



To: Town Council  
From: Jen Coates, Town Manager  
Date: January 10, 2018

RE: **Draft** Bid requirements for curbside refuse and recycling 5-year contract to include mandatory Animal Resistant Containers

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### BID PURPOSE AND TERM

Seek competitive bids for curbside refuse and recycling, and which bids accommodate the Town's desire to have all refuse containers within the Town of Ridgway be animal-resistant containers.

Contract Term: 5 years

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### INFORMATION FOR BIDDERS

Details:

The Town currently has approximately 400 residential customers using contracted services for curbside refuse and recycling, including a combination of individual cans/containers and common dumpsters.

Animal Resistant Containers and Dumpsters Required:

Any trash hauler who provides a refuse container to a town customer shall only provide animal-resistant refuse cans and containers or animal-resistant dumpsters, except for those cans and containers used for yard-trimmings such as grass, leaves and branches.

Contractor submit bid price for providing up to 600 animal resistant containers.  
Contractor shall provide animal-resistant containers for lease or sale, to all customers.

Contractor submit bid for services if customers provide own animal resistant containers,

Animal Resistant Container Specifications:

Definition of Animal Resistant - Animal-resistant refuse cans and animal-resistant refuse containers means a fully enclosed container that can be constructed of pliable materials, but must be reinforced to deter access by wildlife. The container must employ a sturdy lid that has a latching mechanism preventing access to its contents by wildlife. Wildlife Resistant Containers must meet the standards of



testing by the Living With Wildlife Foundation and a “passing” rating by the Interagency Grizzly Bear Committee (IGBC) as bear resistant for 60 minutes.

All common dumpsters shall be animal-resistant. Animal-resistant dumpster enclosure means an enclosed structure consisting of four (4) sides and a secure metal door or cover, which shall have a latching device of sufficient design and strength to prevent access by wildlife.

Time – Containers meeting these specifications shall be delivered to all customers by June 5, 2018.

Damaged Containers – If a container or enclosure is damaged, allowing access by wildlife, Contractor agrees to report the address to the Town of Ridgway. If container is damaged by Contractor, contractor agrees to assume the cost of replacement for the container.

**BID SCHEDULE: Animal Resistant Poly Carts (provided by contractor)**

	BID Amount
Purchase price for Contractor provided 65-gallon animal resistant poly cart	

The contractor will provide a 65-gallon animal resistant poly cart to any customer desiring to purchase the animal resistant poly-cart, as customer’s expense, meeting the specifications provided in this Request for Bids. This is a one-time purchase by customer and is not reflected in the service rate bid schedule below. Customers may purchase their own 65-gallon animal resistant poly cart, but all must meet the definition provided in this Request for Bids.

**BID SCHEDULE: Pick up Service**

**A. Base Monthly Charges for Weekly Curbside Service**

	BID Amount
Waste: Multiple Residential Units utilizing a common 1 cubic yard animal-resistant dumpster	
Waste: Multiple Residential Units utilizing a common 2 cubic yard animal-resistant dumpster	
Waste: Multiple Residential Units utilizing a common 3 cubic yard animal-resistant dumpster	
Waste: Each Single Family Residential Unit –1 animal-resistant poly cart or customer owned cans (= to 65 gallons)	
Waste: Each Single Family Residential Unit – 1 animal-resistant poly cart leased by Contractor (= to 65 gallons)	
Waste: Each Single Family Residential Unit – 1 animal-resistant poly cart lease-purchase by Contractor (= to 65 gallons)	
Recycling: Each Single Family Residential Unit – 18-gallon bin, weekly service	



**B. Extra Service Charges**

	BID Amount
Extra trash - loose pickup per cubic yard (1/2 yd minimum)	
Extra Poly Cart 1 time a week with regular service	
Extra 65 gallon container with regular service	
Lease rate for Contractor provided 65 gallon animal resistant poly cart	
Purchase rate for Contractor provided 65 gallon animal resistant poly cart	

**C. Town Services**

	BID Amount
Spring Clean-up 4, 30-cubic yard containers	INCLUDED
Town Public Works 2, 3-cubic yard containers 1 time/week	INCLUDED
Town Office and Park Recycle	INCLUDED
Downtown Business District Recycle	INCLUDED

**D. Bulk Item Pickup**

	BID Amount
Stove	
Chair	
Couch	
Mattress/ Box Springs	
Dishwasher/ Washer/ Dryer	
TV/ Microwave	
Water Heater	
Refrigerator, Untagged	
Refrigerator, Tagged	

**E. Special Recycle Pickup**

	BID Amount
Speakers	
Television and monitors – 19"	
Television 19 – 32"	
Television 19 – 32" with wooden console	
Television 32"	
Television 32" with wooden console	
Desktop printers, faxes, copiers, scanners	
Whole CPU's, towers, laptops, battery backups	
Consumer electronics (stereos, VCR, DVD player)	
Small electronics (camera, ipod, router, cellphones)	



F. Other Items not otherwise listed in bid schedule

	BID Amount

G. Tipping Fee Surcharge

	BID
Current Rate for Landfill Tipping Fee	\$_____ per compacted cubic yard

The rates in this bid may be increased due to landfill tipping fee increases above the current rate provided here Contractor will provide the Town with documentary evidence of the tipping fee rate change and other information as necessary to calculate the changes in the above fees appropriate to pay for the increase in tipping fees. Such information must be adequate to determine what percentage of costs are represented by tipping fees.

H. Fuel Surcharge

	BID
Fuel Surcharge Calculation	

Contractor will provide the Town with documentary evidence of the cost of fuel to provide for quarterly adjustments of the rates. Contractor will submit such information by the last day of each quarter if it wants any surcharge to be included on the next quarter's bill.

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**RECYCLABLES** – Bidders shall agree to the following minimum recycling for the term of the agreement:

**MINIMUM ALLOWED RECYCLABLES:**

Aluminum Cans, steel cans

Plastics #1- #6: milk jugs, pop bottles, detergent bottles

Tin Cans #10: domestic size canned goods, coffee cans

Glass (All Colors): beer, pop, wine bottles

Newsprint, phone books

White Office Paper: envelopes

Glossy Print: catalogs, magazines, junk mail

Pressboard/ Paperboard: cookie boxes, cracker boxes, cereal boxes, pasta boxes

Corrugated Cardboard: brown paper grocery sacks; limited to 5 medium sized boxes per pickup – broken down and placed under bin

**NOT ALLOWED** (Contractor will endeavor to allow as market becomes available):

Pie tins, Aluminum Foil

#7 plastics, plastic sacks or trash bags

Paint cans, large commercial cans

Window panes, candle jars, windshields, wine glasses, drinking glasses

Books

Colored construction paper

Plastic credit cards

Boxes coated in wax (remove plastic bag from inside any boxes)

As Bidder for these services, I agree to the above recycling schedule \_\_\_\_\_

**Bidder Signature**



**Bid Timeline:**

Projects 1 <sup>st</sup> Publication	January 24, 2018
Projects 2 <sup>nd</sup> Publication	January 31, 2018
Pre-Bid Conference	NA
Contractor Questions Due	February 9, 2018
Addendum Issued by Town (if necessary)	February 16, 2018
Bid Opening	12:00 noon Thursday, March 1 <sup>st</sup> , 2018 Ridgway Town Hall 201 North Railroad Street, Ridgway, CO
Notice of Award	March 15, 2018
Executed Contract & Required Documents Submitted	March 30, 2018
Contract Commences	June 1, 2018