

PLANNING COMMISSION  
MINUTES OF THE REGULAR MEETING  
JANUARY 30, 2018

CALL TO ORDER

The Chairperson called the meeting to order at 5:35 p.m. with Commissioners Emilson, Falk, Liske, Nelson, Mayor Clark and Chairperson Canright in attendance.

Councilor Hunter entered the meeting at 6:17 p.m.

JOINT WORKSHOP

1. Overview of planning process for the 2018 Master Plan

Memo dated 1-30-18 from the Town Manager, Planner and Community Initiatives Facilitator regarding the upcoming master planning process.

The Planning Commission met with Town Councilors Rob Austin, Vicki Hawes and Nick Williams to discuss the upcoming Master Plan update. The Town's current Master Plan contains many separate plan element documents regarding transportation, land use, etc. The Master Plan serves as the Town's vision and guide for physical growth, development and land preservation.

The Town Planner presented the background of the document, budget, timeline, and scope of work. Diedra Silbert, Community Initiatives Facilitator outlined next steps, resources and specific roles for Councilors, Commissioners, consultants, staff and the public. She asked who on Council and/or Commission would commit to be involved in the selection of a consultant for the Master Plan project. Mayor Clark, Chairperson Canright, and Commissioner Nelson agreed to represent Town Council and the Planning Commission during the review of proposals and recommendation of a consultant to Town Council.

Councilor Williams left the meeting at 7:45 p.m.

2. Application for Preliminary Plat for Lena Street Commons; Location: East of Blocks 31 and 32, north of Hartwell Park/Charles Street, east of Lena Street, South of Otto Street, and west of the Library District property and Town of Ridgway property at North Railroad Street; Address: 316 North Lena Street; Zone: General Commercial (GC) and Historic Business (HB); Applicant: Tate Rogers; Owner: Arthur Travis Spitzer Revocable Trust.

Memorandum dated January 26, 2018, requesting continuance from attorney Thomas Kennedy, representing the Applicant.

Town Planner Shay Coburn presented the letter from Thomas Kennedy requesting a continuation for Lena Street Commons Preliminary Plat hearing. She explained a development agreement is being drafted for discussion with the Town Council and anticipates that it will be formalized for presentation to the Commission along with the Preliminary Plat at the regular meeting in March. Development agreements must be negotiated and approved by

the Town Council; therefore, the Planning Commission hearing to approve the preliminary plat must be deferred until the development agreement is finished.

**ACTION:**

Commissioner Liske moved to approve the request to continue the hearing for the Preliminary Plat for Lena Street Commons; address: 316 North Lena Street to the March 27, 2018 regular Planning Commission meeting. Councilor Hunter seconded the motion and it carried unanimously.

**OTHER BUSINESS**

**3. New Member Recruitment-Ridgway Area Joint Planning Board**

Planner Coburn explained the Joint Planning Board is a requirement of the 2002 Intergovernmental Agreement with Ouray County. The Board is comprised of the 5 members from the Ouray County Planning Commission, and 3 members of the Ridgway Town Planning Commission or their appointees, as confirmed by Town Council and then the Board of County Commissioners. The three year term for one Ridgway seat has expired, and needs to be filled with a new representative from Ridgway. The Commission agreed the decision for the member appointment should be deferred to the next regular meeting.

**APPROVAL OF THE MINUTES**

**4. Approval of the Minutes from the meeting of January 2, 2018**

**ACTION:**

Councilor Hunter moved to approve the Minutes from the meeting of January 2, 2018. Mayor Clark seconded the motion and it carried unanimously.

**ADJORNMENT**

The meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Karen Christian  
Deputy Clerk