fairgrounds.

**PUBLIC COMMENTS** Established time for the public to address the Council regarding any item not otherwise listed on the agenda. Comments will be limited to 5 minutes per person.

**PUBLIC REQUESTS AND PRESENTATIONS** Public comments will be limited to 5 minutes per person; discussion of each item may be limited to 20 minutes.

10. Presentation of the 2017 Fiscal Year Audit - Pete Blair, CPA with Blair and Associates
11. Presentation to the Town of winning entry from the annual Public Art Ridgway Colorado (PARC) Plein Air event - Rick Weaver.

12. Update on Master Plan Process and Discussion of Drafted Vision and Goals – Shay Coburn, Town Planner and Diedra Silbert, Community Initiatives Facilitator.
13. Request for funding in 2019 – Chris Hawkins, Ouray County Soccer Association.
14. Request for use of Hartwell Park and financial support of Ridgway Western Jubilee “Old West Fest”, scheduled for October 18-20, 2019 – Eve Becker-Doyle.

**PUBLIC HEARINGS** Public comments will be limited to 5 minutes per person; hearings may be limited to 20 minutes.

15. Adoption of Ordinance of the Town Council of the Town of Ridgway, Colorado Prohibiting the Use of Certain Plastic Bags and Encouraging Citizens to Curtail Their Use of Single Use Plastics - Town Attorney.
16. Application: Replat; Location: River Park Ridgway Business Park, Filing 1, Block 8 and Block 2; Address: TBD Cora Street; Zone: Light Industrial 1 (I-1); Applicant: Ridgway Light Industrial, LLC; Owner: Ridgway Light Industrial, LLC and Chad Baillie.
17. Application: Rezone; Location: River Park Ridgway Business Park, Filing 1, Block 8 and Block 2; Address: TBD Cora Street; Zone: Light Industrial 1 (I-1); Applicant: Ridgway Light Industrial, LLC; Owner: Ridgway Light Industrial, LLC and Chad Baillie.

**LAND USE** Public comments will be limited to 5 minutes per person; hearings may be limited to 20 minutes.

**POLICY MATTERS** Public comments will be limited to 5 minutes per person; overall discussion of each item may be limited to 20 minutes.

18. Grant application to Colorado Department of Local Affairs for funding water system interconnection to be expended in 2019 – Town Manager.
19. 30 day extension for Reciprocal License Agreement for Access to Railroad Street from Lot A, Park Subdivision - Town Attorney.
20. Amendment 2 to the Fiber-Optic Indefeasible Right of Use Agreement with Clearnetworkx for sharing fiber-optic conduit initially approved by the Council at the February 21, 2018 meeting - Town Manager.
21. Intergovernmental Agreement for Juvenile Diversion Services – Town Manager.
22. Agreement for Engineering Services in 2019 – Town Manager.
23. Request for letter of support for Ridgway Public Library expansion for use in numerous grant applications – Town Clerk on behalf of Stephanie Lyons, Ridgway Public Library Board President.
24. Discussion of prioritizing and funding Town Council Initiatives – Mayor Clark.
25. Snow Removal Policy – Town Manager.

## **MANAGERS UPDATE**

Planning Commission update.  
Holiday Party.

**STAFF REPORT** Written report is provided for informational purposes prior to the meeting updating Council on various matters that may or may not warrant discussion and action.

**COUNCIL COMMITTEE REPORTS** Informational verbal reports from Councilors pertaining to the following committees, commissions and organizations:

Council Appointed Committees, Commissions, Task Forces:

Ridgway Parks, Trails & Open Space Committee - Councilors Austin, N. Hunter and Mayor Pro Tem Johnson

Ridgway Planning Commission - Councilor E. Hunter and Mayor Clark

Ridgway Creative District Creative Advocacy Team - Councilor N. Hunter

Ridgway Scholarship Committee - Councilors Malone, Mayor Pro Tem Johnson and Mayor Clark

Council Board Appointments:

Ouray County Weed Board - Councilor E. Hunter; alternate - Town Engineer

Ouray County Joint Planning Board - Councilor E. Hunter, citizens Rod Fitzhugh & Tom McKenney; alternate-Mayor Pro Tem Johnson

Sneffels Energy Board - Mayor Clark and Town Manager; alternate - Mayor Pro Tem Johnson

Ouray County Multi-Jurisdictional Housing Advisory Committee - Councilor Heffernan; alternate - Town Manager

Region 10 Board - Mayor Clark

WestCO Dispatch Board - Town Marshal; alternate - Town Manager

Gunnison Valley Transportation Planning Region - Town Manager; alternate - Town Engineer

Ouray County Transit Committee - Community Initiatives Facilitator; alternate - Town Manager

Ouray County Water Users Association - Councilor E. Hunter

Council Participation and Liaisons:

Chamber of Commerce - Councilmember Malone

Communities That Care Coalition - Mayor Clark

Ouray County Fairgrounds - Councilor Hunter

## **ADJOURNMENT**

Deadline for agenda items for next regular meeting, Wednesday, December 5, 2018 at 4:00 p.m., Town Clerk's Office, 201 N. Railroad Street, Ridgway, Colorado.

# Consent Agenda



RIDGWAY TOWN COUNCIL  
MINUTES OF WORKSHOP MEETING  
SEPTEMBER 19, 2018

The Town Council convened for a budget retreat workshop meeting at 6:10 p.m. in the Ridgway Community Center at 201 N. Railroad Street, Ridgway, Colorado. In attendance were Councilors Austin, Heffernan, E. Hunter, Malone, Mayor Pro Tem Johnson and Mayor Clark. Councilor N. Hunter was absent.

Town Clerk's Notice of Workshop dated August 9, 2018.

2019 Strategic Plan; updated 2019 draft budget as of September; Capital Outlay and Five Year Capital Improvement Plan for 2019-2023.

Town Manager Jen Coates reviewed projected 2018 revenue and expenditures.

The Town Manager presented a preliminary draft of projected 2019 revenue and expenditures. Staff and Council discussed an increase in recurring costs for the Town and higher costs in contractual services. Manager Coates noted revenues also continue to increase.

Councilmember Austin left the meeting at 7:45 p.m.

Town Manager Coates reported 2019 goals and projects for Planning Commission, Parks Committee, Ridgway Creative District Creative Advocacy Team, and Main Street.

ADJOURNMENT

The meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Jess Nunn  
Deputy Treasurer

RIDGWAY TOWN COUNCIL  
MINUTES OF REGULAR MEETING  
OCTOBER 10, 2018

CALL TO ORDER

The Mayor Pro Tem called the meeting to order at 5:35 p.m. in the Community Center at 201 N. Railroad Street, Ridgway, Colorado. In attendance Councilors Austin, Heffernan, E. Hunter, N. Hunter, Malone and Mayor Clark. Mayor Pro Tem Johnson was absent.

EXECUTIVE SESSION

The Town Attorney requested to enter into a closed session pursuant to Colorado Revised Statutes 24-6-402(b) and (e) for conference with the Town Attorney for the purpose of receiving legal advice regarding Council actions, and to discuss matters subject to negotiations regarding public property, water rights and water supply.

ACTION:

It was moved by Councilor E. Hunter, seconded by Councilor N. Hunter and unanimously carried to enter into closed session.

The Council entered into executive session at 5:35 p.m. with the Town Attorney and Town Manager.

The Council reconvened to open session at 6:05 p.m.

CONSENT AGENDA

1. Minutes of the Regular Meeting of September 12, 2018.
2. Minutes of the Workshop Meeting held September 24, 2018.
3. Register of Demands for October 2018.
4. Request for water leak adjustment for 600 River Park Drive, Account No. 6920.1.
5. Appointment of Amanda Gabrielson and Diane Thompson to the Ridgway Creative District, Creative Advocacy Team.

ACTION:

It was moved by Councilmember E. Hunter and seconded by Councilor N. Hunter to approve the consent agenda. The motion carried unanimously.

PUBLIC COMMENTS

Renee Marr expressed concerns with the condition of the Amelia Street road surface, and requesting "chip and seal from County Road 5 to the school". She suggested the Town speak to the County regarding participating in the paving project since the county road merges into Amelia Street. There were responses from the Council and staff.

Ms. Marr thanked the Marshal for the “presence” on Amelia street explaining it has “helped with students safety to cross the street at the cross walk”. She stated “their presence does make a difference and it’s very appreciated”.

## PUBLIC REQUESTS AND PRESENTATIONS

### 6. Update on the Juvenile Services Program and funding changes

Wendy Crank, Director of the San Miguel and Ouray Counties Juvenile Services presented a contribution request dated 8-8-18 for participating organizations in the program previously called Juvenile Diversion.

Ms. Crank presented statistics and issues encountered in 2018. She explained the mission of the program is to ‘provide positive choices’ for students under legislated requirements for communities to offer services under the Juvenile Justice Advocacy through Senate Bill (SB) 94 and funding through SB 215. She noted most of the services are ‘direct’ and include early intervention, community referral, education and prevention, case management by licensed professionals, individual and family counseling and mediation, parent support, consultation and coaching, parent and youth advocacy in the judicial system, mentoring and tutoring referrals and activity supervision. She reported in 2017 there were 20 youth in the program, and there was a 93% success rate.

Director Crank explained a new funding request is being made based on San Miguel County wishing to no longer provide the major funding for the program. She noted there has not been an increase in the funding since 2003, and the request for the Town share is \$6500 in 2019 with an increase to \$8450 in 2020. She noted this will bring all participating agencies to contribute half the amount that San Miguel County contributes. An intergovernmental agreement will be drafted for all participating agencies and communities.

There were questions and comments from the Council.

### 7. Presentation from the Colorado West Land Trust

Ilana Moir, Director of Conservation with the Colorado West Land Trust, reported last year the Black Canyon Regional Land Trust and Mesa Land Trust merged. The organizations, founded in 1990 and 1980 respectively, have formed the Colorado West Land Trust, a regional land trust encompassing six counties from Grand Junction to Ouray County. The mission of the organization is to conserve private lands for public benefit. Voluntary private land conservations offer tax credits, and also support a diverse local economy, sustainable agriculture, heritage and connection to the land and healthy communities. The projects include wildlife habitat and recreational opportunities. She reported currently the land trust has stewardship over 120,000 acres of land conservation projects and just under 400 conservation agreements. With operating expenses of 2.5 million, 92% of the funding is spent on the programs. Last year the organization conserved 200 acres south of Town, and this year working to conserve land to the southwest of Town.

### 8. Quarterly report from the Ridgway Area Chamber of Commerce

Letter dated 10-5-18 from the Ridgway Area Chamber of Commerce presenting the third quarter lodging tax report.

Town Manager Jen Coates reported the Chamber representative was not able to attend the meeting, and noted the report presents the accomplishments during the third quarter and receipt of grant funds which are going to be used for off season marketing and tourism.

## PUBLIC HEARINGS

### 9. Adoption of Ordinance of the Town of Ridgway, Colorado Amending the Ridgway Municipal Code Section 9-1-17 to Update Water Service Rates and Water Base Allocations

Notice of Public Hearing dated 9-14-18. Revised Staff Report dated 9-12-18 from the Town Manager, Chase Jones from the Public Works Department and the Town Engineer regarding water service rates. Letter in opposition dated 10-10-18 from Ken Miller.

The Town Manager explained the Council has held discussions for a number of months regarding water supply and rates. The ordinance details water rate changes and holds the base rate for 24 months and reduces the amount of allocated base water amounts, and increases the amount for water that exceeds the new base allocations. The decrease of water, and increase of rates, caps in 2023 at a base allocation of 6000 gallons and a base cost of \$62. She noted the effective date of the changes would be December 1<sup>st</sup>.

The Mayor opened the public hearing.

#### SPEAKING FROM THE AUDIENCE

Joan Chismire presented questions pertaining to changes in the ordinance and supported lowering rates for water used by the fire department.

Charles Mueller spoke representing the Ridgway Fire Protection District and asked the Council to consider exempting "or give favorable treatment" to the district.

Jack Petrucelli questioned if irrigation water taps will be billed the same as residential, and noted the cost of providing water to irrigate trees in rights of ways are borne by the homeowners in the River Park Subdivision.

Chris Hawkins expressed concerns with the proposed new rates noting it would equal a 250% increase in cost for his family in 2020. He stated he "feels that larger families are being penalized" by the proposed changes. He questioned if a study had been performed to ascertain the exact costs for operation and maintenance of the water department, and stated "I would like to see the numbers before you adopt the new rates". He suggested increasing tap fees for new development and "costs being paid by future water users", versus raising rates for consumers.

Pam Forrester stated she feels the proposed changes are "not strict enough" noting "we need two extraordinary winters to make up for what we lost this year". She suggested installing water meters so that users can see consumption usage, noting "we need to educate people and then they need to pay for it". She recommended "billing water usage by the gallon" used.

Erin Smith addressed long term effects on landscaping and common spaces and trees. She stated the regulations may cause "lasting effects on the trees" and expressed concerns with "decline in the trees" if water use is limited. She recommended allowing higher consumption in the summer months, and lower consumption rates in the winter, noting this could reduce "binge watering when use is regulated to only a few days a week" and can also create "ways to incentivize conservation".

The Mayor closed the public hearing.

ACTION:

Councilor Heffernan moved to adopt Ordinance No. 2018-06 Amending the Ridgway Municipal Code Section 9-1-17 to Update Water Service Rates and Water Base Allocations, Councilor N. Hunter seconded, and the motion carried unanimously.

POLICY MATTERS

ACTION:

Councilor E. Hunter moved to amend the agenda and move Item 13 in front of Agenda Item 10, Councilmember N. Hunter seconded and the motion carried unanimously.

10. Introduction of an Ordinance of the Town Council of the Town of Ridgway, Colorado Prohibiting the Use of Certain Plastic Bags and Encouraging Citizens to Curtail Their Use of Single Use Plastics

The Town Attorney presented an ordinance which places a ban on the use of plastic bags for all retail businesses in Town, defines permitted and non-permitted bags, creates a Town wide prohibition on disposable plastic bag sales, and encourages the use of single use or disposable plastics such as straws, utensils and food packaging.

There were questions and comments from the Council.

SPEAKING FROM THE AUDIENCE

Diedra Krois asked that Council include in the ban businesses dispensing plastic straws.

Business owner, Eric Pumbo, encouraged the Council to not include straws noting in the summer months 70% of his customers are tourists and “they expect a straw” for “take out” drinks. He noted he has researched the cost of paper and compostable straws and they are currently much more expensive than plastic. He asked that Council not “legislate sustainability” including banning plastic bag use by businesses, and suggested “more education” for users.

Indigo Krois stated “we have been educating the community on this for over a year now” and “I understand businesses will have trouble doing this”, but the way to “change peoples habits” is to “curtail the use of plastics”, noting “we need this for the future”.

There was discussion by the Council.

ACTION:

It was moved by Councilor E. Hunter to introduce the Ordinance Prohibiting the Use of Certain Plastic Bags and Encouraging Citizens to Curtail Their Use of Single-Use Plastics with the modification of removing door hanging bags from B (4) and add to Section 3, the Council may consider a further ban on additional single-use plastics one year from the adoption of the ordinance, seconded by Councilor Austin the motion carried unanimously.

## LAND USE ITEMS

11. Release of Subdivision Improvements Agreements for Ridgway Land Company , Lot 3 PUD, Ridgway Land Company Subdivision

The Town Manager explained subdivisions which have unfinished improvements at the time of recording the plat, require an improvements agreement to guarantee completion. At the time of ensuring compliance a release on the agreement is filed. She recommended the releasing the Subdivision Improvements Agreements for Ridgway Land Company , Lot 3 PUD, Ridgway Land Company Subdivision recorded at Reception No.'s 147698 and 159522.

ACTION:

Councilmember E. Hunter moved, with a second by Councilmember N. Hunter, to release the Subdivision Improvements Agreements for Ridgway Land Company, Lot 3 PUD, Ridgway Land Company Subdivision recorded at Reception No.'s 147698 and 159522. The motion carried unanimously.

12. Release of Subdivision Improvements Agreement for Lot 2 Joint Venture, Filing 1 Ridgway Village

The Town Manager recommended releasing the Subdivision Improvements Agreement for Lot 2 Joint Venture, Filing 1 Ridgway Village, Reception No. 191628.

ACTION:

Councilmember E. Hunter moved to release the Subdivision Improvements Agreement for Lot 2 Joint Venture, Filing 1 Ridgway Village, Reception No. 191628, Councilor N. Hunter seconded, and the motion carried unanimously.

13. Release of Subdivision Improvements Agreement for Ridgway Village Condos, First Amendment to Ridgway Village West Condominiums, Filing 1

Manager Coates recommended releasing the Subdivision Improvements Agreement for Ridgway Village Condos, First Amendment to Ridgway Village West Condominiums, Filing 1 recorded at Reception No. 198125.

ACTION:

Moved by Councilor Heffernan, seconded by Councilor E. Hunter to release the Subdivision Improvements Agreement for Ridgway Village Condos, First Amendment to Ridgway Village West Condominiums, Filing 1 recorded at Reception No. 198125. The motion carried unanimously.

## POLICY MATTERS (continued)

14. Agreement for grant funds in 2019 with the State of Colorado Department of Public Safety Victim Assistance in Law Enforcement (VALE)

The Town Manager reported the VALE board has awarded funding for 2019 in the amount of \$28,032 to continue the sharing of victim assistance services for law enforcement with the City and County of Ouray.

ACTION:

Moved by Councilmember N. Hunter the motion to enter into an agreement with the State of Colorado Department of Public Safety Victim Assistance in Law Enforcement (VALE) for grant funds in 2019 was seconded by Councilor E. Hunter and on a call for the vote carried unanimously.

15. Intergovernmental Agreement with the City of Ouray and Ouray County for shared Ouray County Victim's Assistance Services

Manager Coates presented an intergovernmental agreement for the shared victims assistance program.

ACTION:

Councilor E. Hunter moved to enter into an Intergovernmental Agreement with the City of Ouray and Ouray County for shared Ouray County Victim's Assistance Services in 2019. Councilmember Austin seconded the motion, which carried unanimously.

16. License Agreement for access to Railroad Street from Lot A, Park Subdivision

The Town Attorney recommended a 30 day extension on access to Railroad Street from Lot A, Park Subdivision to finalize details of the license agreement.

ACTION:

Moved by Councilor N. Hunter, seconded by Councilor Heffernan the motion to approve a 30 day extension for access to Railroad Street from Lot A, Park Subdivision carried with Councilor E. Hunter voting in opposition.

17. Resolution Opposing "Amendment 74", an Attempt to Amend the Colorado Constitution to Drastically Limit State and Local Government Services at High Costs to Taxpayers

The Town Attorney reported at the previous meeting the Council discussed adopting two resolutions pertaining to voter amendments on the November Statewide ballot, and staff was directed to prepare resolutions.

ACTION:

It was moved by Councilor Heffernan to adopt the Resolution Opposing "Amendment 74", an Attempt to Amend the Colorado Constitution to Drastically Limit State and Local Government Services at High Costs to Taxpayers. The motion was seconded by Councilmember N. Hunter and carried unanimously.

18. Resolution Supporting "Proposition 110" Transportation Sales Tax, to Increase Transportation Funding Across Colorado

The Town Attorney explained Proposition 110 on the November ballot will institute an increase in sales tax to fund the State Transportation Department for six billion dollars in highway projects. He noted there are two proposals on the ballot pertaining to transportation, and the Colorado Municipal League supports 110 and opposes 109.

ACTION:

Councilor E. Hunter moved to approve the Resolution Supporting "Proposition 110" Transportation Sales Tax, to Increase Transportation Funding Across Colorado, seconded by Councilor Malone the motion carried unanimously.

19. Appointments to the Ridgway Board of Appeals

Mayor Clark announced pursuant to Municipal Code Section 6-1-5 he has appointed three members to serve on the Ridgway Board of Appeals to allow for the appeal of decisions made by the Building Inspector. He reported Doug Canright, Thomas Emilson and Bill Liske have been appointed to the Board.

TOWN MANAGERS REPORT

The Manager presented an update on the downgrade from Stage 2 Water Restrictions (Mandatory Water Restrictions) to Stage 1 Water Restrictions (Voluntary Restrictions) effective October 11, 2018; the ongoing master planning process; and an update on preparation of a new fee schedules.

EXECUTIVE SESSION

The Town Attorney requested an executive session pursuant to CRS 24-6-402(b) and (e) for conference with the Town Attorney for the purpose of conference with the Town Attorney for the purpose of receiving legal advice regarding Council actions, and to discuss matters subject to negotiations regarding public property, water rights and water supply.

ACTION:

It was moved by Councilmember E. Hunter, seconded by Councilor N. Hunter and unanimously carried to enter into a closed session.

The Council entered into executive session at 9:40 p.m. with the Town Attorney and Town Manager.

The Council reconvened to open session at 10:15 p.m.

ADJOURNMENT

The meeting adjourned at 10:15 p.m.

Respectfully Submitted,

Pam Kraft, MMC  
Town Clerk



RIDGWAY TOWN COUNCIL

SPECIAL MEETING

OCTOBER 10, 2018

The Town Council convened for a special meeting at 5:10 p.m. in the Ridgway Community Center, 201 N. Railroad Street, Ridgway, Colorado. In attendance Councilors Austin, Heffernan, N. Hunter and Mayor Clark. Councilmember Malone and Mayor Pro Tem Johnson were absent. Councilor E. Hunter was not present for the roll call.

Town Clerk's Notice of Special Meeting dated October 3, 2018.

The Council received a copy of the draft 2019 fiscal year budget. Manager Coates reported the audited numbers have not been received for the capital projects, and no estimates are given for IT services, phone and computer as the three year contract is currently out to bid. She noted it is estimated that 2018 revenues will be over by approximately \$50,000 due to an increase in sales tax, and deferred expenditures for some projects, maintenance and hiring.

Councilmember E. Hunter entered the meeting at 5:15 p.m.

The Council reviewed the general, water and sewer fund budgets with staff.

ADJOURNMENT

The meeting adjourned at 5:30 p.m.

Respectfully Submitted,

Pam Kraft, MMC  
Town Clerk

RIDGWAY TOWN COUNCIL  
MINUTES OF WORKSHOP MEETING  
OCTOBER 17, 2018

The Town Council convened for a workshop meeting at 6:05 p.m. in the Ridgway Community Center at 201 N. Railroad Street, Ridgway, Colorado. In attendance Councilors Austin, Heffernan, E. Hunter and N. Hunter. Mayor Pro Tem Johnson was not present for the roll call. Mayor Clark and Councilor Malone were absent.

Town Clerk's Notice of Workshop dated October 9, 2018.

Town Manager Coates explained the current budget contains funding to preform capital assessments of the utility systems, buildings, facilities, streets, fleet, equipment, parks and open space. Consolidated Consulting Services (CCS) is assessing the water and wastewater utilities, and SGM, Inc. is performing the remainder of the assessments.

Joanne Fagan with CCS noted the assessment of water and wastewater utilities looked at the systems in relation to current needs and long term capital projects. She presented a draft report of the water and wastewater capital assessments, noting to evaluate the utilities a conservative approach was taken and the most aggressive state growth projections were used.

Engineer Fagan reported on the need to begin repairing cracks in the wastewater lines, which have not been done since installation of the pipes in 1974. She noted "the bulk of problems" is due to flattened lines where there is sagging and water pools; saddle lines; roots and rocks.

Ms. Fagan explained the purpose of the water assessment is to summarize assets; determine the ability to provide productive service in the future; meet changes in demand; determine ways to modify and handle capacity; and long term costs to provide repairs and upgrades. She presented system components which included the diversion at Beaver Creek and Happy Hollow; Ridgway Ditch and the transmission lines; raw water storage at Lake Ottonowanda (Lake O); pre-sedimentation ponds above the water treatment plant; pipeline from Lake O and Happy Hollow to the pre sedimentation ponds; microfiltration water treatment plant; treated water storage tanks; distribution systems and the non-potable water system. She reviewed the water system source, diversion and flow to Town, water rights and the exploration of options to ensure adequate water supply.

Mayor Pro Tem Johnson entered the meeting at 6:45 p.m.

Engineer Fagan presented needs for the Beaver Creek Diversion and Ridgway Ditch which include keeping access open to the ditch and addressing erosion. Needs for Lake O, investigate potential seepage and evaporation in all outdoor water storage facilities and control aquatic nuisance vegetation in the lake and pre sedimentation ponds. Lake O transmission line needs include capacity increase; potential impacts of adjoining development; inspection of lines and replacing air vac lines. Happy Hollow diversion improvements for next year are to install ways to measure the flow. Necessary improvements for pre sedimentation ponds are to change piping to allow water from Happy Hollow and Lake

O to flow into different ponds; removal of sedimentation is needed on-going as well as aquatic nuisance vegetation. The water treatment plant type is a membrane system and is “an excellent” plant type which uses an “absolute filter” and keeps “turbidity really low”. Ways to address deficiencies include researching the option of purchasing versus continuing to lease the chlorine dioxide system; develop a plan to expand the plant; surge and lighting protection; back up power; blower and compressor upgrades; water plant control upgrades; chlorination separation room; annually monitor sedimentation accumulation in the backwash pond. Treated water storage needs include addressing tank corrosion; complete a thorough inspection of the roof and I beams; repaint the tank; research micro hydro options; and locate new storage east of the river.

Ms. Fagan addressed the distribution system, noting the main system “is very durable and reliable”. Areas to address are unaccounted for water loss; install an interconnection at County Road 12 and Palomino Trail to Tri-County Water; install water meter downstream of water tanks; a second river crossing; develop hydraulic model of distribution system; relocated customers in the main pressure zone with very low pressure into the upper pressure zone; annual perform valve exercise and directional flushing and test water meter accuracy; as need perform hydrant and valve replacement, add water mains to the HR District that lack lines, meter replacement and ball valve issues.

#### ADJOURNMENT

The meeting adjourned at 7:35 p.m.

Respectfully Submitted,

Pam Kraft, MMC  
Town Clerk

RIDGWAY TOWN COUNCIL  
MINUTES OF WORKSHOP MEETING  
OCTOBER 24, 2018

The Town Council convened for a budget workshop meeting at 6:00 p.m. in the Ridgway Community Center at 201 N. Railroad Street, Ridgway, Colorado. In attendance Councilors Austin, Heffernan, E. Hunter, N. Hunter, Mayor Pro Tem Johnson and Mayor Clark. Councilor Malone was absent.

Town Clerk's Notice of Workshop dated October 2, 2018.

The Council received the draft 2019 Budget; list of major expenditures by line items; and requests for funding from the Uncompahgre Volunteer Legal Aid, Partners Program, Voyager Program, Public Art Ridgway Colorado, Juvenile Diversion Program, Second Chance Humane Society, Colorado West Land Trust, Eco Action Partners, Ouray County Food Pantry, Ridgway Chautauqua Society and Uncompahgre Watershed Partnership.

1. 2018 Legislative Update

Town Attorney Bo Nerlin presented a legislative update of recently enacted State legislation and case laws affecting municipalities. The Town Attorney answered questions from the Council.

2. Review of draft 2019 Budget

Town Manager Jen Coates presented a draft budget noting it contains modifications and additions since the last budget workshop. She noted sales tax revenues have risen, and others have remained steady with the prior year. A few items not contained in the draft document include the Public Works Manager position; IT services and broadband installation.

Manager Coates explained the draft budget has reserves in the general fund for three months. Council and staff discussed capital projects which affect the ending fund balance. The Council agreed to discuss funding of capital projects at the next budget workshop and directed staff to attempt to ensure reserves in the ending fund balance are at four percent.

There was discussion pertaining to increasing stipend for members of Council and the Planning Commission and it was agreed to review the increase at the next meeting. Council agreed to include a merit increase or cost of living increase for staff

The Council reviewed and discussed the requests for funding.

Councilor E. Hunter left the meeting at 8:10 p.m.

ADJOURNMENT

The meeting adjourned at 8:25 p.m.

Respectfully Submitted,

Pam Kraft, MMC  
Town Clerk

RIDGWAY TOWN COUNCIL

SPECIAL MEETING

OCTOBER 24, 2018

The Town Council convened for a special meeting at 5:45 p.m. in the Ridgway Community Center at 201 N. Railroad Street, Ridgway, Colorado. In attendance Councilors Austin, E. Hunter, Mayor Pro Tem Johnson and Mayor Clark. Councilor Heffernan and N. Hunter were not present for the roll call. Councilmember Malone was absent.

Town Clerk's Notice of Special Meeting dated October 19, 2018.

Town Manager Coates presented bids received for the request for proposals to provide information technology and phone services for a three year period. She reported two bids were received, from Networks Unlimited and Deeply Digital. All bidders met the requirements of the bid, and both met the qualifications. She noted the price and value of services differed, and reviewed them with the Council.

Councilmember Heffernan entered the meeting at 5:50 p.m.

Manager Coates stated based on comparison of costs, staff is recommending entering into a contract for services with Deeply Digital.

Councilmember N. Hunter entered the meeting at 5:55 p.m.

ACTION:

Mayor Pro Tem Johnson moved to award the IT contract for 2019, 2020 and 2021 to Deeply Digital. Councilor E. Hunter seconded, and the motion carried unanimously.

ADJOURNMENT

The meeting adjourned at 6:00 p.m.

Respectfully Submitted,

Pam Kraft, MMC  
Town Clerk

**Town of Ridgway**  
**Register of Demands**  
November 2018

Name	Memo	Account	Paid Amount
<b>Verizon Wireless</b>		<b>Alpine-Operating Account</b>	
		943SOO · Telephone	-73.96
		943WOO · Telephone	-122.74
		843GO3 · Telephone	-210.56
		543GOO · Telephone	-115.32
		643GO2 · Telephone	-52.66
		552GOO · GIS Mapping - admin	-10.00
		952SOO · GIS Mapping - sewer	-10.01
		952WOO · GIS Mapping - water	-10.01
TOTAL			-605.26
<b>Clear Networx, LLC</b>		<b>Alpine-Operating Account</b>	
	Nov 2018	543GOO · Telephone	-56.00
	Nov 2018	643GO2 · Telephone	-56.00
	Nov 2018	843GO3 · Telephone	-56.00
	Nov 2018	943WOO · Telephone	-56.00
	Nov 2018	943SOO · Telephone	-56.00
	Nov 2018	530GOO · Computer	-60.00
	Nov 2018	630GO2 · Computer	-60.00
	Nov 2018	830GO3 · Computer	-60.00
	Nov 2018	930WOO · Computer	-60.00
	Nov 2018	930SOO · Computer	-60.00
	Nov 2018	930WOO · Computer	-50.00
	Nov 2018	930SOO · Computer	-25.00
	Nov 2018	630GO2 · Computer	-25.00
	Nov 2018	843GO3 · Telephone	-55.00
TOTAL			-735.00
<b>Wilbur-Ellis Company LLC</b>		<b>Alpine-Operating Account</b>	
	chemicals	932WOO · Supplies & Materials	-1,170.00
	chemicals	932SOO · Supplies & Materials	-292.50
TOTAL			-1,462.50
<b>Ruth Stewart</b>		<b>Alpine-Operating Account</b>	
	First Aid & CPR	821GO3 · Workshops & Training	-51.00
TOTAL			-51.00
<b>San Miguel Power Assoc, Inc.</b>		<b>Alpine-Operating Account</b>	
	9/18-10/19/18	542GOO · Utilities	-68.73
	9/18-10/19/18	638GO2 · Street Lighting	-355.49
	9/18-10/19/18	642GO2 · Utilities	-58.19
	9/18-10/19/18	742POO · Utilities	-211.87
	9/18-10/19/18	742PO1 · Utilities - community center	-68.73
	9/18-10/19/18	842GO3 · Utilities	-68.73
	9/18-10/19/18	942SOO · Utilities	-3,691.95
	9/18-10/19/18	942WOO · Utilities	-543.73
TOTAL			-5,067.42
<b>Seaborn Farms</b>		<b>Alpine-Operating Account</b>	
	374 N Laura	524GOO · Reimbursable Bonds & Permits	-216.00
TOTAL			-216.00

**Town of Ridgway**  
**Register of Demands**  
November 2018

Name	Memo	Account	Paid Amount
<b>CSG Systems Inc</b>		<b>Alpine-Operating Account</b>	
	minute books	947WOO · Records Management	-63.50
	minute books	947SOO · Records Management	-63.50
	minute books	547GOO · Records Management	-250.00
TOTAL			-377.00
<b>Black Hills Energy-PW Office</b>		<b>Alpine-Operating Account</b>	
		642GO2 · Utilities	-10.29
		942SOO · Utilities	-10.29
		942WOO · Utilities	-10.29
TOTAL			-30.87
<b>Black Hills Energy-Lift Station</b>		<b>Alpine-Operating Account</b>	
		942SOO · Utilities	-26.61
TOTAL			-26.61
<b>Black Hills Energy-PW Building</b>		<b>Alpine-Operating Account</b>	
		742POO · Utilities	-26.80
		642GO2 · Utilities	-26.80
		942SOO · Utilities	-26.80
		942WOO · Utilities	-26.80
TOTAL			-107.20
<b>Black Hills Energy-Town Hall</b>		<b>Alpine-Operating Account</b>	
		742PO1 · Utilities - community center	-43.01
		842GO3 · Utilities	-43.00
		542GOO · Utilities	-43.00
TOTAL			-129.01
<b>Black Hills Energy-Hartwell Park</b>		<b>Alpine-Operating Account</b>	
		742POO · Utilities	-38.40
TOTAL			-38.40
<b>Rocky Mountain Aggregate &amp; C...</b>		<b>Alpine-Operating Account</b>	
	gravel - Beaver Creek headgate	931WOO · Maintenance & Repairs	-140.50
	gravel - Beaver Creek headgate	931WOO · Maintenance & Repairs	-783.32
TOTAL			-923.82
<b>Quill.com</b>		<b>Alpine-Operating Account</b>	
		541GOO · Office Supplies	-131.83
		841GO3 · Office Supplies	-81.33
TOTAL			-213.16

**Town of Ridgway**  
**Register of Demands**  
November 2018

Name	Memo	Account	Paid Amount
<b>Mesa County HDR Laboratory</b>		<b>Alpine-Operating Account</b>	
		990WOO · Testing - water	-20.00
TOTAL			-20.00
<b>Sunset Automotive</b>		<b>Alpine-Operating Account</b>	
	tire repairs - 2017 Explorer	861GO3 · Vehicle Maintenance & Repair	-48.00
	tires - F150	961WOO · Vehicle & Equip Maint & Repair	-44.00
	tires - F150	961SOO · Vehicle & Equip Maint & Repair	-44.00
	tire repair - Fusion	861GO3 · Vehicle Maintenance & Repair	-24.00
TOTAL			-160.00
<b>Mesa Rental &amp; Supply</b>		<b>Alpine-Operating Account</b>	
	clear out sprinkler lines	731POO · Maintenance & Repairs	-111.00
TOTAL			-111.00
<b>Consolidated Consulting Servi...</b>		<b>Alpine-Operating Account</b>	
	engin - Trail Town (to be reimb)	614GO2 · Consulting/Contractual Services	-506.25
	engin - Vista Commons (to be reimb)	519GOO · Contractual Services	-1,451.25
TOTAL			-1,957.50
<b>Rusty Weaver</b>		<b>Alpine-Operating Account</b>	
	Sept/Oct 2018	719POO · Contractual Services	-1,000.00
TOTAL			-1,000.00
<b>SGM</b>		<b>Alpine-Operating Account</b>	
	thru 10/13/18	552GOO · GIS Mapping - admin	-149.34
	thru 10/13/18	952WOO · GIS Mapping - water	-149.33
	thru 10/13/18	952SOO · GIS Mapping - sewer	-149.33
TOTAL			-448.00
<b>Ouray County Road &amp; Bridge</b>		<b>Alpine-Operating Account</b>	
	Oct 2018	660GO2 · Gas & Oil	-395.32
	Oct 2018	760POO · Gas & Oil	-164.04
	Oct 2018	960WOO · Gas & Oil	-470.51
	Oct 2018	960SOO · Gas & Oil	-320.03
	Oct 2018	860GO3 · Gas & Oil	-539.90
TOTAL			-1,889.80
<b>Second Chance Humane Society</b>		<b>Alpine-Operating Account</b>	
		5060GO1 · Second Chance Humane So...	-6,500.00
TOTAL			-6,500.00



**Town of Ridgway**  
**Register of Demands**  
November 2018

Name	Memo	Account	Paid Amount
<b>UNCC</b>		<b>Alpine-Operating Account</b>	
		915WOO · Dues & memberships	-23.93
		915SOO · Dues & Memberships	-23.92
TOTAL			-47.85
<b>Deeply Digital LLC</b>		<b>Alpine-Operating Account</b>	
	Dec 2018 maintenance	530GOO · Computer	-76.60
	Dec 2018 maintenance	630GO2 · Computer	-76.60
	Dec 2018 maintenance	830GO3 · Computer	-76.60
	Dec 2018 maintenance	930WOO · Computer	-76.60
	Dec 2018 maintenance	930SOO · Computer	-76.60
TOTAL			-383.00
<b>Rocky Mountain Sweeping &amp; St...</b>		<b>Alpine-Operating Account</b>	
	11/1/18 service	667GO2 · Street Sweeping	-3,000.00
TOTAL			-3,000.00
<b>The Paper Clip LLC</b>		<b>Alpine-Operating Account</b>	
	desk calendars	841GO3 · Office Supplies	-7.38
	desk calendars	541GOO · Office Supplies	-11.07
	desk calendars	941WOO · Office Supplies	-3.69
	desk calendars	941SOO · Office Supplies	-3.69
TOTAL			-25.83
<b>CDC Janitorial</b>		<b>Alpine-Operating Account</b>	
		732PO1 · Supplies - community center	-41.34
		732POO · Supplies & Materials	-66.45
TOTAL			-107.79
<b>Pureline Treatment Systems</b>		<b>Alpine-Operating Account</b>	
	Nov 2018	989WOO · Plant Expenses - water	-1,650.00
TOTAL			-1,650.00
<b>COPMOBA</b>		<b>Alpine-Operating Account</b>	
		5105GO1 · CO Mountain Bike Association	-1,000.00
TOTAL			-1,000.00
<b>Caselle Inc</b>		<b>Alpine-Operating Account</b>	
	Dec 2018	914SOO · Consulting & Engineering Servs	-159.50
	Dec 2018	914WOO · Consulting & Engineering Ser...	-159.50
TOTAL			-319.00

**Town of Ridgway**  
**Register of Demands**  
November 2018

Name	Memo	Account	Paid Amount
<b>Quill.com</b>		<b>Alpine-Operating Account</b>	
		541GOO · Office Supplies	-29.48
		941WOO · Office Supplies	-37.34
		941SOO · Office Supplies	-37.34
		541GOO · Office Supplies	-106.66
TOTAL			-210.82
<b>Montrose Water Factory, LLC</b>		<b>Alpine-Operating Account</b>	
		632GO2 · Supplies & Materials	-7.25
		732POO · Supplies & Materials	-7.25
		932SOO · Supplies & Materials	-7.25
		932WOO · Supplies & Materials	-7.25
TOTAL			-29.00
<b>550 Publishing Inc</b>		<b>Alpine-Operating Account</b>	
		540GOO · Printing & Publishing	-61.10
TOTAL			-61.10
<b>Clarion Associates</b>		<b>Alpine-Operating Account</b>	
	Sept 2018	513GOO · Planning Consulting	-17,979.31
TOTAL			-17,979.31
<b>Alsco</b>		<b>Alpine-Operating Account</b>	
		932WOO · Supplies & Materials	-23.47
		932SOO · Supplies & Materials	-23.47
		732PO1 · Supplies - community center	-23.46
		632GO2 · Supplies & Materials	-23.46
TOTAL			-93.86
<b>True Value</b>		<b>Alpine-Operating Account</b>	
		632GO2 · Supplies & Materials	-70.19
		732POO · Supplies & Materials	-62.74
		732PO1 · Supplies - community center	-12.99
		932SOO · Supplies & Materials	-12.49
		932WOO · Supplies & Materials	-192.79
TOTAL			-351.20
<b>US Tractor &amp; Harvest Inc</b>		<b>Alpine-Operating Account</b>	
	starter motor - skidsteer	961WOO · Vehicle & Equip Maint & Repair	-167.45
	starter motor - skidsteer	661GO2 · Vehicle & Equip Maint & Repair	-167.45
	starter motor - skidsteer	761POO · Vehicle & Equip Maint & Repair	-167.44
TOTAL			-502.34

**Town of Ridgway**  
**Register of Demands**  
November 2018

Name	Memo	Account	Paid Amount
Deeply Digital LLC		<b>Alpine-Operating Account</b>	
		820GO3 · IT Services	-330.00
		556GOO · IT Services	-35.00
		615GO2 · IT Services	-148.34
		917WOO · IT Services	-148.33
		917SOO · IT Services	-148.33
TOTAL			-810.00
J. David Reed, PC		<b>Alpine-Operating Account</b>	
	Oct 2018	511GOO · Town Attorney	-1,036.00
	Lena St Commons (to be reimb)	511GOO · Town Attorney	-180.00
	Oct 2018 - PD	511GOO · Town Attorney	-185.00
	Railroad Depot	511GOO · Town Attorney	-222.00
	Vista Commons (to be reimb)	511GOO · Town Attorney	-697.50
	Oct 2018 - TC	511GOO · Town Attorney	-2,090.50
TOTAL			-4,411.00

## AGENDA ITEM #10

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**Town of Ridgway**

Financial Statements  
and  
Report of Independent Auditor

December 31, 2017

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## Table of Contents

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	<u>Page</u>
Independent Auditor's Report	1
Management's Discussion and Analysis	3
Basic Financial Statements:	
Government-wide Financial Statements:	
Statement of Net Position	11
Statement of Activities	12
Fund Financial Statements:	
Governmental Funds Balance Sheet	13
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	14
Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances	15
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	16
Statement of Net Position-Enterprise Funds	17
Statement of Revenues, Expenses and Changes in Net Position-Enterprise Funds	18
Statement of Cash Flows-Enterprise Funds	19
Statement of Fiduciary Net Position	20
Notes to Basic Financial Statements	21
Required Supplementary Information	
Statement of Revenues, Expenditures and Changes in Fund Balances-Budget and Actual:	
General Fund	37
Other Supplementary Information	
Statement of Revenues, Expenditures and Changes in Fund Balances-Budget and Actual:	
Capital Projects	42
Schedules of Revenues, Expenditures and Changes in Available Resources-Budget and Actual-Enterprise Funds:	
Water Fund	43
Sewer Fund	44
Local Highway Finance Report	45

INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Town Council  
Town of Ridgway, Colorado

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Town of Ridgway, Colorado, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Ridgway, Colorado, as of December 31, 2017, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Other Matters***

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-10 and 37-41 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Ridgway, Colorado's basic financial statements. The Schedules of Revenues, Expenditures and Changes in Fund Balance and Available Resources-Budget and Actual- Capital Projects Fund and Enterprise Funds and local highway finance report are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedules of Revenues, Expenditures and Changes in Fund Balance and Available Resources-Budget and Actual- Capital Projects Fund and Enterprise Funds and local highway finance report are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedules of Revenues, Expenditures and Changes in Available Resources-Budget and Actual-Enterprise Funds and local highway finance report are fairly stated in all material respects in relation to the basic financial statements as a whole.

***Blair and Associates, P.C.***

Cedaredge, Colorado  
August 29, 2018



**TOWN OF RIDGWAY**  
**Management's Discussion and Analysis**  
**Fiscal Year Ended December 31, 2017**

As management of the Town of Ridgway (the "Town"), we offer readers of the Town's basic financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended December 31, 2017. We encourage readers to consider the information presented here in conjunction with additional information provided in the financial statements.

**FINANCIAL HIGHLIGHTS**

- The Town's assets exceeded its liabilities by \$ 11,961,081 (i.e. net position) as of December 31, 2017, an increase of \$ 1,030,111 in comparison to the prior year.
- Governmental funds reported combined ending fund balances of \$ 1,447,346, decrease of \$ 338,740 in comparison with the prior year.
- The Town's fund balance for the General Fund was \$1,332,009, decrease of \$ 322,213 in comparison to the prior year.
- Total long-term liabilities decreased by \$ 172,359 during the 2017 fiscal year with no new debt issued.
- General property tax, sales tax, and other tax totaled \$ 1,566,786 or 89% of general revenues.

**OVERVIEW OF FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The basic statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

**Government-wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances in a manner similar to a private-sector business.

The statement of net position presents information on all the Town's assets, liabilities and deferred inflows of resources, with the difference reported as net position. Over time, the increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The statement of activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses reported in this statement for some items will result in cash flows in future periods (e.g. uncollected taxes and earned but unused personal time).

The government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (Governmental Activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (Business-type Activities).

The Governmental Activities of the Town include general government administration, police, public works, and community center. The Business-type Activities of the Town include the following utilities: water and sewer funds.

### ***Fund Financial Statements***

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. The Town's funds can be divided into three categories: Governmental Funds, Proprietary Funds and Fiduciary Funds.

***Governmental Funds*** – Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on short-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's short-term financing requirements. The accounting method is called modified accrual accounting.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental activities in the governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's short-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains two major government funds, the General Fund and the Capital Projects Fund. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund.

***Proprietary Funds*** – The Town maintains one type of proprietary fund. Enterprise Funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town uses a separate enterprise fund to account for each of its utility funds: Water and Sewer Fund.

***Fiduciary Funds*** – The Town maintains one type of fiduciary fund, the Ridgway General Improvement District #1.

### ***Notes to Financial Statements***

The notes provide additional information that is essential to a full understanding of the data provided in the financial statements.

## **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

### ***Net Position***

As noted previously, net position may serve over time as a useful indicator of the Town's financial position. For the year ended December 31, 2017, the Town's combined assets exceeded liabilities by \$ 11,961,081. Of this amount, \$ 2,549,213 is unrestricted and available to meet the Town's ongoing financial obligations.

By far the largest portion of net position is the investment in capital assets (net of related debt) of \$ 9,329,147 (78% of net position). This amount reflects the investment in all capital assets (e.g. infrastructure, land, buildings, and equipment) less any related debt used to acquire those assets that are still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of debt, it should be noted that the resources needed to repay this debt must be provided from other sources since capital assets themselves cannot be used to liquidate these liabilities.

The following table summarizes the Town's governmental and business-type net assets for 2017:

	Governmental Activities		Business Type Activities		Totals	
Assets	2017	2016	2017	2016	2017	2016
Current and other assets	\$ 1,724,254	\$ 2,632,085	\$ 1,322,189	\$ 1,180,515	\$ 3,046,443	\$ 3,812,600
Capital assets	6,858,459	5,787,334	4,731,627	4,746,888	11,590,086	10,534,222
Total assets	<u>\$ 8,582,713</u>	<u>\$ 8,419,419</u>	<u>\$ 6,053,816</u>	<u>\$ 5,927,403</u>	<u>\$ 14,636,529</u>	<u>\$ 14,346,822</u>
Current liabilities	\$ 115,415	\$ 652,745	\$ 110,569	\$ 107,373	\$ 225,984	\$ 760,118
Non-current liabilities						
Compensated absences	101,336	101,336	-	-	101,336	101,336
Bond and loans payables	1,090,000	1,188,536	997,967	1,074,659	2,087,967	2,263,195
Total liabilities	<u>1,306,751</u>	<u>1,942,617</u>	<u>1,108,536</u>	<u>1,182,032</u>	<u>2,415,287</u>	<u>3,124,649</u>
Deferred inflow of resources						
Deferred property taxes	<u>260,161</u>	<u>291,203</u>	<u>-</u>	<u>-</u>	<u>272,000</u>	<u>270,300</u>
Net assets						
Investment in capital assets, net of related debt	5,669,791	4,500,849	3,659,356	3,600,346	9,329,147	8,101,195
Restricted	82,721	913,663	-	-	82,721	913,663
Unrestricted	1,263,289	771,087	1,285,924	1,145,025	2,549,213	1,916,112
Total net assets	<u>\$ 7,015,801</u>	<u>\$ 6,185,599</u>	<u>\$ 4,945,280</u>	<u>\$ 4,745,371</u>	<u>\$ 11,961,081</u>	<u>\$ 10,930,970</u>

An additional portion of net position, \$ 82,721, represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position, \$ 2,549,213 (21% of net position), may be used to meet the government's ongoing obligations to citizens and creditors.

## Change in Net Position

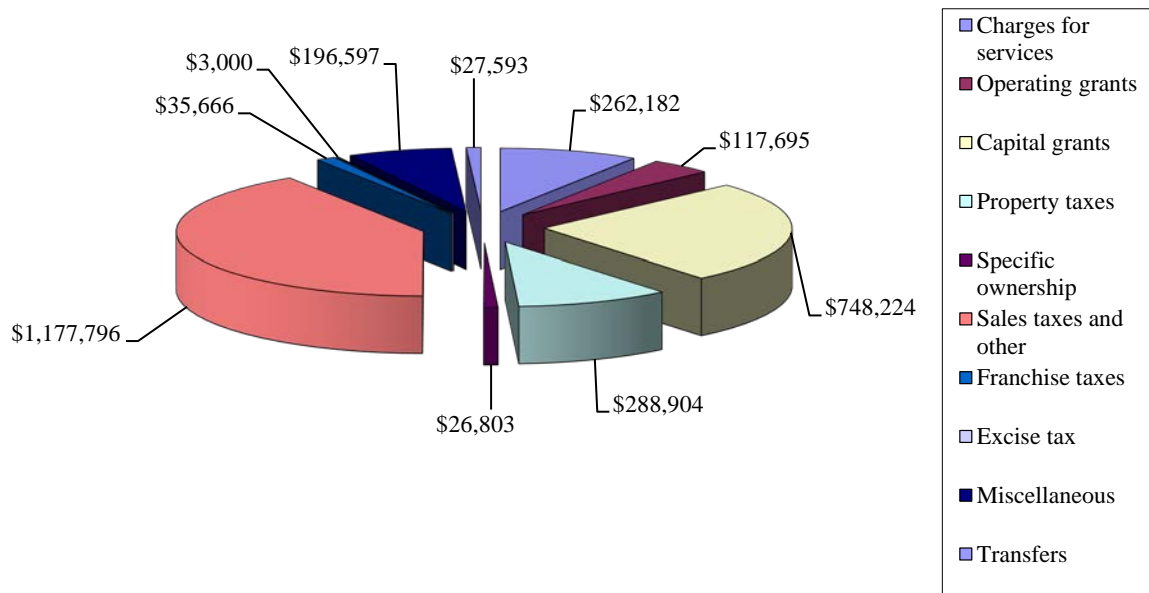
Governmental and business-type activities increased the Town's net position by \$ 1,030,111 in 2017.

	Governmental Activities		Business Type Activities		Total	
	2017	2016	2017	2016	2017	2016
Revenues						
Program revenues						
Charges for services	\$ 262,182	\$ 231,220	\$ 734,072	\$ 716,139	\$ 996,254	\$ 947,359
Operating grants	117,695	136,738	-	-	117,695	136,738
Capital grants	748,224	482,015	237,534	96,084	985,758	578,099
General revenues						
Property taxes	288,904	293,900	-	-	288,904	293,900
Specific ownership	26,803	23,565	-	-	26,803	23,565
Sales taxes and other	1,180,796	1,122,029	-	-	1,180,796	1,122,029
Franchise taxes	35,666	41,840	-	-	35,666	41,840
Transfers	27,593	-	(27,593)	-	-	-
Miscellaneous	188,941	84,283	-	-	188,941	84,283
Interest income	7,656	8,342	9,037	5,977	16,693	14,319
Totals	<u>2,884,460</u>	<u>2,423,932</u>	<u>953,050</u>	<u>818,200</u>	<u>3,837,510</u>	<u>3,242,132</u>
Expenses						
General government	855,131	701,470	-	-	855,131	701,470
Public safety	362,155	291,382	-	-	362,155	291,382
Public works	410,264	492,468	753,141	707,966	1,163,405	1,200,434
Culture and recreation	426,708	352,692	-	-	426,708	352,692
Total expenses	<u>2,054,258</u>	<u>1,838,012</u>	<u>753,141</u>	<u>707,966</u>	<u>2,807,399</u>	<u>2,545,978</u>
Increase in net position	830,202	585,920	199,909	110,234	1,030,111	696,154
Beginning	<u>6,185,599</u>	<u>5,599,679</u>	<u>4,745,371</u>	<u>4,635,137</u>	<u>10,930,970</u>	<u>10,234,816</u>
Ending	<u>\$ 7,015,801</u>	<u>\$ 6,185,599</u>	<u>\$ 4,945,280</u>	<u>\$ 4,745,371</u>	<u>\$ 11,961,081</u>	<u>\$ 10,930,970</u>

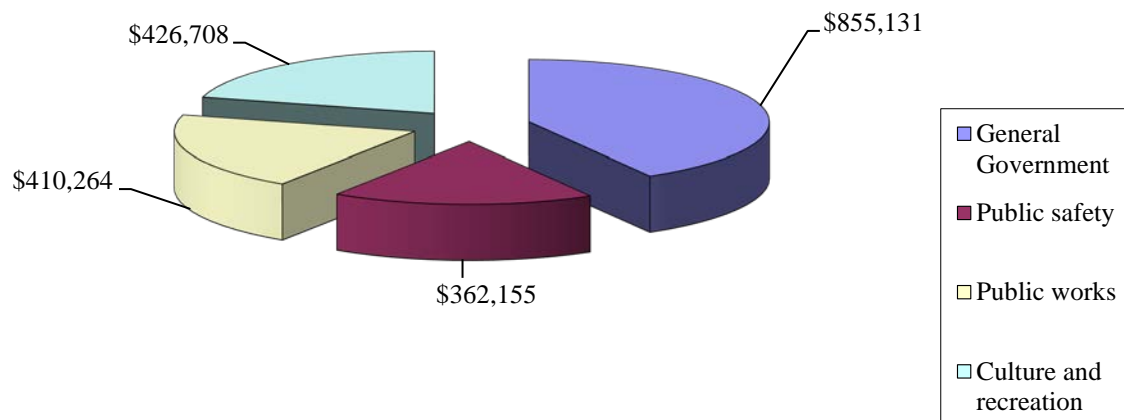
### ***Governmental Activities***

Governmental activities increased the Town's net position by \$ 830,202.

#### ***Revenues by Source-Governmental Activities***



#### ***Expenses by Department-Governmental Activities***



### ***Business-type Activities***

Business-type activities for the year had an increase in net position of \$ 199,909. Charges for services accounted for 77% of total revenues.

## **FINANCIAL ANALYSIS OF GOVERNMENT'S FUNDS**

### ***Governmental funds***

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the Town's net resources available for spending at the end of the fiscal year.

As of the end of 2017, the Town's governmental funds reported combined ending fund balances of \$ 1,447,346, decrease of \$ 338,740 in comparison with the prior year. Of the combined ending fund balances for all governmental funds 87% of this total amount, \$ 1,252,059, constitutes unassigned fund balance, which is available for appropriation at the Town's discretion. The remainder of the fund balance is reserved to indicate that it is not available for new spending because it is already committed to meet a State constitution mandated emergency reserve, \$79,950 and for capital improvements of \$115,337.

The Town has one major governmental fund, the General Fund, which is the primary operating fund for the Town. At the end of 2017, unassigned fund balance of the General Fund was \$ 1,252,059, while the total fund balance was \$ 1,332,009. As a measure of the General Fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. The fund balance in the Town's General Fund decreased by \$ 322,213 during 2017.

### ***Proprietary funds***

The Town's proprietary fund statements provide the same type of information found in the government-wide financial statements, but in more detail.

The Town has two enterprise funds: Water Fund and Sewer Fund. At the end of 2017, these funds represented the following net position amounts:

	<u>Water</u>	<u>Sewer</u>
Unrestricted net position	\$ 502,484	\$ 783,440
Total net position	\$ 3,132,741	\$ 1,812,539
Increase (decrease) in net position	\$ 114,428	\$ 85,481

### **GENERAL FUND BUDGETARY HIGHLIGHTS**

The Town budgeted \$ 2,810,634 for 2017 expenditures. Actual expenditures were \$ 2,430,856. There was no amendment to the original budget for General Fund.

### **CAPITAL ASSET AND DEBT ADMINISTRATION**

The Town's investment in capital assets for its governmental and business-type activities as of December 31, 2017, was \$ 11,590,086. As required by GASB 34, the investment in capital assets includes land, buildings, building improvements, and equipment.

	Balance January 1, 2017	Additions	Dispositions	Balance December 31, 2017
<b>Governmental Activities</b>				
Capital assets not being depreciated				
Land	\$ 1,662,500	\$ 277,962	\$ -	\$ 1,940,462
Construction in progress	2,319,179	776,767	(2,679,680)	416,266
	<u>3,981,679</u>	<u>1,054,729</u>	<u>(2,679,680)</u>	<u>2,356,728</u>
Capital assets being depreciated				
Buildings	379,468	53,556	-	433,024
Vehicles and equipment	400,953	-	-	400,953
Equipment-culture and recreation	120,061	-	-	120,061
Infrastructure	2,107,509	2,773,218	-	4,880,727
Less accumulated depreciation	(1,202,336)	(130,698)	-	(1,333,034)
Capital assets being depreciated, net	<u>1,805,655</u>	<u>2,696,076</u>	<u>-</u>	<u>4,501,731</u>
<b>Total Governmental Activities Capital Assets</b>	<u>\$ 5,787,334</u>	<u>\$ 3,750,805</u>	<u>\$ (2,679,680)</u>	<u>\$ 6,858,459</u>
	Balance January 1, 2017	Additions	Dispositions	Balance December 31, 2017
<b>Business - Type Activities</b>				
Capital assets not being depreciated				
Land	\$ 2,036,258	\$ -	\$ -	\$ 2,036,258
	<u>2,036,258</u>	<u>-</u>	<u>-</u>	<u>2,036,258</u>
Capital assets being depreciated				
Buildings	20,668	-	-	20,668
Improvements other than buildings	4,567,197	98,236	-	4,665,433
Vehicles and equipment	355,061	-	-	355,061
Less accumulated depreciation	(2,232,297)	(113,496)	-	(2,345,793)
Capital assets being depreciated, net	<u>2,710,629</u>	<u>(15,260)</u>	<u>-</u>	<u>2,695,369</u>
<b>Total Business-Type Activities Capital Assets</b>	<u>\$ 4,746,887</u>	<u>\$ (15,260)</u>	<u>\$ -</u>	<u>\$ 4,731,627</u>

## Long-term Debt

As of December 31, 2017, the Town had long-term debt as follows:

	Balance January 1, 2017	Additions	Reductions	Balance December 31, 2017	Due Within One Year
<b>Governmental Activities</b>					
Accrued compensated absences	\$ 101,336	\$ -	\$ -	\$ 101,336	\$ 101,336
G.O Bonds Series 2014	1,250,000	-	(80,000)	1,170,000	80,000
Loan payable	36,485	-	(17,817)	18,668	18,668
<b>Total</b>	<b>\$ 1,387,821</b>	<b>\$ -</b>	<b>\$ (97,817)</b>	<b>\$ 1,290,004</b>	<b>\$ 200,004</b>
<b>Enterprise Activities</b>					
Bank loan	\$ 37,929	\$ -	\$ (15,389)	\$ 22,540	\$ 14,000
CWCB loan	593,262	-	(13,119)	580,143	13,513
CWCB loan	28,139	-	(6,727)	21,412	6,928
Loan payable	183,732	-	(16,807)	166,925	17,363
CWRPDA loan	303,750	-	(22,500)	281,250	22,500
<b>Total</b>	<b>\$ 1,146,812</b>	<b>\$ -</b>	<b>\$ (74,542)</b>	<b>\$ 1,072,270</b>	<b>\$ 74,304</b>

## ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

- The Town is in good financial condition.
- The Town's General fund has a fund balance that will cover three months of normal expenditures.
- In 2006 the voters approved a sales tax increase of .06%, which is designated for capital improvements.

## REQUEST FOR INFORMATION

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in the report or requests for additional financial information should be addressed to:

Town Clerk  
Town of Ridgway  
Ridgway, Co



**Town of Ridgway**  
**Statement of Net Position**  
**December 31, 2017**

	<b>Governmental Activities</b>	<b>Business -Type Activities</b>	<b>Total</b>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 787,974	\$ 299,836	\$ 1,087,810
Investments	545,841	963,188	1,509,029
Restricted investments	2,771	-	2,771
Taxes receivable	113,271	-	113,271
Property taxes receivable	260,161	-	260,161
Accounts receivable	14,236	59,165	73,401
Capital assets			
Nondepreciable	2,356,728	2,036,258	4,392,986
Depreciable, net of accumulated depreciation	4,501,731	2,695,369	7,197,100
<b>Total assets</b>	<u>8,582,713</u>	<u>6,053,816</u>	<u>14,636,529</u>
<b>LIABILITIES</b>			
Accounts payable	9,925	4,734	14,659
Accrued payroll costs	6,822	-	6,822
Accrued compensated absences	101,336	-	101,336
Accrued interest payable	-	1,531	1,531
Deferred revenue	-	30,000	30,000
Non current liabilities			
Due within one year	98,668	74,304	172,972
Due in more than one year	1,090,000	997,967	2,087,967
<b>Total liabilities</b>	<u>1,306,751</u>	<u>1,108,536</u>	<u>2,415,287</u>
<b>Deferred inflows of resources</b>			
Deferred property taxes	<u>260,161</u>	<u>-</u>	<u>260,161</u>
<b>NET POSITION</b>			
Invested in capital assets, net of related debt	5,669,791	3,659,356	9,329,147
Restricted for:			
Emergencies	79,950	-	79,950
Ramp Project	2,771	-	2,771
Unrestricted	1,263,289	1,285,924	2,549,213
<b>Total net position</b>	<u>\$ 7,015,801</u>	<u>\$ 4,945,280</u>	<u>\$ 11,961,081</u>

The accompanying notes are an integral part of this statement.

**Town of Ridgway**  
**Statement of Activities**  
**For the Year Ended December 31, 2017**

Functions/Programs	Expenses	Program Revenues		
		Charges for Service and Fees	Operating Grants and Contributions	Capital Grants and Contributions
<b>Primary government:</b>				
<b>Governmental activities:</b>				
General government	\$ 855,131	\$ 37,461	\$ 29,763	\$ -
Public Safety	362,155	16,075	-	-
Public Works	410,264	208,646	78,300	-
Culture and Recreation	426,708	-	9,632	748,224
<b>Total governmental activities</b>	<u>2,054,258</u>	<u>262,182</u>	<u>117,695</u>	<u>748,224</u>
<b>Business-type activities:</b>				
Water	411,615	428,847	-	117,420
Sewer	341,526	305,225	-	120,114
<b>Total business- type activities</b>	<u>753,141</u>	<u>734,072</u>	<u>-</u>	<u>237,534</u>
<b>Total primary government</b>	<u>\$ 2,807,399</u>	<u>\$ 996,254</u>	<u>\$ 117,695</u>	<u>\$ 985,758</u>

**General Revenues**

Taxes:

Property taxes

Specific ownership

Sales taxes and miscellaneous

Lodging tax

Franchise taxes

Excise Development Tax

Miscellaneous

Investment earnings

Transfers in (out)

**Total General Revenues**

**Changes in Net Position**

**Net Position-January 1**

**Net Position-December 31**

Net (Expense) Revenue and Changes in Net Position		
Primary Government		
Governmental Activities	Business-Type Activities	Total
\$ (787,907)	\$ -	\$ (787,907)
(346,080)	-	(346,080)
(123,318)	-	(123,318)
331,148	-	331,148
<u>(926,157)</u>	<u>-</u>	<u>(926,157)</u>
-	134,652	134,652
-	83,813	83,813
-	<u>218,465</u>	<u>218,465</u>
<u>(926,157)</u>	<u>218,465</u>	<u>(707,692)</u>
288,904	-	288,904
26,803	-	26,803
1,177,796	-	1,177,796
73,283	-	73,283
35,666	-	35,666
3,000	-	3,000
115,658	-	115,658
7,656	9,037	16,693
27,593	(27,593)	-
<u>1,756,359</u>	<u>(18,556)</u>	<u>1,737,803</u>
830,202	199,909	1,030,111
6,185,599	4,745,371	10,930,970
<u>\$ 7,015,801</u>	<u>\$ 4,945,280</u>	<u>\$ 11,961,081</u>

The accompanying notes are an integral part of this statement.

**Town of Ridgway  
Governmental Funds  
Balance Sheet  
December 31, 2017**

	<b>General Fund</b>	<b>Capital Projects Fund</b>	<b>Total Governmental Funds</b>
<b>Assets</b>			
Cash and cash equivalents	\$ 672,637	\$ 115,337	\$ 787,974
Investments	545,841	-	545,841
Restricted investments	2,771	-	2,771
Taxes receivable	113,271	-	113,271
Property taxes receivable	260,161		260,161
Accounts receivable	14,236	-	14,236
Total assets	<u>\$ 1,608,917</u>	<u>\$ 115,337</u>	<u>\$ 1,724,254</u>
<b>Liabilities and Fund Balance</b>			
Liabilities:			
Accounts payable	\$ 9,925	\$ -	\$ 9,925
Accrued payroll costs	6,822	-	6,822
Total liabilities	<u>16,747</u>	<u>-</u>	<u>16,747</u>
<b>Deferred inflows of resources</b>			
Deferred property taxes	<u>260,161</u>	<u>-</u>	<u>260,161</u>
<b>Fund balances:</b>			
Reserve for emergencies	79,950	-	79,950
Reserve for capital improvements	-	115,337	115,337
Unreserved	1,252,059	-	1,252,059
Total fund balance	<u>1,332,009</u>	<u>115,337</u>	<u>1,447,346</u>
Total liabilities, deferred inflows of resources and fund balance	<u>\$ 1,608,917</u>	<u>\$ 115,337</u>	<u>\$ 1,724,254</u>

The accompanying notes are an integral part of this statement.

**Town of Ridgway**  
**Reconciliation of the Governmental Funds Balance**  
**Sheet to the Statement of Net Position**  
**December 31, 2017**

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**Total Fund Balance, Governmental Funds** \$ 1,447,346

Amounts reported for governmental activities in the Statement of Net Position is different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.

Cost of capital assets	\$ 8,191,493	
Less accumulated depreciation	<u>(1,333,034)</u>	6,858,459

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.

Capital leases	\$ (18,668)	
Bond payables	(1,170,000)	
Compensated absences	<u>(101,336)</u>	(1,290,004)

<b>Net Position - Governmental Activities</b>		<u><u>\$ 7,015,801</u></u>
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The accompanying notes are an integral part of this statement.

**Town of Ridgway  
Governmental Funds  
Statement of Revenues, Expenditures and Changes in Fund Balances  
For the Year Ended December 31, 2017**

	<b>General Fund</b>	<b>Capital Projects Fund</b>	<b>Total Governmental Funds</b>
<b>Revenues</b>			
Taxes	\$ 1,594,644	\$ -	\$ 1,594,644
Fees and fines	16,075	-	16,075
Licenses and permits	118,161	-	118,161
Intergovernmental	128,503	748,224	876,727
Charges for services	124,396	-	124,396
Miscellaneous	126,864	-	126,864
<b>Total revenues</b>	<u>2,108,643</u>	<u>748,224</u>	<u>2,856,867</u>
<b>Expenditures</b>			
Current:			
General government	802,028	-	802,028
Public safety	358,191	-	358,191
Public works	385,540	-	385,540
Culture and recreation	402,080	-	402,080
Debt service payments	119,025	-	119,025
Capital outlay	-	1,156,336	1,156,336
<b>Total expenditures</b>	<u>2,066,864</u>	<u>1,156,336</u>	<u>3,223,200</u>
<b>Excess of revenues over expenditures</b>	<u>41,779</u>	<u>(408,112)</u>	<u>(366,333)</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in (out)	(363,992)	391,585	27,593
<b>Total other financing (uses)</b>	<u>(363,992)</u>	<u>391,585</u>	<u>27,593</u>
<b>Net change to fund balance</b>	(322,213)	(16,527)	(338,740)
<b>Fund balance, January 1</b>	<u>1,654,222</u>	<u>131,864</u>	<u>1,786,086</u>
<b>Fund balance, December 31</b>	<u><u>\$ 1,332,009</u></u>	<u><u>\$ 115,337</u></u>	<u><u>\$ 1,447,346</u></u>

The accompanying notes are an integral part of this statement.

**Town of Ridgway**  
**Reconciliation of the Governmental Funds Statement of Revenues, Expenditures,**  
**and Changes in Fund Balances to the Statement of Activities**  
**For the Year Ended December 31, 2017**

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**Net Change in Fund Balances - Total Governmental Funds** **\$ (338,740)**

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Capital outlay	\$ 1,201,823	
Depreciation expense	<u>(130,698)</u>	
Excess of capital outlay over depreciation		1,071,125

Repayment of long-term debt principal is reported as an expenditure in the governmental funds but reduces long-term liabilities in the statement of net position.

Loans and notes payable	97,817
Compensated absences	<u>-</u>

**Change in Net Position of Governmental Funds** **\$ 830,202**

The accompanying notes are an integral part of this statement.

**Town of Ridgway**  
**Statement of Net Position**  
**Enterprise Funds**  
**December 31, 2017**

	<b>Enterprise Funds</b>		<b>Total Enterprise Funds</b>
	<b>Water</b>	<b>Sewer</b>	
<b>Assets</b>			
<b>Current assets:</b>			
Equity in pooled cash and investments	\$ 503,387	\$ 759,637	\$ 1,263,024
Receivables-net	32,019	27,146	59,165
<b>Total current assets</b>	<u>535,406</u>	<u>786,783</u>	<u>1,322,189</u>
<b>Utility plant in service</b>			
Land and reservoirs	2,036,258	-	2,036,258
Buildings	15,275	5,393	20,668
Improvements other than buildings	2,742,401	1,923,032	4,665,433
Vehicles and equipment	213,428	141,633	355,061
Less: Accumulated depreciation	(1,437,029)	(908,764)	(2,345,793)
<b>Utility plant in service-net</b>	<u>3,570,333</u>	<u>1,161,294</u>	<u>4,731,627</u>
<b>Total assets</b>	<u><u>\$ 4,105,739</u></u>	<u><u>\$ 1,948,077</u></u>	<u><u>\$ 6,053,816</u></u>
<b>Liabilities and fund equity</b>			
<b>Current liabilities</b>			
Accounts payable	\$ 1,391	\$ 3,343	\$ 4,734
Deferred revenue	30,000	-	30,000
Accrued interest payable	1,531	-	1,531
Current portion of long-term debt	64,999	9,305	74,304
<b>Total current liabilities</b>	<u>97,921</u>	<u>12,648</u>	<u>110,569</u>
<b>Long-term debt-net</b>	<u>875,077</u>	<u>122,890</u>	<u>997,967</u>
<b>Net Position</b>			
Invested in capital assets, net of related debt	2,630,257	1,029,099	3,659,356
Unrestricted	502,484	783,440	1,285,924
<b>Total net position</b>	<u><u>\$ 3,132,741</u></u>	<u><u>\$ 1,812,539</u></u>	<u><u>\$ 4,945,280</u></u>

The accompanying notes are an integral part of this statement.



**Town of Ridgway**  
**All Enterprise Funds**  
**Statement of Revenues, Expenses, and Changes in Net Position**  
**December 31, 2017**

	<b>Enterprise Funds</b>		
	<b>Water</b>	<b>Sewer</b>	<b>Total Enterprise Funds</b>
<b>Operating revenues</b>			
Charges for services	\$ 404,683	\$ 305,174	\$ 709,857
Other	24,164	51	24,215
<b>Total operating revenues</b>	<u>428,847</u>	<u>305,225</u>	<u>734,072</u>
<b>Operating expenses</b>			
Salaries and fringe benefits	175,723	147,124	322,847
Maintenance and repairs	61,833	61,342	123,175
Material and Supplies	16,966	4,527	21,493
Utilities and telephone	11,143	41,618	52,761
Professional fees	4,028	3,112	7,140
Depreciation	70,496	42,999	113,495
Miscellaneous	39,570	24,430	64,000
Consulting and engineering	3,177	3,177	6,354
Insurance	6,144	6,144	12,288
<b>Total operating expenses</b>	<u>389,080</u>	<u>334,473</u>	<u>723,553</u>
<b>Operating income or (loss)</b>	39,767	(29,248)	10,519
<b>Non operating revenues (expenses)</b>			
Transfers	(23,300)	(4,293)	(27,593)
Investment income	3,076	5,961	9,037
Interest expense	(22,535)	(7,053)	(29,588)
<b>Total non operating revenues (expenses)</b>	<u>(42,759)</u>	<u>(5,385)</u>	<u>(48,144)</u>
<b>Income (loss) before transfers and capital contributions</b>	(2,992)	(34,633)	(37,625)
<b>Capital contributions-Tap fees</b>	<u>117,420</u>	<u>120,114</u>	<u>237,534</u>
<b>Change in net position</b>	114,428	85,481	199,909
<b>Total net position, January 1</b>	<u>3,018,313</u>	<u>1,727,058</u>	<u>4,745,371</u>
<b>Total net position, December 31</b>	<u><u>\$3,132,741</u></u>	<u><u>\$1,812,539</u></u>	<u><u>\$ 4,945,280</u></u>

The accompanying notes are an integral part of this statement.

**Town of Ridgway**  
**Statement of Cash Flows**  
**Enterprise Funds**  
**Year Ended December 31, 2017**

	<b>Water Fund</b>	<b>Sewer Fund</b>	<b>Total Enterprise Funds</b>
<b>Cash Flows From Operating Activities</b>			
Cash received from charges for services	\$ 426,789	\$ 302,170	\$ 728,959
Cash payments for goods and services	(142,986)	(143,450)	(286,436)
Cash payments to employees for services	(175,723)	(147,124)	(322,847)
<b>Net cash provided (used) by operating activities</b>	<u>108,080</u>	<u>11,596</u>	<u>119,676</u>
<b>Cash Flows from Capital and Related Financing Activities</b>			
Tap fees	117,420	120,114	237,534
Acquisition of capital assets	(62,400)	(35,836)	(98,236)
Transfers	(23,300)	(4,293)	(27,593)
Principal paid on loans and leases	(65,408)	(8,861)	(74,269)
Interest expense	(22,535)	(7,053)	(29,588)
<b>Net cash provided (used) by capital and related financing activities</b>	<u>(56,223)</u>	<u>64,071</u>	<u>7,848</u>
<b>Cash Flows from Investing Activities</b>			
Interest on investments	<u>3,076</u>	<u>5,961</u>	<u>9,037</u>
<b>Net increase (decrease) in cash and equivalents</b>	54,933	81,628	136,561
<b>Cash balances, January 1</b>	<u>448,454</u>	<u>678,009</u>	<u>1,126,463</u>
<b>Cash balances, December 31</b>	<u><u>\$ 503,387</u></u>	<u><u>\$ 759,637</u></u>	<u><u>\$ 1,263,024</u></u>
<b>Reconciling of operating income (loss) to net cash provided (used) by operating activities:</b>			
Operating income (loss)	<u>\$ 39,767</u>	<u>\$ (29,248)</u>	<u>\$ 10,519</u>
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:			
Depreciation expense	70,496	42,999	113,495
Assets (increase) decrease:			
Accounts receivables	(2,058)	(3,055)	(5,113)
Liabilities increase (decrease):			
Accounts payable	(125)	900	775
Due to other funds	-	-	-
Total adjustments	<u>68,313</u>	<u>40,844</u>	<u>109,157</u>
<b>Net cash provided (used) by operating activities</b>	<u><u>\$ 108,080</u></u>	<u><u>\$ 11,596</u></u>	<u><u>\$ 119,676</u></u>

The accompanying notes are an integral part of this statement.

**Town of Ridgway  
Statement of Fiduciary Net Position  
Fiduciary Funds  
December 31, 2017**

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	<b>Trust and Agency Fund</b>
<b>Assets</b>	
Cash and cash equivalents	\$     34,799
	<u>                    </u>
<b>Net Position</b>	
Held in trust for benefits and other purposes	\$     34,799
	<u>                    </u>

The accompanying notes are an integral part of this statement.

**Town of Ridgway**  
Notes to the Financial Statements  
December 31, 2017

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**Note 1 - Summary of Significant Accounting Policies**

The financial statements of the Town of Ridgway, Colorado (the Town) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The more significant of the Town's accounting policies are described below:

**A. Financial Reporting Entity**

The Town is a home rule municipality with a mayor – council form of government with seven elected Council members. As required by accounting principles generally accepted in the United States of America, these financial statements present the Town of Ridgway (the primary government). The Town has no oversight responsibility for any other governmental entity since no other entities are considered to be controlled by or dependent on the Town. Control or dependence is determined on the basis of budget adoption, taxing authority, funding, and appointment of the respective governing body.

**B. Government-wide Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the activities of the Town and its component unit. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, which normally are supported by taxes, charges for services and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on user charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to those who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Water and Sewer funds are charges to customers for sales and services. They also recognize as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**Town of Ridgway**  
Notes to the Financial Statements  
December 31, 2017

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**Note 1 - Summary of Significant Accounting Policies** (continued)

**C. Fund Financial Statements**

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

All governmental funds are accounted for on a flow of current financial resources basis. Balance sheets for these funds generally include only current assets and current liabilities. Reported fund balances are considered a measure of available, spendable resources. Operating statements for these funds present a summary of available, spendable resources and expenditures for the period.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The Town reports the following major governmental funds:

**General Fund** is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund.

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Enterprise funds are considered major funds because of community interests in the activities and sources of funding supporting these operations.

The Town reports the following major enterprise fund business-type activities:

**Water and Sewer funds** -accounts for all operations of the Town's water and sewer services. They are primarily financed by user charges.

**Fiduciary Funds**

**Fiduciary fund** -accounts for assets held by the Town in a trustee or agency capacity. Agency fund (**Ridgway General Improvement District No. 1**) is custodial in nature and do not involve measurement of results of operations.

**Town of Ridgway**  
Notes to the Financial Statements  
December 31, 2017

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**Note 1 - Summary of Significant Accounting Policies** (continued)

**D. Measurement Focus and Basis of Accounting**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the enterprise fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The modified accrual basis of accounting is used by all governmental funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. Exceptions to this general rule include principal and interest on general long-term debt which is recognized when due, and compensated absences which are recognized when the obligations are expected to be liquidated with expendable available resources.

Those revenues susceptible to accrual are interest revenue and charges for services. Entitlement revenues are not susceptible to accrual because generally, they are not measurable until received. Grant revenues are recognized as they are earned.

The accrual basis of accounting is utilized by enterprise funds. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

**E. Cash and Cash Equivalents**

For the purposes of the statement of cash flows of the enterprise funds, cash and cash equivalents consist of operating and restricted cash and highly liquid securities with an initial maturity of three months or less.

**F. Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**G. Property Taxes**

Property taxes for the current year are levied and attach as a lien on property the following January 1. They are payable in full by April 30 or in two equal installments due February 28 and June 15. Property taxes levied in the current year and collected in the following year are reported as a receivable at December 31. However, since the taxes are not available to pay current liabilities, the receivable is recorded as deferred inflows of resources in the governmental and enterprise funds.

**Town of Ridgway**  
Notes to the Financial Statements  
December 31, 2017

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**Note 1 - Summary of Significant Accounting Policies** (continued)

**H. Capital Assets**

Capital assets, which include property, equipment and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capitalized assets are defined by the Town as assets that have a useful life of one or more years, and for which the initial, individual value equals or exceeds \$ 5,000.

All purchased assets are valued at cost where historical records are available and at an estimated historical costs where no historical records exist. Donated assets are valued at their estimated fair market value on the date received. The cost of normal maintenance and repairs that does not add to the value of an asset or materially extend asset life is not capitalized.

Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

<u>Asset Class</u>	<u>Useful Life</u>
Building and Other Improvements	15-40 years
Utility Plant and System	40-50 years
Equipment and vehicles	3-10 years
Infrastructure	15-50 years

Public domain assets consisting of roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems are examples of infrastructure assets. Infrastructure assets are distinguished from other capitalized assets as their useful life often extends beyond most other capital assets and are stationary in nature. General infrastructure assets are those associated with or arising from governmental activities. Prior to GASB 34 governments were not required to report general infrastructure assets.

**I. Long-Term Liabilities**

In the government-wide financial statements, and enterprise fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable government activities, business-type activities, or enterprise fund type statement of net position. The long-term compensated absences are serviced from revenues of the General Fund from future appropriations.

**J. Compensated Absences**

Vacation time accumulates at the rate of 40 hours at the end of their first year of service, 80 hours per year in years of service from two (2) through four (4), 120 hours per year in years of service from five (5) through fourteen (14) and the maximum accrual is 160 vacation hours for service after the fifteenth (15) year and after. Upon termination of employment, the employee shall be paid for each hour of earned and unused annual vacation leave at his or her regular rate of pay.

**Town of Ridgway**  
Notes to the Financial Statements  
December 31, 2017

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**Note 1 - Summary of Significant Accounting Policies (continued)**

**K. Net Position**

Net position represent the difference between assets and liabilities. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition or construction of improvements on those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, laws or regulations of other governments.

**L. Interfund Transactions**

Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. At year end, outstanding balances between funds are reported as "due to/from other funds." Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

**M. Encumbrances**

The Town does not use an encumbrance system for budgetary control.

**N. Accounts Receivable**

The Town considers accounts receivable for water and sewer to be fully collectible because the Town can place liens on the individual properties; accordingly, no allowance for doubtful accounts is required. If amounts become uncollectible, they will be charged to operations when that determination is made.

**O. Fund Equity**

Beginning with fiscal year 2011, the Town implemented GASB Statement 54 "Fund Balance Reporting and Governmental Fund Type Definitions". This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent.

The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Non-spendable fund balance amounts that are not in spendable form (such as inventory) or are required to be maintained intact;
- Restricted fund balance-amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions or by enabling legislation;
- Committed fund balance-amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;



**Town of Ridgway**  
Notes to the Financial Statements  
December 31, 2017

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**Note 1 - Summary of Significant Accounting Policies** (continued)

**O. Fund Equity** (continued)

- Assigned fund balance-amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority;
- Unassigned fund balance-amounts that are available for any purpose; positive amounts are reported only in the general fund.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Town considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Town considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless Town Council has provided otherwise in its commitment or assignment actions.

**Note 2 - Reconciliation of Government-wide and Fund Financial Statements**

The governmental funds balance sheet includes reconciliation between fund balances total governmental funds and net position - governmental activities as reported in the government-wide statement of net position. Additionally, the governmental fund statement of revenues, expenditures, and changes in fund balances includes reconciliation between net change in fund balances - total governmental funds and changes in net position of governmental activities as reported in the government-wide statement of activities. The enterprise fund statement of net position and statement of revenues, expenses and changes in net position also includes reconciliation to the government-wide statement of net position and activities.

These reconciliations detail items that require adjustment to convert from the current resources measurement and modified accrual basis for government fund statements to the economic resources measurement and full accrual basis used for government-wide statements. However, certain items having no effect on measurement and basis of accounting were eliminated from the governmental fund statements during the consolidation of governmental activities.

**Note 3 - Tax, Spending and Debt Limitations**

Colorado voters passed an amendment to the State Constitution, Article X, Section 20, which has several limitations, including revenue raising, spending abilities, and other specific requirements of state and local governments, excluding "enterprises."

The Amendment is complex and subject to judicial interpretation. The Town believes it is in compliance with the requirements of the amendment.

The Amendment requires that an emergency reserve be maintained at three percent of fiscal year spending. A portion of the General Fund's fund balance is classified as restricted for emergencies as required by the Amendment.

**Town of Ridgway**  
Notes to the Financial Statements  
December 31, 2017

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**Note 4 - Budgets**

The Town adheres to the following procedures in establishing budgetary data reflected in the financial statements:

- A. By September of each year, the Town Clerk gives public notice of the budget calendar for the next fiscal year. The Town Clerk asks that all Town departments, boards, commissions or citizens submit within thirty days from the notice, any request for funds under the budget being prepared. The Town Clerk then prepares a proposed budget for the ensuing fiscal year and submits it to the Council no later than forty-five days prior to any date required by state law for the certification to the County of the tax levy.
- B. The budget provides a complete financial plan of all Town funds and activities for the ensuing fiscal year indicating anticipated revenues, proposed operating and capital expenditures, a provision for contingencies, and anticipated net surplus or deficit for the ensuing fiscal year.
- C. A public hearing on the proposed budget is held by the Council in early December.
- D. The Council adopts the budget by resolution on or before the final day established by law for the certification of the ensuing year's tax levy to the County. Adoption of the budget by the Council shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated and shall constitute a levy of the property tax therein proposed.
- E. If during the fiscal year the Town Clerk determines that there are expenses in excess of those estimated in the budget, the Council by resolution may make supplemental appropriations for the year up to the amount of such excess. To meet an emergency affecting public property, health, peace or safety, the Council may make emergency appropriations. If at any time during the fiscal year it appears probable to the Town Clerk that the revenues available will be insufficient to meet the amount appropriated, the Town Clerk reports to the Council, indicating the estimated amount of deficit, any remedial action already taken, and a recommendation as to any other steps to be taken. Any time during the fiscal year the Town Clerk may transfer part or all of any unencumbered appropriation balance within a department.
- F. Budget appropriations lapse at the end of each year.
- G. Expenditures may not exceed appropriations at the fund level. Budget amounts included in the financial statements are based on the final amended budget.
- H. Budgets for governmental funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America (GAAP), except for long-term receivables and advances and capital lease financing which are budgeted when liquidated rather than when the receivable/liability is incurred. Budgets for enterprise funds are adopted on a basis consistent with the spending measurement focus of the governmental funds.

**Town of Ridgway**  
Notes to the Financial Statements  
December 31, 2017

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**Note 5 - Deposits and Investments**

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories; eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. The eligible collateral is determined by the PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool is to be maintained by another institution or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to the aggregate uninsured deposits. Collateral in the pool is considered to be equal to depository insurance pursuant to definitions listed in GASB Statement No. 40. At December 31, 2017, the bank balance of the Town's deposits was \$ 978,597 of which \$ 250,000 was covered by federal depository insurance and \$ 728,597 was collateralized under PDPA.

The composition of all cash and cash investments held by the Town at December 31, 2017 is as follows

Cash on hand and with county treasurer	\$ 2,409
Cash in bank	1,088,172
CSAFE	773,108
ColoTrust	<u>735,921</u>
Total cash and investments	<u>\$ 2,599,610</u>
 Ridgway General Improvement District # 1	 <u>\$ 34,799</u>

Colorado statutes specify investment instruments meeting defined rating and risk criteria in which local government entities may invest. Authorized investments include obligations of the United States and certain U.S. government agency securities; certain international agency securities; general obligation and revenue bonds of U.S. local government entities; bankers' acceptance of certain banks; commercial paper; local government investment pools; written pools; written repurchase agreement collateralized by certain authorized securities; certain money market funds; and, guaranteed investment contracts.

The Town had invested \$ 1,509,029 in the Colorado Surplus Asset Fund Trust (CSAFE), and ColoTrust, which are investment vehicles established for local governmental entities in Colorado to pool surplus funds. CSAFE and ColoTrust operate similarly to a money market fund and each share is equal value to \$1.00. Investments of CSAFE and ColoTrust consist of U.S. Treasury and Agency securities. These pools are not required to and are not registered with the SEC. COLOTRUST's and CSAFE funds are rated AAAM by Standard and Poor's, Fitch's and Moody's rating services.

**Interest rate risk-**The town does not have a formal policy limiting investment maturities, other than that established by the state statute of five years, which would help manage its exposure to fair value losses from increasing interest rates.

**Credit risk-**Credit risk is the risk that the issuer or other counterparty to an investment will not fulfill its obligations. It is the Town's policy to limit its investments to U.S. Treasury obligations, certain U.S. government agencies securities, commercial paper, local government investment pools, repurchase agreements and money market funds.

**Custodial Credit Risk-** For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Town will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party.

**Town of Ridgway**  
Notes to the Financial Statements  
December 31, 2017

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**Note 6 - Long-Term Liabilities**

General obligation bonds, revenue bonds, notes payable of the Town are as follows:

General obligation Water Refunding Bonds Series 2009 Private Placement with the Montrose Bank: The Town refinanced their G.O. bonds with Capmark Finance, Inc. with the Montrose Bank. Total refinanced amount was \$ 119,000, due in annual installments of \$ 9,000 in 2010; increasing to \$14,000 in 2018, with a final payment of \$ 14,000 in 2019, plus interest @ 4.75% per annum, payable from the Water Fund.

\$ 22,540

Revenue bonds and contracts include:

\$ 175,000 contract payable to Colorado Water Conservation Board in annual installments of \$ 7,571 including interest at 3% per annum, payable from the water fund.

\$ 21,412

EIA loan in 2006 payable to the Department of Local Affairs. Total original amount of \$100,000 due in annual installments of \$ 9,794.80 starting on September 1, 2007, with an annual interest rate of 5%

\$ 34,731

EIA loan in 2008 payable to the Department of Local Affairs. Total original amount of \$200,000 due in annual installments of \$ 15,914.78 starting on September 1, 2009, with an annual interest rate of 5%.

\$ 132,194

Caterpillar Financial Services Corporation loan for the purchase of Backhoe Loader. Total original amount of \$86,980 due in quarterly payments of \$4,729.07 starting in 2014, with an annual interest rate of 3.25%.

\$ 18,668

General Obligation Note Series 2014 with Branch Banking and Trust Company. Total amount was \$ 1,400,000, due in semi-annual installments, with an interest rate of 3.09% per annum, payable from the General Fund.

\$1,170,000

**Town of Ridgway**  
Notes to the Financial Statements  
December 31, 2017

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**Note 6 - Long-Term Liabilities** (continued)

Loan payable to Colorado Water Resources and Power Development Authority. Total original amount of \$ 450,000 in semi-yearly amounts of \$ 11,250, starting on November 1, 2010 with an annual interest rate of 0% \$ 281,250

Loan payable to Colorado Water Conservation Board. Total original amount of \$ 606,000 annual amount of \$ 30,917.67, starting on January 1, 2016 with an annual interest rate of 3% \$ 580,143

Total long term debt \$2,260,938

Debt service requirements to maturity are as follows:

General obligation water bonds

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$ 14,000	\$ 1,071	\$ 15,071
2019	8,540	406	8,946
	<u>\$ 22,540</u>	<u>\$ 1,477</u>	<u>\$ 24,017</u>

Colorado water conservancy board-contracts payable

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$ 6,928	\$ 643	\$ 7,571
2019	7,136	435	7,571
2020	7,348	222	7,570
	<u>\$ 21,412</u>	<u>\$ 1,300</u>	<u>\$ 22,712</u>

Significant bond covenants:

1974 Sewer Revenue Bond - Town must maintain a reserve account for payment of principal and interest when other revenues are insufficient of \$6,900.

EIA 2006 Loan

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$ 8,058	\$ 1,737	\$ 9,795
2019	8,461	1,334	9,795
2020	8,884	911	9,795
2021	9,328	467	9,795
	<u>\$ 34,731</u>	<u>\$ 4,449</u>	<u>\$ 39,180</u>

**Town of Ridgway**  
Notes to the Financial Statements  
December 31, 2017

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**Note 6- Long-Term Liabilities** (continued)

EIA 2008 Loan

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$ 9,305	\$ 6,610	\$ 15,915
2019	9,770	6,144	15,914
2020	10,259	5,656	15,915
2021	10,772	5,143	15,915
2022	11,310	4,604	15,914
2023 to 2027	65,621	13,952	79,573
2028	15,157	758	15,915
	<u>\$ 132,194</u>	<u>\$ 42,867</u>	<u>\$ 175,061</u>

Caterpillar Loan

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$ 18,668	\$ 248	\$ 18,916
	<u>\$ 18,668</u>	<u>\$ 248</u>	<u>\$ 18,916</u>

CWRPDA Loan Water Lines

	<u>Principal</u>
2018	\$ 22,500
2019	22,500
2020	22,500
2021	22,500
2022	22,500
2023 to 2027	112,500
2028 to 2030	<u>56,250</u>
Total	<u>\$ 281,250</u>

**Town of Ridgway**  
Notes to the Financial Statements  
December 31, 2017

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**Note 6- Long-Term Liabilities** (continued)

General Obligation Notes, Series 2014

	Principal	Interest	Total
2018	\$ 80,000	\$ 36,153	\$ 116,153
2019	85,000	33,681	118,681
2020	85,000	31,055	116,055
2021	90,000	28,428	118,428
2022 to 2026	495,000	98,417	593,417
2027 to 2029	335,000	20,858	355,858
	<u>\$ 1,170,000</u>	<u>\$ 248,592</u>	<u>\$ 1,418,592</u>

Colorado Water Conservation Board

	Principal	Interest	Total
2018	\$ 13,513	\$ 17,404	\$ 30,917
2019	13,919	16,999	30,918
2020	14,336	16,581	30,917
2021	14,766	16,151	30,917
2022 to 2026	80,749	73,839	154,588
2027 to 2031	93,610	60,978	154,588
2032 to 2036	108,520	46,068	154,588
2037 to 2041	125,804	28,784	154,588
2042 to 2045	114,926	8,744	123,670
	<u>\$ 580,143</u>	<u>\$ 285,548</u>	<u>\$ 865,691</u>

**Note 7 - Risk Management**

The Town is a member of the Colorado Intergovernmental Risk Sharing Agency (CIRSA), a separate and independent governmental and legal entity formed by intergovernmental agreement by member municipalities pursuant to the provision of 24-10-1155, Colorado Revised Statutes (1982 Replacement Volume) and Colorado Constitution, Article XIV, Section 18(2).

The purposes of CIRSA are to provide members defined liability and property coverage and to assist members to prevent and reduce losses and injuries to municipal property and to persons or property which might result in claims being made against members of CIRSA, their employees or officers.

**Town of Ridgway**  
Notes to the Financial Statements  
December 31, 2017

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**Note 7 - Risk Management** (continued)

It is the intent of the members of CIRSA to create an entity in perpetuity which will administer and use funds contributed by the members to defend indemnify, in accordance with the bylaws, and member of CIRSA against liability or loss, to the limit of the financial resources of CIRSA. It is also the intent of the members to have CIRSA provide continuing stability and availability of needed coverage at reasonable costs. All income and assets of CIRSA shall at all time be dedicated to the exclusive benefit of its members. All Colorado municipalities who are member of the Colorado Municipal League and own property are eligible to participate.

The general objectives of the Agency are to provide member municipalities defined liability and property coverage through joint self-insurance and too assists members in loss prevention measures. Any member may withdraw from the Agency by giving written notice to the Board of Directors of the prospective effective date of its withdrawal.

The Town recognizes an expense for coverage for the amount paid to CIRSA annually. Contingent liability claims for the coverage have not been recognized to date after reviewing claim history and the remoteness of potential loss in excess of actual contributions by the Town.

CIRSA is a separate legal entity and the Town does not approve budgets nor does it have ability to significantly affect the operations of CIRSA. The Board of Directors of the Agency is composed of seven directors elected by the members at the annual meeting to be scheduled in December of each year.

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees and natural disasters. Claims have not exceeded coverage in any of the last three fiscal years.

**Note 8 - Retirement Plans**

Defined Contribution Plan

The Town has a defined contribution plan for its employees which is administered by Colorado County Officials and Employees Retirement Association (CCOERA). In a defined contribution plan, benefits depend solely on amounts contributed to the plan, plus investment earnings. Employees are eligible to participate six months from the date of employment. Both the employees and the Town make a basic contribution of 4% of the employee's salary. Employees may make additional voluntary contributions not to exceed 10% of compensations. Participants vest in employer contributions and in earnings, losses and changes in fair market value of Plan assets at a rate of 20% per year. Any nonvested Town contributions forfeited by an employee who leaves the Town's employment are remitted to the Town.

The Town's total payroll in 2017 was \$ 1,081,291. The total payroll covered by the plan was \$ 810,550. Contributions consisted of the Town's contribution of \$32,422 and the employee's contributions of \$32,422.



**Town of Ridgway**  
Notes to the Financial Statements  
December 31, 2017

**Note 9 - Capital Assets**

Capital assets activity for the year ended December 31, 2017 was as follows:

	Balance January 1, 2017	Additions	Dispositions	Balance December 31, 2017
<b>Governmental Activities</b>				
Capital assets not being depreciated				
Land	\$ 1,662,500	\$ 277,962	\$ -	\$ 1,940,462
Construction in progress	2,319,179	776,767	(2,679,680)	416,266
Total	<u>3,981,679</u>	<u>1,054,729</u>	<u>(2,679,680)</u>	<u>2,356,728</u>
Capital assets being depreciated				
Buildings	379,468	53,556	-	433,024
Vehicles and equipment	400,953	-	-	400,953
Equipment - culture and recreation	120,061	-	-	120,061
Infrastructure	2,107,509	2,773,218	-	4,880,727
Less accumulated depreciation	(1,202,336)	(130,698)	-	(1,333,034)
Capital assets being depreciated, net	<u>1,805,655</u>	<u>2,696,076</u>	<u>-</u>	<u>4,501,731</u>
<b>Total Governmental Activities capital assets</b>	<u><u>\$ 5,787,334</u></u>	<u><u>\$ 3,750,805</u></u>	<u><u>\$ (2,679,680)</u></u>	<u><u>\$ 6,858,459</u></u>
	Balance January 1, 2017	Additions	Dispositions	Balance December 31, 2017
<b>Business-type Activities</b>				
Capital assets not being depreciated				
Land	\$ 2,036,258	\$ -	\$ -	\$ 2,036,258
	<u>2,036,258</u>	<u>-</u>	<u>-</u>	<u>2,036,258</u>
Capital assets being depreciated				
Buildings	20,668	-	-	20,668
Improvements other than buildings	4,567,197	98,236	-	4,665,433
Vehicles and equipment	355,061	-	-	355,061
Less accumulated depreciation	(2,232,297)	(113,496)	-	(2,345,793)
Capital assets being depreciated, net	<u>2,710,629</u>	<u>(15,260)</u>	<u>-</u>	<u>2,695,369</u>
<b>Total Business-Type Activities Capital Assets</b>	<u><u>\$ 4,746,887</u></u>	<u><u>\$ (15,260)</u></u>	<u><u>-</u></u>	<u><u>\$ 4,731,627</u></u>

**Town of Ridgway**  
Notes to the Financial Statements  
December 31, 2017

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**Note 9 - Capital Assets** (continued)

Depreciation expense was charged to functions/programs of the Town as follows:

General government	\$ 14,078	Water	\$ 70,496
Public safety	3,964	Sewer	42,999
Culture and recreation	24,628		<u>\$ 113,495</u>
Public works, including depreciation of general infrastructure assets	<u>88,028</u>		
Total depreciation expenses	<u>\$ 130,698</u>		

**Note 10 - Long-Term Liabilities**

	Balance January 1, 2017	Additions	Reductions	Balance December 31, 2017	Due Within One Year
<b>Governmental Activities</b>					
Accrued compensated absences	\$ 101,336	\$ -	\$ -	\$ 101,336	\$ 101,336
G.O Bonds Series 2014	1,250,000	-	(80,000)	1,170,000	80,000
Loan payable	36,485	-	(17,817)	18,668	18,668
Total	<u>\$ 1,387,821</u>	<u>\$ -</u>	<u>\$ (97,817)</u>	<u>\$ 1,290,004</u>	<u>\$ 200,004</u>
<b>Enterprise Activities</b>					
Bank loan	\$ 37,929	\$ -	\$ (15,389)	\$ 22,540	\$ 14,000
CWCB loan	593,262	-	(13,119)	580,143	13,513
CWCB loan	28,139	-	(6,727)	21,412	6,928
Loan payable	183,732	-	(16,807)	166,925	17,363
CWRPDA loan	303,750	-	(22,500)	281,250	22,500
Total	<u>\$ 1,146,812</u>	<u>\$ -</u>	<u>\$ (74,542)</u>	<u>\$ 1,072,270</u>	<u>\$ 74,304</u>

## Required Supplementary Information

**Town of Ridgway  
General Fund  
Schedule of Revenues-Budget and Actual  
December 31, 2017**

<b>Revenues</b>	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Variance Favorable (Unfavorable)</b>
Taxes:				
General property taxes	\$ 236,615	\$ 236,615	\$ 235,484	\$ (1,131)
Property taxes-debt service	54,588	54,588	53,420	(1,168)
Specific Ownership taxes	24,000	24,000	26,803	2,803
General sales taxes	1,000,776	1,000,776	1,158,517	157,741
Franchise taxes	42,000	42,000	35,666	(6,334)
Lodging tax	60,000	60,000	73,283	13,283
Interest on delinquent taxes	250	250	814	564
Delinquent taxes	100	100	19	(81)
Sales tax-penalty and interest	2,000	2,000	7,638	5,638
Excise Development Tax	9,000	9,000	3,000	(6,000)
Total taxes	<u>1,429,329</u>	<u>1,429,329</u>	<u>1,594,644</u>	<u>165,315</u>
Licenses and permits:				
Liquor licenses	3,500	3,500	8,218	4,718
Other	14,730	14,730	22,831	8,101
Sales tax and license	10,000	10,000	2,862	(7,138)
Building permit fees	70,000	70,000	84,250	14,250
Total licenses and permits	<u>98,230</u>	<u>98,230</u>	<u>118,161</u>	<u>19,931</u>
Intergovernmental revenues				
Grants	28,000	28,000	29,763	1,763
State shared revenue:				
Lottery funds	11,000	11,000	9,632	(1,368)
Cigarette taxes	2,200	2,200	2,725	525
Motor vehicle registration fees	6,200	6,200	7,255	1,055
Mineral leasing and other	5,000	5,000	8,083	3,083
Road and bridge apportionment	20,505	20,505	20,505	-
Highway user's taxes	51,533	51,533	50,540	(993)
Total intergovernmental revenues	<u>124,438</u>	<u>124,438</u>	<u>128,503</u>	<u>4,065</u>
Fines and forfeits	<u>18,000</u>	<u>18,000</u>	<u>16,075</u>	<u>(1,925)</u>
Miscellaneous revenues:				
Interest	4,000	4,000	7,656	3,656
Consulting services	10,000	10,000	15,975	5,975
P & Z applications	5,000	5,000	3,550	(1,450)
Reimbursements and refunds	26,250	26,250	35,691	9,441
Other	41,350	41,350	63,992	22,642
Total miscellaneous revenues	<u>86,600</u>	<u>86,600</u>	<u>126,864</u>	<u>40,264</u>
Charges for services-trash	<u>120,000</u>	<u>120,000</u>	<u>124,396</u>	<u>4,396</u>
Transfers in	-	-	-	-
<b>Total revenues</b>	<u><u>\$ 1,876,597</u></u>	<u><u>\$ 1,876,597</u></u>	<u><u>\$ 2,108,643</u></u>	<u><u>\$ 232,046</u></u>

**Town of Ridgway**  
**General Fund**  
**Schedule of Expenditures-Budget and Actual**  
**December 31, 2017**

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Variance Favorable (Unfavorable)</b>
<b>General Government</b>				
<b>Personnel</b>				
Salary and wages	\$ 438,200	\$ 438,200	\$ 422,250	\$ 15,950
Employee benefits	130,991	130,991	116,261	14,730
Council and Mayor	18,600	18,600	18,600	-
P and Z compensation	13,200	13,200	13,200	-
Town Attorney	60,000	60,000	56,663	3,337
<b>Total personnel</b>	<u>660,991</u>	<u>660,991</u>	<u>626,974</u>	<u>34,017</u>
<b>Administration</b>				
Treasurer fees	5,000	5,000	4,778	222
Audit and budget	5,400	5,400	5,600	(200)
Insurance and bonds	5,200	5,200	5,367	(167)
Printing and publishing	1,500	1,500	1,032	468
Office supplies and postage	5,500	5,500	5,344	156
Utilities	1,600	1,600	1,414	186
Telephone	3,800	3,800	2,509	1,291
Repairs and maintenance	200	200	-	200
Elections	2,000	2,000	618	1,382
Janitor services	6,800	6,800	6,800	-
Conference and school	12,500	12,500	6,971	5,529
Dues	2,600	2,600	2,459	141
Consulting services	800	800	1,197	(397)
Miscellaneous	200,544	200,544	56,331	144,213
Reimbursable bonds and permits	4,500	4,500	5,922	(1,422)
Tourism promotion	42,000	42,000	50,119	(8,119)
Leases	2,200	2,200	2,110	90
Meeting and community events	10,000	10,000	9,598	402
Website	3,000	3,000	740	2,260
Filing and recording	750	750	709	41
<b>Total administrative</b>	<u>315,894</u>	<u>315,894</u>	<u>169,618</u>	<u>146,276</u>
<b>Capital outlay</b>				
Office equipment	5,000	5,000	5,250	(250)
Records management	250	250	186	64
<b>Total capital outlay</b>	<u>5,250</u>	<u>5,250</u>	<u>5,436</u>	<u>(186)</u>
<b>Total general government</b>	<u>\$ 982,135</u>	<u>\$ 982,135</u>	<u>\$ 802,028</u>	<u>\$ 180,107</u>

**Town of Ridgway  
General Fund  
Statement of Expenditures-Budget and Actual  
December 31, 2017**

continued

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Variance Favorable (Unfavorable)</b>
<b>Public Safety</b>				
<b>Personal</b>				
Salary and wages	\$ 151,636	\$ 151,636	\$ 136,247	\$ 15,389
Municipal Judge	1,440	1,440	1,570	(130)
Court Clerk	3,600	3,600	3,600	-
Employee benefits	77,548	77,548	55,735	21,813
Juvenile diversion	5,000	5,000	5,000	-
<b>Total personnel</b>	<u>239,224</u>	<u>239,224</u>	<u>202,152</u>	<u>37,072</u>
<b>Administration</b>				
Utilities	2,500	2,500	1,414	1,086
Gas and oil	6,000	6,000	3,781	2,219
Telephone	3,500	3,500	3,482	18
Uniforms	1,000	1,000	2,430	(1,430)
Radio and radar repair	750	750	126	624
Office supplies	1,200	1,200	2,103	(903)
Dues and schools	1,225	1,225	4,827	(3,602)
Equipment purchases	500	500	8,543	(8,043)
Traffic and investigations	1,000	1,000	1,657	(657)
Dispatch services	33,090	33,090	33,168	(78)
Testing and examinations	200	200	-	200
Contractual services	10,000	10,000	74,924	(64,924)
Other	3,550	3,550	2,588	962
Vehicle maintenance	4,500	4,500	5,973	(1,473)
Computer services	2,000	2,000	2,401	(401)
<b>Total administration</b>	<u>71,015</u>	<u>71,015</u>	<u>147,417</u>	<u>(76,402)</u>
<b>Other</b>				
Weed control	500	500	330	170
Mosquito control	12,000	12,000	8,292	3,708
<b>Total other</b>	<u>12,500</u>	<u>12,500</u>	<u>8,622</u>	<u>3,878</u>
<b>Total public safety</b>	<u>\$ 322,739</u>	<u>\$ 322,739</u>	<u>\$ 358,191</u>	<u>\$ (35,452)</u>

**Town of Ridgway**  
**General Fund**  
**Statement of Expenditures-Budget and Actual**  
**December 31, 2017**

continued

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Variance Favorable (Unfavorable)</b>
<b>Public Works</b>				
<b>Personnel</b>				
Salaries	\$ 119,995	\$ 119,995	\$ 103,211	\$ 16,784
Employee benefits	40,655	40,655	34,600	6,055
<b>Total personnel</b>	<u>160,650</u>	<u>160,650</u>	<u>137,811</u>	<u>22,839</u>
<b>Administration</b>				
Repairs and maintenance	10,000	10,000	4,150	5,850
Supplies	8,000	8,000	1,388	6,612
Gas, oil and diesel	7,000	7,000	4,178	2,822
Tools	1,500	1,500	122	1,378
Utilities	2,400	2,400	1,799	601
Telephone	1,300	1,300	1,257	43
Safety equipment	1,400	1,400	723	677
Street signs	3,000	3,000	4,708	(1,708)
Consulting services	8,500	8,500	358	8,142
Street lighting	2,300	2,300	3,949	(1,649)
Miscellaneous	15,900	15,900	15,710	190
Computer services	2,500	2,500	2,204	296
<b>Total administration</b>	<u>63,800</u>	<u>63,800</u>	<u>40,546</u>	<u>23,254</u>
<b>Capital Outlay</b>				
Storm Drainage	15,000	15,000	16,382	(1,382)
Gravel and paving	45,000	45,000	19,108	25,892
Equipment Leases	6,955	6,955	6,342	613
Dust prevention	35,000	35,000	35,564	(564)
Equipment purchase	2,000	2,000	5,597	(3,597)
<b>Total capital outlay</b>	<u>103,955</u>	<u>103,955</u>	<u>82,993</u>	<u>20,962</u>
<b>Total public works</b>	<u>328,405</u>	<u>328,405</u>	<u>261,350</u>	<u>67,055</u>
<b>Trash removal</b>	<u>\$ 120,000</u>	<u>\$ 120,000</u>	<u>\$ 124,190</u>	<u>\$ (4,190)</u>

**Town of Ridgway**  
**General Fund**  
**Statement of Expenditures-Budget and Actual**  
**December 31, 2017**

continued

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Variance Favorable (Unfavorable)</b>
<b>Culture and recreation</b>				
KVNF radio	\$ 500	\$ 500	\$ 500	-
Voyage after school program	7,000	7,000	7,000	-
Other donations	24,500	24,500	12,320	12,180
Community events	8,000	8,000	12,000	(4,000)
Uncompahgre Volunteer Legal Aid	1,000	1,000	1,000	-
Ouray County partners program	1,000	1,000	1,000	-
Eco Action Partners	5,000	5,000	5,000	-
Second chance humane society	6,000	6,000	6,000	-
Region 10	-	-	40,570	(40,570)
Affordable housing incentives	2,000	2,000	-	2,000
<b>Total culture and recreation</b>	<u>55,000</u>	<u>55,000</u>	<u>85,390</u>	<u>(30,390)</u>
<b>Community Center</b>				
Utilities	1,600	1,600	1,414	186
Maintenance and repairs	90,000	90,000	73,176	16,824
Janitorial services	6,800	6,800	6,800	-
Supplies	4,000	4,000	2,165	1,835
<b>Total community center</b>	<u>102,400</u>	<u>102,400</u>	<u>83,555</u>	<u>18,845</u>
<b>Parks</b>				
Personnel				
Salaries and benefits	123,093	123,093	100,203	22,890
Employee benefits	30,138	30,138	22,619	7,519
<b>Total personnel</b>	<u>153,231</u>	<u>153,231</u>	<u>122,822</u>	<u>30,409</u>
<b>Administration</b>				
Utilities	4,000	4,000	4,263	(263)
Gas and oil	2,500	2,500	1,001	1,499
Repairs and maintenance	14,000	14,000	2,796	11,204
Janitorial	3,000	3,000	3,000	-
Supplies and materials	12,000	12,000	13,317	(1,317)
Insurance	5,444	5,444	5,444	-
Urban forest management	10,000	10,000	11,325	(1,325)
River Corridor maintenance	2,500	2,500	-	2,500
Events and festivals	57,500	57,500	44,271	13,229
Other	8,950	8,950	5,246	3,704
<b>Total administration</b>	<u>119,894</u>	<u>119,894</u>	<u>90,663</u>	<u>29,231</u>
<b>Capital outlay</b>	<u>64,500</u>	<u>64,500</u>	<u>19,650</u>	<u>44,850</u>
<b>Total parks</b>	<u>337,625</u>	<u>337,625</u>	<u>233,135</u>	<u>104,490</u>
<b>Debt service</b>	<u>124,930</u>	<u>124,930</u>	<u>119,025</u>	<u>5,905</u>
<b>Transfers</b>	<u>437,400</u>	<u>437,400</u>	<u>363,992</u>	<u>73,408</u>
<b>Total expenditures</b>	<u>\$ 2,810,634</u>	<u>\$ 2,810,634</u>	<u>\$ 2,430,856</u>	<u>\$ 379,778</u>



**Town of Ridgway  
Capital Projects Fund  
Statement of Revenues, Expenditures and Changes in Fund Balance  
Budget and Actual  
Year Ended December 31, 2017**

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Favorable (Unfavorable)</b>
<b>Revenues</b>				
Intergovernmental	\$ 856,840	\$ 856,840	\$ 748,224	\$ (108,616)
Donations	14,000	14,000	-	\$ (14,000)
<b>Total revenues</b>	<u>870,840</u>	<u>870,840</u>	<u>748,224</u>	<u>(122,616)</u>
<b>Expenditures</b>				
Current:				
Public works				
Capital outlay	1,473,877	1,473,877	878,374	595,503
Culture and recreation				
Capital outlay	350,238	350,238	277,962	72,276
<b>Total expenditures</b>	<u>1,824,115</u>	<u>1,824,115</u>	<u>1,156,336</u>	<u>667,779</u>
<b>Excess (deficiency) of revenues over expenditures</b>	(953,275)	(953,275)	(408,112)	545,163
<b>Other financing sources (uses)</b>				
Transfers in (out)	101,993	101,993	391,585	289,592
<b>Fund balance, January 1</b>	131,864	131,864	131,864	-
<b>Fund balance, December 31</b>	<u>\$ (719,418)</u>	<u>\$ (719,418)</u>	<u>\$ 115,337</u>	<u>\$ 834,755</u>

**Town of Ridgway**  
**Water Fund-(non GAAP Budgetary Basis)**  
**Schedule of Revenues and Expenditures-Budget and Actual**  
**December 31, 2017**

	<b>Budgeted</b>			<b>Variable Favorable (Unfavorable)</b>
<b>Revenues</b>	<b>Original</b>	<b>Final</b>	<b>Actual</b>	
Charges for services	\$ 414,000	\$ 414,000	\$ 404,683	\$ (9,317)
Tap fees and contributions	52,500	52,500	117,420	64,920
Investment income	1,400	1,400	3,076	1,676
Other	20,100	20,100	24,164	4,064
<b>Total revenues</b>	<b>488,000</b>	<b>488,000</b>	<b>549,343</b>	<b>61,343</b>
<b>Expenditures</b>				
Salaries and fringe benefits	198,393	198,393	175,723	22,670
Supplies	13,000	13,000	16,413	(3,413)
Insurance	6,260	6,260	6,144	116
Professional fees	14,800	14,800	4,028	10,772
Repairs and maintenance	65,000	65,000	98,737	(33,737)
Vehicle expense	12,000	12,000	5,696	6,304
GIS mapping	1,500	1,500	4,119	(2,619)
Testing and permits	5,650	5,650	5,373	277
Capital outlay	1,000	1,000	553	447
Consulting and engineering	3,500	3,500	3,177	323
Utilities and telephone	14,200	14,200	11,143	3,057
Plant Expenses	22,000	22,000	19,800	2,200
Computer services	3,100	3,100	3,164	(64)
Other	31,158	31,158	20,573	10,585
Equipment Lease	6,305	6,305	6,342	(37)
Debt service-CWCB	7,571	7,571	7,571	-
Debt service-Montrose Bank	17,160	17,160	17,160	-
Debt service-CWRPD	22,500	22,500	22,500	-
Debt service-DOLA	9,795	9,795	9,795	-
Debt service- CWCB	30,918	30,918	30,917	1
Transfers	23,300	23,300	23,300	-
<b>Total expenditures</b>	<b>509,110</b>	<b>509,110</b>	<b>492,228</b>	<b>16,882</b>
<b>Excess of revenues over expenditures</b>	<b>(21,110)</b>	<b>(21,110)</b>	<b>57,115</b>	<b>78,225</b>
<b>Available Resources-January 1</b>	<b>443,493</b>	<b>443,493</b>	<b>445,369</b>	<b>1,876</b>
<b>Available Resources-December 1</b>	<b>\$ 422,383</b>	<b>\$ 422,383</b>	<b>\$ 502,484</b>	<b>\$ 80,101</b>

**Town of Ridgway**  
**Sewer Fund-(Non GAAP Budgetary Basis)**  
**Schedule of Revenues and Expenditures-Budget and Actual**  
**December 31, 2017**

	<b>Budgeted</b>			<b>Variable Favorable (Unfavorable)</b>
<b>Revenues</b>	<b>Original</b>	<b>Final</b>	<b>Actual</b>	
Charges for services	\$ 299,000	\$ 299,000	\$ 305,174	\$ 6,174
Tap fees and contributions	55,000	55,000	120,114	65,114
Investment income	3,800	3,800	5,961	2,161
Miscellaneous	7,600	7,600	51	(7,549)
<b>Total revenues</b>	<b>365,400</b>	<b>365,400</b>	<b>431,300</b>	<b>65,900</b>
<b>Expenditures</b>				
Salaries and fringe benefits	168,963	168,963	147,124	21,839
Consulting and engineering	3,000	3,000	3,177	(177)
Repairs and maintenance	85,000	85,000	91,764	(6,764)
Vehicle expense	11,000	11,000	5,414	5,586
GIS mapping	11,500	11,500	4,119	7,381
Testing and permits	3,750	3,750	3,750	-
Insurance	6,260	6,260	6,144	116
Professional fees	9,300	9,300	3,112	6,188
Supplies	7,000	7,000	3,974	3,026
Utilities and telephone	43,400	43,400	41,618	1,782
Computer services	2,500	2,500	2,822	(322)
Plant improvements	16,000	16,000	-	16,000
Debt service-DOLA	15,915	15,915	15,915	-
Other	22,963	22,963	13,739	9,224
Capital outlay	1,000	1,000	553	447
Transfers	4,293	4,293	4,293	-
<b>Total expenditures</b>	<b>411,844</b>	<b>411,844</b>	<b>347,518</b>	<b>64,326</b>
<b>Excess of revenues over expenditures</b>	<b>(46,444)</b>	<b>(46,444)</b>	<b>83,782</b>	<b>130,226</b>
<b>Available Resources-January 1</b>	<b>691,792</b>	<b>691,792</b>	<b>699,658</b>	<b>7,866</b>
<b>Available Resources-December 1</b>	<b>\$ 645,348</b>	<b>\$ 645,348</b>	<b>\$ 783,440</b>	<b>\$ 138,092</b>

## Steps for printing your content and returning to 'Edit Mode

1. Click Ctrl + A on a Windows machine or Command + A on a Mac to select all data.
2. Right-click your mouse and select Print.
3. Confirm that print settings are correct - make sure "selection only" isn't checked.
4. Print hard copy or to PDF.
5. Click "Edit Mode" to return to modifying your data.
6. Remember to click "Save" to save any changes.

## ANNUAL HIGHWAY FINANCE REPORT - CY17

Email address: pkraft@town.ridgway.co.us

City/County: Ridgway

## II - RECEIPTS FOR ROAD AND STREET PURPOSES

Please no commas or dollar signs for the input

## A. Receipts from local sources

2. General Fund Appropriations:	\$	643,012.47
3. Other local imposts: <i>from A.3. Total' below)</i>	\$	28,383.49
4. Miscellaneous local receipts: <i>from A.4. Total' below)</i>	\$	16,075.00
5. Transfers from toll facilities	\$	0.00
6. Proceeds of sale of bonds and notes		
a. Bonds - Original Issues:	\$	0.00
b. Bonds - Refunding Issues:	\$	534,287.00
c. Notes:	\$	0.00

SubTotal: \$ 1,221,757.96

## B. Private Contributions

\$ 0.00

## II - RECEIPTS FOR ROAD AND STREET PURPOSES (Detail)

Please no commas or dollar signs for the input

## A.3. Other local imposts

a. Property Taxes and Assessments	\$	0.00
b. Other Local Imposts		
1. Sales Taxes:	\$	0.00
2. Infrastructure and Impact Fees:	\$	0.00

3. Liens:	\$	0.00
4. Licenses:	\$	1,580.00
5. Specific Ownership and/or Other:	\$	26,803.49
<b>Total: (a + b) carried to 'Other local imposts' above)</b>	<b>\$</b>	<b>28,383.49</b>

**A.4. Miscellaneous local receipts**

Please no commas or dollar signs for the input

a. Interest on Investments:	\$	0.00
b. Traffic fines & Penalties:	\$	16,075.00
c. Parking Garage Fees:	\$	0.00
d. Parking Meter Fees:	\$	0.00
e. Sale of Surplus Property:	\$	0.00
f. Charges for Services:	\$	0.00
g. Other Misc. Receipts:	\$	0.00
h. Other:	\$	0.00
<b>Total: (a through h) carried to 'Misc local receipts' above)</b>	<b>\$</b>	<b>16,075.00</b>

**C. Receipts from State Government**

Please no commas or dollar signs for the input

1. Highway User Taxes:	\$	50,423.98
3. Other State funds:		
c. Motor Vehicle Registrations:	\$	7,255.00
d. Other (Specify):		
Comments: DOLA	\$	208,276.44
e. Other (Specify):		
Comments: CDOT	\$	294,743.77
<b>Total: (1+3c,d,e)</b>	<b>\$</b>	<b>560,699.19</b>

**D. Receipts from Federal Government**

Please no commas or dollar signs for the input

2. Other Federal Agencies		
a. Forest Service:	\$	0.00
b. FEMA:	\$	0.00
c. HUD:	\$	0.00
d. Federal Transit Administration:	\$	0.00
e. U.S. Corp of Engineers	\$	0.00
f. Other Federal:	\$	0.00
<b>Total: (2a-f)</b>	<b>\$</b>	<b>0.00</b>

III - DISBURSEMENTS FOR ROAD AND STREET PURPOSES

Please no commas or dollar signs for the input

A. Local highway disbursements

1. Capital outlay: (from A.1.d, Total Capital Outlay below)	\$	1,418,134.35
2. Maintenance:	\$	139,289.14
3. Road and street services		
a. Traffic control operations:	\$	4,708.09
b. Snow and ice removal:	\$	31,321.85
c. Other:	\$	23,310.22
4. General administration & miscellaneous	\$	0.00
5. Highway law enforcement and safety	\$	165,693.50

Total: (A.1-5) \$ 1,782,457.15

Please no commas or dollar signs for the input

B. Debt service on local obligations

1. Bonds		
a. Interest	\$	0.00
b. Redemption	\$	0.00
2. Notes		
a. Interest	\$	0.00
b. Redemption	\$	0.00

SubTotal: (1+2) \$ 0.00

Please no commas or dollar signs for the input

C. Payments to State for Highways:	\$	0.00
D. Payments to Toll Facilities:	\$	0.00

Total Disbursements: (A+B+C+D) \$ 1,782,457.15

Please no commas or dollar signs for the input

## III - DISBURSEMENTS FOR ROAD AND STREET PURPOSES - (Detail)

Please no commas or dollar signs for the input

	A. ON NATIONAL HIGHWAY SYSTEM	B. OFF NATIONAL HIGHWAY SYSTEM	C. TOTAL
<b>A.1. Capital Outlay</b>			
a. Right-Of-Way Costs:	\$ 0.00	\$ 0.00	\$ 0.00
b. Engineering Costs:	\$ 0.00	\$ 0.00	\$ 0.00
c. Construction			
1. New Facilities:	\$ 0.00	\$ 0.00	\$ 0.00
2. Capacity Improvements:	\$ 0.00	\$ 0.00	\$ 0.00
3. System Preservation:	\$ 0.00	\$ 1,418,134.35	\$ 1,418,134.35
4. System Enhancement:	\$ 0.00	\$ 0.00	\$ 0.00
5. Total Construction:			\$ 1,418,134.35
d. Total Capital Outlay: (Lines A.1.a. + 1.b. + 1.c.5)			\$ 1,418,134.35

## IV. LOCAL HIGHWAY DEBT STATUS

Please no commas or dollar signs for the input

	OPENING DEBT	AMOUNT ISSUED	REDEMPTIONS	CLOSING DEBT
<b>A. Bonds (Total)</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
1. Bonds (Refunding Portion)		\$ 0.00	\$ 0.00	\$ 0.00
<b>B. Notes (Total):</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

## V - LOCAL ROAD AND STREET FUND BALANCE

Please no commas or dollar signs for the input

A. Beginning Balance	B. Total Receipts	C.Total Disbursements	D. Ending Balance	E. Reconciliation
\$ 0.00	\$ 1,782,457.15	\$ 1,782,457.15	\$ 0.00	\$ 0.00

**Notes & Comments:**

undefined

Please enter your name: Pam Kraft

Please provide a telephone number where you may be reached: 970-626-5308

Save

Print Mode

Edit Mode

Please click on the "Save" button before viewing the data in a print format.

FORM FHWA-536e (Version 4.5) - CY17



## AGENDA ITEM #11



October 29, 2018

RE: Update to the Ridgway Town Council

The annual Ridgway Plein Air event is now in its six year, and every year PARC has donated to the Town the winning art work for display in Town Hall.

During this fiscal year PARC has purchased three of the existing sculptures which have been on loan, and located in Hartwell Park. Additionally PARC has purchased eight outdoor musical instruments, one of has already been installed in Weaver Park. The remaining pieces will be installed adjacent to the playground in Hartwell Park before the end of the year.

The community now owns 23 of the 27 sculptures that PARC has placed throughout the years, located from Rollans Park to Cora Street and Hyde Street to Weaver Park.

We are deeply committed to continue to find and bring new and interesting pieces of art for the enjoyment of visitors and members of our community.

Respectfully,

Pam Kraft, Board President  
on behalf of Board Members:  
Rick Weaver  
Susan Baker  
Suzy Ulrich  
Ned Bosworth  
Candida Gold  
Pat Thachuk

## AGENDA ITEM #12



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# RIDGWAY MASTER PLAN: VISION & GOALS

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*Draft: 10/25/18*

<b>About This Document.....</b>	<b>2</b>
What is the Policy Framework? .....	2
<b>Vision and Community Values.....</b>	<b>4</b>
Introduction .....	4
Community Vision .....	4
Community Values .....	5
<b>Goals.....</b>	<b>8</b>
Community Value 1: Healthy Natural Environment (ENV).....	8
Community Value 2: Sense of Community & Inclusivity (COM).....	8
Community Value 3: Small Town Character & Identity (CHR).....	8
Community Value 4: Vibrant & Balanced Economy (ECO).....	9
Community Value 5: Well-Managed Growth (GRO).....	9



## ABOUT THIS DOCUMENT

This document presents the preliminary vision, community values, and goals that will form the base of the policy framework for Ridgway's updated Master Plan. Much of this content is carried forward from previous Master Plan elements and/or Town Council adopted documents. New goals have been added to address areas, issues, or topics that were frequently mentioned by residents during initial stakeholder focus groups in June 2018 and from the recently completed online community survey.

The vision, community values, and goals included in this document have been reviewed by Town staff and the Master Plan steering committee. Each will be refined through community feedback solicited through an online activity and discussions with the Planning Commission and Town Council over the coming months.

## WHAT IS THE POLICY FRAMEWORK?

Ridgway's updated Master Plan provides policy guidance to decision makers and the community at four distinct levels. As shown in the diagram below, these parts consist of the vision and community values, goals, policies, and implementation actions. Guidance becomes more detailed as one moves down in the Plan's organization—from the vision, to specific actions the Town can take to advance the vision. A diagram illustrating this relationship is provided on the following page.



## Vision & Community Values

- Aspirational and forward looking
- Describes the type of community we'd like to create in the future
- Sets forth what's most important to our community

## Goals

- Broad statements of the community's desired long-term direction in each outcome area
- They are aspirational in nature and describe what we'll need to aim for to achieve our vision

## Policies

- Provide guidance to ensure day-to-day decision-making and other actions taken by the Town staff, Town Council, the Planning Commission, and other policy makers help support and advance the goals of the Master Plan
- **Note:** *Policies will be included as part of the Policy Framework.*

## Implementation Actions

- Specific strategies or actions that the Town and its partners will take in the future to implement the Master Plan
- **Note:** *Implementation Actions will be added as part of the draft Master Plan after goals and policies have been further vetted and refined.*



# VISION AND COMMUNITY VALUES

## INTRODUCTION

The following vision and community values are based on the vision and community values adopted by Town Council in 2009. The vision and values were reviewed by the community during a September 27, 2018 event in which nearly 80 residents provided feedback on how well the 2009 vision and values are aligned with their own personal vision and values. The vision and values were reviewed and further refined by the Master Plan steering committee. While the 2009 vision statement was carried forward with some minor edits, the 2009 community values were combined into five new community values that will serve as the main organizing elements of the goals, policies, and implementation strategies that will be included in the updated Master Plan. Each captures the ideas set forth in the 2009 community values, but will provide a more direct link between the values and the Master Plan goals, policies, and implementation strategies.

## COMMUNITY VISION

2009 Community Vision:

***Ridgway is a welcoming, community-minded rural town situated in a beautiful mountain valley. We support learning, creativity and culture. We share a deep connection to the outdoors. We are committed to being economically sustainable and ecologically responsible.***

Proposed Vision for the Updated Master Plan:

***Ridgway is a vibrant, welcoming, and community-minded small town situated in a beautiful mountain valley. We are diverse in age, background, and economic means, but share a deep connection to the outdoors, our railroad heritage and ranching culture, and the lifelong pursuit of learning and creative endeavors. We are committed to being economically and ecologically sustainable.***



## COMMUNITY VALUES

Achieving our vision will require us to strive to maintain certain aspects of Ridgway that the community values today, while recognizing that we will need to adapt in the face of a certain amount of growth and change over the next ten to twenty years. Our ability to adapt successfully will require a continual focus on—and balance between—five community values: healthy natural environment, sense of community and inclusivity, small town character and identity, vibrant and balanced economy, and well-managed growth.

### Healthy Natural Environment

From the Uncompahgre River to the Sneffels and Cimarron mountain ranges, Ridgway's incredible natural surroundings and the recreational opportunities they provide are one of the top reasons residents choose to live in our community. Protecting both the scenic values and ecological functions of natural areas in and surrounding Ridgway through responsible environmental practices is something the community values strongly. However, this beauty could be threatened in the future if Ridgway does not grow in a way that is attuned to its natural environment. Global climate change is another threat, which will lead to changes in Ridgway's local environment. Goals and policies in this area address:

- Preservation of natural habitats and ecosystems
- Conservation of open space and ranch lands
- Sustainable development practices
- Access to and protection of the river corridor
- Community forest management
- Climate adaptation
- Source-water protection

### Sense of Community and Inclusivity

Another aspect of living in Ridgway that residents highly value is the community, its inclusivity, its diversity. The people who live in Ridgway have been described by fellow residents as friendly, welcoming, and close-knit. Residents also value how the community comes together in times of crisis or need to help one another. This strong sense of community is also demonstrated in how engaged residents are with town affairs. However, trends like increasing housing costs and a lack of affordable childcare have made it difficult for young people and families to live in Ridgway. Looking to the future, the community would like to see Ridgway remain diverse and inclusive,

### 2009 Community Values (for reference)

- Civility, Diversity, and Inclusivity
- Creativity, Innovation, and Lifelong Learning
- Responsible Economic and Environmental Practices
- Our Incredible Natural Surroundings and the Opportunities they Provide
- A Viable Agricultural Community
- Vibrant and Sustainable Businesses
- Pedestrian-Friendly Environment





avoiding the kinds of changes that have occurred in Telluride, Aspen, and many other small mountain towns in Colorado that have seen an influx of wealthy second homeowners. Goals and policies in this area address our commitment to those things that contribute to our sense of community and help make Ridgway, Ridgway:

- Diverse housing options
- Inclusive governance and community engagement
- Lifelong learning
- Accessible community services
- Public safety

### **Small Town Character and Identity**

Although they may differ on how they define “small town character,” residents feel strongly that it’s a key part of Ridgway’s identity. This small town character is evident in the size of the community, the slower and more laid back pace of life, the many unpaved streets, the surrounding ranch land and associated activities, the ability of residents to easily walk from one end of town to the other, and the many activities and businesses that are geared toward locals. Although many of these characteristics are common among many small towns across Colorado, Ridgway stands out from other tourism-dependent communities as a town that relies on tourism to some degree—but retains its commitment to locals and still feels very much like a “real” town. This feeling is derived from Ridgway’s unique identity that blends aspects of its historic past as a western railroad town, its ranching and agricultural community, outdoor recreation, and its artists and Creatives. Goals and policies in this area seek to retain and enhance key aspects Ridgway’s small town character and identify as the community grows in the future through a continued commitment to:

- Livable neighborhoods
- Local businesses
- Community events and activities
- Pedestrian and bicycle connections
- Parks and recreation
- Historic preservation

### **Vibrant and Balanced Economy**

The Ouray County economy is largely centered on service industries, particularly industries such as food services and accommodation, which are oriented towards tourism. While Ridgway is somewhat less reliant on tourism than Ouray County, it is still subject to seasonal fluctuations in business activity, with the winter months much slower than in the summer. These jobs also tend to pay low wages that make it even more difficult for workers in Ridgway to live in the community. Residents expressed a strong desire to diversify the local economy and to create well-paying, full-time, year-round jobs. Through its participation in the Main Street and Creative



District programs, the Town has been active in promoting economic development in recent years. While there are a number of businesses and Creatives that have chosen to base their operations in Ridgway for quality of life reasons, many struggle to hire qualified employees, find space as they grow, market their creations, and face other challenges. Goals and policies in this area seek to promote a more balanced and sustainable economy through support for *all* sectors of Ridgway's economy:

- Ranching and agriculture
- Local businesses/manufacturing/services
- Creative District/Main Street Program
- Tourism

### **Well-Managed Growth**

Ridgway could add anywhere between 150 and 700 new residents by 2050. In addition, growth in the surrounding region—which includes Ouray, Montrose, and San Miguel counties—will continue to have direct and indirect impacts on Ridgway's housing, transportation system, environment, and quality of life. Growth limitations in the City of Ouray, Ouray County, and nearby Telluride will further amplify growth pressures on the Town of Ridgway. Uncertainty regarding the extent of and potential impacts of future growth are of critical concern to the community. However, Ridgway has the ability through its policies and regulations, intergovernmental agreements, and other tools to help inform where and how growth will occur in the future, the types of growth the community would like to see, and guide the character and form of future development. Goals and policies in this area seek to ensure that future growth occurs incrementally in a manner that is consistent with the Ridgway's values, minimizes impacts on existing residents, and recognizes the need to balance the community's objectives with regard to:

- Infrastructure provision
- Water supply
- Growth management
- Hazard mitigation
- Regional coordination
- Transportation
- Land use



## GOALS

This section outlines the goals that will help the community work towards its community values. Many of the goals were carried forward from existing Master Plan elements and updated for clarity, while others have been added to address issues or topics that have emerged through the community engagement process to date.

### COMMUNITY VALUE 1: HEALTHY NATURAL ENVIRONMENT (ENV)

**GOAL ENV-1:** Preserve, protect, and restore natural habitats and ecosystems.

**GOAL ENV-2:** Strengthen the Uncompahgre River corridor as a community asset and environmental resource.

**GOAL ENV-3:** Proactively manage and protect Ridgway's water resources.

**GOAL ENV-4:** Promote the efficient use of resources and sustainable practices that minimize harm to the health of the community or natural environment.

**GOAL ENV-5:** Maintain a healthy and vibrant community forest.

### COMMUNITY VALUE 2: SENSE OF COMMUNITY & INCLUSIVITY (COM)

**GOAL COM-1:** Maintain Ridgway as a community that is accessible to a range of income levels, ages, and households.

**GOAL COM-2:** Encourage a diversity of housing options that meet the needs of residents.

**GOAL COM-3:** Encourage citizen participation and dialogue with elected and appointed officials and town administration.

**GOAL COM-4:** Actively engage the community in community-building, decision-making and planning processes in order to include broad-based representation and input for all local government decisions.

**GOAL COM-5:** Strive to be a model for transparency, efficiency, and good governance.

**GOAL COM-6:** Encourage a range of health, human, youth and other community services in Ridgway.

**GOAL COM-7:** Support education and life-long learning in our community.

**GOAL COM-8:** Provide public safety and emergency response services to protect the community.

### COMMUNITY VALUE 3: SMALL TOWN CHARACTER & IDENTITY (CHR)

**GOAL CHR-1:** Support connected vibrant, diverse, and well-maintained neighborhoods.



**GOAL CHR-2:** Promote Ridgway's identity as a creative and innovative community where artists and artisans thrive.

**GOAL CHR-3:** Promote Ridgway's identity as a ranching and agricultural community and preserve the rural character of landscapes surrounding Ridgway.

**GOAL CHR-4:** Protect and preserve Ridgway's historic assets.

**GOAL CHR-5:** Promote a range of opportunities and spaces for community gatherings and interactions.

**GOAL CHR-6:** Maintain and enhance Ridgway's gateways, entry-corridors, and viewsheds.

**GOAL CHR-7:** Develop an interconnected system of parks, trails, open space, and recreational facilities that meets the needs of Ridgway's residents and visitors.

## **COMMUNITY VALUE 4: VIBRANT & BALANCED ECONOMY (ECO)**

**GOAL ECO-1:** Create a vibrant, diverse, and sustainable year-round local economy that reflects Ridgway's social fabric, values, and character.

**GOAL ECO-2:** Support the retention and expansion of local businesses.

**GOAL ECO-3:** Balance the need to preserve quality of life for residents with the needs of tourists and visitors.

**GOAL ECO-4:** Promote the safe and efficient movement of people, goods, and services throughout the region.

## **COMMUNITY VALUE 5: WELL-MANAGED GROWTH (GRO)**

**GOAL GRO-1:** Promote growth and development that maintains Ridgway's small town character, supports a diverse community, and creates employment opportunities.

**GOAL GRO-2:** Ensure public infrastructure, utilities, facilities, and services are sufficient to meet the needs of residents and businesses as the town grows.

**GOAL GRO-3:** Proactively mitigate natural and man-made hazards and plan for a resilient community.

**GOAL GRO-4:** Develop a safe and efficient multi-modal transportation system, balancing the needs of all users.

**GOAL GRO-5:** Use Ridgway's parking resources efficiently.

## AGENDA ITEM #13

## AGENDA ITEM #14



**Special Event Permit Application**

Private Use of Public Property (RMC 14-3-3):  
Parks, Facilities, Rights-of-Way, including the Hartwell Park Stage

Application Date:	<u>November 9, 2018</u>	Event Name:	<u>Ridgway Old West Fest</u>
Applicant Name:	<u>Ridgway Western Heritage Society</u>	Event Date:	<u>October 11-13, 2019</u>
Applicant Phone:	<u>970-626-9862</u>	Event Time:	<u>Friday evening and Sat and Sun daily</u>
Applicant Email:	<u>evebeckerdoyle@icloud.com</u>	# Attendees:	<u>estimated 5,000</u> } <u>spread out among many venues</u>
Organization Name:	<u>EveBecker-Doyle</u>	# Participants:	<u>-Same-</u>
Mailing Address:	<u>1565 Canyon Drive</u>	Entry Fee(s):	<u>No entry fees for events at Hartwell Park</u>
Contact Name (Event Day):	<u>Ridgway, CO 81432</u> <u>Eve Becker-Doyle</u>	# of Vendors:	<u>(Society Booth only)</u> <u>Not applicable</u>
Contact Mobile #:	<u>469-682-9710 cell</u>	# of Spectators:	<u>Unknown - expect no more than 50-75 at one time in Hartwell Park.</u>

**IMPORTANT:** Inaugural and second annual events, must receive the express approval of the Ridgway Town Council. Subsequent annual events will be permitted administratively and include all conditions of approval and other Town Council requirements.

All event sponsors are required to provide proof of insurance listing the Town of Ridgway, officers and employees as additional insured and indemnifying the Town of Ridgway and its officers and employees.

Specify park, facility and/or public right-of-way for the event (check all that apply):

Hartwell Park <input checked="" type="checkbox"/>	Performing Arts Stage	Athletic Park
Cottonwood Park	Dennis Weaver Memorial Park	Rollans Park
Green Street Park	Ouray County Fairgrounds	Right-of-Way (specify below) <input checked="" type="checkbox"/>
Other (specify):		

If use of Right-of-Way (streets, alleys, sidewalks) specify exact location(s):

Streets and sidewalks throughout town.



Event Type (check all that apply):

Fundraising Event	Outdoor Concert	Filming/ Production
Run/Walk Event	Bicycling Event	Art Show
Outdoor Market	Other (specify): <u>Western Festival</u>	

Describe in detail the proposed use and activity for the park, facility and/or right-of-way:

We anticipate a children's bounce house, horseshoes,  
sale of promotional products, other simple games

We expect some re-routing of traffic may be necessary for  
volume of attendees, and for hayride shuttles from parking  
areas to venues.

For assistance in completing the application please contact the Town of Ridgway 970-626-5308.

Applicant Signature: \_\_\_\_\_

Date: 11-9-2018

**TOWN STAFF WILL COMPLETE THE FEE SCHEDULE and REQUIREMENTS BELOW**

<b>Permit Application Fee (\$50):</b> (Due at time of application)	\$	Date Paid:	Check #:
<b>Large Event Fee (\$50 - if more than 100 people):</b>	\$	Date Paid:	
<b>Filming/ Production Fee (\$250 per day):</b>	\$	Date Paid:	
<b>Parks Department Assistance (\$25/hr)</b>	\$	Date Paid:	
<b>Performing Arts Stage Use Fee (\$300 permitting, stage preparation and breakdown):</b>	\$	Date Paid:	
<b>Electricity Use Fee: (\$15/day)</b>	\$	Date Paid:	
<b>Law Enforcement Fee: (\$30/hr/officer)</b>	\$	Date Paid:	





**Performance Security (Damage Deposit)**

up to 100 people: \$100

101-500 people: \$150

>500 people: \$200

Hartwell Park Stage Deposit: \$500

\$

Date

Paid:

**Release of Deposit (Yes/No):**

\$

Date

Paid:

Local government & special districts: 50% fee waiver

**ADDITIONAL REQUIREMENTS (check all that apply):**

Town Council Approval (Date: _____)	Insurance/ Indemnity
Sign Permit	Special Event Liquor License
Special Event Vendor License	Other: _____
Sales Tax License(s)	Other: _____

**Vicinity Map/Site Plan**

Attach a vicinity map and site plan. List all parks, trails, open space, facilities, roadways, bridges and other Town property proposed for use with the event. The following questions include items which, if applicable, should also be included on the site plan.

**Checklist for Vicinity Map/ Site Plan:**

Event site (park, trail, open space, facilities, roadway)

Parking plan and traffic flow

Locations of security personnel

Locations of first aid and emergency services

Routes for EMS and Fire Crew

Water stations *NC*

Location and number of sanitation facilities

Food and merchandise vendor booths

Temporary road closures

Location of liquor sales and consumption (must match special event liquor license)

Electrical and lighting sources

Sound and amplification plan

Trash Receptacles

Signage type and location

Proposed locations for staking or any penetration of the ground

**Parking/Traffic Flow**



Indicate the number of parking spaces, locations, traffic flow, personnel directing traffic, and traffic signage.

Name(s) authorized personnel to direct traffic:

We haven't assigned volunteers to handle this yet, Signage will be provided to minimize traffic challenges.

☒ Yes ☐ No We are requesting the use of all town parking including behind the library.

Are you planning event parking on-site?

☒ Yes ☐ No Anticipate use of additional parking in Trail Town area

Are you planning event parking off-site?

How will you be moving people to/from the event site?

Walking and hayride shuttles

#### Security/Law Enforcement

Describe the emergency communications plan [e.g.: radio channels, cell phones, etc.]:

All Key volunteers will have cell phones. Numbers will be provided in advance to all pertinent parties including town personnel.

Do you anticipate utilizing uniform deputy services for ground security or traffic direction?

Yes ☒ No

If so, what are the event needs?

Yes ☒ No

Will a private security company be used?

How will the security personnel be identified?

☒ Yes ☐ No

Will your event interrupt the normal traffic flow on any roadway?



☒ Yes ☐ No

Will your event need authorization to park vehicles on any roadway?

☒ Yes ☐ No

Does event need Ouray County Sheriff's Department or Ridgway Fire Department services?

If yes, please list and explain:

Paramedics will be called in the event of an emergency.

### Emergency Medical Care

Describe Emergency Medical Services arrangements/plan:

Will publicize in festival literature that persons that need emergency service should call 911 to access the ambulance and EMS staff.

### Potable Water

☒ Yes ☐ No

Are participants/vendors providing their own drinking water?

If yes, describe water source, estimated amount and method of distribution:

They'll bring their own.

### Sanitation

☒ Yes ☐ No

Are you planning to use Town restroom facilities?

If yes, describe:

Will coordinate with Farmers Market manager not to have porti-potties picked up till after the Western Festival.

☒ Yes ☐ No

Will portable sanitation facilities be ~~rented~~ available (see above).



If yes, describe portable sanitation plan, including company name and phone number:

see above

Sanitation Drop Off/ Pick Up Dates and Times:

Drop Off: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

mm / dd / yy

est. time

Pick Up: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

mm / dd / yy

est. time

Will be arranged by  
Farmers Market  
manager

### Food Service & Merchandise Vendors

☒ Yes

☐ No

Will food service and/or merchandise vendors be present at the event?

*If yes, an application for a Special Event Vendor License must be submitted to Clerks Office, including a detailed list of all vendors. The Clerk's Office will issue sales tax remittance forms to each vendor.*

Describe plan to remove hot coals and grease generated by food vendors:

will be handled by individual vendors.

### Alcohol Use

*No alcoholic beverages may be possessed, consumed or provided on any public property unless the permit holder has been issued a Town of Ridgway Special Event Liquor License from the Town Clerk. All provisions of the Colorado Liquor Code and local law related to liquor apply to all public properties.*

### Electricity

☒ Yes

☐ No

Is electricity needed for the event?

Describe what electricity will be used for:

Food vendors may need electricity

What type of service is needed:

If needed will apply in advance.



### Sound and Amplification

Yes

No

Will sound amplification be used for the event?

Describe sound/ amplification to be used:

---

---

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### Trash Collection/Removal

Yes

No

Will event use Town park trash receptacles?

Yes

No

Will event have dumpsters be rented?

If yes, describe trash collection plan, including company name and phone number:

---

---

Collection Container Drop Off/ Pick Up Dates and Times:

Na

Drop Off: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

mm / dd / yy

est. time

Pick Up: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

mm / dd / yy

est. time

### Road Closure

Yes

No

Maybe

Are temporary road closures needed for the event?

Describe the road closure, signage and safety plan:

As plans are solidified, Volunteer Traffic coordinator will address these issues.



### Signage

Indicate the date and time the temporary signage will be placed:  
(contact Town Staff for applicable regulations)

Signage Up: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
mm dd yy

Will anticipate Festival Banner  
placed in advance as regulations allow.  
Signage to be placed 10/10 or 10/11/19.  
Will be removed no later than 10/14/19

Signage Down: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
mm dd yy

Staking (ground penetration – eg: tents, signs, fencing, etc.)

Signage, horseshoes, bounce house, promotion products tent, etc.

☒ Yes ☐ No

Are any ground penetrations needed for the event?

Describe the staking  
plan:

Items mentioned above will need staking and this will  
be handled by individual vendors and Festival Committee.

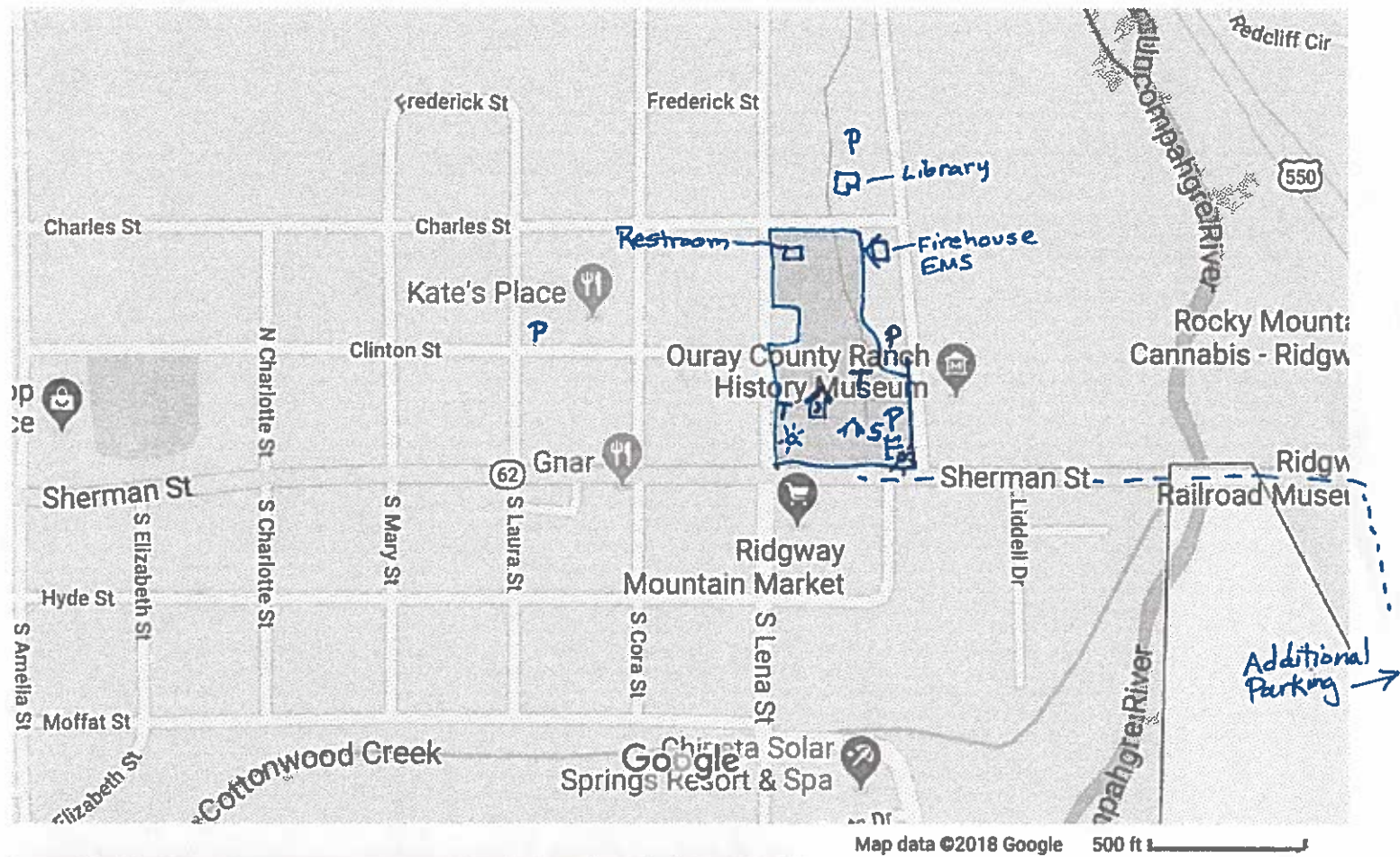
Please list any other special requirements or potential impacts of the event:

Impacts anticipated are additional revenues for area businesses  
and increased sales taxes for the town.

\* Please Note: Town equipment and furnishings cannot be removed from Town Hall for use  
outside of Town Hall.



# Google Maps Ridgway



## Ridgway

Colorado 81432

Sunny · 46°F  
2:35 PM

↑ - Vendor booth

P - Parking

F - Food booths

☀ - Electrical

----- Primary route of  
hay-ride shuttle

🏠 - Outhouses

T - Trash

S - Signage - Festival Banner





# **Western Festival Presentation to Ridgway Town Council**

November 14, 2018

# Introductions

# 2007 True Grit Days

- 100 year anniversary of John Wayne's birth
- 5,000 people
- Sept 8-9, 2007

**2019—**

50 years ago,

True Grit was released.

# Have broadened festival's purpose

...to highlight Ridgway's film, ranching, and railroad heritage and celebrate Western arts and culture.

**New name for the festival...**

**Ridgway Old West Fest**

**Oct 11-13**

**Annual**

# Chamber will support festival with website & staff help but does not want to sponsor.

Its focus:

Obtained grant to promote Ridgway during shoulder months

—stimulate off season business.

# So who is the festival sponsor?

## Ridgway Western Heritage Society

- 3 years old
- Bylaws
- 3 board members
- 7 meetings

Do we need another nonprofit?



# Ridgway Western Heritage Society

- January:
  - EIN
  - file articles of incorporation
- Nonprofit status
- D&O insurance

# Ridgway Western Heritage Society mission

The society is organized to...

- **2.1** Foster the heritage and continuance of the Western genre.
- **2.2** Advance and support Ridgway arts, culture and history and work cooperatively with the organizations and entities that do so.

# Ridgway Western Heritage Society mission

- **2.3** Promote the economic health and development of Ridgway and Ouray County through these efforts.
- **2.4** Engage in any lawful activity for which a corporation may be organized under the Colorado Revised Non-Profit Corporation Act.

# Submitted...

Permit for use of

- Hartwell Park & the parking lot
  - souvenir shop, sell concert tickets
  - horseshoes, bounce house, food trucks
  - demonstrations of Western lore
  - & similar festival activities

## & permit for right of way

- Jen/her designate work with us on possible traffic (re)routing?
- Hay rides to shuttle attendees between parking & venues

# Asks...

1. Wave permit fees \$50
2. Event insurance

*Can the town budget for  $\frac{1}{3}$  of the insurance expense?*

*Estimated cost \$1,500/3*

*= \$500 total*

# Why ask?

- Budget preliminary
- Much expense is not listed yet

# The festival...

- Picked shoulder month
- New revenue for retailers & businesses
- Good for the town, boost sales tax revenue

**2.3** Promote the economic health and development of Ridgway and Ouray County through these efforts.



# Partner with various nonprofit groups

- Ranch History Museum...Railroad Museum
- Creative District
- several others
- partner with the town?

**2.2** Advance and support Ridgway arts, culture and history and work cooperatively with the organizations and entities that do so.

# Creative District

Film fest?

**Thank you!**

Contact: Eve Becker-Doyle  
[ridgwayoldwestfest@gmail.com](mailto:ridgwayoldwestfest@gmail.com)

**Ridgway Old West Fest planned to celebrate  
50<sup>th</sup> Anniversary of *True Grit* movie**

2019 marks the 50<sup>th</sup> anniversary of *True Grit*, the movie that earned John Wayne his only Academy Award. The famous director Henry Hathaway brought a cast and crew to Ridgway and Ouray County in the summer of 1968 to film much of the movie, which was released in 1969. The first annual Ridgway Old West Fest, organized by the Ridgway Western Heritage Society and scheduled for October 11-13, 2019, will celebrate Ridgway's brief transformation into Fort Smith, Arkansas, half a century ago.

Festivities will highlight Ridgway's film, ranching and railroad heritage and celebrate Western arts and culture. "We are planning a variety of family friendly fun events," said Eve Becker-Doyle, the Ridgway Western Heritage Society president. "Many events will be free and others will be well worth the price of admission. Activities will include a Western art show, kids horse and pony rides, showings of both movies, a youth horse parade, a natural horsemanship demo, train rides, a Western concert and more."

The Ridgway Chamber of Commerce runs an 11:00 Friday morning walking tour about the filming from May to October. The tour will be offered as one of many festival activities on both Saturday and Sunday.

In 2010 *True Grit* was remade in a second version starring Jeff Bridges, Matt Damon and Hailee Steinfeld, inspiring a new generation of fans and triggering interest in the original movie.

True Grit Days, held in 2007 in Ridgway, was the precursor of next year's festival. 5,000 people attended the event, which commemorated the 100<sup>th</sup> anniversary of John Wayne's birth as well as Ridgway and Ouray County's movie-making heritage. Kim Darby, one of the original movie's stars, was one of the VIP guests for the weekend.

Registration information for the 2019 festival will be available early next year at [ridgwayoldwestfest@gmail.com](mailto:ridgwayoldwestfest@gmail.com). For sponsorship packages contact [pamela@ridgwaycolorado.com](mailto:pamela@ridgwaycolorado.com).

# # #

Table 1

	INCOME	EXPENSE	
Sell prom prods at souvenir shop	\$ 10,000.00	\$ 8,000.00	T-shirts LS M&W, sweatshirts hats bags quality frisbees? Should probably give free t-shirt to ea. volunteer.
VIPs travel, lodging, food		\$ 3,000.00	
Walking tours	\$ 1,200.00	\$ -	6 tours Sat & Sun 6 x 10 ppl x 2 days x \$10 = \$1,200. Since we will organize, the chamber will allow festival to keep revenue.
vendor show	\$ 2,800.00	?	\$100 x 25 = 2,500; some will pay \$25 app fee 12 x \$25 = \$300. 2500 + 300 = 2,800. based on 25 exhibitors.
Train rides	\$ 4,800.00	\$ 4,800.00	30 people per 1/2 hour for 4 hrs x 2 days = 30 x 16 x \$10 = \$4800. The income will go to the RR guys, who may decide to use it to offset the \$3,000 cost of the transporting the Galloping Goose, if they borrow one.
4H rental		\$ 180.00	Rental fee - need to add cost of projection equipment.
Celebrity "The Inside Scoop"	\$ 2,250.00		\$15x75x2 - more if we can put in a larger venue; 2 sessions
Cowboy poetry	\$ 7,500.00	\$ 500.00	\$15x250x2; expense is honoraria + mileage.
art contest			Should be no cost.
rodeo?	\$ -	\$ -	Consultant would put on ranch rodeo, take in proceeds, and pay all expense.
petting zoo/pony rides		?	Is there an expense?
horse parade		-	
bounce house		\$ 200.00	
cowboy action shooting contest			Cost: \$5 adult, \$2 child (contestant or spectator). All must have ear and eye protection.
concert		\$ 7,000.00	??A good Western band will be a significant expense; Ashley Campbell???
event insur		\$ 1,000.00	Will town pay 500?
movies		\$ 1,000.00	Double features Fri and Sun nights at the 4H.
advertising		\$ 500.00	We'll have to mainly use PR & PSAs & social media.
contingency		\$ 2,500.00	For the unexpected.
sponsors	\$ 10,000.00	\$ 1,000.00	Pamela Cannalte will sell sponsorships for us.
Totals	\$ 38,550.00	\$ 29,680.00	



**Festival schedule  
as of 10.7.18**

**Friday, Oct 18, 2019**

-VIP reception - by invitation

pm The new movie shows in park (free)

double feature with Dual, Dennis Weaver movie

Ask town to handle and budget for

**Saturday, Oct 19      programming day**

10:00 & 2:00

These are for fee sessions. Offer sessions twice. Since all are limited capacity, repeating brings more revenue and allows more attendees to enjoy.

panel discussion with celebrities/townpeople w/ TG stories (Dennis Weaver, Phil Martinez, Chris Bonati, etc. ) followed by autograph signing

Lecture: RR talk by Don Paulson followed by book signing

Cowboy poetry Open Bard?

pm The original movie shows in park (free)

double feature with How the West Was Won

**Sunday, Oct 20    activity day**

for fee events:

RHM Jeep tour of filming locations outside of town, followed by BBQ dinner tour of Don Paulson's home train collection  
tour of the Dennis Weaver home?

Firkin Fest III at Sherbino (has beer vendors)

pm Western music band in the park (free)

**Offered all day Saturday and Sunday:**

for a fee: TG walking tours, train rides, souvenir shop, pony rides, cowboy shooting contest - John Young and Gary \_\_\_\_ organize?  
Ranch or professional rodeo?

free: self-guided tours of TG plaques, Western arts & crafts vendor show, photo opp at jail wagon, petting zoo, bounce house, horse shoes, hayride w/ tractor (Joan)?

Art competition with a Western/cowboy/outdoor/wildlife theme for Colorado artists (small entry fee but free to view - can Creative District coordinate? Include textiles category. (quilts?). Also painting drawing photography jewelry mixed media sculpture miscellaneous?

## AGENDA ITEM #15



**ORDINANCE NO. 2018 - 07**

**ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO, PROHIBITING THE USE OF CERTAIN PLASTIC BAGS AND ENCOURAGING CITIZENS TO CURTAIL THEIR USE OF SINGLE-USE PLASTICS**

**RECITALS**

- A. WHEREAS**, the Town of Ridgway (the “Town”) is a legally created, established, organized and existing Colorado municipal corporation under the provisions of Article XX of the Constitution of the State of Colorado and the Home Rule Charter of the Town (the “Charter”); and
- B. WHEREAS**, the Town is governed by its Home Rule Charter (“Charter”) as authorized by Article XX § 6 of the Colorado Constitution; and
- C. WHEREAS**, it is the purpose of the Town Council to attempt to protect the health, safety and welfare of its citizens; and
- D. WHEREAS**, the Town supports efforts to reduce the amount of land-fill waste; and
- E. WHEREAS**, the use of single-use disposable plastics such as bags, straws, coffee stirrers, soda and water bottles have severe negative impacts on the environment, both on a local and global scale, including contributing to greenhouse gas emissions, litter, atmospheric acidification, water consumption and solid waste generalization, and harming wildlife; and
- F. WHEREAS**, the Town Council wishes to encourage its citizens to limit their use of disposable single-use plastics; and
- G. WHEREAS**, the Town Council desires to prohibit the use of certain plastic bags, which is necessary to address the environmental problems associated with disposable bags.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO, THAT:**

**SECTION 1. RECITALS.**

The foregoing recitals are hereby affirmed and incorporated herein by this reference as findings of the Town Council.

**SECTION 2. AMENDMENT TO THE TOWN CODE.**

The following sections shall be added creating Chapter 12, Section 12-3 Bag Restrictions of the Town of Ridgway Municipal Code:

### 12-3-1 DEFINITIONS.

The following terms used in this Section have the following meanings unless the context clearly indicates otherwise:

(A) *Business* means any commercial enterprise or establishment, including sole proprietorships, joint ventures, partnerships, corporations or any other legal entity whether for profit or not for profit and including all employees of the Business and any independent contractors associated with the Business.

*Business* does not include vendors at temporary or special events.

(B) *Disposable Plastic Bag* means a bag made from either non-compostable plastic or compostable plastic provided by a Business to a customer at a point of sale for the purpose of transporting goods.

*Disposable Plastic Bag* does not include:

- (1) Bags used by consumers inside stores to:
  - a. package bulk items such as fruit, vegetables, nuts, grains, candy or small hardware items;
  - b. Contain or wrap frozen foods, meat or fish;
  - c. Contain or wrap flowers, potted plants or other items where dampness may be a problem; or
  - d. Contain unwrapped prepared foods or bakery goods.
- (2) A non-handled bag used to protect a purchased item from damaging or contaminating other purchased items when placed in a recyclable paper bag or reusable bag.
- (3) Bags provided by pharmacists to contain prescription drugs.
- (4) Newspaper bags, laundry/dry cleaning bags, or bags sold in packages containing multiple bags for uses such as food storage, garbage, pet waste or yard waste.

(C) *Non-permitted Paper Bag* means a paper bag provided by a Business to a customer at the point of sale for the purpose of transporting goods, which does not meet the standards of a "Permitted Paper Bag."

(D) *Permitted Paper Bag* means a paper bag provided by a Business to a customer at the point of sale for the purpose of transporting goods, which meets all of the following requirements:

- (1) The bag is manufactured from 40% recycled content; and
  - (2) The bag is 100% recyclable.
- (E) *Reusable Carryout Bag* means a bag that:
- (1) is designed and manufactured to withstand repeated uses over a period of time;
  - (2) is made from a material that can be cleaned and disinfected regularly;
  - (3) is at least two and one-fourth (2.25) mils thick, if made from plastic; and
  - (4) has the capability of carrying a minimum of eighteen (18) pounds.

### **12-3-2 TOWN-WIDE PROHIBITION ON DISPOSABLE PLASTIC BAGS**

Effective January 1, 2019, Disposable Plastic Bags and Non-permitted Paper Bags shall not be sold or distributed, retail or wholesale, within Town limits by any Business. Businesses, citizens of the Town, and consumers within the Town are encouraged to use Reusable Carryout Bags or Permitted Paper Bags.

### **12-3-3 VIOLATIONS AND PENALTIES**

(A) Any Person and/or Business, upon conviction of any violation of any provision of this Chapter 12, Section 3, shall be cited and subject to the Administrative Enforcement of the Ridgway Municipal Code, pursuant to Chapter 2, Section 4 of the Code, and penalty assessment under Section 2-4-13 of the Ridgway Municipal Code.

(B) No more than one (1) penalty shall be imposed upon a Person and/or Business within any seven (7) day period.

### **SECTION 3. SINGLE-USE PLASTICS**

With the adoption of this Ordinance prohibiting the use of Disposable Plastic Bags and Non-permitted Paper Bags, the Town Council further encourages all of its citizens to limit or curtail their use of single-use plastics or disposable plastics such as straws, coffee stirrers, soda bottles, water bottles, cups, utensils and food packaging. The Town Council may consider a further ban on additional single-use plastics one year from the adoption of this ordinance.

### **SECTION 4. ORDINANCE EFFECT**

All Ordinances of the Town, or parts thereof, inconsistent or in conflict with this Ordinance are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

**SECTION 5. SEVERABILITY**

The Provisions of this Ordinance are severable, and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

**SECTION 6. EFFECTIVE DATE.**

This Ordinance shall take effect thirty days after passage.

**SECTION 7 PUBLIC HEARING.**

A public hearing on this Ordinance was held on the \_\_\_\_ day of November, 2018, in the Town Council Chambers, 201 N. Railroad Street, Ridgway, CO 81432.

**INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Ridgway, Colorado, on the 10<sup>th</sup> day of October, 2018.**

**TOWN OF RIDGWAY, COLORADO, A HOME  
RULE MUNICIPALITY**

By: \_\_\_\_\_  
JOHN CLARK, Mayor

ATTEST:

\_\_\_\_\_  
PAM KRAFT, Town Clerk

**HEARD AND FINALLY ADOPTED by the Town Council of the Town of Ridgway, Colorado, this \_\_\_\_ day of November, 2018.**

**TOWN OF RIDGWAY, COLORADO, A HOME  
RULE MUNICIPALITY**

By: \_\_\_\_\_  
JOHN CLARK, Mayor

ATTEST:

\_\_\_\_\_  
PAM KRAFT, Town Clerk

Approved as to Form:

---

BO JAMES NERLIN, Town Attorney

## AGENDA ITEM #16

# NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Ridgway Town Council will hold a PUBLIC HEARING at the Town Hall Community Center, 201 N. Railroad Street, Ridgway, Colorado, on Wednesday, November 14<sup>th</sup>, 2018 at 6:00 p.m., to receive and consider all evidence and reports relative to the application described below:

Application for:        Replat and Rezone

Location:                River Park Ridgway Business Park, Filing 1 Block 8 and Block 2

Address:                 TBD North Cora Street

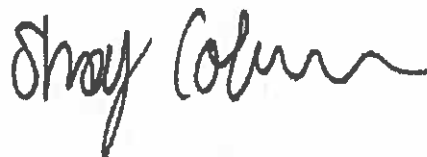
Zoned:                    Light Industrial 1 (I-1)

Applicant:               Ridgway Light Industrial, LLC

Property Owner:        Ridgway Light Industrial, LLC and Chad Baillie

ALL INTERESTED PARTIES are invited to attend said hearing and express opinions or submit written testimony for or against the proposal to the Town Clerk.

FURTHER INFORMATION on the above application may be obtained or viewed at Ridgway Town Hall, or by phoning 626-5308, Ext. 222.



DATED: November 2, 2018

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Shay Coburn, Town Planner

## Staff Report

**Request:** Replat  
**Legal:** Blocks 2 and 8, River Park Ridgway Business Park Planned Unit Development, Filing 1  
**Address:** TBD Cora Street  
**Parcel #:** 430516223067 and 430516202006  
**Zone:** Light Industrial 1 (I-1)  
**Applicant:** Ridgway Light Industrial  
**Owners:** Ridgway Light Industrial, LLC (Block 8) and Chad Baillie (Block 2)  
**Initiated By:** Shay Coburn, Town Planner and Jen Coates, Town Manager  
**Date:** November 9, 2018

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### BACKGROUND

The Planning Commission recommended approval of this replat request on October 30<sup>th</sup>, 2018 to Town Council with the conditions in the staff report.

The property and public hearing have been noticed in compliance with the Town Municipal Code.

---

### ANALYSIS

Submitted with the Application for Public Hearing are the following:

1. Updated plat map entitled "Replat of Blocks 2, 8 and Alley "A" of the River Park Ridgway Business Park Filing 1"
2. Updated Utility and Construction Plans

There are a few additional updates needed as detailed below.

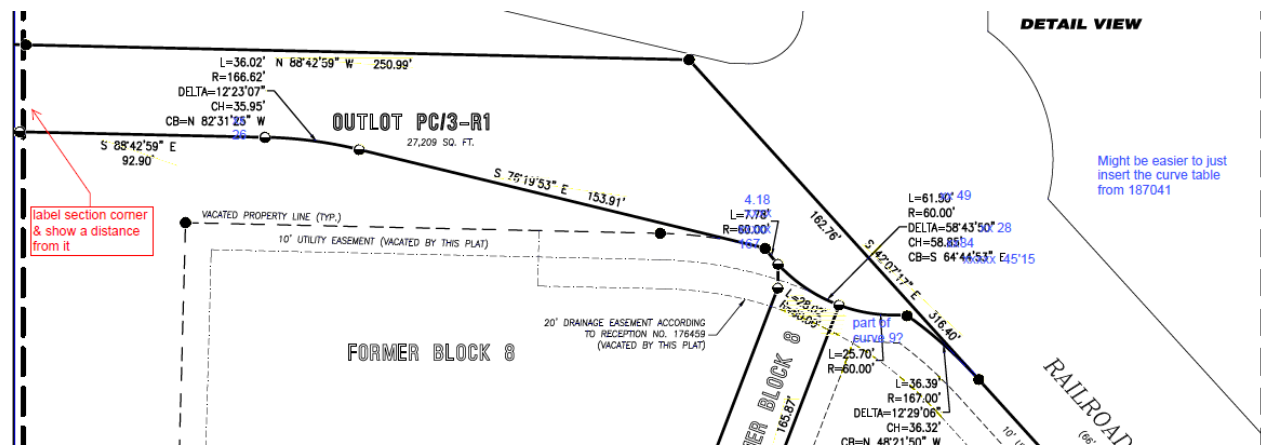
#### Rezoning

Applicant is proposing to acquire 5 lineal feet from Block 2 to the south in order to have 100 lineal feet at Cora Street, 50' for each proposed new lot. Block 2 is zoned I-2 and Block 8 is zoned I-1 so the small corner pieces being transferred to each lot need to be rezoned. This will be a separate hearing from the replat.

#### Plat Map

1. The measurements of the Railroad Street right-of-way on the new plat map need to match the recorded document that shows the Railroad Street dedication exactly unless this is a proposal to change that right-of-way. If the exact measurements do not fit on the new plat map they can just say per doc at reception number \_\_\_\_\_ or "record" or "measured" distances. See comments in the graphic below:





### Utilities and Improvements

Before recording the final replat, all proposed improvements and utilities will need to be installed, approved by town and all water and sewer taps purchased and stubbed out to the lot(s). Applicant shall demonstrate to the town staff that all utilities are out of easements that are proposed to be vacated with this replat. Before the drainage easement is vacated, Applicant shall confirm that the drainage works as designed and the drainage easement along Railroad Street has no functional purpose.

The applicant submitted engineered plans from Goff Engineering dated October 30<sup>th</sup>, 2018 for the new alley and intersection. The Town Engineer has reviewed and commented on the plans, with a number of clarifications and updates needed. The Applicant shall work with the Town Engineer to reconcile these outstanding items. In general, comments are related to: a paved apron for the alley is needed, utilities appear to be in proposed vacated easements, access to water for Block 8, additional easements may be needed for planned utilities, drainage gaps need addressed, clarity on road profile and slope, etc.

### STAFF RECOMMENDATION

Staff recommends approval with the condition that all items in this staff report are addressed. See attached staff report to the Planning Commission including the proposed Replat.



From North Railroad Street looking southwest



From N Cora Street looking west



From N Cora Street looking west to Block 4, lot 2







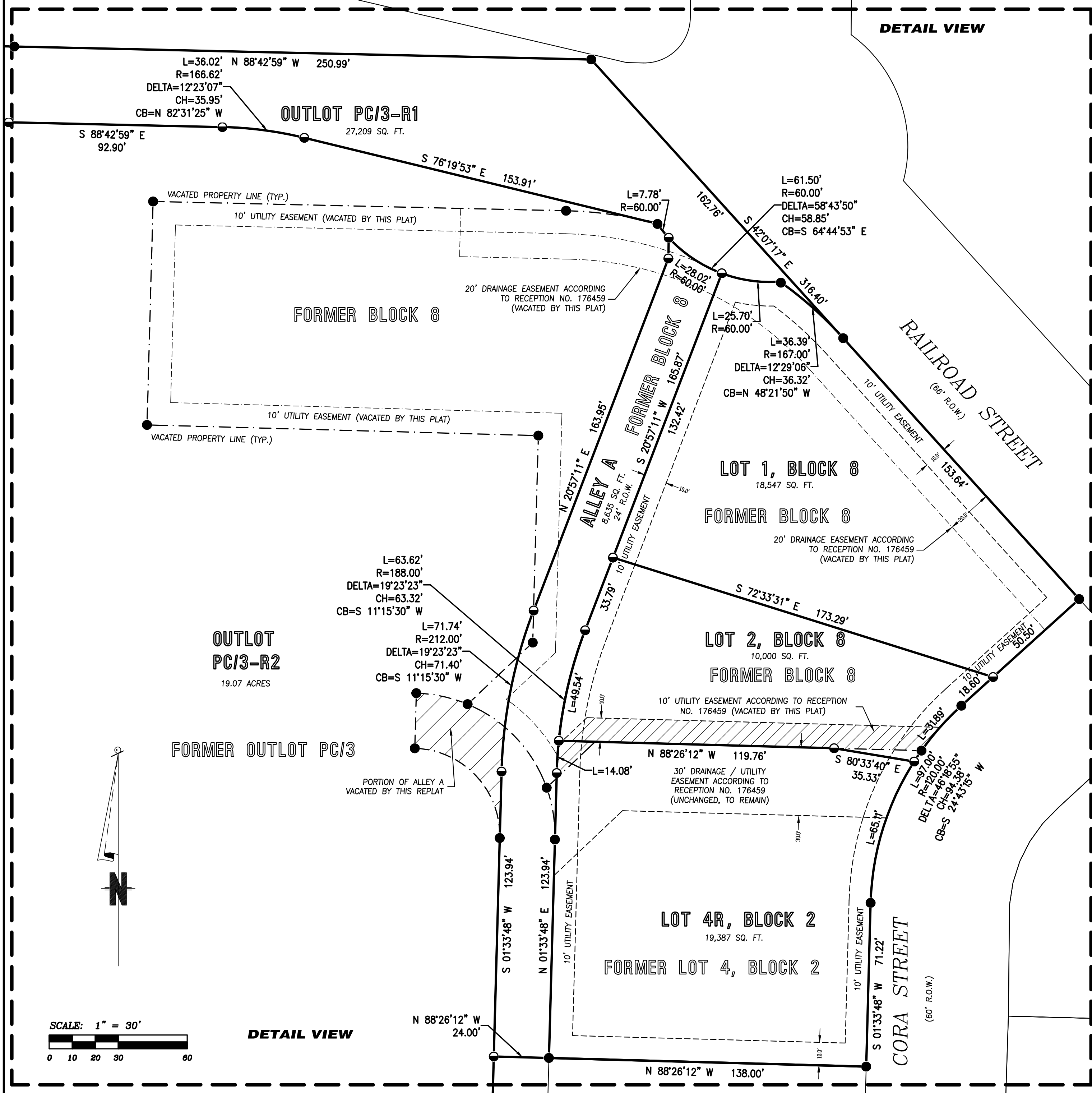
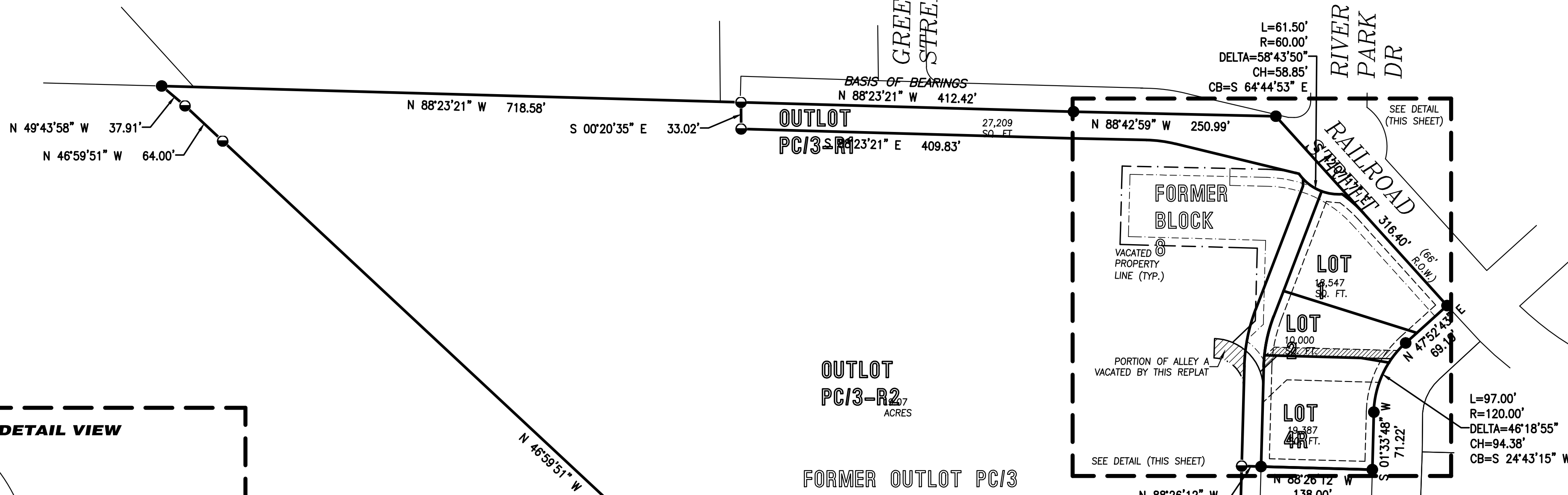
REPLAT OF BLOCKS 2, 8 AND ALLEY 'A' OF THE RIVER PARK RIDGWAY BUSINESS PARK FILING 1  
LOCATED IN THE NW 1/4 OF SECTION 18  
TOWNSHIP 45 NORTH, RANGE 8 WEST, NEW MEXICO PRINCIPAL MERIDIAN  
TOWN OF RIDGWAY, COUNTY OF OURAY, STATE OF COLORADO



SCALE: 1" = 100'

**LEGEND**

- PROPERTY LINES VACATED BY THIS PLAT
- FOUND MONUMENT AS DESCRIBED
- SET 1/2" ALUMINUM CAP ON No.5 REBAR L.S. 37662



Project Mgr:	DB	Rev.	description	date	by
Technician:	FO				
Checked by:					
Start date:	08/2018				



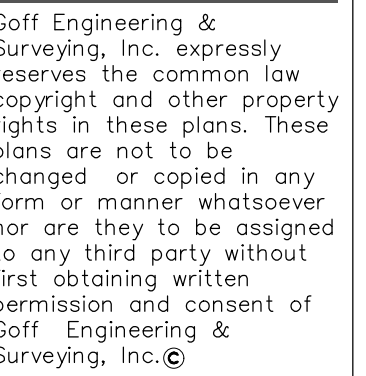
970-728-6153 970-728-6050 fax  
P.O. BOX 1385  
125 W. PACIFIC, SUITE B-1  
TELLURIDE, COLORADO 81435

Drawing path: dwg\18025 Replat 08-18.dwg Sheet# 2 of 2 Project #: 18025





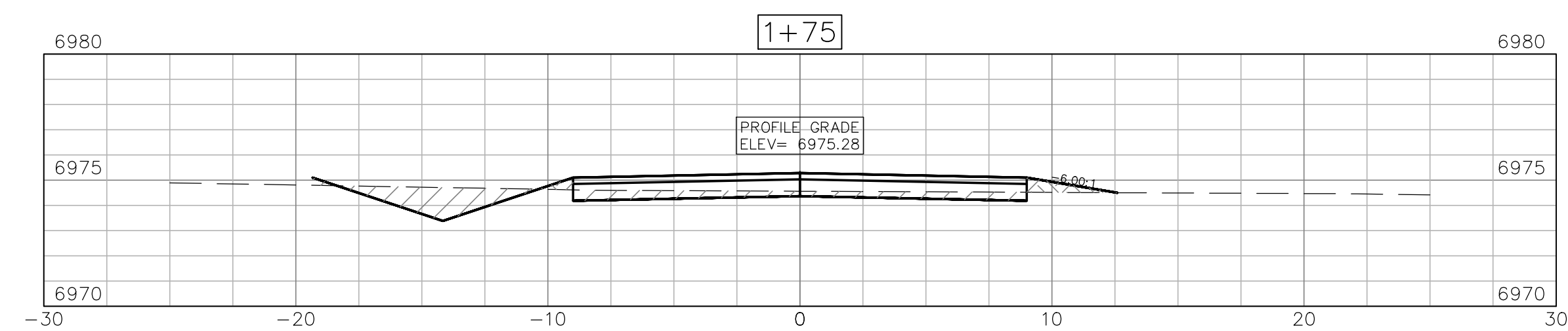
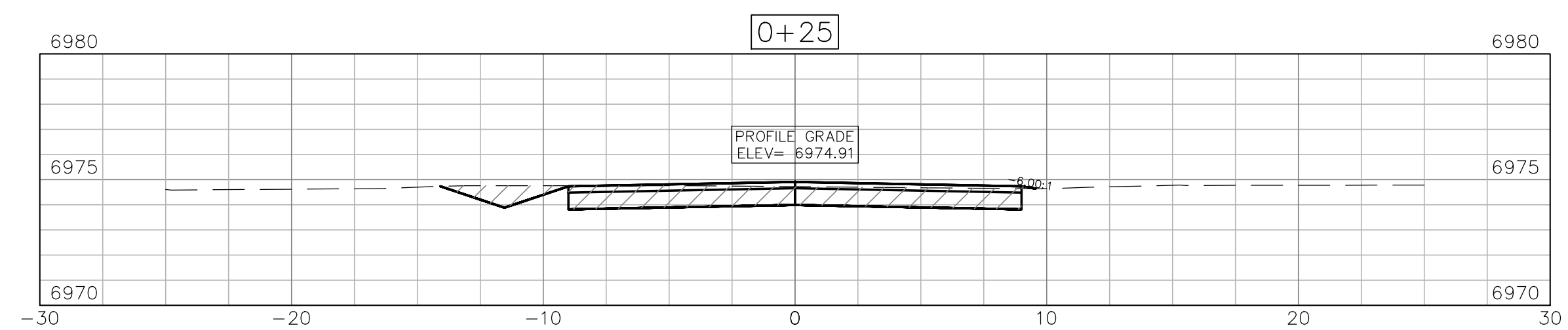




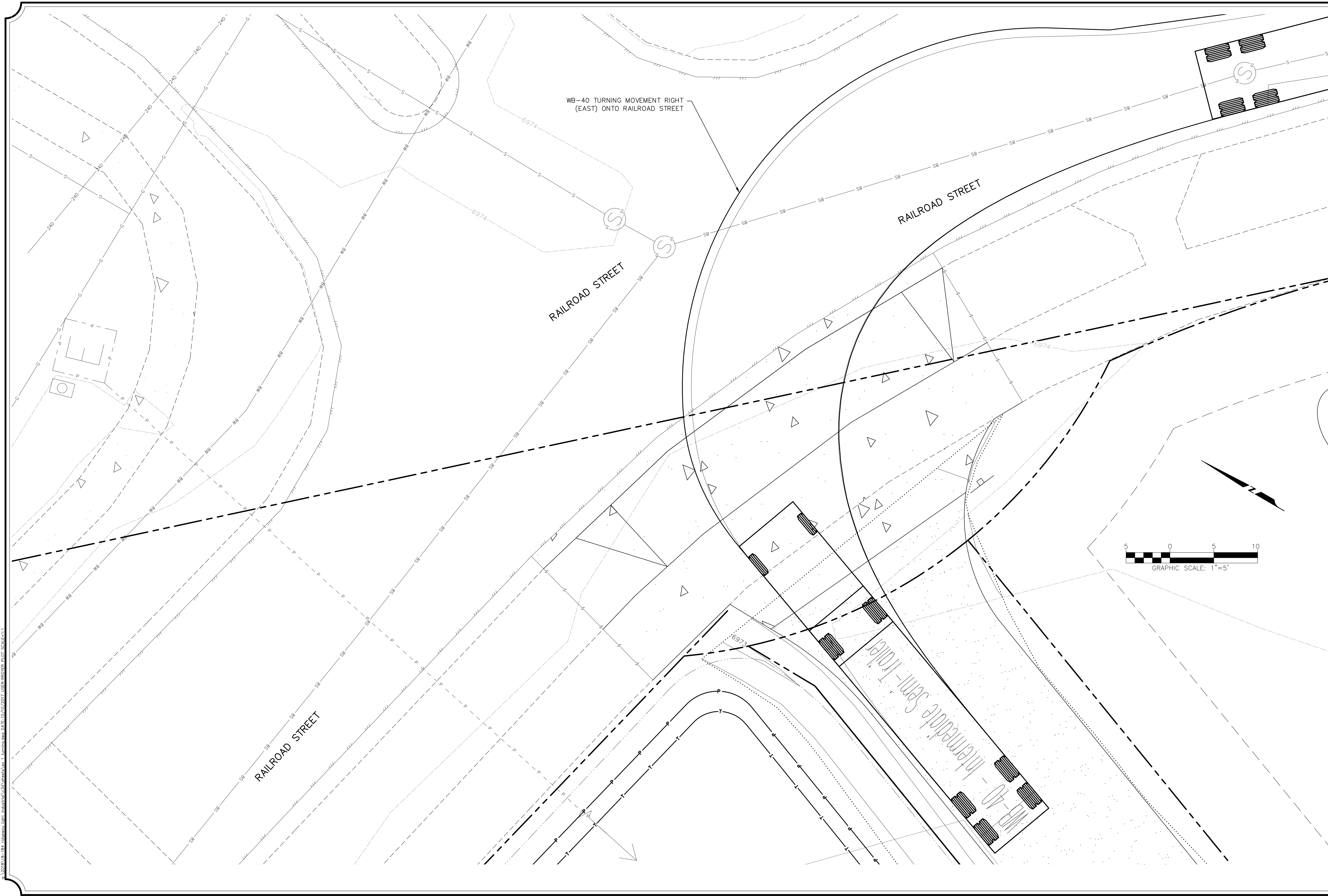
Issue Record:	
FINAL REVIEW	10-30-2018

Project Number:	18-184
Drawn By:	RSR
Designed by:	RSR
Checked By:	RSH

## CROSS SECTIONS



\\201815-154 Ridgeway Light Industrial\CS\Projects\1 - Industrial\DATE 10-30-2017\ISSUE REVIEW\_PLOT\_SHEET.dwg



Goff Engineering & Surveying, Inc. expressly reserves the common law copyright and other property rights in these plans. These plans are not to be changed or copied in any form or manner whatsoever nor are they to be assigned to any third party without first obtaining written permission and consent of Goff Engineering & Surveying, Inc. ©

**RIDGWAY LIGHT INDUSTRIAL**  
**GLENN PAULS**  
**RIDGWAY, COLORADO**

Issue Record:	
FINAL REVIEW	10-30-2018

Revisions:	

Project Number:	18-184
Drawn By:	RSR
Designed by:	RSR
Checked By:	RSH

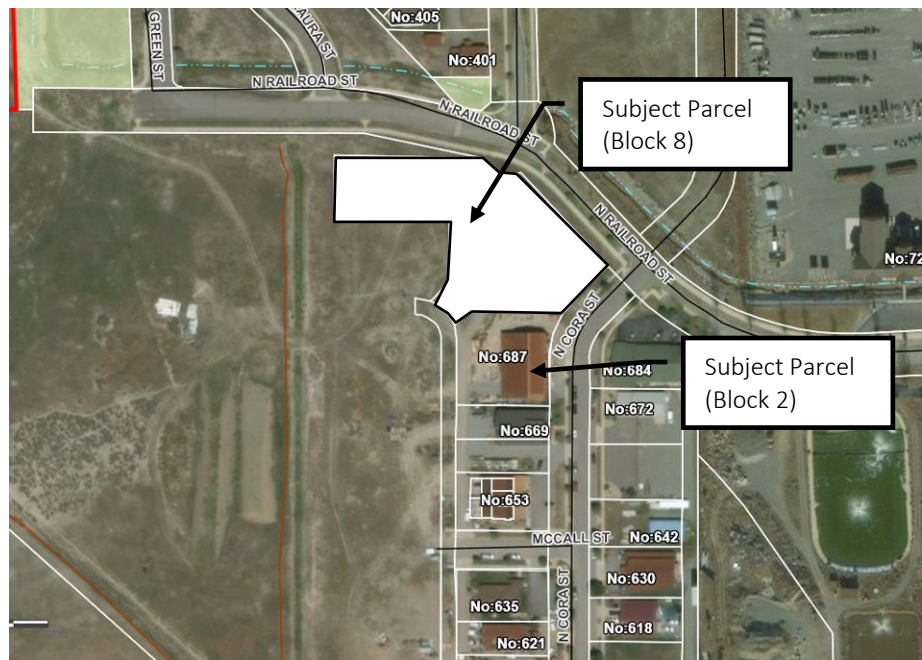


## Staff Report

**Request:** Replat  
**Legal:** Blocks 2 and 8, River Park Ridgway Business Park Planned Unit Development, Filing 1  
**Address:** TBD Cora Street  
**Parcel #:** 430516223067 and 430516202006  
**Zone:** Light Industrial 1 (LI-1)  
**Applicant:** Ridgway Light Industrial  
**Owners:** Ridgway Light Industrial, LLC (Block 8) and Chad Baillie (Block 2)  
**Initiated By:** Shay Coburn, Town Planner and Jen Coates, Town Manager  
**Date:** October 30, 2018

### BACKGROUND

Owner / Applicant is requesting to replat Block 8 within Filing 1 of the River Park, Ridgway Business Park Planned Unit Development (PUD) with a few other changes for surrounding parcels. Filing 1 of the River Park PUD was final platted on December 18, 2001 at Reception Number 176459. The development includes residential and industrial properties, streets, parks and open spaces. The original plat included 60 residential units on 53 lots and 9 blocks zoned for industrial uses, which have been subsequently re-subdivided. Both the industrial and residential properties are now largely sold and built-out.



The Applicant is applying to modify the configuration of Block 8 with a slight modification to Block 2, and the Alley "A" right-of-way. This proposal considers the existing configuration of Railroad Street as it connects to Laura Street. Submitted with the Application for Public Hearing are the following:

1. Revised plat map entitled "Replat of Blocks 2 and 8 of the River Park Ridgway Business Park Filing 1"
2. Block 8 Utility and Construction Plans
3. Replat overlay on aerial image

On November 1, 2006 the Planning Commission approved an amended Block 8 request that would reconfigure the block similarly, without the internal subdivision of 2 lots (Lot 1 and Lot 2), see Exhibit



A, and the Council subsequently approved the same on November 8, 2006, see Exhibit B. Subsequent to those approvals no action was taken and the prior approvals are now lapsed. In addition, this proposal was presented to the Planning Commission on August 24, 2018 and the hearing was continued to allow the applicant additional time to provide more information.

---

## CODE PROVISIONS

**Replats and Amended Plats are considered under RMC 7-4-10, as follows:**

*(A) Replats which reduce the number of separately described contiguous parcels of property may be approved and recorded pursuant to this Subsection in lieu of other procedures for subdivisions provided in these Regulations, if all required improvements are in and available to serve the lot, and the Design Standards of these regulations are met.*

*(B) Amended plats of subdivision plats previously approved by the Town, or parts of such plats, which do not make or require a material change in the extent, location, or type of public improvements and easements provided, and are consistent with the Design Standards of these Regulations may be submitted, approved and recorded in accordance with the provisions of this Subsection in lieu of other procedures provided for subdivision by these regulations, if all required improvements are in and available to serve each lot.*

*(C) Requirements:*

*(1) "Replats" or "amended plats" must also meet applicable dimensional requirements of Town zoning regulations.*

*(2) The subdivider shall submit the plat, fees, and supporting documents, as applicable, in substantial conformity with Subsection 7-4-5(C), with the exception that a certificate of improvements completed or security for completion are not required; and instead, there must be a certification that all required improvements are already installed, available and adequate to serve each lot of the subdivision to be signed by the Town.*

*(3) The plat shall be reviewed in accordance with the procedures and requirements of Subsection 7-4-5(C).*

**Amendments to Preliminary Plats are addressed in RMC 7-4-5(C)(1)(d) Final Plat:** *The final plat shall be substantially consistent with the preliminary plat as approved. Alterations to lot lines, easements and rights of way which do not have consequential impact and which do not change the number of lots or density within the plat will be deemed substantially consistent.*

---

## ANALYSIS

### Railroad Street Right-of-Way

Applicant is showing the existing, reconfigured alignment of Railroad Street that occurred to accommodate new school access while avoiding a significant relocation of the drainage swale on the north side of Block 8, River Park Light Industrial Park. The alignment of Railroad Street was altered slightly to the north at this location, and the proposed turn-around was never constructed as initially planned at preliminary plat. The change altered Tract OS-4 and the northern portion of Block 8.

Outlot PC/3-R1 as shown on the plat map appears to have been dedicated to the Town with the Plat of Boundary Agreement and Dedication recorded in Ouray County records on January 21, 2005 at Reception Number 187041 and is already developed as part of the Railroad Street right-of-way. Staff will be sure to confirm this.

### Plat Map

1. The title on the map needs to also mention Alley A.
2. The owner of Block 2 needs to be signatory to the hearing application.
3. Certificate of Ownership and Dedication:
  - a. Is the dedicated utility easement a specific one? Appears to refer to the easements on the edges of the new lots in block 8, right?
4. Applicant is proposing to acquire 5 lineal feet from Block 2 to the south in order to have 100 lineal feet at Cora Street, 50' for each proposed new lot. Block 2 is zoned I-2 and Block 8 is zoned I-1 so the small corner pieces being transferred to each lot need to be rezoned.
5. Fill in reception number under lienholder cert.
6. A plat note referencing River Park Ridgway Business Park Filing 1 (as shown on all prior replats for the Industrial Park) needs added to the map
7. Add Excise Tax note - Add "zero (0). No development excise tax has been paid." to the end of note 6.
8. Do the titles of Lot 4 and Outlot PC/3 need to change to Lot 4R on Block 2 and PC/3-R1 and R2? This seems confusing and that they should retain the same legal description with the proposed Outlot PC/3-R1 called out and dedicated as Railroad Street right of way.
9. The survey's notes are missing a lot of "fill in the blank" information.
10. Remove surrounding land owners from plat map.
11. Sheet 2 needs to say "Sheet 2 of 2"
12. The Town typically does not vacate easements without fully understanding the potential impacts. Here are a few questions about easement vacations:
  - a. Are there any utilities currently in the utility easements that are proposed to be vacated? This includes the area west of the alley and the south side of lot 2 block 8.
  - b. What was the purpose of the drainage easement along Railroad Street when this area was originally developed? Will drainage function without this easement? How?
  - c. There is a 10' utility easement on the south side of block 8 according to filing 1. It appears as if it is proposed to be vacated. Staff is unsure that there was ever a 10' drainage easement on this property so that may not need to be vacated. Is the proposal to add a 5' drainage easement here? The language on the plat needs to be cleaned up a bit for clarity. Maybe it should say "10' utility easement according to Reception no.

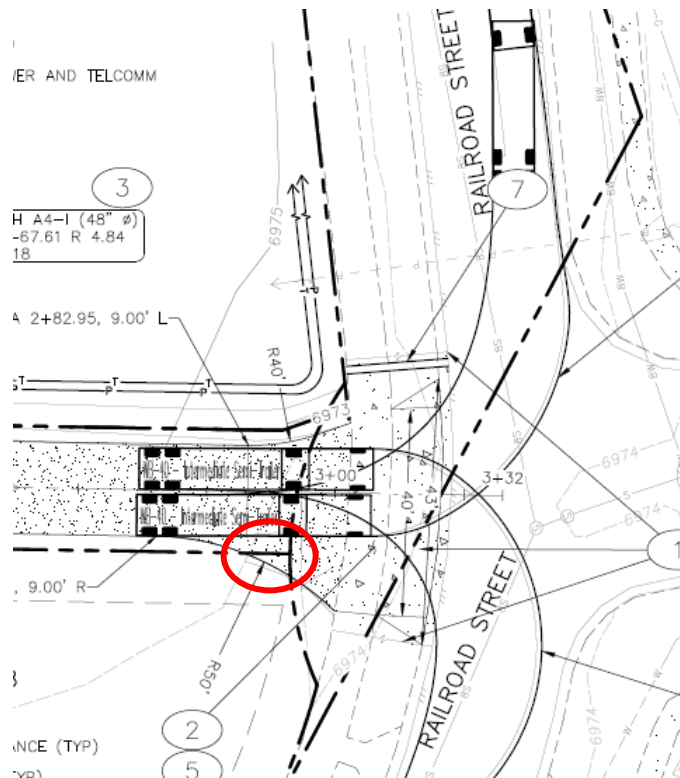
176459 (vacated by this plat)" as to not be confused with the 5' drainage easement that is being added.

### Utilities and Improvements

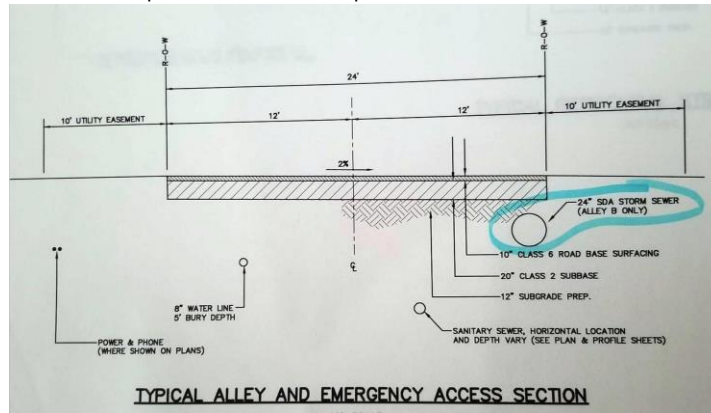
Before recording the replat, all proposed improvements and utilities will need to be installed, approved by town and all water and sewer taps purchased and stubbed out to the lot(s).

The applicant submitted plans by an engineer for the new alley and intersection. The following comments have been provided by the Town Engineer:

- The plans need to be stamped by an engineer.
- Sewer:
  - The sewer line extension appears to go just barely onto lot 2 within the proposed utility easement. This is fine but if someone wants to put a fence at their property line it may have to be taken down for repairs. It would be preferred if the sewer could move fully into the alley right-of-way.
  - The arrow leader for item number 4 on the plans seems like it is pointing to the wrong thing.
  - Where will the sewer service lines be tapped into the main line?
- Extend the concrete apron into the approach area maybe about 20'.
- Turning radius appears to need to be expanded a bit. It looks as if a truck turning right out of the alley would go over private property, see red circle on the image to the right. Also, trucks larger than a WB-40 may be using this intersection but that may be more of the exception than the typical as staff is unsure of the traffic usage in this area.
- A few spot elevations are needed on the plan to show how the new alley will interface with the existing pavement on Railroad. The roundabout location is slightly different than what was planned in filing 1 due to the addition of the alley. It will be important to be sure this intersection is designed properly.
- Alley A Profile:
  - Show that the sidewalk, landscape strip and curb/gutter will be removed.
  - Depth of the water line should be about 5'. The drawing is showing it much deeper.
  - The sewer line appears to have enough grade to come into the manhole on top of the bench rather than core through the bench. Either way the bench will need to be reshaped.
- Construction keynotes:
  - 1: add that sidewalk will be ADA accessible

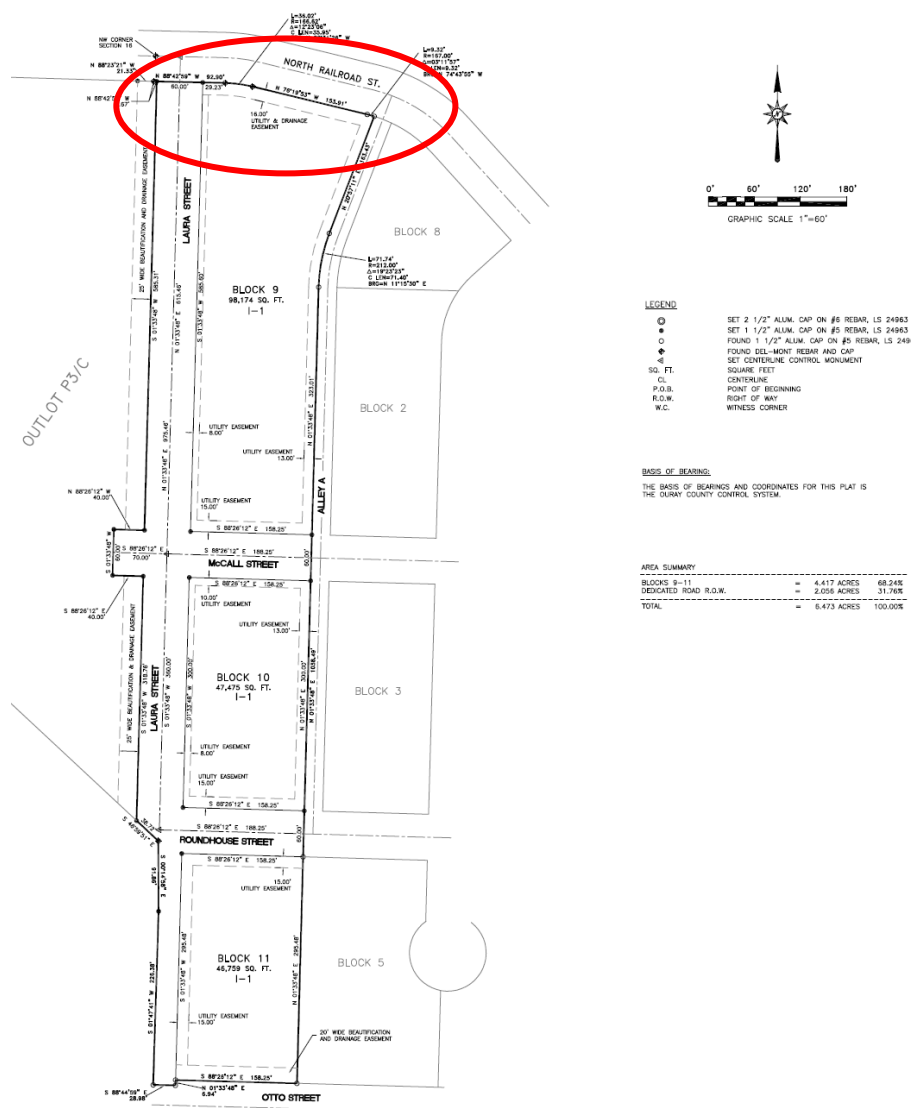


- o 6: is this in reference to the typical that Joanne sent the development team below? Perhaps this should be pasted to these plans to be sure it is clear.



### Filing 3 Preliminary and Final Plat

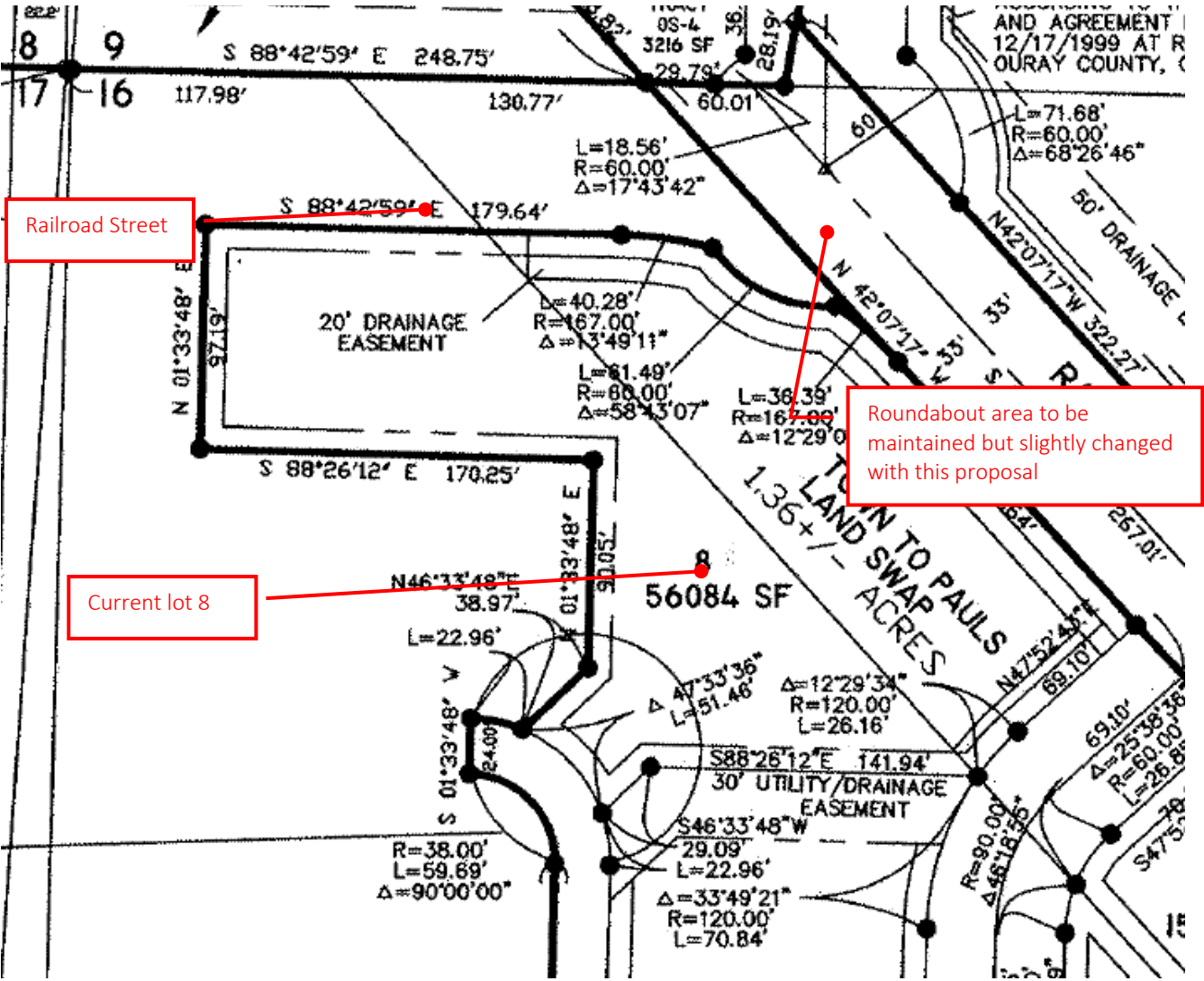
The filing 3 preliminary plat map is shown below. The northern most lot line of block 9 will need to be adjusted for the final plat application to match this proposal including adding the area for the roundabout. This area is circled in red on the map below.



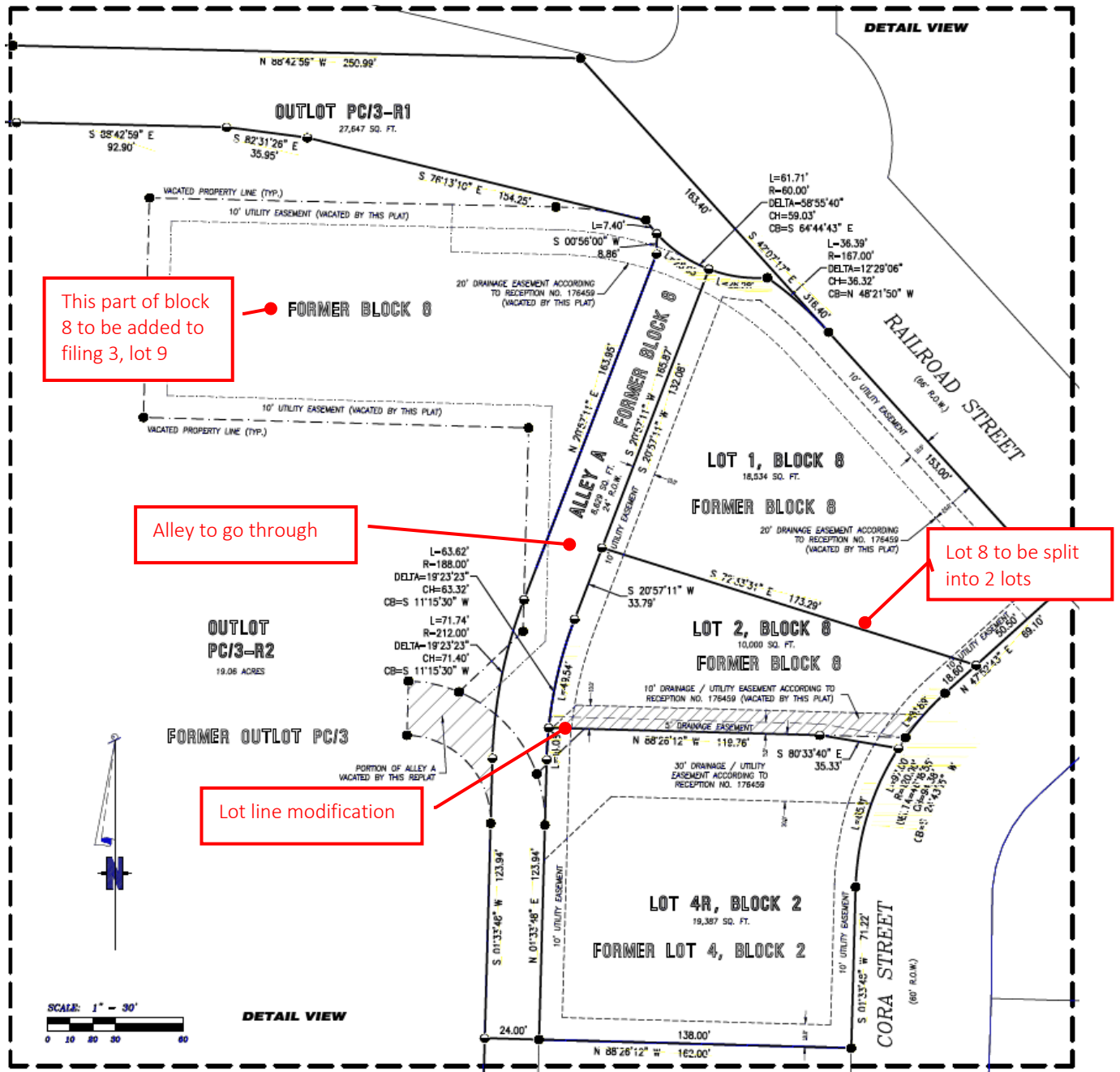
The proposal reviewed by the Planning Commission in August proposed to vacate the 120' diameter "roundabout" at Railroad Street and River Park Drive, just north of Block 8. This is consistent with the currently approved preliminary plat for filing 3. The Planning Commission discussed this roundabout in the August hearing and mentioned that they would like to explore the option to include the roundabout as proposed in filing 1. The Commission asked for information on the intensity of traffic and how it will change with this alley that connects to Railroad Street. For example, how many tractor trailers will now use the alley/RR/RP intersection? What can be done to mitigate traffic?

This new submittal maintains the option to add a roundabout at the intersection with Railroad but no information on traffic except truck turning radius has been submitted. The applicant explained to staff that the traffic counts on the alley are so low that there isn't any useful data. They offered to put a sign at the stop sign (assuming at the north end of the new alley) to show the direction to Highway 62 if that would be helpful. The Planning Commission may want to discuss if building the roundabout will be a requirement of this replat.

River Park Ridgway Business Park Filing 1 (partial view)



## Current Proposal



### STAFF RECOMMENDATION

In general staff supports this request as the proposed configuration appears to clean up some of the built environment and subdividing the Block 8 parcel seems to better meet market conditions in Ridgway. Staff recommends approval with the following conditions:

- Address and correct all issues identified in this report.
- Review and approval of Town Attorney prior to Town Council review.
- Rezoning of small parcels being transferred on Block 8 and Block 2.





From North Railroad Street looking southwest



From N Cora Street looking west

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## EXHIBITS

Exhibit A – Planning Commission minutes, November 1, 2006

Exhibit B – Town Council minutes, November 8, 2006

## Exhibit A

### RIDGWAY PLANNING & ZONING COMMISSION

#### MINUTES OF THE REGULAR MEETING – in part

NOVEMBER 1, 2006

2. Application for PUD Amendment and Replat; Location: Outlot P3/C (Laura Street, adjacent to Block 12, between Roundhouse and Otto Streets, River Park Ridgway Business Park Phase 3); Zoned: Light Industrial 1 (I1); Applicant: John Jennings representing Ridgway Light Industrial, LLC (RLI)

*Documents distributed to the Commission prior to the meeting: Town Clerk's Notice of Public Hearing dated October 13, 2006. Staff Report from Town Manager Greg Clifton/Intern Jen Coates dated October 25, 2006 recommending approval of the amendments.*

Commissioner Petruccelli declared a conflict of interest and sat in the audience.

Town Manager Clifton outlined the requirements placed on the original Planned Unit Development (PUD) one of which is completion of the extension of North Laura Street in Phase 3 which requires an easement from an adjacent land owner. Applicant John Jennings stated the adjacent land owner is not interested in releasing the property at this time. There was discussion between the applicant, Commission and staff on the complications of gaining the Laura Street access and importance of providing an additional access to the new school. Applicant Jennings confirmed part of the Phase 3 requirements state the utility infrastructure and Otto Street roadway needs to be completed to Laura Street.

The Commission discussed with the Town Engineer the best scenario to complete the infrastructure on this project. Engineer Fagan presented variations in road widths and presented scenarios to provide a two way access on that portion of North Laura Street, with only half the normal road width available. The Commission agreed staff should continue to work with the adjacent property owner on resolving the access. Manager Clifton suggested there could be concessions to allow some progress on the development of Phase 3. The Commission discussed two options, realigning the road to provide a two way road on the block west of Block 12, or just having a one way road with room for the curb, gutter, sidewalks and drainage. They agreed the latter option, with just a gravel road that would be paved once the entire Laura Street access is obtained, would be preferable.

Engineer Fagan noted the streetscape plan depicts Laura Street one way southbound from Clinton to Hwy 62. The proposal for the road configuration on North Laura Street which the Commission is considering would route the street in the opposite direction which may create problems.



The Commission discussed the completion of the balance of the affected roads within Phase 3, including the realignment of Lot 8 to include a roundabout where it intersects with Railroad Street and River Park Drive. Commissioner Anderson noted the lack of a sidewalk from River Park Drive to Cora Street on the north side of the street. Staff said the owner will be contacted.

ACTION:

It was moved by Mayor Pro Tem Clark to recommend approval to Town Council the application for PUD Amendment and Replat for River Park Ridgway Business Park, Phase 3, blocks 8, 9, 10, 11 and 12, with conditions:

1. To allow for developing of two blocks of Laura Street on the eastern half of the street only, from Frederick to Otto Streets and Otto to Roundhouse Streets, and completion of Otto Street from Cora to Laura Streets
2. The rest of the conditions and requirements of the development be completed and in place
3. Due to the temporary nature of the construction of Laura Street the road will be allowed to be constructed of gravel with a gravel sidewalk and the drainage in place
4. The realignment of drainage ditch will be dealt with at staff level
5. At some point in time when the western side of the land on Laura Street is obtained, the development be required to complete the roadway including hard surfacing and sidewalks between Otto and Roundhouse Streets
6. The Laura Street extension between Otto and Frederick Streets is contingent upon the Town owning the right-of-way on the eastern side
7. The replat of Block 8 in Phase 2 is approved to account for existing changes that were made in the road alignment to Green Street

The motion was seconded by Chairman Hunter and unanimously approved.

Commissioner Petruccelli returned to sit with the Commission.

Mayor Willits left the meeting at 7:20 p.m.

## Exhibit B

### RIDGWAY TOWN COUNCIL

#### MINUTES OF REGULAR MEETING (in part)

NOVEMBER 8, 2006

9. Planning and Zoning Commission recommendation to approve the application for PUD Amendment and Replat; Location: Outlot P3/C of River Park PUD Filing 1 (Laura Street between Roundhouse and Otto Streets); Zoned: Light Industrial 1; Applicant: Ridgway Light Industrial LLC

Manager Clifton presented a recommendation from the Planning and Zoning Commission to approve amendment of the River Park Filing 1 PUD Agreement pertaining to a condition in Phase 3 of the Light Industrial Park requiring construction of remaining roads. To complete the remaining street (Laura Street between Roundhouse and Otto Streets), the developer must obtain a 30 foot right-of-way from an adjacent land owner, and has been unsuccessful in this endeavour. The applicant has proposed as a temporary measure construction of half the street for two linear blocks, until a right-of-way can be obtained to complete the remainder. He noted all plat notes will carry over and all obligations will remain in place.

There was discussion by the Council.

#### ACTION:

On a motion by Councillor Hebert with a second by Councilmember Fitzhugh the motion to approve the application for PUD Amendment and Replat of Outlot P3/C of River Park PUD Filing 1, regarding Laura Street from Fredrick to Otto Streets and Otto to Roundhouse, with all recommended conditions from the Planning and Zoning Commission carried unanimously.

The Council took a recess at 7:10 p.m. and reconvened at 7:25 p.m.

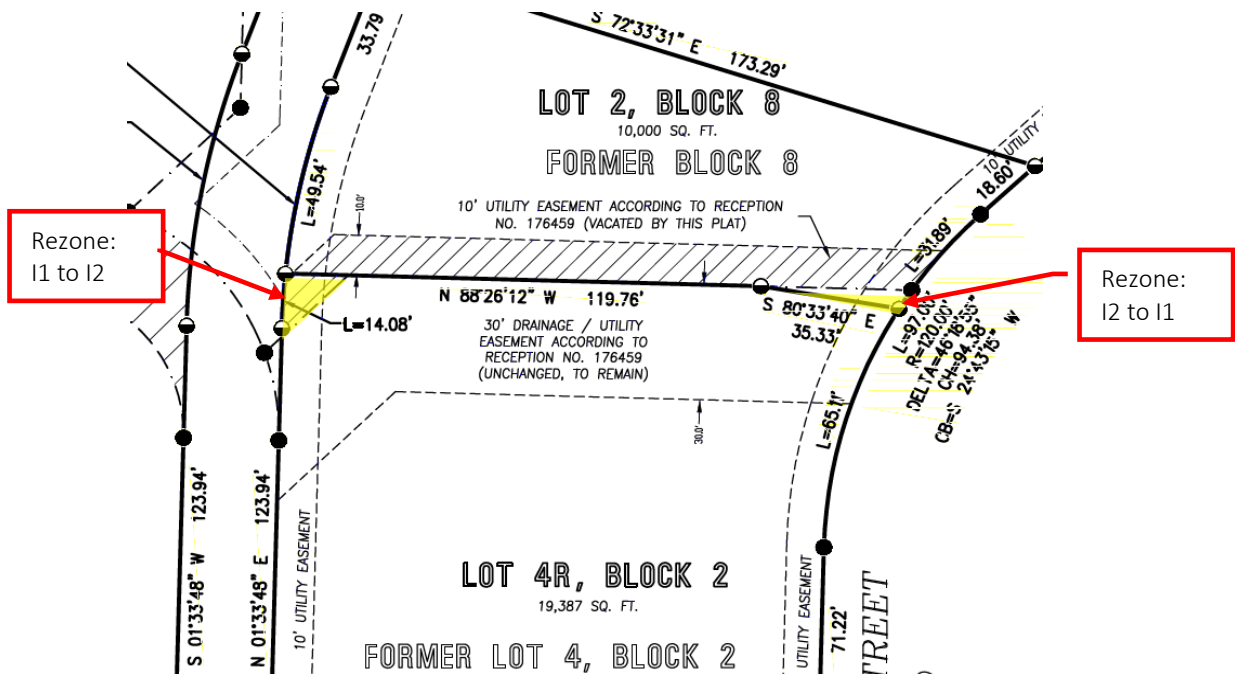
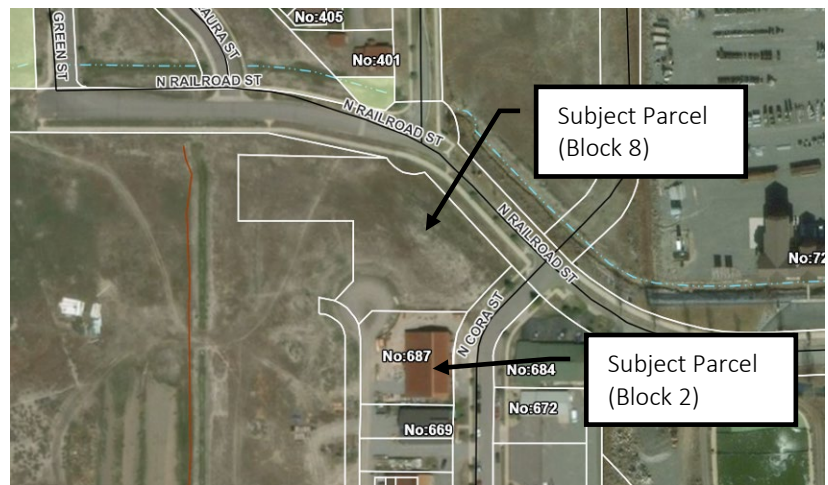
## AGENDA ITEM #17

## Staff Report

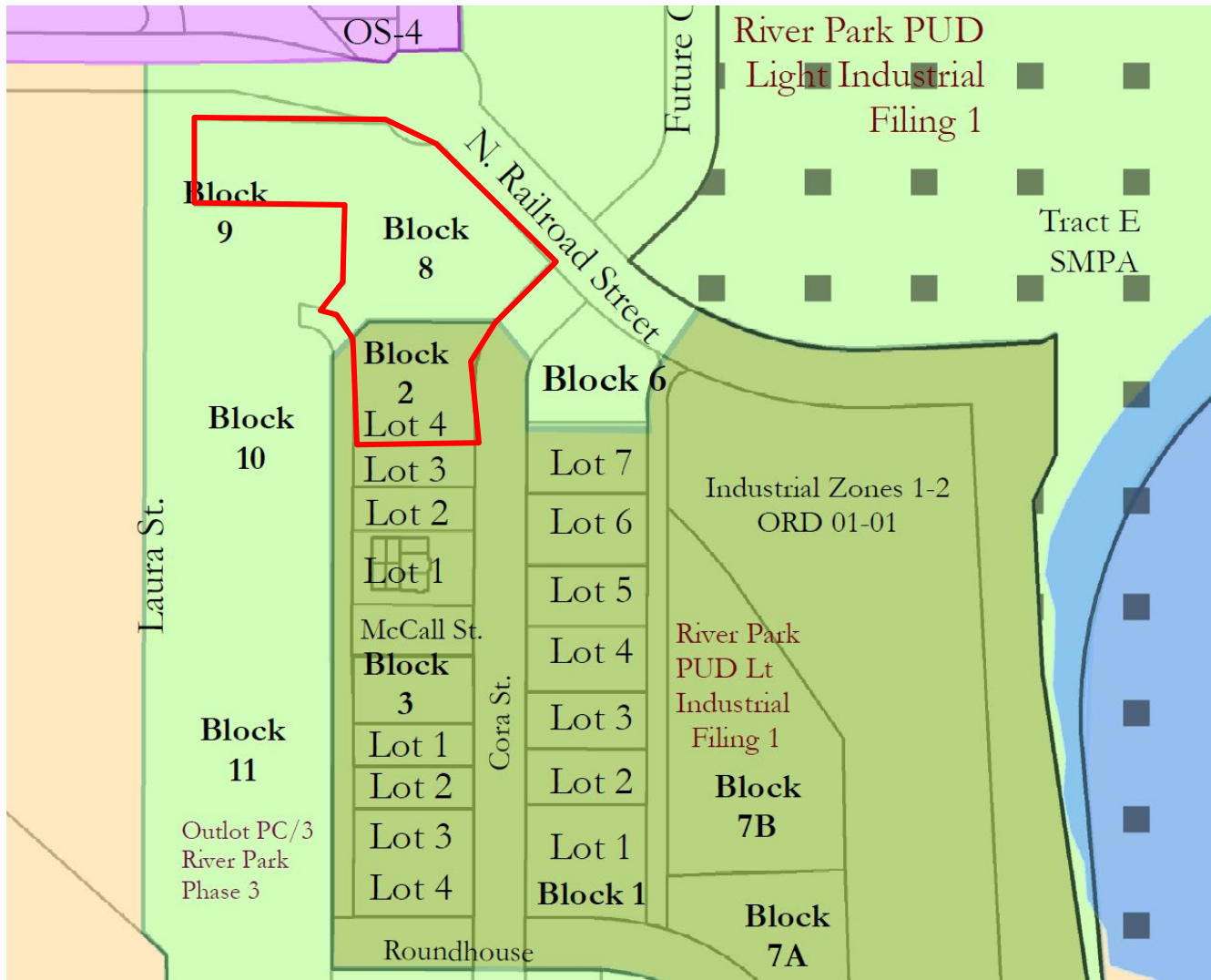
**Request:** Rezone  
**Legal:** Blocks 2 and 8, River Park Ridgway Business Park Planned Unit Development, Filing 1  
**Address:** TBD Cora Street  
**Parcel #:** 430516223067 and 430516202006  
**Zone:** Light Industrial 1 (I-1) and Light Industrial 2 (I-2)  
**Applicant:** Town of Ridgway for Ridgway Light Industrial  
**Owners:** Ridgway Light Industrial, LLC (Block 8) and Chad Baillie (Block 2)  
**Initiated By:** Shay Coburn, Town Planner and Jen Coates, Town Manager  
**Date:** November 9, 2018

### BACKGROUND

The Town is requesting to rezone a small portion of River Park Ridgway Business Park Blocks 2 and 8 based on a replat request. This request is to extend the street frontage of Block 8 by a handful of feet to meet the lot width requirements of the municipal code to divide Block 8 into 2 lots. In exchange, Block 2, Lot 4 will gain the same amount of land from Block 8 on the north west side of the property. Block 8 is currently zoned Light Industrial 2 while Block 2 is zoned Light Industrial 1.



Below, the properties are called out in the zoning map to illustrate the proximal properties and their zones:



The property and public hearing have been noticed in compliance with the Town Municipal Code.

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## CODE PROVISIONS

### Rezoning Regulations § RMC 7-3-17

The following rezoning regulations are applicable to this request:

*(1) Amendments to the Official Zoning Map involving any change in the boundaries of an existing zoning district, or changing the designation of a district, shall be allowed only upon a determination following public hearing that the following criteria are met:*

*(a) The amendment is not adverse to the public health, safety and welfare, and*

*(b) (i) The amendment is in substantial conformity with the Master Plan, or*

*(ii) The existing zoning is erroneous, or*

*(iii) Conditions in the area affected or adjacent areas have changed materially since the area was last zoned*

(2) Rezoning may be requested or initiated by the Town, the Planning Commission, or the owner of any legal or equitable interest in the property or his representative. The area considered for rezoning may be enlarged by the Planning Commission on its own motion over the area requested in the application as part of its recommendation ...The burden shall be on the applicant to show that the criteria of this Subsection have been met.

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## ANALYSIS

The above code criteria are addressed as follows:

(a) *The amendment is not adverse to the public health, safety and welfare*

*It is not apparent how these small pieces of property swapping zoning would be adverse to the public health, welfare and safety. It is equal parts of land being rezoned so there is really no impact. In addition, this will clean up the zoning to match the newly proposed parcel lines.*

(b) (i) *The amendment is in substantial conformity with the Master Plan, or*

*The land use plan identifies both of these parcels as industrial land. Exchanging the same amount of one zone for the other remains in conformity with the master plan. The land surrounding the property line where the small rezoning is proposed is of similar zoning, light industrial.*

(ii) *The existing zoning is erroneous, or*

*As this is an “or” statement, and it appears that the criteria under (i) are more applicable, this is not addressed.*

(iii) *Conditions in the area affected or adjacent areas have changed materially since the area was last zoned*

*As this is an “or” statement, and it appears that the criteria under (i) are more applicable, this is not addressed.*

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## STAFF RECOMMENDATION

Once the replat is approved and recorded, Staff supports rezoning a small portion of the new Block 8, Lot 2 from I-2 to I-1 and rezoning a small portion of Block 2, Lot 4 from I-1 to I-2 based on meeting the criteria of the code for a rezoning. Pursuant to RMC 7-3-17(D), zoning changes require an ordinance. Therefore, upon approval and recordation of the Final Plat for the Replat of Blocks 2 and 8, an ordinance will need to be considered by the Town Council to make effective this zoning change (see Exhibit A).





From North Railroad Street looking southwest



From N Cora Street looking west



From N Cora Street looking west to Block 4, lot 2

Exhibit A – Draft Ordinance

ORDINANCE NO. \_\_\_\_ - \_\_\_\_

AN ORDINANCE OF THE TOWN OF RIDGWAY, COLORADO, AMENDING THE OFFICIAL ZONING MAP BY REZONING A PORTION OF LOT 2, BLOCK 8 FROM “I-1” LIGHT INDUSTRIAL 1 TO “I-2” LIGHT INDUSTRIAL 2 AND A PORTION OF LOT 4R, BLOCK 2 FROM “I-2” LIGHT INDUSTRIAL 2 TO “I-1” LIGHT INDUSTRIAL 1.

**WHEREAS**, The Town Council, following notice and hearing, pursuant to Section 7-3-18 of the Ridgway Municipal Code, hereby finds that rezoning the following tract of land located within the Town of Ridgway, from “I-1” Light Industrial 1 to “I-2” Light Industrial 2 is not adverse to the public health, safety and welfare, and is in substantial conformity with the Master Plan:

A parcel of land within the Town of Ridgway, Ouray County, Colorado, *[insert legal description of small portion of property that will belong to Lot 4R, Block 2 after replat is approved]*

**WHEREAS**, The Town Council, following notice and hearing, pursuant to Section 7-3-18 of the Ridgway Municipal Code, hereby finds that rezoning the following tract of land located within the Town of Ridgway, from “I-2” Light Industrial 2 to “I-1” Light Industrial 1 is not adverse to the public health, safety and welfare, and is in substantial conformity with the Master Plan:

A parcel of land within the Town of Ridgway, Ouray County, Colorado, *[insert legal description of small portion of property that will belong to Block 8 Lot 2 after the replat is approved]*

**THEREFORE**, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO, AS FOLLOWS:

Section 1.

The Official Zoning Map is hereby amended to designate the first described parcel as “I-2” Light Industrial 2 and to designate the second described parcel as “I-1” Light Industrial 1.

ADOPTED by the Ridgway Town Council on \_\_\_\_\_, 201\_\_\_\_.

TOWN OF RIDGWAY, COLORADO

By \_\_\_\_\_

John Clark, Mayor

ATTEST:



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Pam Kraft, MMC, Town Clerk

CERTIFICATE OF TOWN CLERK

The foregoing Ordinance was introduced at a meeting of the Ridgway Town Council on \_\_\_\_\_, 201\_\_\_\_\_, published by title and posted thereafter, and adopted by the Town Council on \_\_\_\_\_, 201\_\_\_\_\_.

(SEAL)

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Pam Kraft, MMC, Town Clerk

## AGENDA ITEM #18

## AGENDA ITEM #19

## AGENDA ITEM #20

## AGENDA ITEM #21

**INTERGOVERNMENTAL AGREEMENT  
THE SAN MIGUEL AND OURAY COUNTY  
JUVENILE SERVICES PROGRAM**

**THIS AGREEMENT** is made effective this 1st day of January, 2019, is made and entered into by and between the Boards of County Commissioners of Ouray and San Miguel Counties, the County Sheriffs of Ouray and San Miguel Counties, the Town Councils of the Towns of Mountain Village, Telluride and Ridgway, the City Council of the City of Ouray, the Board of Trustees of the Town of Norwood, and the School Districts of Norwood, Ouray, Ridgway and Telluride, and may be referred to herein as “Party” or “Parties”.

**IT IS HEREBY AGREED AS FOLLOWS:**

1. The San Miguel and Ouray County Juvenile Services Program (“Program”) is authorized by C.R.S. §19-2-303 and defined at C.R.S. §19-1-103(44) as a diversion program with the goal being to prevent further involvement of a juvenile or youth in the formal legal system through the use of individual attention, counseling, and access to community services.
2. The Program, formerly known as the San Miguel and Ouray County Juvenile Diversion Program, has been operating successfully in Ouray and San Miguel Counties for a few decades and the Parties recognize that it is to the mutual advantage and benefit of the Parties that they continue to cooperate between themselves regarding ongoing support of the Program.
3. This Agreement is made pursuant to Colo. Const. Art. XIV, section 18 and C.R.S. §29-1-203 to cooperate and contract with one another to provide any function, service or facility lawfully authorized to each of the cooperating or contracting parties, including the sharing of costs.
4. The term of this Agreement shall be for a period of one (1) year, expiring on December 31, 2019. The Agreement shall, however, be automatically renewed, from year to year, unless any party elects to withdraw by giving written notice to all other parties on or before the first day of November prior to the expiration of the current term of the Agreement.
5. The purpose of the Program shall be to contact juveniles when they first begin exhibiting delinquent behavior, attempt to determine the causative factors of the behavior, set up an appropriate program for dealing with these factors, have the youth accept responsibility for their actions and consequences and provide supervision of the youth geared toward preventing further delinquent behavior. When possible, the Program integrates restorative justice practices to provide community-based alternatives to the formal court system that will reduce juvenile crime and recidivism, change juvenile offender’s behavior and attitudes, recognize and support the rights of victims, heal the harm to relationships and the community caused by juvenile crime and reduce the costs within the juvenile justice system.
6. The Program shall be administered by a Program Director (“Director”) and other administrative services available from the San Miguel County Sheriff’s Office. All employees of the program shall, for administrative purposes, be considered employees of San Miguel County and under the

supervision of San Miguel County Sheriff or his authorized designee, and shall be entitled to the benefits and privileges attendant thereto. San Miguel County shall be reimbursed for the expenses incurred in the administration of the program.

7. Additional oversight of the program shall come from a joint committee to be known as the Juvenile Services Coordination Board (“Board”). Each of the Parties shall, as soon as possible after execution of this Agreement, appoint an appropriate person to serve on the Board. Each County party of this Agreement may, if it so desires appoint a single member to represent, jointly, the Board of County Commissioner and the County Sheriff’s Office of that County.
8. The Director shall annually make a report to the Parties detailing, among other things, the number of youth served in each County for the preceding twelve-month period as well as other activities and outreach provided in each County.
9. The funding for the Program has been budgeted and appropriated by the Parties to this Agreement for the 2019 fiscal year as follows:

Ouray County Commissioners and Sheriff’s Office	\$14,300.00
San Miguel County Commissioners and Sheriff’s Office	\$65,163.00
Town of Telluride	\$19,500.00
City of Ouray	\$ 7,150.00
Town of Ridgway	\$ 6,500.00
Town of Norwood	\$ 1,300.00
Town of Mountain Village	\$13,000.00
Telluride Schools	\$ 5,850.00
Norwood Schools	\$ 3,900.00
Ouray Schools	\$ 3,900.00
Ridgway Schools	\$ 5,200.00

10. Such appropriated funding for the Program shall be paid over to San Miguel County, as the entity responsible for program administration, on or before thirty (30) days after invoicing. Invoicing will occur during the first quarter of the county fiscal year (January, February and March).
11. Nothing in this Agreement shall be construed as limiting or affecting in any way the authority or legal responsibility of any Party to act in accordance with any applicable federal, state or local laws, regulations or requirements. Additionally, this Agreement shall not be interpreted in such a way as to require that any funding or appropriations be required on the part of any Party in subsequent fiscal years.
12. Nothing in this Agreement shall be construed as waiving any right, defense, privilege, and/or immunity afforded any of the participating Parties under the Colorado Governmental Immunity Act, §24-10-101, C.R.S., et seq.

Attested by:

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Michelle Nauer, Ouray County Clerk

Attested by:

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Carmen Warfield, Deputy County Clerk

**San Miguel County Sheriff's Office**

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**Town of Norwood**

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**Town of Ridgway**

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**Town of Telluride**

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**Telluride Schools**

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**Ridgway Schools**

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**Board of County Commissioners of Ouray  
County**

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Don Batchelder, Chair

**Board of County Commissioners of San Miguel  
County**

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Kris Holstrom, Chair

**Ouray County Sheriff's Office**

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**Town of Mountain Village**

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**City of Ouray**

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**Norwood Schools**

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**Ouray Schools**

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## AGENDA ITEM #22



## CONTRACTED SERVICES AGREEMENT

**THIS AGREEMENT** is entered into by the Town of Ridgway, Colorado, a home rule municipality and political subdivision of the State of Colorado (Town) and Consolidated Consulting Services, Inc. ("CCS"), (Design Professional).

In consideration of the mutual covenants and obligations set out herein, it is agreed by the Parties hereto as follows:

- (1) Design Professional is customarily engaged in an independent trade, occupation, profession or business related to municipal engineering services. The Town is in need of municipal engineering services. Design Professional is not required to work exclusively for the Town of Ridgway by this Agreement. Design Professional shall be free from the control and direction of the Town in the performance of the service as defined herein.
- (2) Design Professional shall be solely responsible for the professional services as defined herein, in compliance with the requirements and specifications of this Agreement, and such services shall be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.
- (3) Services and Compensation.  
Design Professional shall provide general engineering services to the Town at a rate of **\$120.00 per hour** (the "Town Rate").

Design Professional shall charge the Town Rate, with the exception of fees that are eligible to be charged back to a third party by the Town ("Charge-Back Fees"), which shall be billed at the rate of **\$140.00 per hour** (the "Charge Back Rate").

Pursuant to the Ridgway Municipal Code Chapter 7, Section 3 and Section 4, out of pocket engineering fees and costs incurred by the Town, in accordance with 7-3-20 and 7-4-12, are reimbursable to the Town through a Charge Back Rate to a third-party.



The Charge Back Rate and related fees (the “Charge Back Fees”) shall be charged back to the third party, which shall be responsible for paying the entire amount of Charge-Back Fees, and for which the Town shall endeavor to collect. Notwithstanding that Charge-Back Fees may be paid by a third party, payment by any third party of the Charge-Back Fees shall not create an professional engineer-client relationship between Design Professional and any third party paying such Charge Back Fees. The Town may refuse to grant to any third party owing Charge Back Fees to Design Professional a permit, license or other Town discretionary permission until such third party has paid all Charge Back Fee due and owing to Design Professional. In the event a third party fails to remit the Charge Back Fees that are due and owing to Design Professional after forty five (45) days, Design Professional shall then invoice the Town for the appropriate third party fees at the Town Rate, and the Town shall thereafter be responsible for paying the bill at the Town Rate. In the event the Town receives the Charge Back Fees, it shall remit the difference to Design Professional.

Payments shall be made following receipt of Design Professional's invoice monthly.

- (4) Agreement Term. The initial term of this Agreement shall be from January 1, 2019, to December, 31, 2019. This Agreement may be extended for additional periods, with each period not to extend one (1) year in duration, by mutual written agreement of the Parties.
- (5) Termination of Agreement. The Town may elect to terminate this Agreement on account of Design Professional's violation of any of the terms or requirements or specifications of this Agreement by giving written notice of termination to Design Professional.
- (6) Training and Tools. Design Professional is responsible for any training needed by Design Professional and provide all tools necessary to perform the services.
- (7) Services. Design Professional shall be responsible to set the time for performance of the requested services. Such services shall be provided within the scope of mutually agreeable hours, generally defined as follows (herein after the “Services”):



Hours will be variable depending on land use activity within the Town of Ridgway and the needs of the Town for independent engineering services. Design Professional will be responsible for the review of land use applications, permits, inspections or other requests requiring engineering services for land use and development, and also to occasionally attend Planning Commission, Town Council and other workshops and meetings as requested by the Town Manager.

Town Manager will provide Design Professional with the scope of work for 2019.

Prior to commencing any work, Design Professional will confirm with the Town Manager the scope of work and billing rate for the services to be performed. Design Professional will endeavor to provide services within the identified "Engineering Services Budget" as identified in the Scope of Services and coordinate such efforts with the Town Manager.

- (8) Special and Regular Meetings: Design Professional may be requested to attend special meetings and/or regular meetings of the Town, including Town Council and Planning Commission meetings or other meetings. When requested by the Town to be present, Design Professional shall bill the meeting time either at the Town Rate or Charge-Back Rate, whichever applies.
- (9) Payments. Payments from the Town to Design Professional shall be made in the trade or business name of the Design Professional.
- (10) Quality. Design Professional shall be responsible for the quality, technical accuracy, timely completion and coordination of all services to provided, and shall without additional compensation, properly remedy and correct any errors, omissions, or other deficiencies. Design Professional shall indemnify, save and hold harmless the Town of Ridgway, Colorado, its officers, agents and employees from all claims made or adjudged against them arising directly or indirectly out of Design Professional's performance of the services provided under this Agreement.
- (11) Notwithstanding any negligence attributable to the Town of Ridgway, Design Professional hereby waives any claim for damage to Design Professional's person or property against the Town, its officers, agents and employees arising out of the performance of the services under this Agreement.



- (12) DESIGN PROFESSIONAL IS AN INDEPENDENT DESIGN PROFESSIONAL AND NOT AN EMPLOYEE OF THE TOWN, AND IS NOT ENTITLED TO WORKERS' COMPENSATION BENEFITS AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THIS AGREEMENT.
- (13) Design Professional hereby agrees that it shall obtain statutorily required Workers' Compensation Insurance to cover Design Professional's employees and provide the Town a certificate of such insurance.
- (14) Town hereby designates the Town Manager or designee as its representatives with respect to this Agreement.
- (15) This Agreement shall not be assigned by either party.
- (16) Town's approval of any Services shall not in any way relieve Design Professional of the responsibility for the technical accuracy and completeness of the Services. The Town's approval or acceptance of, or payment for any services shall not be construed as a waiver of any rights under this agreement, or of any cause of action arising out of the performance of this Agreement.
- (17) This Agreement is dated January 1, 2019.

TOWN OF RIDGWAY

DESIGN PROFESSIONAL: Consolidated Consulting Services

By \_\_\_\_\_  
Jen Coates, Town Manager

By \_\_\_\_\_  
Joanne Fagan, dba Consolidated Consulting Services

## AGENDA ITEM #23

***Proposed Draft Letter of Support for the Ridgway Library Expansion Project***

November... , 2018

To Whom It May Concern:

Please accept this letter of support for the award of grant funding for the planned expansion of the Ridgway Public Library. The Town of Ridgway recognizes the value of the project and believes it will increase the quality of life for its residents. The expansion will occupy a slice of the 18,000 sq. ft. parcel of land donated by the Town of Ridgway for the original construction.

The Ridgway Library has become an anchor in the community for education, development, research, literacy and the arts. The current building is now at capacity. The expansion will include room for a larger collection, add reading and work space, provide additional meeting rooms, isolate the children's area to reduce noise, support additional programs and offer outdoor seating.

The Town of Ridgway benefits greatly from library services which include a dozen developmental programs for children from preschool aged to teens. The building is a key display venue for local artist throughout the year in support of the Ridgway Creative District goals. It offers the only free public meeting room in town. In addition, it is a vital resource for tourists visiting the Town of Ridgway.

The Library Staff and Board of Trustees have worked diligently on an expansion plan which will meet the evolving needs of a growing community. Please help the Ridgway Library realize its goal to further enhance this vital community facility.

Respectfully,

John Clark  
Mayor

Jennifer Choates  
Town Manager

Town Council Members

## AGENDA ITEM #24





To: Town Council  
From: Jen Coates, Town Manager  
Date: November 9, 2018

RE: Town Council Initiatives: Priorities and Funding

The Town Council Incentives budget has grown over time as the revenues and expenses have grown. While the dollar amount has grown over the years, in general the total percentage of the budget committed to Council Initiatives has remained relatively constant, between 2.22% - 3.13% from 2012 through estimated 2019 of total General Fund Expenditures and between 1.9% - 2.9% of total General Fund Revenues. The following numbers represent this evolving Initiatives budget over time:

	2012	2013	2014	2015	2016	2017	2018	2019
TC Initiatives	\$26,181	\$40,927	\$31,995	\$40,424	\$43,864	\$49,820	\$56,400	\$62,500
Total GF Expenses	\$1,114,355	\$1,307,991	\$1,442,710	\$1,571,792	\$1,767,418	\$2,066,865	\$2,493,923	\$2,651,947
% of GF Expenses	2.35%	3.13%	2.22%	2.57%	2.48%	2.41%	2.26%	2.36%

	2012	2013	2014	2015	2016	2017	2018	2019
TC Initiatives	\$26,181	\$40,927	\$31,995	\$40,424	\$43,864	\$49,820	\$56,400	\$62,500
Total GF Revenues	\$1,311,531	\$1,416,051	\$1,676,901	\$1,777,436	\$1,941,615	\$2,108,644	\$2,339,084	\$2,374,172
% of GF Revenues	2.0%	2.9%	1.9%	2.27%	2.26%	2.36%	2.41%	2.63%

The Council does not have a clearly defined system for budgeting funds for the various entities requesting them on an annual basis. We thought it might be helpful to understand how other municipalities award funding to various non-profit organizations and special events, including various funding caps and processes.

Community 1 - has a \$30,000 line item and created the Gives Back Grant. They can ask for up to 10,000 and they must match their request. It's very successful and we have funded our recreation district to supplies for the schools wrestling team. Makes it way more equitable. We run our only festival that raises its own money through sponsorship. Before it was able to do this about 7 years ago we had a donation from the general fund.

Community 2 - don't have a policy and its sort of arbitrary but we budget about \$7,000 for local non-profits and the chamber.

Community 3 - set a budget based on a percentage of projected revenue - that way the amount will go up or down depending on the state of the economy. For 2019 we have a \$30,000 budget and we solicit applications from local non-profits, most of which are repeat applicants. We do have a policy that encourages applications for programming and capital projects instead of personnel/operating needs. During the budget cycle the



Board will make allocations to fit within the budgeted total and typically hold back ~15% to be allocated during the year. The process works pretty well but it can be tough on the Board when they have to decide between applications. We are starting to explore partnership with a local community foundation non-profit that specializes in grants for other local non-profits - perhaps they can run the process for us.

Community 4 - base our funding on the income from Lodging tax. The amount of tax collected goes to events, any marketing for them and signage.

Community 5 - Board has a \$20k Contingency Fund that is utilized for requests such as High School groups, Firework show expenses, non-profit fundraising, Special Events. It is delegated on a first-come basis. An issue I see is the requesters begin to rely on annual repeated requests rather than it being a one-time allocation.

A number of options and opportunities exist such as:

- a. Create an application system and awarding funds based on predefined criteria.
- b. Establish a percentage of funds cap or a maximum dollar amount.
- c. Continue awarding funds as has been done historically.
- d. Identify a particular funding source and base funding awards off of that revenue source annually.
- e. Base funds off of total expenditures.
- f. ... numerous other options.

## AGENDA ITEM #25

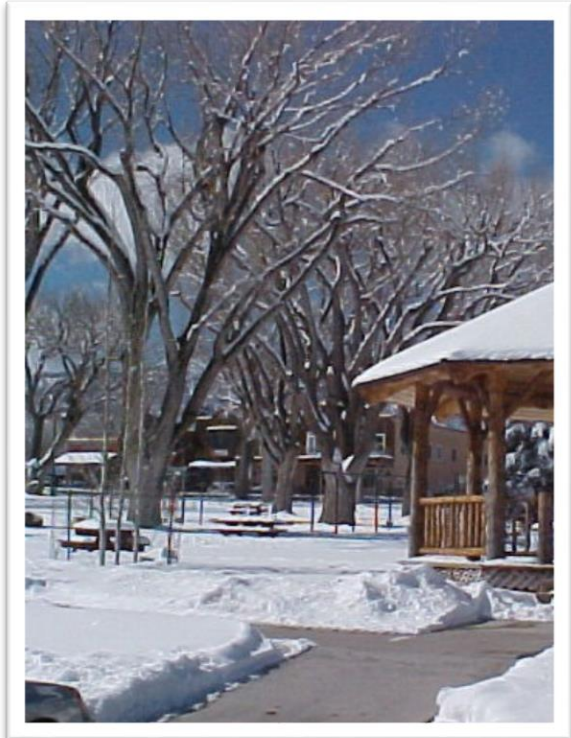
## Code Enforcement

While safety is of the greatest concern, it becomes necessary to ensure that the regulations set forth by the Ridgway Municipal Code are enforced. Due to this, it is imperative that everyone works together to improve road and sidewalk conditions this winter.

Thank you for your understanding and willingness to keep our community safe and beautiful.

## Ridgway Snow Removal Plan 2016-2017

Public Works  
Town of Ridgway  
501 Otto St,  
Ridgway, CO  
(970) 626-5738



## Snow Removal Plan

**2016-2017**  
Town of Ridgway

2018 -2019

Important things to keep in mind this winter:

## Snow Removal in 2016

This year, many new and exciting changes have been made in Ridgway. This investment made by our community and our state provides infrastructure that will improve seasonal safety this winter. Snow removal is a community effort that requires everyone's patience and cooperation.

### Prioritizing Streets

Public Works will act diligently to remove snow as efficiently and quickly as possible. There are some areas that have been prioritized as needing more immediate assistance in the early mornings. Snowplowing of streets, as a general matter, focuses first on school streets, followed by businesses, residential neighborhoods, and then critical public sidewalks.

### Whose Responsibility?

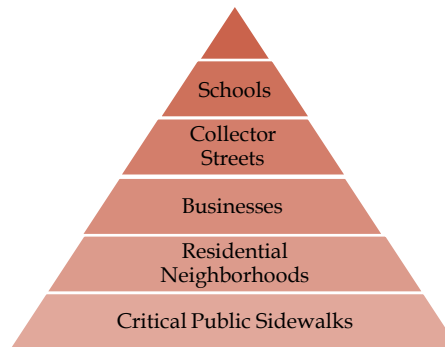
#### Sidewalks

In accordance with §14-1-1(B) of the Ridgway Municipal Code, the owner or tenant in possession of property abutting Town sidewalks is responsible to remove accumulations of snow and ice from the sidewalks. As time allows, the Town will actively remove snow from critical sidewalks necessary for safe and expedient pedestrian travel (e.g. school access routes), however, the adjoining property owners have primary responsibility to remove snow on adjoining sidewalks.

#### Driveways

Property owners are responsible for removal of snow upon their own properties and their approaches to Town streets. The placement of removed snow on Town streets or sidewalks is prohibited. Pursuant to §14-1-3, no encroachment or obstruction shall be made or placed upon any street, sidewalk, curb, gutter or other public place within the Town.

- The Town will typically plow when there is 2" of snow fall on hard surfaces, and 4" on gravel streets.
- No parking downtown on paved streets from midnight - 7:30 AM when more than 2" of snow fall is predicted.
- Try to refrain from parking on residential streets during storms. This will allow the snow removal crew to more effectively remove snow in the early morning.
- Public Works will begin snow removal in the downtown area at 5AM, clearing what they can before 6AM. At 6AM they will start removal in accordance with the priority list below:



- On private property, it is the owner's responsibility to remove or store snow from their property. Placing private snow on public streets will result in code enforcement violations.
- On downtown public sidewalks, property owners may put snow a few feet off the curb in the street. This prevents plow damage to curbs and sidewalks. The Town will haul this snow away.



### Properties Located on HWY 62

- Where there are three lanes on the highway, CDOT will plow to the center.
- Where there is not a center turn lane, they will plow to the sides to keep the streets unobstructed.
- Keep in mind that it is still the responsibility of the private property owner to remove or store snow from private property.
- Property owners are advised to contact Town Hall for instructions if unsure about appropriate snow removal.

Please be patient with snow removal efforts.

We appreciate your cooperation!

If snow is not removed from the public sidewalk within 24 hours after the storm, the Town may remove the snow and charge the cost back to the abutting property owner.



Greetings Ridgway Property Owners, Businesses and Residents,

January 22, 2018

This is another friendly reminder on the requirements of property owners for properties that abut a public sidewalk to keep the walks clear of snow and ice.

In hearing from the community on the desire to keep the sidewalks clear, and after a couple of years of outreach on this need, the Town plans to begin enforcement procedures to insure the sidewalks are cleared of snow and ice. In deference to the Town Code, if sidewalks are not cleared of snow/ice, the Town may have the snow and ice removed, and assess the cost back to the property owner. It is likely that the cost incurred by the Town will be greater than any costs incurred directly by property owners for the work, so we encourage you to please make the effort to keep the sidewalks clear!

#### Snow Removal

Properties abutting public sidewalks and boardwalks are responsible for snow removal on those public sidewalks and boardwalks. Please place the snow a few feet off of the curb and into the street and the Town crew will haul it away for you. Snow on private property shall not be placed in the street – you will need to manage any storage and/or removal of snow that falls onto private property. If your business or property abuts public sidewalk along Highway 62, CDoT will be plowing to the center turn lane during larger snow storms, where there is a center turn lane (Laura Street through the Uncompahgre River bridge), so you should not have snow from the highway plowed onto the sidewalk, although for smaller storms (like this one), CDoT will plow to the sides of the highway. Where there is no center turn lane, CDoT will have to plow to the sides of the highway. Thank you for helping us keep our town safe and accessible to all during the winter season. Attached is the Town's Snow Removal Plan.

#### Snowmelt on Sidewalks

Please use only non-salt based de-icers if you are putting snowmelt material on the public sidewalk. The newer sidewalks are still very susceptible to long term damage with any salt-based products. An example of a non-salt based de-icer is here: <https://www.safepaw.com/>.

#### Keep Parking Areas Clear

On days where more than 2" of snow are predicted, please park off-street so the crew can clear the parking areas and keep drainage-ways flowing. Your cooperation is greatly appreciated!

**Thank you for keeping our sidewalks clear and our community safe!**



## AGENDA ITEM: Manager's Report

## RIDGWAY PLANNING COMMISSION

### AGENDA

Tuesday, October 30<sup>th</sup>, 2018  
Regular Meeting; 5:30 pm  
Ridgway Community Center  
201 North Railroad Street, Ridgway, Colorado

**ROLL CALL:** Chairperson: Doug Canright, Commissioners: John Clark, Thomas Emilson, Larry Falk, Ellen Hunter, Bill Liske, and Jennifer Nelson

#### PUBLIC HEARINGS:

1. **Application:** Sketch Plan; **Location:** property at southeast corner of Sherman/Hwy 62 and S Railroad, legal address: S: 16 T: 45 R: 8 N1/2SW1/4; **Address:** TBD Railroad/Hwy 23; **Zone:** Historic Business (HB); **Applicant:** Ridgway Cohousing, LLC.; **Owners:** Ridgway Cohousing LLC **Approved with considerations in staff report**
2. **Application:** Replat; **Location:** River Park Ridgway Business Park, Filing 1, Block 8; **Address:** TBD North Cora Street; **Zone:** Light Industrial 1 (I-1); **Applicant:** Ridgway Light Industrial, LLC; **Owners:** Ridgway Light Industrial, LLC and Chad Baillie **Recommended approval with conditions in staff report to the Town Council**

#### OTHER BUSINESS:

3. Master Plan process – discuss vision, values and goals **Will discuss this with TC at the November meeting**
4. Planning Refresher Workshop, Saturday November 3<sup>rd</sup> in Golden **No one interested/available**

#### APPROVAL OF MINUTES:

5. Minutes from the meeting of September 25<sup>th</sup>, 2018 **Approved**

#### ADJOURN